



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday March 21, 2018

Work Session – CANCELLED
Regular Session – 6:30pm

MAYOR – Matt Scherr
MAYOR PRO TEM – Earle Bidez

COUNCIL MEMBERS:

Terry Armistead
Kristina Krone
Sage Pierson
John Widerman

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645

Work Session – CANCELLED

Regular Session – 6:30pm

1. Call to Order

Mayor Matt Scherr called the meeting to order at 6:30pm

- Roll Call

Those present included: Mayor Matt Scherr, Mayor Pro Tem Earle Bidez, and Town Council members, Terry Armistead, Sage Pierson, Kristina Krone, and John Widerman.

Note: Due to a Council Member resignation the council stood at six members including the Mayor.

Staff present: Town Manager Michelle Metteer, Town Attorney Michael Sawyer, Town Planner Janet Hawkinson, and Town Treasurer/Clerk Jay Brunvand

- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added

Changes: Add Dowd Jct Request for Qualifications to Action items as 7.1.

Motion by Earle B., second by Sage P., to approve the agenda as amended. Motion passed 6-0.

3. Approval of Minutes

- March 7, 2018

Changes: correct the spelling of Brian Sipes.

Motion by Terry., second by Kristina., to approve the minutes as amended. Motion passed 6-0.

The Council convened as the Liquor Authority.

4. Liquor Authority

- Minturn Country Club Annual Renewal of a Hotel & Restaurant License; 131 Main St.; Joe Honnessy, President – Brunvand

Jay B. detailed the item stating this is a standard annual renewal, there are no concerns from the attorney, police, or staff. Staff is recommending approval.

Public hearing opened

No public comments

Public hearing closed

Motion by Earle B., second by Terry A., to approve the Minturn Country Club Annual Renewal of a Hotel & Restaurant License; 131 Main St.; Joe Honnessy, President as presented. Motion passed 6-0.

The Council convened as the Town Council.

5. Public comments on items, which are NOT on the agenda (5-minute time limit per person)

Mr. Brett Riggins, 793 Main St, commented on how dark and dangerous Hwy 24 is near Cemetery Bridge. It was noted improvements are scheduled to include sidewalk and bike lanes in 2019. Engineering is currently underway.

6. Special Presentations

- Committee Reports

Earle B. noted the Battle Mtn committee met with ERWSD to discuss Bolts Lake. Information is being gathered from the meeting and they plan to meet again to discuss a path forward.

Terry A. noted the Holy Cross Advisory Group met to review. A presentation will be forthcoming at the 2nd meeting in April

John W. met with the Dept of Energy. There is a sign up to have Xcel Energy review your home to review residences. The value in LED lightbulbs is worth more than the \$75 cost.

- Council Comments

Kristina K. reminded all of the Minturn Scholarship and that applications are due by March 30.

Earle B. expressed that sidewalks in the south end of Minturn are a priority. The funds are close to pulled together and construction will in 2019. It is unsure if streetlights will be included but that will be reviewed.

Earle B. also noted the Candidate forum. He expressed that the Code Enforcement Officer was and is a strong priority of the Council. The town has not had good or consistent code enforcement. The direction from Council was to start with life and safety issues. Earle B. expressed that it was not appropriate for a candidate to attack staff and that the Council is very supportive of her efforts and the positive effect those efforts are having on our community. Sage P. reiterated her support as well as the rest of the council's support.

Matt S. noted that Vail Mountain Coffee is having a grand opening on Friday 3/23 of their new coffee bar. He also noted businesses in Minturn are supporting the 1% for land and rivers. Matt S. also noted the upcoming election on Tuesday April 3 7am to 7pm. Although this is a Poling Place election, residents can obtain an Absentee Ballot from the town Clerk's office. Matt S. also thanked Kristina K. and Sage P. for their service on the Council. Matt S. noted that their will be two seats for two-year terms

Monday with the Mayor will be held this Monday, March 26, at the Saloon from 4-6pm. He outlined the event and that the event will continue with the rest of the Council.

