



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday April 4, 2018

Work Session – 5:30pm
Regular Session – 6:30pm

MAYOR – Matt Scherr
MAYOR PRO TEM – Earle Bidez

COUNCIL MEMBERS:

Terry Armistead
Brian Eggleton
John Widerman

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

NOTE: ALL NEWLY ELECTED COUNCIL MEMBERS ARE TO BE AT BOTH THE WORKSESSION AND THE MEETING.

Work Session – 5:30

- Water Tap & SIF Review – Hawkinson/Hoistad
- Council transition discussion – Metteer
 - Staff Introductions
 - Council board and sub-committee positions
 - Parliamentary Procedure (Res 41-2008)

Regular Session – 6:30pm

1. Call to Order

Mayor Matt Scherr called the meeting to order at 6:30pm

- Roll Call

Those present included: Mayor Matt Scherr, Mayor Pro Tem Earle Bidez, and Town Council members, Terry Armistead, Sage Pierson, Kristina Krone, and John Widerman.

Note: Due to Council Member resignations the Council stood at six members including the Mayor.

Staff present: Town Manager Michelle Metteer, Town Attorney Jon Hoistad, Town Planner Janet Hawkinson, and Town Treasurer/Clerk Jay Brunvand

Sage P. presented a statement of her gratitude of her time on the council and the efforts made.

Kristina K. thanked all as well.

Matt S. noted those that were on the council during the past two years and thanked them as well.

2. Swearing in of Mayor and Council Elect – Hon. Judge T. Quinn

Judge Terry Quinn swore in Mayor Elect Matt Scherr as Mayor and then the Council Members Elect Brian Eggleton, John Widerman, and Earle Bidez.

- Appoint Mayor Pro Tem – Council

The new Council members were seated. Those present included: Mayor Matt Scherr, Earle Bidez, Terry Armistead, Brian Eggleton, and John Widerman.

Note: Due to Council Member resignations the council stood at five members including the Mayor.

Matt S. thanked the outgoing Council for their work.

Matt S. nominated Earle B. for the appointment of Mayor Pro Tem.

Motion by Terry A., second by John W., to appoint Earle B. as Mayor Pro Tem. Motion passed 5-0.

3. Approval of Agenda

- Items to be Pulled or Added

Changes: Add Red Cross/Salvation Army to the Special Presentations

Motion by Terry A., second by John W., to approve the agenda as amended. Motion passed 5-0.

4. Approval of Minutes

- March 21, 2018

Changes: 1% for land and rivers and change to Brett Riggins

Motion by Earle B., second by Brian E., to approve the Minutes of March 21, 2018 as presented. Motion passed 5-0.

5. Public comments on items, which are NOT on the agenda (5-minute time limit per person)

Mr. Kelly Toon, 531 Main St, noted to the council safety issues, speeding, passing, etc on Main St. He encouraged some sort of traffic calming options. He noted and thanked the pot hole repairs. Terry A. recommended all to contact the police if they witness a traffic concern.

6. Special Presentations

- Eagle County Red Cross/Salvation Army

Michelle M. updated on the early morning fire that burned a trailer home in Minturn. She and Janet H. noted the needs of the tenants and of the property and how they are trying to be addressed for short and long term. Xcel Energy has disconnected the gas to several adjacent trailers due to code violations found by Xcel rendering them uninhabitable. Janet H. introduced all the individuals responsible for the efforts thus far. Michelle M. announced there is a Go Fund Me page set up for donations. www.gofundme.com/minturn funds will be matched by the Minturn Community Fund up to \$5,000. Mr. Darrel Wegert stated the county wide Swift Eagle Organization would also be willing to assist in funding.

Discussion ensued as to why the adjacent trailers were posted as unsafe and uninhabitable due to life and safety issues in each of the trailers. It was noted the affected trailers were built in the late 1960's and have been very poorly maintained. There is a concern that any repairs to the units will exceed the 50% assessed valuation of the units.

