Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday October 16, 2013

Work Session – 5:00pm
Regular Session – 6:30pm

MAYOR – Gordon "Hawkeye" Flaherty
MAYOR PRO TEM – George Brodin
TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:
Shelley Bellm
Earle Bidez
Aggie Martinez
John Rosenfeld
Darell Wegert

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645

Work Session – 5:00pm

Please remember to bring your FY2014 Budget Book

- Minturn Fitness Center update and discussion
  - John R. updated the Council on the MFC and some of the project changes that have allowed for cost savings in items such as utility infrastructure.
  - The construction contract has firmed up and the contract is coming in at approximately $1.85million with a full project cost of $2,092,000.
  - Some of the decisions that were made recently for cost efficiency were:
    - Size of utility service needed
    - Flooring and roofing materials
    - The water line will be approximately 700ft. This is less than the estimated 1,000 feet and significantly reduces that cost.
    - Requesting reduced water and sewer tap fees or the possibility of spreading that cost over up to ten years.

- Earle B. asked the Council if the need arose would they be able to request to use more funds from BMR money; Council agreed this might be allowable but it should be used judiciously. Shelley B. stated BMR's obligation was to build a recreation center, not to give $1m for a recreation center.
- The time frame for the project is that pouring the slab and framing should begin approximately the end of November and be dried-in for January, and rough-in about March to April. Much of this will be dependent on weather until the building can be dried-in.

- 2014 Budget Review – White/Brunvand
  - Water Rate Study review with Leroy Cruz – White
  - Question/Answer
- Public Works Presentation – Arnold Martinez
  - Arnold M. gave a presentation of the work being done in Public Works.
  - John V. reviewed the water production reports that he had included in the packet.

Regular Session – 6:30 pm

1. **Call to Order**
   a. Roll Call

The regular meeting was called to order by Mayor Hawkeye Flaherty at 6:43pm.

Those present included: Mayor Hawkeye Flaherty, Mayor Pro Tem George Brodin Town Council members, Earle Bidez, John Rosenfeld, Shelley Bellm, and Aggie Martinez. Note: Darell Wegert was excused absent.

Staff present: Town Manager Jim White, Town Planner Janet Hawkinson, and Town Treasurer/Town Clerk Jay Brunvand.

   b. Pledge of Allegiance

2. **Approval of Agenda**
   a. Items to be Pulled or Added

Motion by John R., second by Aggie M., to approve the agenda as amended. Motion passed 6-0. All voted in favor. Note: Darell Wegert was excused absent.

3. **Approval of Minutes and Action Report**
   - October 2, 2013

Motion by John R., second by George B., to approve the minutes of October 2, 2013 as presented. Motion passed (6-0).

   - Action Item Report

4. **Liquor License Authority**

   - Gail Crowder, DBA Minturn Mile Liquors Annual Renewal of a liquor store License; 341 Main St.; Gail Crowder, Owner – Brunvand

Staff noted this license holder was sited on July 24, 2013 by the State for selling by and to underage persons. These items have been addressed by the owner and the State is satisfied with the compliance and therefore, the Town subsequently had no objection to the renewal.

Motion by John R., second by George B., to approve Gail Crowder, DBA Minturn Mile Liquors Annual Renewal of a liquor store License; 341 Main St.; Gail Crowder, Owner as presented. Motion passed (6-0). Note: Darell Wegert was excused absent.

5. **Public comments on items, which are NOT on the agenda (5 minute time limit per person)**

Mr. Frank Lorenti, 1081 Main St., discussed the noxious weeds in Town and a letter he was sent by the Town Planner. Mr. Lorenti noted the property cited as his property is in fact not his property. Mr. Lorenti noted the weeds on other properties including 30 Vista Baronco Ln and 1141 Main. Town Planner Janet H. commented on the addresses and answered questions of the Council.

6. **Special Presentations (None)**

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

7. **<u>Discussion/Action Item</u>: 2014 Budget Review – White/Brunvand**
   - **Water Rate Analysis/Study presentation by Leroy Cruz**

Mr. Leroy Cruz, Colorado Rural Water Association, presented the Water Rate Analysis that he completed for the Town of Minturn. This analysis uses our data and actual expenses and includes a 3.5% inflation factor. Mr. Cruz commented favorably that the Town budgets depreciation as an expense allowing the Town to have built up a capital reserve.

Mr. Cruz noted the Town fluctuates up and down on water loss. The industry standard is 10-20% loss and we are currently within that range and noted it is important that we endeavor to stay within that range by proactive measures.

Mr. Cruz noted the analysis recommends a 2014 flat rate of $65.14 plus $4.23/1000gal. Mr. Cruz noted the importance of maintaining the cost and inflation increases that occur annually. He recommended a new rate study to be completed every two to three years. Discussion ensued on how long our current plant will sustain/last and how grants or loans work based on the median family income in Minturn and the cost of securing loan funds. Mr. Cruz noted the importance of paying for your own system versus comparing rates with other local municipalities.

