



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday October 6, 2010

Work Session – 5:00pm
Regular Session – 7:00pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

Town Administrator – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Jerry Bumgarner
Aggie Martinez
John Rosenfeld

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 4:30pm, Monday through Friday, by contacting the Town Clerk at 970/824-5645 302 Pine St. Minturn, CO 81645

Work Session – 5:00pm

- **Oath of Office Discussion – White/Bumgarner**
- **Fiscal Year 2011 Budget Review – Brunvand/White**

Regular Session – 7:00pm

- 1. Call to Order**
 - a. Roll Call
 - b. Pledge of Allegiance

The meeting was called to order by Mayor Flaherty at 7:03 pm.

Those present included: Mayor Hawkeye Flaherty, Mayor Pro Tem George Brodin, Council Members Jerry Bumgarner, Shelley Bellm, Earle Bidez, Jerry Bumgarner, and Aggie Martinez.

Staff present: Town Manager Jim White, Town Treasurer/Clerk Jay Brunvand, Chief of Police Lorenzo Martinez, Administrative Assistant/Deputy Clerk Michelle Metteer, Planner Chris Cerimele and Attorney Allen Christensen.

2. Special Presentation – Matt Scherr

3. Swearing in of Appointed Council Member – Mayor Hawkeye Flaherty (10min)

4. Approval of Agenda

- Items to be Pulled or Added

Additional item for agenda: 12. Authorization for the Mayor of Minturn to sign a six month extension of the existing contract with Holy Cross Energy.

Motion by Jerry B., second by George B., to approve the agenda as amended, all voted in favor.

5. Approval of Minutes and Action Report

- September 15, 2010
- September 27, 2010
- Action Item Report

Motion by Shelley B., second by Aggie M., to approve the Minutes of September 15, 2010 as presented; all voted in favor. Jerry B abstained.

Motion by Earle B., second by Shelley B., to approve the Minutes of September 27, 2010 as presented; all voted in favor.

Easement agreement has been reached and can be removed from the action item list.

Oct 20th – Discuss Town signage.

6. Public comments on items, which are NOT on the agenda (5 minute time limit per person).

Mr. James Van Beek, Unaffiliated candidate for Sheriff, believes that thinning the bureaucracy at the top of the Sheriff's office and empowering the deputy's going out in the field, more communication will ensue and the trust of the community will be revived.

7. Special Presentations/Citizen Recognition

8. Town Manager's Report

Potential Position Planning Meeting

I have secured the services of Michael Penny, Frisco Town Manager, to facilitate a meeting with all interested parties regarding the options presented to Town Council at the last meeting related to the proposal to fill a position to coordinate events and conduct operations during events. Our

original date for the meeting was not workable so we are attempting another date, which looks promising.

School District Update

We are anxiously awaiting the submittal of the annexation petition. Final conversations about the issues related to the annexation submittal are being discussed by the attorneys of both parties. We anticipate the annexation petition to be submitted this month.

Radio Tower Contract

The Town Clerk followed up again with Dr. Hood regarding a longer term contract for the radio tower as the new lease is now due. This lease will require the replacement of a vertical tower. Payment for 2010 remains unresolved, as well as the terms for the new extended contract.

Battle Mountain Update

Dave Kleinkopf has agreed to come to Town Council meetings periodically, every four to six weeks, to provide updates on the activities related to the Battle Mountain development. His next visit will be scheduled in November. Our water trail was resolved through settlements with all objectors, effective September 28, 2010.

Water Treatment Plant Telemetry

TST Engineering is overseeing the water treatment plant operations to ensure that all state reporting requirements are being met. John Volk, Southwest Water, is serving the role of the plant operator.

TST Engineering has been working with Timberline Electric and Controls to access problems and to update our telemetry system at the water treatment plant. I have been working with the Forest Service to complete an amendment to our Special Use Permit to allow us to remove trees in anticipation of solar power being established at the Maloit Park tank site. The main tank site will have electric power and our Public Works crew has already readied the site for the installation of the electric power.

A Million Lights in Minturn

Planning is underway to light up Minturn this Christmas and Holiday Season. Michelle Metteer is working with the Fire District, local business owners, Town staff, and local volunteers to coordinate the events related to this effort. She is seeking donations from some of our vendors.

RFP/North Main Street Water Line Design

Construction has begun on the North Main Street Water Line by Western Pipeway, Inc. Western Pipeway has started the project, staging, and mobilization, effective September 27, 2010. Phase 1 construction is underway expected to be completed by late October, and wrapped up administratively by November 5, 2010.

Ballot Issues

The Town of Minturn has placed two issues on the November ballot: consideration of use tax and a question to the voters about whether or not medical marijuana dispensaries should be

allowed in Town. Please direct staff if you need any additional information related to these issues.

Geoff Wilson, senior attorney with CML, has been asked to come to Minturn tonight to discuss use tax with our Town Council during our work session.

