



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday December 18, 2013

Work Session – 5:00pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Aggie Martinez
John Rosenfeld
Darell Wegert

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Work Session – 5:00pm

- Eagle Street Update – White
 - Steve Humann, TST Engineering reviewed final change orders for project finalization and payment.
 - Town Planner to email as-built drawings to Council for review.
 - Retainage of funds to be held until 30-day waiting period is complete.
 - Quality of the asphalt is currently a concern and will be further reviewed and possibly tested before final payments are made.
- Minturn Fitness Center- White
 - Roof is predominantly completed
 - Topping-off ceremony to take place Friday, Dec 20th at 3:00 p.m.
- Roll-Off Dumpsters – Hawkinson
 - Concern regarding the dumpster on the road from November to April was addressed. Construction equipment and storage on Town streets to be reviewed in the Town Code.

- Direction to staff to review and provide options to Council for Code and/or procedural solutions.
- Conditional Use Permit- Hawkinson
 - Withdrawn from work session.
- Financial options for obtaining sidewalks
 - Educate the voters
 - Designate the funds for a specific use
 - Sunset
 - Options for Colleges/School of Mines to review projects for low cost options.
 - Direction to staff to first determine the amount of funds needed to be raised, and review mill levy or small sales tax options. Treasurer to obtain projections from funding sources. Town Planner to layout and design options for a complete project to Maloit Park Rd and phases for project completion.
 - Mill levy
 - Mill levy/sales tax
- Direction to Town Manager to send out Town Attorney RFP for review by January 15th Council meeting. (Work session and regular session)

Regular Session – 6:30pm

1. Call to Order

The meeting was called to order by Mayor Hawkeye Flaherty at 6:43 pm. Note: Councilman John Rosenfeld was excused absent.

a. Roll Call

Those present included: Mayor Hawkeye Flaherty, Town Council members, George B., Earle Bidez, Shelley Bellm, Darell Wegert and Aggie Martinez. Note: John Rosenfeld was excused, absent.

Staff present: Town Manager Jim White, Interim Town Attorney Matt Mire, Town Planner Janet Hawkinson, and Deputy Clerk Michelle Metteer.

b. Pledge of Allegiance

2. Approval of Agenda

a. Items to be Pulled or Added

Motion by Darrel W., second Aggie M., to approve the Agenda as presented. Motion passed 6-0. Note: John Rosenfeld was excused, absent.

3. Approval of Minutes and Action Report

- December 4, 2013

Motion by Darrel W., second by George W., to approve the minutes as presented. Motion passed 5-0. Note: John Rosenfeld was excused, absent. Aggie M, abstained.

- Action Item Report
 - Eagle Street can be removed from the Action Report. Town Manager to update Council when final payment is paid as well as confirmation of the length of warranty.
 - Direction to update Action Report for 2014.
- 4. **Public comments on items, which are NOT on the agenda (5 minute time limit per person)**
- 5. **Special Presentations None**

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

- 6. **Discussion/Action Item: Minturn Fitness Center update - White**
- 7. **Discussion/Action Item: Eagle Street Project change order - White**
 - Cost increases of \$56K. Recommendation for approval of the change orders.

Motion by George B., second by Darrel W., to approve the change order in the amount of \$56, 800. Motion passed (6-0). John R. absent excused.

OTHER MATTERS

- 8. **Planning Department Update**
 - Planning and Zoning passed the design of two signs: Weston Snowboards and Minturn Fire Department
 - Met with CDOT Engineer on school zone at Maloit Park Road, Cross- walks in South Minturn, and Flashing school zone lights on Highway.
 - Pre-Design Facilitation for Little Beach Park Phase 2 Design: create final plans for the \$250,000.00 to be spent at Park - Involved in Process: Town Council, Planning Commission, Town Manager, Town Planner, Economic Development Coordinator, Police, Public Works and Town Treasurer. Expand on plan initiated by Zehren and Associates. The completed project will have phases with cost and timeline.
 - 2014 Town Plan - develop priority, scope of work, and cost for the success of Town Projects for 2014.
 - Grants: researching Grants to match Little Beach Park Funds - GOCO and others,

CDOT Enhancement Grant and TAP Grant for sidewalks in South Minturn

- Other Projects Town Council would like to seek grants for this winter?
- Suggested Names for the Open Space Property: Boneyard, River Haven, Cliff Park, Cliff Haven, Minturn Open Space, Gandy Dancer Park (slang term for early railroad workers who laid railroad tracks), Miner Meadows.....?
- Roof completion at Town Hall Building
 - Direction to staff to explore information regarding safety measures for the north town crosswalk and present to Council.

9. Town Manager's Report

Eagle/Toledo Street Project

A final "punch list" walk through took place with ELAM, TST, and the Town of Minturn all represented. A final report will be prepared for the December 18, 2013 Town Council meeting that can be attended by Steve Humann, TST Engineering. Final billing is currently under review by TST and a request to approve the final change order will be presented by TST at this meeting.