PUBLIC HEARINGS AND/OR ACTION ITEMS

7. Public Hearing/Action Item: Consideration of a Proclamation regarding the Eagle County Library One Book One Valley – Metteer

Ms. Lori Barnes, Vail Library, introduced the program and this year's book. She noted some of the previous books and talked about the book, that it is intended to bring together readers and the community.

Sage P. noted that this is a great program and that she also listens to Ms. Barnes on the radio. Ms. Barnes was encouraged to be a DJ on Radio Free Minturn.

Matt S. read the Proclamation into the record.

Motion by Sage P., second by Terry A., to approve the Proclamation regarding the Eagle County Library One Book One Valley as presented. Motion passed 6-0.

7.1 Request for Qualifications-Dowd Junction Site

Michelle M. outlined the RFQ, noted one change that will be included to address the ERWSD pump house for which they might want to purchase that small area. She noted it is approximately 13.3 acres and is intended for transit, commercial, and lodging uses.

Matt S. noted the USFS has two types of land; the actual forest (Land Trust) and real estate sights for administrative uses. The land under discussion is to include the land containing current administrative offices at Dowd Jct.

Motion by Earle B., second by Sage P., to approve the Request for Qualifications-Dowd Junction Site as presented. Motion passed 6-0.

8. Public Hearing/Action Item: Consideration of Ordinance 01 – Series 2018 (Second Reading) an Ordinance designating matters of state interest of the Town of Minturn and adopting guidelines and regulations for areas and activities of State interest under Chapter 16 of the Minturn Municipal Code – Metteer/Sawyer

Michael S. outlined the Ordinance and noted there are no changes from First Reading. He stated this is the third time the public has had to review this and the underlying 1041 regulations being adopted.

Public Hearing opened

No public comment

Public Hearing closed

Terry A. encouraged citizens to contact the town if they have any questions. Although this was inspired by the pending Holy Cross high voltage power line looping proposal, the regulations will allow the town to review a number of similar encroachments into the town. Sage P. noted this is not an effort to make hidden decisions, rather it is a process that will allow further public comment on a municipal level on such future issues.

Motion by Kristina K., second by Terry A., to approve Ordinance 01 – Series 2018 (Second Reading) an Ordinance designating matters of state interest of the Town of Minturn and adopting guidelines and regulations for areas and activities of State interest under Chapter 16 of the Minturn Municipal Code as presented. Motion passed 6-0.

9. Public Hearing/Action Item: Resolution 07 – Series 2018 a Resolution allocating Holy Cross Energy Community Enhancement funds – Metteer

Michelle M. outlined the request as an annual appropriation. The \$2,000 is given by Holy Cross Energy in addition to the 3% franchise fee. They give this amount as a gift in light of the small amount paid as a franchise fee. There are conditions that the money be spent for the good of the community. This Resolution directs the funds to sidewalk project currently in the works.

Motion by Earle B., second by John W., to approve Resolution 07 – Series 2018 a Resolution allocating Holy Cross Energy Community Enhancement funds as presented. Motion passed 6-0.

COUNCIL INFORMATION / UPDATES

10. Staff Updates

- Manager's Report

100 Block and Nelson Ave Parking Restrictions Starting April 2018

After two-years of concerted efforts and adjustments made to lighting, striping, municipal lot improvements the community has determined 2-hour parking is the only option to deter employees, business owners and residents from all day parking. April 2018 2-hour parking signs will be installed in areas of the 100 block on Main Street and on the north side of Nelson Ave.

Energy Impact and Mineral Fund Grant Presentation

Willy Powell and I traveled to Golden, CO on March 13 and presented our application for a \$1,000,000 grant application for an additional 3200' of sidewalk. This application was submitted in December of 2017 and now that the presentation has been made to the EIAF board we will wait until mid-April for any award determination.

Academic Scholarships

The Town of Minturn is pleased to offer scholarships to qualifying students on an ongoing basis. The purpose of the Scholarship Fund is to award educational scholarships for the benefit of students of all ages from the Town of Minturn and to award scholarships on a regular basis, to deserving applicants, based on academic merit and other relevant criteria. The deadline for submitting an application is Friday, March 30, 2018 at 5:00 pm.

Scoop the Poop!