Additionally, the Town Council recently passed resolutions stating its opposition related to Amendments 60 & 61 and also Proposition 101. If you need any further information, please refer to www.cml.org or to www.donthurcolorado.com

Minturn Market

The Minturn Winter Market is scheduled for Saturday, December 11, 2010.

Detoxification Service Program Agreement

The Town of Minturn participates in a detoxification program called "Last Call", along with other jurisdictions in Eagle County. We recently signed an agreement to continue in the program. We will realize cost savings of \$810 in 2010 and a projected savings of \$1640 in 2011 through improved efficiency (see attachment).

Downtown Colorado, Inc.

The annual conference was held in Glenwood Springs September 22-24, 2010. Mayor Flaherty participated in a Mayors' Panel discussion on Friday, September 24th.

2011 Budget Planning

The proposed schedule for our budget process and meeting schedule has been prepared by the Town Clerk/Treasure and reviewed by the Town Manager. This process has been underway at the staff level since early summer and will accelerate in the next few months following the prescribed calendar requirements articulated in the Colorado Revised Statutes for annual budget approval.

CML Fall District Meetings Schedule

Beginning on September 15, 2010, CML has been hosting District meetings throughout the state. In my role as president, I am expected to attend as many as I am able. I respectfully request your support for my travels during this time. The meetings are scheduled to end on October 25, 2010. I **do not** plan to attend the meetings that conflict with our own Town Council meetings.

CDOT Dowd Interchange Project Leadership Team (PLT) Meeting

Held, Tuesday, September 28, 2010, this was the second PLT Meeting. This is a multidisciplinary team that includes community representatives, and experts in planning, design, operations, and communication. The primary purposes are to address capacity issues and to improve safety. The Dowd Interchange is currently listed as a 60 times greater safety risk than the average interchange in Colorado. The project is at 80% design stage, but no construction dollars have been secured to date. The Inter Mountain Transportation Planning Region (IMTPR) prioritization process will be convening soon to list projects by rank for financial consideration as monies are available in the future.

Signage

Designs are still under review and other options will also be brought forth. The design team has not been able to meet recently due to scheduling conflicts.

9. Town Council Comments

Direction from Council to review penalty clause within the radio tower contract.

PUBLIC HEARINGS AND ACTION ITEMS

10. Discussion/Action – Budget Review and formal acceptance – Brunvand/White

Motion by Jerry B., second by George B., to formally accept the Fiscal Year 2011 budget as presented; all voted in favor. (*Note: Included in the acceptance is the General Improvement District Budget.*)

11. Discussion/Action – Review RFP for the proposed Town Prosecutor – White

Jim W. noted this was proceeding on schedule and reviewed the status.

Direction from Council to have Town Manager email sample RFP to Council Members for approval. Timeline to be included, along with a committee to review potential candidates. Council to have all comments back to Jim within two days of receiving initial RFP draft.

12. Discussion/Action – Council authorization for the Mayor to sign a six month extension of the Holy Cross Electric Franchise Agreement – White

Jim W. noted the Franchise Agreement for Holy Cross Electric was set to expire on October 4, 2010. Holy Cross had sent a letter requesting a six month extension in order to review and renew the formal agreement document.

Motion by George B, second by Aggie M. to allow the Mayor to sign a six month contract extension. All voted in favor.

FUTURE AGENDA ITEMS

13. Next Meeting

- Worksession Retreat – Retreat review FY2011 Budget – (Worksession 10/20/10) Brunvand/White (90min)

14. Future Meeting

- Discussion/Action – 1st Public Hearing on proposed fiscal year 2011 Budget – review public funding requests – (Regular Meeting 11/3/10) Brunvand/White (45min)

- GID Budget hearing – November 3, 2010
- Discussion/Action – 2nd Public Hearing on proposed fiscal year 2011 Budget and First Reading of Budget Ordinances (Regular Meeting 11/17/10) – Brunvand/White (45min)
- Discussion/Action – 2nd and Final Reading of proposed 2011 Budget Ordinances (Regular Meeting 12/1/10) – Brunvand/White (15min)

15. Set Future Meeting Dates

a) Council Meetings

- October 20, 2010 – Budget Retreat
- November 3, 2010 – 1st Public Hearing for budget
- November 17, 2010 – 2nd Public Hearing for budget

b) Planning & Zoning Commission Meetings

- October 13, 2010
- October 27, 2010
- November 10, 2010

c) Other

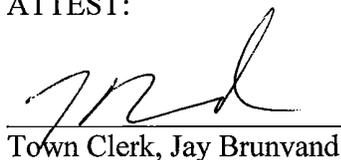
- November 2, 2010 Election Day

16. Adjournment

Motion by Jerry B, second by Aggie M. to adjourn at 8:20 pm. All voted in favor.


Mayor Hawkeye Flaherty

ATTEST:


Town Clerk, Jay Brunvand

