



**SPECIAL JOINT WORK SESSION MEETING OF THE • MINTURN TOWN COUNCIL
and EAGLE RIVER WATER & SANITATION DISTRICT**

**TO BE HELD AT
MINTURN TOWN CENTER, COUNCIL CHAMBERS
302 Pine Street, Minturn, CO 81645 – Tel. (970) 827-5645**

**Tuesday June 26, 2007
Work Session – 10:00 AM
Special Session – Immediately Following**

**MAYOR - Gordon “Hawkeye” Flaherty TOWN MANAGER - Ann K. Capela
MAYOR PRO TEM – George Brodin TOWN CLERK/TREAS - Jay Brunvand**

COUNCIL MEMBERS:

Jerry Bumgarner
Bill Burnett
Tom Sullivan
Kelly Brinkerhoff
Shelley Bellm

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 4:30pm, Monday through Friday, by contacting the Town Clerk at 970/824-5645 302 Pine St. Minturn, CO 81645

Work Session- 10:00 AM

- **Joint meeting with Eagle River Water & Sanitation District (ERWSD) to discuss Waste Water Treatment Plant facility.**

Special Session – Immediately Following

1. Call to Order

a. Roll Call

Mayor Hawkeye Flaherty called the meeting to order at 11:30pm role call: Those present included Mayor Flaherty, Mayor Pro Tem George Brodin, Bill Burnett, Tom Sullivan, Shelley Bellm, Kelly Brinkerhoff, and Jerry Bumgarner.

Staff Present: Town Treasurer Jay Brunvand, Assistant to Town Manager Dylan Zastrow

2. Approval of Agenda

- a. Items to be pulled from Action Calendar
- b. Items to be pulled from the Discussion Calendar
- c. Items to be pulled from the Consent Calendar
- d. Emergency Items to be added
- e. Order of the Agenda Items
- f. Approval of the agenda

3. Items Amended to the Agenda

- Personnel Issues
- Discussion with Town Attorney regarding Waste Water Treatment Plant
- Executive Session to discuss the current Town Manager and Interim Town Manager

Motion George B, second by, Shelley B, to approve the June 26, 2007 Town Council Special Meeting as amended; *All Voted in Favor*

4. Discussion/Action Item - Funding for the removal of barbed wire fences on the Town's Property

Hawkeye: Introduced the three bids for the barbed wire fence removal on the Town's Property; Strategic Fence and Wall Company, Johnnies Garden and Plow Jockey of Dillon. He then explained what the costs of each were.

Kelly B: Lets go with the lowest estimate

Jerry B: Are we sure we want to go with the lowest bidder, it seems like that has been a problem in the past.

Kelly B: It is fence removal.

George B: Its not too technical so going with the lowest isn't going to bite back at us.

Bill B: Will we have a date set to be done?

Hawkeye: There will be a date for it to be done. Dylan, do we have a contract or do we need to have one written?

Dylan Z: One will have to be written.

Hawkeye: We will advise the attorney to write one and have it presented to Council as an Ordinance at the July 10, 2007 Council Meeting

Motion by Kelly B, second by George B, to contract Strategic Fence and Wall Company to remove of and dispose of the barbed wire fences and metal posts on the Town's Property for the cost of \$2,250.00. *All Voted in Favor.*

2. Discussion/Action Item - Staff update on the demolition of the Old Town Hall - Zastrow

Hawkeye: Dylan will give us an update on the demolition of the Old Town Hall.

Dylan Z: As of today Palermo Construction had complied with their business license requirements, filling out the proper paper work, paying their annual fee and proof of insurance to conduct business under their name. They are faxing their State Demolition License to the Town Center today. Palermo is mobilizing today and will be on site with

equipment later this afternoon and will begin fencing off the area tomorrow morning at 7:00am and proceed with the demolition. Officer Heil will be working with Palermo on vehicle storage for the evening, what Chief Martinez has agreed on. They will be removing the debris on Thursday morning and will hopefully be done by that evening.

Hawkeye: Are they going to leave it grated to the Town's satisfaction or is the Town going to take care of that when the sod is being laid?

Dylan Z: I believe Palermo is not taking care of that, I thought it was a public works issue in conjunction with a local landscaping crew.

Hawkeye: Make sure that the grate is low enough so when the sod arrives we don't have to dig out a bunch of dirt to enable the sod to be laid. And make sure they don't tear out the water line.

3. Discussion/Action Item: - Torrey Maxwell resignation

Hawkeye: I spoke to staff about what they will need for this position and when they will need it.

Tom S: I want to make sure we need that position and who is paying for it. Is Ginn paying for it? I don't like big government and I have seen the staff growing a lot recently

Jay B: Ginn is paying for certain percentages of employees salaries and some is coming out of the General Fund.

Jerry B: I think we need to be careful on hiring of staff.

Hawk: We are just approving the hiring and the Staff will set up a committee to hire for this position.

Jay B: That position is 100% paid by Ginn. I think we should see what that position should entail.

Hawkeye: We need to let the interviewees know that these job duties may changes.

Hawkeye: Should we allow staff to choose starting salary.

Jerry B: If Allen comes in and says he has an interim manager before we make these kind of decisions we should stay away from any type of hiring. I don't know if we have the right as council to authorize staff to hire.

Allen: You need a temp manager in place to help out with the hiring of old positions on staff. Staff is a current melt down given the current situation and structural changes.

Motion by Tom S, Second by Shelly B, to authorize the staff to hire for the position of Assistant for Public Works and Planning and Zoning

Motion by Tom S, second by George B, to appoint Jay B. as acting Town Administrator until an interim Town Manager is selected. *All Voted in Favor.*

4. Discussion/Action Item: Direction to Town Attorney regarding the waste water treatment Plant from the ERWSD Special Joint Meeting

Hawkeye: We gave direction to have our attorney's and ERWSD to meet and come up with a written agreement regarding the Waste Water Treatment Plant. We also need Ginn to be present as well.

Allen: I will contact Anne C. and have her report to the water board.

Hawkeye: We want an update report at the second council meeting of July (July 18th 2007)

Kelly B: We left it up to the Attorney to see if we need to invite red Cliff:

EXECUTIVE SESSION

5. Minturn Town Council will convene into executive session:

- Pursuant to Colorado Revised Statutes (CRS) §24-6-402 (4)(e) for the purpose of Town Manager's employment contract negotiations
- Motion by George B, second by Shelley B, to convene into Executive Session pursuant to Revised Statutes (CRS) §24-6-402 (4)(e) for the purpose of Town Manager's employment contract negotiations

6. Discussion/Action or Direction to Town Manager and Town Attorneys from the Executive Session.

Hawkeye: There was discussion in the Executive Session about appointing an interview committee for the Interim Town Managers position.

Motion by Jerry B, second by George B, to appoint Shelley B, Kelly B. and Sean O'Hearn at the Interviewing Committee for the Interim Town Manager.

Also, we will have our staff meeting on Friday @ 4pm instead of Thursday @ 4pm.

3. Adjournment

Motion by Tom S, second by Jerry B, to adjourn the June 2, 2007 Town Council Special Meeting at 12:15pm. *All Voted in Favor.*

Hawkeye Flaherty, Mayor

ATTEST:

Jay Brunvand, Town Clerk