



2015

Minturn Council Meeting

Wednesday August 5, 2015

Work Session: **5:30pm**
(Town Center)

Regular Session: **6:30pm**
(Town Center)



Agenda

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday August 4, 2015

Work Session – 5:30pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
John Rosenfeld
Matt Scherr
Jason Osborne

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Work Session – 5:30pm

- Updates on Entry Way project, Railroad Ave., Norman Ave., and TAP Grant - Powell Pg 4
- Discussion on Human Resources

Regular Session – 6:30pm

1. Call to Order

- Roll Call
- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added

3. Approval of Minutes

- July 15, 2015 Pg 5

4. Liquor Authority

- Eagle County Republicans Request for Special Event Permit; 800 Cemetery Rd.; Kaye Ferry, Chairman – Brunvand Pg 13

5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

6. Special Presentations:

- Water update from John Volk – Powell Pg 23
- Committee Reports

PUBLIC HEARINGS AND ACTION ITEMS

7. Discussion/Action Item: Appealing the interpretation of the Sign Code by the Planer; Eric Cregon, Magustos – Hawkinson

8. Discussion/Action Item: Updates on Entry Way project, Railroad Ave., Norman Ave., and TAP Grant – Powell Pg 4

9. Discussion/Action Item: Presentation from Safebuilt and motion to amend the existing service agreement, Charlie Davis, regarding 2015 Building Code and Electrical Inspections – Hawkinson Pg 36

10. Discussion/Action Item: Resolution 09 – Series 2015 A Resolution to consider Variance Application VAR 15-456RAUCH – Hawkinson Pg 39

COUNCIL AND STAFF REPORTS

11. Town Planner

12. Town Attorney

13. Town Manager

- Manager's Report Pg 41
- Action Report Pg 42
- FYI Pg 43

14. Town Council Comments

EXECUTIVE SESSION

- 15. Executive Session:** An executive session for the purpose of conferencing with the Town attorney for the purposes of receiving legal advice on a specific legal question under C.R.S. Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) – Dowd Junction – Powell/Sawyer

FUTURE AGENDA ITEMS

16. Next Meeting – August 19, 2015

- Water Rate Structure and Monthly Rates – Powell/Brunvand/Water Committee
- Resolution No. 07 – Series 2015 a resolution setting and approving water rate fees – Powell/Water Committee

17. Future Meetings:

- Action Item: Marijuana discussion – September 16, 2015
- Discussion regarding Town’s code enforcement approach

18. Set Future Meeting Dates

- August 19, 2015
- September 2, 2015
- September 16, 2015

19. Planning & Zoning Commission Meetings:

- August 12, 2015
- September 9, 2015
- October 14, 2015

20. Other Dates:

21. Adjournment

STREET PLANNING AND PROJECTS

Background

The town and its consultants are working diligently on several planning and construction efforts on Main St. (US24) and local streets. The efforts are summarized below.

Entryway and 100 Block Project—Planning and Engineering

Planning and Engineering has reached the preliminary planning stage. CDOT, the business community and staff have agreed it is best to attempt to build certain entryway features in Fall of 2015, then the remainder of the project in Spring of 2016, sequencing to be decided. Final drawings for the 2015 entryway will be presented at the meeting.

Entryway and 100 Block—DOLA Grant Application

Janet and Willy presented the project in Steamboat on July 21 to the DOLA committee. Our DOLA representative felt the presentation was very professional and well received by the committee. We hope to hear from DOLA of any award by time of the Council meeting. The grant is a 50/50 match.

Street Projects—Railroad Ave. and Norman St.

Engineering plans are complete for Railroad and Norman and the plans are ready for bid. Cost estimates for both projects will be ready by Monday. Geotechnical findings may increase prices may increase the costs on the following sheet, which were prepared before the geo-tech report. The sub-base materials under both streets are insufficient.

The scope of work for Railroad Ave. begins where paving over the railroad tracks ends to North Main Street, including curb and gutter on the north side of the street, subsurface and asphalt replacement and drainage upgrades on North Main.

The scope of work on Norman is the block between Pine and Boulder and includes sidewalk, curb and gutter, subsurface and pavement replacement and drainage upgrades.

TAP Grant

The TAP grant is for engineering sidewalk/trail and drainage improvements from 100 Block to Maloit Park Rd. The kick off meeting occurred on July 9th. Various items are now being coordinated including surveying and geotechnical testing. Additionally CDOT and the town are working on documentation to be used in the upcoming IGA. The IGA is expected to be ready for approval later in the year. Work on the project cannot be performed until the IGA is signed. The grant is a 20% town/80% state match.

Financing the Planning and Projects

Please see the attachment for a view of funding the above planning and construction projects from the Battle Mountain and General funds. Hopefully by time of the meeting we will know of the DOLA grant request.



