



## Official Minutes

**MEETING OF THE MINTURN TOWN COUNCIL**  
**Minturn Town Center, 302 Pine Street**  
**Minturn, CO 81645 • (970) 827-5645**

**Wednesday April 1, 2015**

**Work Session – 5:30pm**  
**Regular Session – 6:30pm**

**MAYOR – Gordon “Hawkeye” Flaherty**  
**MAYOR PRO TEM – George Brodin**

**COUNCIL MEMBERS:**

Shelley Bellm  
Earle Bidez  
John Rosenfeld  
Matt Scherr  
Jason Osborne

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

### **Work Session – 5:30pm**

- Guide Signage update – Metteer
- Update Entryway/100 Block Planning and Engineering

### **Regular Session – 6:30pm**

#### **1. Call to Order**

The meeting was called to order by Mayor Hawkeye Flaherty at 6:40pm.

- Roll Call

Those present included: Mayor Hawkeye Flaherty, Town Council members, George Brodin, Matt Scherr, John Rosenfeld, Earle Bidez, Shelley Bellm, and Jason Ozzy Osborne.

Staff present: Town Manager Willy Powell, Town Attorney Michael Sawyer, Town Deputy Clerk Michelle Metteer, and Town Planner Janet Hawkinson.

- Pledge of Allegiance

## **2. Approval of Agenda**

- Items to be Pulled or Added

Request addition of a motion for the approval of a grant application as item 7a.

Motion by Jason O., second by Johnie R., to amend the agenda as presented. Motion passed 7-0.

## **3. Approval of Minutes**

- March 18, 2015

Motion by Johnie R., second by Jason O., to table the minutes of March 18, 2015. Motion passed 7-0.

## **4. Public comments on items, which are NOT on the agenda (5 minute time limit per person)**

Frank Lorenti 1080 Main St, Minturn, expressed thanks for the future addition of guide signage in town. Frank also asked about enforcement of the code pertaining to construction times. The shooting in town is of a significant concern. Frank expressed further concern regarding bottles of alcohol leaving Magustos Restaurant. Additional training for bartenders and staff should be reviewed. Safety is an issue in town and the Sheriff's Dept. should increase its presence in town. Frank feels the safety of Minturn's children is of utmost importance and needs to be handled more seriously.

Hawkeye F expressed that the town is still awaiting the Sheriff's final report, however the town manager can address some of the concerns immediately.

Darren Tolke, 530 Taylor St, is in support of the safety additions to the potential entryway upgrades. Darren also commented on the Sheriff's office regarding the police presence in town, or lack thereof. He is concerned that Minturn is not getting a full 10 hours a day of police coverage. Darren requested further review of the Sheriff's contract on the one-year anniversary of the contract.

Hawkeye F responded to Darren Tolke and confirmed that although coverage has improved, the Sheriff's office is still understaffed and Minturn is not getting the full 10 hours a day.

Shelley B also asked if the Sheriff's representative can attend a future Council meeting for a further update of the coverage status.

Lynn Teach, Gemini Garden's 155 Main St, a few weeks ago Lynn said a young man came through her shop and was looking "out of it." Lynn asked if town staff might be able to send the Sheriff's non-emergency number to local merchants in the event of a non-emergency.

Marka Brenner, Manager, Minturn Realty, expressed that she is waiting for the police report regarding the recent shooting. It was also expressed the Sheriff's Dept. recommended she consider additional outside security.

**5. Special Presentations:**

**PUBLIC HEARINGS AND ACTION ITEMS**

**6. Discussion/Action Item: Guide Signage**

This project was presented in the draft phase and is continuing to move forward. Any requests, questions of concerns can be sent directed to Town Hall.

**7. Discussion/Action Item: Entryway/100 Block Planning and Engineering**

Willy Powell provided an initial update including that the town has applied for an impact grant for assistance in project costs with the emphasis on the safety needs of the entryway area.

Janet Hawkinson provided a brief presentation of the main improvements to the entryway and 100 Block area.

Jeff Spanel, Intermountain Engineering, estimated this project would take approximately 30-60 days for completion.

Hawkeye F asked if the TST drainage plan has been reviewed.

The drainage plan has not yet been reviewed, but drainage upgrades are expected in the entryway and 100 block.

Jason O. asked if any future Battle Mountain upgrades would affect the current proposed work.

Future Battle Mountain work will have minimal impact to the work being currently proposed.

Shelley B asked regarding the safety aspect of this project and if we are proposing this project primarily for safety, then should a bike lane at this corner be considered? Shelley B. reiterated that bike safety should be of primary concern rather than a few feet of grass.

Johnie B. also addressed the need for a designated bike path from Dowd Junction to Red Cliff.

Jason O. added that the ECO Transit Board is working hard to get the bike path projects moving forward for the safe passage of bikes.