- ECSO Annual update and New Deputy Review – Deputy Hart

Matt S. introduced Eagle County Sheriff Van Beek, Under Sheriff McWilliam, and Deputies Hart and Peterson. Deputies Hart and Peterson are the officers assigned and stationed in Minturn. It was noted the Inter-Governmental Agreement includes 12 hours 7 days per week plus on call during the other hours. As part of the agreement, the ECSO has provided investigative services on the afore mentioned fires.

Deputy Hart reviewed the 2017 statistics. The calls for services has reduced from 2,249 in 2016 to 1,876 in 2017. This reduction is attributed to consistent policing resources. As part of our IGA, the ECSO has taken custody of all the previous cases and evidence stored at the Town Hall. A plethora of information was covered from trespassing in Gilman to proactive community policing for some of the higher volume areas and businesses.

Discussion ensued on several of the projects that were in play when Deputy Cusick was on staff; now that we are fully staffed per the IGA these are being addressed. A specific request was made to follow up on the review of a uniform speed limit on Main St throughout town. Citizens were

encouraged to contact the police if they see something. This contact can be made via dispatch, in person, or even Crime Stoppers.

- **Committee Reports**

John W. updated on a meeting he had with the Climate Action Collaborative and Sustainability Committee. John W. outlined some of the funding that the Committee is seeking and will come back with budget numbers and funding requests. John W. discussed an option whereby the Town Hall could be placed on a renewable energy resource which could break even or save money and allow the town to be 100% renewable energy.

- **Council Comments**

Earle B. congratulated all the newly elected for their successful campaigns. Specifically, the Mayor had a contested race and was successfully reelected.

Discussion ensued as to how we could better sign Gilman to dissuade trespassing.

Matt S. congratulated Staff and the Town on a successful grant award of \$1,000,000 from DOLA to work with our other grants on the South Minturn sidewalk project. This project will be in cooperation with the CDOT Hwy 24 2019 re-pavement project.

Matt S. also noted it is Bear Season so take care of your trash. He also stated there is a fund raiser at the Saloon Monday 4/9 to protect our GET ORGANIZATION

DISCUSSION AND/OR DIRECTION ITEMS

7. Discussion/Direction Item: Council update regarding appointment to remaining vacant Council seats – Metteer

Michelle M. asked Council for direction as to how to appoint the remaining vacant Council seats. Council will promote and solicit individuals, we currently have two Letters of Interest. Was noted that Earle B. will not be in attendance at the April 18 Council meeting. Consensus was to proceed with a candidate discussion and appointment on April 18. In the event of a tie or deadlock, further consideration would be carried to the May 2 meeting when the five sitting members would all be present.

8. Discussion/Direction Item: Game Creek Character Area/PUD zoning update – Metteer

Michelle M. gave an update to address a streamlined process for businesses and leases on the Railroad parcel. This process would address cleaning up and addressing the leases in a business like manner. The Character Area will include enforcement.

9. Discussion/Direction Item: Amortization of pre-existing non-conforming structures – Metteer

Michelle M. updated that this was designed to be an open discussion on how such structures are addressed.

Jon H. defined the amortization as removing the existing structures over a specific period of time. He also noted a large component of this is the redevelopment of an existing non-conforming structure in excess of 50% of its current assessed value. The idea is that a structure would be removed vs upgraded and still allow due process for the owner.

Matt S. stated the concern is that very old and more dilapidated structures are homes. The concern is that even though the building continues to age, it never goes away. Michelle M. asked Council what is the balance they want to see to address the issues while still allowing individual due process. It was noted the first priority was to address the life and safety issues. The Fire District presentation tonight noted that the structures were verging on inhumane. The accident discussed earlier could have easily and seriously injured the residents living there. Further, several other similar mobile homes are in the same and worse conditions and how they should be addressed in consideration of their significant safety issues vs the value of the structure and exceeding the 50% assessed value to maintain and upgrade a property.

Janet H. clarified that although traditional trailers are not allowed to be brought in to town per existing code, HUD certified homes are allowed under an approval process. These homes are a specifically defined building unit that, although a trailer by appearance, does not have a tongue or wheels.

