



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday October 18, 2017

Work Session – 5:00pm
Regular Session – 6:30pm

MAYOR – Matt Scherr
MAYOR PRO TEM – Earle Bidez

COUNCIL MEMBERS:

Terry Armistead
Sidney Harrington
Kristina Krone
Sage Pierson
John Widerman

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

Work Session – 5:00pm

Please remember to bring your FY2017 Budget Book

- FY2018 Budget Review
 - Events program update – Metteer
 - Special Projects update – Powell
 - Water and water tap review - Brunvand

Regular Session – 6:30pm

1. Call to Order

Mayor Matt Scherr called the meeting to order at 6:42pm

- Roll Call

Those present included: Mayor Matt Scherr, Mayor Pro Tem Earle Bidez and Town Council members Kristina Krone, Terry Armistead, Sidney Harrington, and John Widerman. Note: Sage Pierson was excused absent.

Staff present: Town Manager Willy Powell, Assistant Town Manager/Econ Dev Michelle Metteer, Town Attorney Michael Sawyer, Town Planner Janet Hawkinson, and Town Treasurer/Clerk Jay Brunvand

- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added

Add 7.5 water rate discussion.

Motion by John W., second by Kristina K., to approve the agenda as amended. Motion passed 6-0. Note: Sage Pierson was excused absent.

3. Approval of Minutes

- October 4, 2017

Note: the date on the minutes reflects October 6, the correct date is October 4,

Motion by Sidney H., second by Earle B., to approve the Minutes of October 4, 2017 as amended. Motion passed 6-0. Note: Sage P. was excused absent.

4. Public comments on items, which are NOT on the agenda (5-minute time limit per person)

5. Special Presentations

- Cady Dawson, ECO Transit Study – Metteer

During the presentation discussion ensued as to why the Minturn ridership was so low (avg 15perday). It was noted the cost of a short ride either within the town or to the ski areas was too expensive as well as the frequency during off peak times. The cost of a family of four was the same as the cost to park a car and it was not useful by a shift worker coming home mid-day or at night.

- River Access Trail Presentation – Hawkinson
- Committee Reports

John W. stated Partners in Energy will be coming with an update in late November or December.

- Council Comments

Terry A. Bike park committee update, the committee has been formed and they will start meeting on a preliminary design in the south lease lot area. This and other ideas will be discussed.

John W. noted the film series that will going on November 16 and December 14 at the VSSA school.

Terry A. noted at 291 Main, the Minturn Community Fund office will be open the evening of October 30 for air hockey and passing out candy. The big fundraiser is Friday October 27 at the Saloon, with costumes and a band.

Congrats to Homestake Peak football champs

Mondays with the Mayor will be at Vail Coffee Roasters in their Minturn Business Park store October 23 from 7-9am.

PUBLIC HEARINGS, DISCUSSION, AND ACTION ITEMS

6. Liquor Authority

- 542 Main St LLC DBA Sticky Fingers Café approval of a Temporary Liquor License Application; 132 Main St; Douglas McAvity, Owner – Brunvand

Jay B. detailed the request for a Temporary Hotel and Restaurant Liquor Permit. Sticky Fingers is scheduled to be sold to a new owner who desires to continue to hold a liquor license on the establishment. Because the location currently holds a liquor license in the name of the current owner, Sage Pierson, a second liquor license cannot be issued to the same location, and a liquor license is nontransferable with the sale of the business, a request for a Temporary Permit is warranted. This will give the new owner time to secure a permanent Hotel and Restaurant license using the process established while still retaining the ability to conduct business. The ECSO/Minturn Police have run a preliminary background check on the applicant, Mr. Douglas McAvity, and have found no issues that would cause concern. Staff is recommending approval of this request.

Public Hearing Opened
No Public Comments
Public Hearing Closed

Motion by Terry A., second by Kristina K., to approve the Temporary Hotel and Restaurant Liquor Permit for 542 Main St LLC DBA Sticky Fingers Café; 132 Main St; Douglas McAvity, Owner as presented. Motion passed 6-0. Note: Sage P. was excused absent.

7. Discussion/Action Item: Update from Holy Cross Energy regarding powerline extension – Powell

Mr. David Beakley of Holy Cross Electric presented an updated on the proposed Gilman to Avon 115kV transmission line. The USFS has denied the application to install lines in the forest area as they are considered roadless and alternative routes exist. The preferred route follows the rail

road track through Minturn. The proposed poles are single pole structures approximately 55-60 feet above the ground. They carry a wire span of approximately 400ft. From approximately 1500 feet south of Cemetery Bridge north for approximately 1.7 miles is proposed to be undergrounded (approximately the County/Minturn line on Minturn Road). Mr. Beakley noted this is very preliminary and the process with the USFS, UPRR, XCEL, and other Stakeholders is just beginning. This is a joint project between Holy Cross and XCEL and will allow for system looping which will create a stronger, more reliable grid.