Campaign to begin May 1, 2018. Residents are asked to please not let their dogs roam free about the neighborhoods...as has been seen actively happening. Turns out, our four-legged residents can't pick up and throw away their own poop. Let's all do our part to keep a clean and healthy environment.

Candidate Forum Follow-Up

During the candidate forum, a few topics came up for answer and discussion that need to be clarified:

- Staff is currently working with Union Pacific regarding the clean-up of the railyard property. An organized site plan (which to our knowledge has never been created before) is now in place and UP is starting to work with their lease holders to comply with the site plan and obtaining the necessary special use permit. This process began back in November of 2017 and has been ongoing.
- The town contracts with SafeBuilt to handle all matters regarding building safety, including inspections. A candidate alluded to code compliance carrying out this function, so clarification was necessary.
- The 100 block of Main Street (former Minturn Realty property) did not have proper zoning in the code to “keep Minturn – Minturn.” The code required modification by Planning Commission and approval by the Council to protect Minturn’s small-town feel instead of the downtown turning into a 3-story large block construction.

Town Elections

Elections are April 3, 2018. Contact Jay Brunvand, Town Clerk for complete details or for an absentee ballot. (970) 827-5645 x2 or treasurer@minturn.org.

Council Retreat

May 6, 2018, 9:00 am at the Minturn Fitness Center.

Matt S. asked about the fire last night; Michelle M. stated it was a fire in a detached garage. The fire broke out at about 2am. The road was closed for approximately 30 min in order to run hoses from the fire hydrants on the west side of the road to the fire on the east side of the road.

Matt S. commented on the wonderful newsletter updates. He also asked if we had heard from Morgan Reed, the new owners of the 100 Block? Staff is working with them and the code work being undertaken. Council felt this was a good idea and encouraged collaboration.

Matt S. discussed the vacant seats. Direction from council was to move forward with posting the open positions on the boards and on the website for a decision preliminarily set for April 18 appointment.

Michelle M. discussed the concern that if Cross Creek river is somehow contaminated or unable to provide sufficient and quality water, the town needs a backup plan to provide water to the citizens. This is not to mean the current water plant or water rights are not sufficient, this is in the incase of emergency. Michelle M. also noted that we might need to implement water restrictions this summer if needed.

- Department Updates

Janet H. updated on the goings on in the Planning Office.

Janet H. presented upon Council request, the proposed axillary unit at 246 Main St.

Terry A. asked about the parking; the plan is to have two parking spaces in the driveway off Main St which will be situated tandem, and two spaces along the proposed unit parallel to the unit and Eagle St. to allow for the code required two spaces.

Terry A. asked about the parking on Eagle St; they will be required to be completely off the street ROW, parking completely on their setback property directly in front of the unit.

- Action Report
- Future Meeting Topics

EXECUTIVE SESSION

11. Executive Session: An Executive Session for the purpose of conferencing with the Town Attorney for the purpose of receiving legal advice on a specific legal question under CRS Section 24-6-402(4)(b) – Meyer Quiet Title Litigation, Battle Mountain, and Dowd Jct.

Motion by Earle B., second by Sage P., to convene in Executive Session for the purpose of conferencing with the Town Attorney for the purpose of receiving legal advice on a specific legal question under CRS Section 24-6-402(4)(b) – Meyer Quiet Title Litigation, Battle Mountain, and Dowd Jct. Motion passed 6-0.

MISCELLANEOUS ITEMS

12. Future Meeting Dates

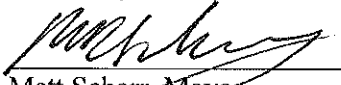
- a) Council Meetings:
- April 4, 2018
 - April 18, 2018
 - May 2, 2018

13. Other Dates:

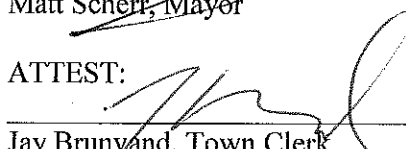
- Municipal Election – 04/03/18

14. Adjournment

Motion by Kristina K., second by Matt S., to adjourn at 10:08pm. Motion passed 6-0.


Matt Scherr, Mayor

ATTEST:


Jay Brunyand, Town Clerk