- **Question/Answer**

Following a lengthy question and answer session, it was agreed that this matter would be directed back to the Water Rate Subcommittee for further study and a recommendation(s).

8. **Discussion/Action Item: Ordinance 09 – Series 2013 (Second Reading) an Ordinance amending Title 1, General Provisions, of the Town of Minturn Code for General Penalties for Violations of the Town of Minturn Town Code – White/Christensen**

Motion by Shelley B., second by George B., to approve Ordinance 09 – Series 2013 (Second Reading) an Ordinance amending Title 1, General Provisions, of the Town of Minturn Code for General Penalties for Violations of the Town of Minturn Town Code as presented. Motion passed (6-0). Note: Darell Wegert was excused absent.

9. **Discussion/Action Item: Motion to appoint a Council Member to the Channel 5 Board of Directors – White**

Motion by Earle B., second by George B., to appoint Darell W., to the Channel 5 Board of Directors. Motion passed (6-0). Note: Darell Wegert was excused absent.

OTHER MATTERS

10. Planning Department Update

Town Planner, Janet H. gave a brief report:

- Updated the Council on the noxious weed letter that was sent out.
  - We did receive a noxious weed grant in 2013 from the USDA and because we used it we have a good chance to get another such grant in 2014.
- Update on the Eagle River Park bathrooms. The cost is high and we are looking at funding sources and internal design initially.
- Updated the Council on new names assigned officially to several existing roads in Town.
- Work is progressing on possible submittals for a GOCO grant for the Eagle River Park bathroom and a CDOT TAP grant for sidewalks.

11. Town Manager's Report

Eagle Street Project
Final concrete work, final paving, and relocation of all utilities were all scheduled for the weeks of October 7-11, 2013 and October 14-18, 2013. XCEL, Comcast, and Century Link all had to disconnect existing services and relocate them to the new pole…a complicated task.

DOLA Grant
We have started the work on the additional valves on the Main Line in Minturn as part of the DOLA grant. We have contracted with Quintana Excavating for additional valves on the south

end of the main line and will be working on them the week of October 14th. We plan to work on them on Monday, October 14th and Tuesday, October 15th. Notices will be sent to all parties impacted by the work. Additionally, we will begin the work on the Master Meter that same week and continue to work on it during the week of October 21-25, 2013. Both projects are part of this year's DOLA grant.

Fitness Center
Weekly meetings continue to move this project forward. A formal review of the project will be made during the study session at the October 16, 2013 Town Council meeting. Representatives from Viele Construction, RDK Architects, Ski and Snowboard Club Vail, and the Town of Minturn are expected to provide input.

Water Subcommittee
The Water Subcommittee has invited Leroy Cruz, Colorado Rural Water Association. Leroy to return to Town Council on Wednesday, October 16, 2013 to review his water rate work at the Town Council meeting. He will primarily summarize his report and answer questions during the work session and Town Council has requested his full presentation in public during the Regular Meeting.

United Companies
On Wednesday, October 9, 2013, the Town received notice that we should have pricing quotes for several sidewalk repairs by the end of the week. I will provide more information as it becomes available.

Recent Events/Upcoming Events:

The Store Front Decorating Contest is underway. Soon the judges will be asked to cast the ballots for this year's winning entries!

The Minturn Winter markets are planned for December 7 and December 14, 2013 from 10am until 2pm.

12. Town Council Comments

Aggie had an ECO Transit meeting and updated the Council on the discussions. Aggie also commended Arnold M. on his work in Public Works.

Shelley B. updated the Council on the sports at BMH.

FUTURE AGENDA ITEMS

13. Next Meeting – November 6, 2013

- Meeting: Discussion/Action – 1st Public Hearing on proposed fiscal year 2014 Budget – review public funding requests – White/Brunvand 11/6/13
- Discussion for the budget on the bike path funding.

- Work Session – Holland and Hart update – White

14. Future Meeting

- Work Session – Continued work on the Town Council Vision Statement – White
- Discussion with Xcel Representative – White
- Meeting: Discussion/Action – 2nd Public Hearing on proposed fiscal year 2014 Budget and First Reading of Budget Ordinances – White/Brunvand 11/20/13
- Meeting: Discussion/Action – 2nd and Final Reading of proposed 2014 Budget Ordinances – White/Brunvand 12/4/13

15. Set Future Meeting Dates

a) Council Meetings:
- November 6, 2013
- November 20, 2013
- December 4, 2013

b) Planning & Zoning Commission Meetings:
- November 13, 2013
- December 11, 2013
- January 8, 2014

16. Other Dates:

17. Adjournment

Motion by Shelley B., second by John R., to adjourn the meeting at 8:45pm.

Hawkeye Flaherty

Mayor Hawkeye Flaherty

ATTEST:

Town Clerk, Jay Brunvand

TOWN OF MINTURN, COLORADO
SEAL
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