The Council was clear that the railroad alignment and through Minturn was not the preferred aine. As proposed the alignment would be directly along the Dowd to Minturn bike path. Discussion ensued regarding various other alignments and the benefits of consideration of those alternate sites. Willy P. asked if Holy Cross/XCEL would consider combining the town and their SF299 applications to include the Minturn bike path alignment in their application; yes, they would consider this.

Mr. Beakley stated that he would be willing to update the council on a more consistent basis as the process enters the National Environmental Plan (NEPA) stage.

7.5 Water rate discussion: As a continuation from the Worksession the following discussion and direction were added to the agenda:

John W. stated he felt the conservation effort of reducing from 6,000gal/mo to 5,000 was reasonable. Discussion ensued as to how much difference lowering the water use allowance would affect. Discussion ensued on how the Colorado "use it or lose it" might affect the town's water use.

Direction given was to follow the recommendation provided in the budget of \$82.38 and \$4.87; water taps would follow the recommendation as presented as well.

8. Discussion/Action Item: Review of Management Succession and Transition Process – Powell

Willy P. began with the actions taken by Council and Staff beginning in March 2017. In March, the direction given was to proceed with Michelle M. to be promoted from within. At this time he noted how she had stepped to the plate and taken on many of the necessary responsibilities. He noted that statutorily the finalists, Michelle M. would be made public. This would follow the direction where she would ascend to the Manager position effective January 1, 2018.

Earle B. stated he felt every task assigned to Michelle M. had been well handled and fully endorsed the direction. The Council repeated such comments with unanimous support and Matt S. noted he had received an email from Sage P. expressing the same support.

Motion by Earle B., second by John W., that Michelle Metteer be considered as the finalist for the position of Minturn Town Manager effective January 1, 2018 pending (1) publication

of notice pursuant to CRS Section 24-72-204(3)(a)(XI) and (2) successful execution of an employment agreement.

Willy P. noted that there is money in the 2018 budget for a contracted position of approximately one day per week to continue to lend assistance with the special projects and other items. It was noted that BMR costs would be billed to them thereby potentially expanding the contract breadth.

COUNCIL AND STAFF REPORTS

9. Town Planner (5min)

Janet H. stated that the Eagle River Water Shed Council is asking for its stakeholders to consider a water management plan for the Eagle River and tributary sheds. The Council is applying for a grant and they are asking for contributions for the remaining \$120,000. It was unclear if this was for fiscal year 2017 or 2018.

Direction was to commit to \$500 contingent on an awarded and accepted grant.

10. Town Manager (5min)

- Manager's Report

Discussion ensued on the sidewalk construction in south Minturn. Willy P. noted Staff and Council are prohibited from encouraging residents to donate the value of the easements.

- Action Report

11. Assistant Town Manager (5min)

- Staff Report

In response to questions presented at last night's Council Meeting please note the following:

- The Election will be held on April 3, 2018
- The following seats will be up for election:
 - Matt Scherr – Mayor 2year term
 - Kristina Krone – Council Member 2year term (appointed to replace Harvey Craig in first two years of his term)
 - Sage Pierson – Council Member 4year term (appointed to replace Ozzy Osborne for final 2yrs of his term)
 - John Widerman – Council Member 4year term (appointed to replace Matt Scherr in final two years of his term when he ascended to Mayor)
 - Earle Bidez – Council Member 4year term

- The first day nomination packets may be picked up and circulated is January 3, 2018. Packets are available in the Town Clerk office along with complete instructions.
- The candidate has 20 days to collect signatures and submit their nomination petition with signatures to the Town Clerk; petitions are due January 23, 2018.

FUTURE AGENDA ITEMS

12. Next Meeting – November 1, 2017

- Meeting: Discussion/Action – 1st Public Hearing on proposed fiscal year 2018 Budget – review public funding requests – Brunvand 11/1/17
- Worksession – Council Ethics training – Sawyer
- Discussion Item: Snow plow & mag chloride debriefing – Powell
- Discussion/Action Item: Review of permitting and code compliance related to 1012 Main Street – Powell/Sawyer

13. Future Meetings:

- Work Session on housing – Hawkinson
- Meeting: Discussion/Action – 2nd Public Hearing on proposed fiscal year 2018 Budget and First Reading of Budget Ordinances – Brunvand 11/15/17
- Meeting: Discussion/Action – 2nd and Final Reading of proposed 2018 Budget Ordinances – Brunvand 12/6/17

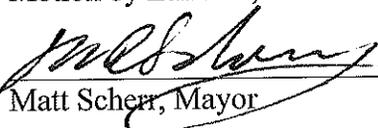
14. Set Future Meeting Dates

- a) Council Meetings:
- November 1, 2017
 - November 15, 2017
 - December 6, 2017

15. Other Dates:

16. Adjournment

Motion by Earle B., second by Terry A., to adjourn at 10:13pm. Motion passed 6-0.


Matt Scherr, Mayor

ATTEST:


Jay Brunvand, Town Clerk