Direction was to engage the owners of those units that exhibit life safety issues and, using the code, which allows specified levels of HUD/Modular homes on up to other forms of stick build, mitigate the concerns and issues. If an owner desires to repair and maintain the non-conforming structure staff does not have the authority to allow this, however, it was noted they can appeal to the Town Council for such consideration.

COUNCIL INFORMATION / UPDATES

10. Staff Updates

- Manager's Report

Minturn Makers

Ben Belgrad of Drinking Vessels, a local glass blowing shop in Minturn, is putting together a monthly meet-up for all local craftsmen, artisans, artists and the like to meet, connect and collaborate. This is expected to be a monthly event and is tentatively called the "Minturn Makers Meet-up." This concept is in line with the 2016 Economic Development Strategic plan and the Economic Development Advisory Committee will discuss potential avenues of support during its next quarterly meeting. To get involved contact Ben at bbelgrad@gmail.com.

CDOT / HWY 24 Road Maintenance

The Colorado Department of Transportation and Minturn have a maintenance agreement for Main Street / US HWY 24. Minturn is responsible for the parking areas and CDOT is responsible for the road itself. Of current concern is the section of HWY 24 on the west/southbound side near the Enclave at King's Ranch Road (just north of Cemetery Road). Due to the side-road runoff, HWY 24 experiences continued deterioration in this area. Potholes

are substantial. Minturn has repeatedly requested CDOT address this issue, however CDOT has indicated that without the fixing of the runoff from the side road, the problem will persist.

The Minturn Public Works crew purchased and installed cold-patch to fill the potholes in this area. This is not a permanent fix and the next time runoff occurs from the side road the potholes will most likely return. It is NOT in the Public Works budget or scope of work to maintain this section of road. For maintenance questions or concerns please call CDOT directly.

Free Book Exchange

The Town of Minturn hosts a free book exchange within Town Hall. The Vail Public Library has offered to donate books to this exchange which will allow Minturn to expand the program. Minturn is now reviewing the opportunities and associated costs for free mini book exchanges in additional sections of town. For anyone interested in volunteering to build, maintain or stock a mini book exchange please contact Kathy Biggs at code@minturn.org or (970) 827-5645.

Monthly Town Newsletter (Communication efforts)

Bi-monthly updates are emailed to the current email subscription list the town maintains. In addition, Minturn will start emailing out a monthly newsletter to the subscription list and will physically mail the newsletter to anyone who receives their water bill in paper form (not electronically). This is one more effort to increase communication to Minturn residents.

Structure Fires

Two structures fires have occurred in Minturn in the last several weeks. Both resulted in total structure losses. Both structures have been red-tagged for demolition and removal. No parties were injured; however, neighborhoods were at risk and Minturn is fortunate ERFPD, Vail Fire, ECSO and many other local agencies were immediately on scene to contain the blazes and assist local residents.

Council Retreat

May 6, 2018, 9:00 am at the Minturn Fitness Center.

Michelle M. outlined her concept of how the Action Items should be addressed. This document will be revised as outlined by Michelle M.

Michelle M. noted that we need a Council member to sit on the Scholarship Fund. Brian E. will replace Kristina K. on that committee. The Council agreed that he would be a check signer on that account and Michelle M. would be the signer thereby removing Willy Powel.

- Department Updates

Terry A. noted the pothole repairs by Cemetery Bridge and thanked the Public Works for repairing them.

- Future Agenda Items

Michelle M. noted this page and encouraged the Council to review this list as it contains many items that will be on future agenda into June.

Matt S. asked about a training budget for Council. We do have some funds. Discussion ensued as to how this can be best utilizing these funds.

MISCELLANEOUS ITEMS

11. Future Meeting Dates

- a) Council Meetings:
- April 18, 2018
 - May 2, 2018
 - May 16, 2018

12. Other Dates:

- Council Retreat – 05/06/18 (Sunday)

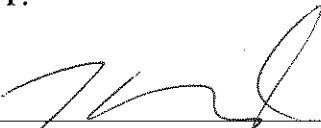
13. Adjournment

Motion by John W., second by Terry A., to adjourn at 9:55pm. Motion passed 5-0.



Mayor

ATTEST:



Jay Brunvand, Town Clerk