Minturn Fitness Center

Weekly owner architect construction progress meetings continue to move this project forward. Representatives from Viele Construction, RDK Architects, Ski and Snowboard Club Vail, and the Town of Minturn continue to review progress at this weekly meeting.

The water line has been installed and the building construction is now actively underway. A "topping off" celebration for the building is tentatively being planned for Friday, December 20, 2013....time to be determined.

Master Meter Vault Construction

Work has continued for the past few weeks on the Master Meter Vault. The project is going well and yet is several weeks from completion. The outside work is nearly done though so most of the remaining work will be out of the winter weather. This is another element of the DOLA grant received earlier this year.

Eagle County/Castle Peak Senior Care Facility

The Town of Minturn's request to secure naming rights at the Castle Peak Senior Care facility for the Family Dining Area was made and has been accepted. Lisa Pease sent an e-mail confirmation which was forwarded to Town Council and her thanks for the \$40,000 contribution over 4 years.

Upcoming Town Council Meeting Dates

Friday, December 20, 2013 "Topping-off" Celebration for Minturn Fitness Center
Wednesday, January 1, 2014 (consider rescheduling or cancellation) (Meeting cancelled)

Recent Events/Upcoming Events:

Minturn Winter Markets

The two Minturn Winter Markets were held December 7 and December 14, 2013 from 10am until 2pm. A respectable crowd braved the bitter cold the first week. Both temperatures and temperaments had improved by the second week.

Happy Holidays

Merry Christmas and Happy New Year !!!

December 25, 2013 and January 1, 2014 !!!

Christmas Tree Bonfire

Our Christmas Tree Bonfire will be held on Friday night, January 10, 2014 at Little Beach Park. Trees (with lights and ornaments removed) can be delivered to the site, or Town public works' staff will pick up trees at local residences the week prior to the event.

10. Town Council Comments

Aggie M thanked the Public Works crew for the snow removal work being done.

The Town Council wishes everyone a happy holiday season.

Direction by Council for the next meeting to be January 15, 2014.

EXECUTIVE SESSION

- 11. Executive Session: Pursuant to Session pursuant to 1) C.R.S. § 24-6-402(4)(a)(b)(e) – to discuss the purchase, acquisition, lease, transfer or sale of property interests; to receive legal advice on specific legal questions; and to determine positions, develop a strategy and instruct negotiators regarding Little Beach Park; and 2) pursuant to C.R.S. § 24-6-402(4)(b)(e) – to receive legal advice on specific legal questions and to determine positions, develop a strategy and instruct negotiators regarding Town Attorney Services and Town Attorney request for proposals – White/Mire**

Motion by Shelley B., second by George to move into Executive Session Pursuant to Session pursuant to 1) C.R.S. § 24-6-402(4)(a)(b)(e) – to discuss the purchase, acquisition, lease, transfer or sale of property interests; to receive legal advice on specific legal questions; and to determine positions, develop a strategy and instruct negotiators regarding Little Beach Park; and 2) pursuant to C.R.S. § 24-6-402(4)(b)(e) – to receive legal advice on specific legal questions and to determine positions, develop a strategy and instruct negotiators regarding Town Attorney Services and Town Attorney request for proposals.

As a result of the Executive Session the following direction was given to Staff: Continue negotiations re: attorney services and legal work on land issue; send out RFP for attorney services.

FUTURE AGENDA ITEMS

12. Next Meeting – January 1, 2014 (cancelled due to New Year's Holiday)

13. FUTURE MEETINGS:

- Resolution 1 – Series 2013 A Resolution setting the official posting sites for the Town of Minturn – Brunvand (1/15/14)
- Work Session – Continued work on the Town Council Vision Statement – White
- Discussion with Xcel Representative – White
- Marijuana update – Matt Mire
- Work Session - Update on the contractor registration procedure and process. (1/15/14)
- Work Session – Dumpster location review

14. Set Future Meeting Dates

a) Council Meetings:

- January 1, 2014 (cancelled)
- January 15, 2014
- February 5, 2014

b) Planning & Zoning Commission Meetings: (changed to 4th Wednesday)

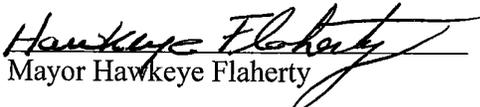
- January 22, 2014
- February 26 2014
- March 26, 2014

15. Other Dates:

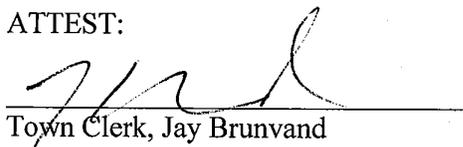
- Christmas Tree Bonfire – January 10, 2014 @5:30pm

16. Adjournment

Motion by Shelley B., second by Earle B., to adjourn the meeting at 8:35pm.


Mayor Hawkeye Flaherty

ATTEST:


Town Clerk, Jay Brunvand

