



## Official Minutes

**MEETING OF THE MINTURN TOWN COUNCIL**  
**Minturn Town Center, 302 Pine Street**  
**Minturn, CO 81645 • (970) 827-5645**

**Wednesday April 20, 2016**

**Work Session – 5:00pm**  
**Regular Session – 6:30pm**

**MAYOR – Matt Scherr**  
**MAYOR PRO TEM – Earle Bidez**

**COUNCIL MEMBERS:**

Terry Armistead  
Harvey Craig  
Sidney Harrington

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

### **Work Session – 5:00pm**

- Parking Sign Review – Cusack/Martinez
- Legal Training – Sawyer/Brunvand
  - To be continued to the May 4, 2016 Worksession
- Review of Professional Service Agreement – Sawyer/Hawkinson

### **Regular Session – 6:30pm**

#### **1. Call to Order**

The meeting was called to order by Mayor Scherr at 6:38pm.

- Roll Call

Those present included: Mayor Matt Scherr and Town Council members, Harvey Craig, Terry Armistead, Earle Bidez, and Sidney Harrington. Note two seats are vacant.

Staff present: Town Clerk/Treasurer Jay Brunvand, Deputy Clerk/Econ Michelle Metteer, Town Planner Janet Hawkinson, and Town Attorney, Michael Sawyer.

- Pledge of Allegiance

## **2. Approval of Agenda**

- Items to be Pulled or Added

Motion by Earle B., second by Terry A., to approve the agenda as presented. Motion passed 5-0. Note two seats are vacant.

## **3. Approval of Minutes**

- April 6, 2016

Motion by Sidney H., second by Earle B., to approve the minutes of April 6, 2016 as presented. Note two seats are vacant.

## **4. Public comments on items, which are NOT on the agenda (5-minute time limit per person)**

Ms. Sage Pierson, 156 Lions Lane, spoke in support of the two-hour parking. Also spoke in support of requiring tenants of specific residences to park in the Municipal Lot. Matt S. updated with the master parking plan and the proper signage on the streets.

Mr. John Widerman, 1951 Maloit Park Rd, introduced himself to the Council. He stated that he had submitted a letter for the Council appointment.

## **5. Special Presentations**

- Vail Valley Mountain Bike Association grant update and project status – Metteer

Mr. Bill Hoblitzell updated the Council on the VVMBA grant and project status. He noted his organization works close with the Eagle County Trails Master Plan to help prioritize projects and plans. It was noted that, because the trail is proposed to be on Town owned land, the Town would need to review the zoning, and any approvals needed. It was requested this be done sooner than later in order to proceed with summer work programs. Information can be found at [www.vvmba.org](http://www.vvmba.org).

- Events Update – Metteer

Michelle M. reminded the Gominturn.com website that shows the Town and community events. A review of the website and the events coming to Minturn in the near future. This site is a vehicle that allows citizens and the Town to be informed.

- Committee Report
  - Economic Development Advisory Council Update – Metteer

Michelle M. stated they have awarded a micro-grant to Sticky Fingers to allow them to improve their storefront. This is the first grant in this program. The grants are up to \$1,000 each and the program is capped at \$10,000.

Earle B. noted and updated on a Battle Mountain committee meeting that was held.

## PUBLIC HEARINGS AND ACTION ITEMS

**6. Discussion/Action Item: Discussion and direction to award a Professional Services Agreement to provide engineering services for sidewalks from Toledo to Maloit Park Project – Hawkinson/Inter-Mtn Eng/Solfus**

Janet H. introduced Michelle Hansen of Solfus and Assoc. Ms. Hansen updated the Council on the \$266,000 grant that was awarded to Minturn for engineering services only to layout pedestrian sidewalk/path from the 100 block to Maloit Park Road. The time frame for this is approximately 12months. It was noted this grant is for engineering services only, it does not include construction. Mike S. noted the agreement has been approved by legal.