Hawkeye F. asked, since the project is still in the preliminary phase, if Intermountain Engineering can add a bike path to the plans in an effort to have a better visual representation of how the bike bath may affect the entryway area.

Hawkeye F also asked about the ECO Bus Stop and its current location.

Willy P. provided multiple options for a bus stop location, however the plan is still in the conceptual phase and all options are being reviewed.

Earle B asked for the actual counts of parking spaces before and after the project. Currently there are an unknown number of parking spaces due to lack of line spacing, however after the project Main Street will provide 24 spaces.

Potential recommendation made to move the ECO Bus stop to the front of the Weston Building.

Signage requested to have traffic flow move down Williams Street in order to park at either Magusto's or the Minturn Country Club

Marka Brenner, Manager, Minturn Realty, also expressed concern about not seeing the project earlier enough. However, she is very excited about the proposed improvements and is hopeful that the invitation to review this project be extended to other local business owners. Marka Brenner would like permission to discuss this project with Intermountain Engineering directly to better improve communications. Traffic flow is another issue that should be addressed how to best mitigate the issue.

Council recommended Marka Brenner go through Willy Powell, Town Manager, to communicate with Intermountain Engineering directly.

Lynn Teach, 155 Main St, Gemini Gardens thanked the Council for considering this project.

Hawkeye F said this project can't possibly be completed this year. He recommends that a project start time be Spring of 2016 and in the meantime direct staff to start the engineering of the south Minturn sidewalks.

Jason O. said the longer we wait on the project, the more likely there is of a severe accident to the public.

Earle B would like to hear the engineer's recommended schedule before a start date is confirmed.

Intermountain Engineering explained the two-step process with CDOT as well as the extensive process of making final project aesthetic decisions. Thirty to 60 days was given as a project timeline estimate.

Shelley B asked if it is possible to do both the bidding process and the CDOT approval process simultaneously. If possible, this may be an effective route.

Marka Brenner requested that moving forward there be an open forum provided for the public to discuss.

Recommendation made to consider moving forward on the engineering for both the entryway/100 block as well as the engineering for the south Minturn sidewalks including a scope of services and cost estimates.

Request to hand deliver notices to all businesses and residents of the 100 block area including Eagle, Williams, and Main St.

**7a. Discussion/Action Item: Mineral and Impact Energy Grant**

Motion by Johnie R., second by Shelley B., to authorize the Town Manger to submit an Energy and Mineral Impact Assistance Program Application for the Minturn Downtown Entryway/100 Block project. Motion passed (7-0).

**COUNCIL AND STAFF REPORTS**

**8. Town Planner**

Janet Hawkinson provided a thorough overview of the electronic permitting process.

Hawkeye F suggested a basic outline of the rules for construction be handed out when applicants apply for a building permit.

Railroad committee to meet in order to further discuss the bike path progression. As soon as next week.

**9. Town Attorney**

Memo from Holland & Hart providing an update on environmental permitting related to the Battle Mountain project should be expected to Council by the April 15, 2015 Council meeting.

Little Beach Park quite title update

Regarding Ordinance 1 – Series 2015, the moratorium has been lifted and there is no longer a building moratorium in Minturn.

**10. Town Manager**

- Manager's Report
- Action Report

Speed bumps to be installed on Taylor St. Lease lot is getting prepared for leasing. Lease agreement is expected to come before Council on the April 15, 2015 meeting.

## 11. Town Council Comments

Direction to staff to add engineering of entryway and south town sidewalks to the action report.

Reminder, the bears are back.

Shelley B reminded residents that scholarship applications are available on the town website and at town hall, and also thanked to Public Works for the 15mph signs throughout all side streets in town.

Johnie R thanked staff for the amount of work being completed in the last nine months and how much has been accomplished.

Hawkeye F wished everyone a happy April Fools and a Happy Easter.

Hawkeye F and Shelley B reminded residents that dog poop pickup is mandatory. The problem is especially bad this year, so everyone needs to do their part in solving the problem and picking up the dog poop.

Hawkeye F. also announced that he will be absent for the next meeting.

## FUTURE AGENDA ITEMS

### 12. Next Meeting – April 15, 2015

- Battle Mountain EPA update
- Lease agreement review for the lease lot
- Water Committee update

### 13. Future Meetings:

- 2015 Building Code update – Charlie Davis
- Sheriff's Dept. update

### 14. Set Future Meeting Dates

- April 1, 2015
- April 15, 2015
- May 6, 2015

#### a) Planning & Zoning Commission Meetings:

- April 8, 2015
- May 13, 2015
- June 10, 2015

### 15. Other Dates:

### 16. Adjournment

Motion by Johnie R., second by Jason O. to adjourn the meeting at 8:47. Motion passed. (7-0)

Gert Brock  
Hawkeye Flaherty, Mayor *Mayor Pro Tem*

ATTEST:

By: Jay Bruvand  
Jay Bruvand, Town Clerk