Mr. John Widerman, 1951 Maloit Park Rd, asked about the project segmenting. Ms. Hansen stated the segmenting is set up in sequential order. They are not prioritized by project or cost.

Mr. Tim McGuire, Battle Mountain Resort, asked if this would include road crossings or both sides of the road; this is being reviewed in the work.

Motion by Earle B., second by Harvey C., to approve the award of a Professional Services Agreement to provide engineering services for sidewalks from Toledo to Maloit Park Project as presented. Motion passed 5-0. Note two seats are vacant.

**7. Discussion/Action Item: Resolution 09 – Series 2016 consideration of a Resolution to approve a license agreement with Minturn Realty – Hawkinson/Sawyer**

Janet H. and Mike S. outlined the salient points of the agreement. The agreement allows for additional landscaping on private property in the 1<sup>st</sup> St/Main St geographic area. The agreement is for 10 years, can be extended and can be voided due to redevelopment of the Minturn Realty property(s).

Motion by Earle B., second by Terry A., to approve Resolution 09 – Series 2016 consideration of a Resolution to approve a license agreement with Minturn Realty as presented. Motion passed 5-0. Note two seats are vacant.

## COUNCIL AND STAFF REPORTS

### 8. Town Planner

- Phase II Entryway Project
- Sticky Fingers Sign Approval
- Design Guideline's Rewrite
- Master Plan-2016
  - Eagle County Plan4Health Grant

Janet H. noted Holy Cross would like to bring a high voltage powerline from Gilman to Minturn. Mike S. stated if this was a topic of concern that it should be allocated to a Worksession. Council requested the Worksession time be allocated.

### 9. Town Manager

- Manager's Report
  - Update on Vacant Council Seats – Brunvand

Council requested paper ballots with the applicant's names available for the appointment. The Council confirmed a majority of the Council votes or at least 3 votes for each appointment. Matt S. requested any Council member recommending questions for the candidate interview process to submit those questions to the Town Clerk by Thursday April 28, 2016.

- Action Report

### 10. Town Council Comments

Harvey C. asked about the rocks on the railroad at the county road bridge. They have been placed by Minturn Public Works to restrict access from that end of the railroad yard.

- Board Retreat – Scherr

Matt S. noted the retreat will be after the council appointments are made and will be on a Saturday. Let him know of topics.

### 11. Town Attorney

## EXECUTIVE SESSION

12. **Executive Session**: An Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under CRS Section 24-6-402(4)(e) and to discuss the purchase, acquisition, lease, transfer or sale of real, personal or other property interest under CRS Section 24-6-402(4)(a) – Dowd Junction.

Motion by Earle B., second by Harvey C., to convene in Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under CRS Section 24-6-402(4)(e) and to discuss the purchase, acquisition, lease, transfer or sale of real, personal or other property interest under CRS Section 24-6-402(4)(a) as presented. Motion passed 5-0. Note two seats are vacant.

No action was taken as a result of the Executive Session.

### FUTURE AGENDA ITEMS

#### 13. Next Meeting – May 4, 2016

- Worksession - Holy Cross powerline discussion
- Appointment of Council Members to vacant seats
- Council board and sub-committee positions – May 4, 2016

#### 14. Future Meetings:

- Work Session – Review of Job Descriptions – Powell
- Work Session on housing – Hawkinson
- Clear Vision areas on Town street corners – Hawkinson
- Consideration of Resolution 07 – Series 2016 a Resolution approving Variance Request 16-01 at 386/392 Taylor St. – Hawkinson
- Accept 2015 Financial Audit – Brunvand 6/1/16

#### 15. Set Future Meeting Dates

##### a) Council Meetings:

- May 4, 2016
- May 18, 2016
- June 1, 2016

##### b) Planning & Zoning Commission Meetings:

#### 16. Other Dates:

- Town Cleanup Day – June 4, 2016

#### 17. Adjournment

In that there was no further business the meeting stood adjourned at 9:55pm.

  
Matt Scherr, Mayor

ATTEST:

  
Jay Brunvand, Town Clerk