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday July 15, 2015

Work Session – 5:30pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
John Rosenfeld
Matt Scherr
Jason Osborne

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

Work Session – 5:30pm

- Water Rate Structure and Monthly Rates – Powell/Brunvand/Water Committee

Regular Session – 6:30pm

1. Call to Order

The meeting was called to order by Mayor Hawkeye F. at 6:35pm.

- Roll Call

Those present included: Mayor Hawkeye Flaherty, Town Council members, George Brodin, Matt Scherr, John Rosenfeld, Earle Bidez, and Jason “Ozzy” Osborne. Note: Shelley B. was excused absent.

Staff present: Town Manager Willy Powell, Town Attorney Michael Sawyer, Town Clerk/Treasurer Jay Brunvand, and Town Planner Janet Hawkinson.

- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added
- Add under Planner Eco Trail Dowd discussion as 9a.

Motion by Johnie R., second by Ozzy O., to approve the agenda as presented. Motion passed 6-0.
Note: Shelley B. was excused absent.

3. Approval of Minutes

- July 1, 2015
- Fix the 6-2 vote on page 5.

Motion by Johnie R., second by Ozzy O., to approve the minutes of July 1, 2015 as amended. Motion passed 5-0. Note: George B. abstained as he was not present at the July 1, 2015 meeting and Shelley B. was excused absent.

4. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

- National Night Out – Deputy Phillip Cusick, Eagle County Sheriff/Minturn PD

Deputy P. Cusick updated the public of the annual community night to be held on Tuesday August 5, 2015 at Maloit Park. The public is asked to contribute nonperishable items and to come out and enjoy the evening with their neighbors.

Hawkeye asked if cash can be donated; yes.

Mr. Gusty Kanakis, 201 Pine St, asked about any update on the Battle Mountain land trade? Mr. Tim McGuire, BMR, stated there was a list of information requested by the Town and they are working on the information and should present back to the Town and the community late summer or fall.

5. Special Presentations:

- Bill Andre, Colorado Dept of Wildlife Update

Officer Andre updated the Council on events happening at the DOW to include grouse reintroduction in the area and populations and population trends of various species of fish, mammals, and fowl.

- Water update from John Volk – Powell
- This will be moved to the next meeting.

- Committee Reports

PUBLIC HEARINGS AND ACTION ITEMS

6. Discussion/Action Item: Interview of Planning Commission applicants – Hawkinson

Applicants Lynn Teach and Tim Osborne were present. They are current members of the Commission and are reapplying to their seats. They stood for questions.

Matt S. asked how we advertised for this position; newspaper, website, word of mouth. Janet H. stated the terms are two year staggering cycle.

Hawkeye asked for a motion of support for each candidate.

Motion by Earle B., second by George B., to appoint Lynn Teach. Motion passed 6-0.

Motion by Ozzy O., second by George B., to appoint Tim Osborne. Motion passed 6-0.

7. Discussion/Action Item: Resolution No. 08 – Series 2015 a Resolution appointing Planning Commission members – Hawkinson

Jay B. recommended the appointment be through March 2017 or March 2018 in order to put them back on the proper rotation as presented in the Minturn Municipal Code 16.21-1(c). (Currently, Bickerton is appointed through March 2017 and Harrington and Head are in holdover terms.)

Motion by Ozzy O., second by Johnie R., to approve Resolution 08 – Series 2015 a Resolution appointing Ms. Lynn Teach and Mr. Tim Osborne to the Minturn Planning Commission as presented term to expire in March 2017. Motion Passed 6-0. Note: Shelley B. was excused absent.

8. Discussion/Action Item: Water Rate Structure and Monthly Rates – Powell/Brunvand/Water Committee

Hawkeye updated the meeting of the discussions that took place in the work session.

Willy P. gave background of the work the Water Committee has undertaken. The recommendation of the committee is to have a base rate which is the same amount for residential and commercial customers; currently commercial pays more. The Enterprise Fund will have a reserve of \$1m. Senior discounts will remain for in town citizens. Water allowance will be reduced from 10k to 6k for residential and from 30k to 6k for commercial. The rates proposed are \$78 at 4k gal/mo or \$79 at 6k.

Willy P. outlined some of the work the committee has reviewed over the past few years.

George B. summarized that water rates and allowances will be equal for residential and commercial because it costs the same to produce water for both. He stated the town Enterprise Fund is now on solid footing and the intent is to maintain that standing.

Earle B. stated this will allow users to pay as they go.

Hawkeye opened the floor for public comment.

Mr. HK Mooney, 1181 Main St, asked why the water allowance going down. He felt the water allowance was fine in the winter but he would be penalized in the summer. Discussion ensued as to how the allowances were developed. It was noted the water plant has fixed costs and few users.

Earle B. noted the proposal is to begin the new rates with the September read (billed in October). This would give us a light use month and then the fall. He outlined how the rates were developed. Earle B. stated he was on Council when the high allowance was set, it was set high because we were just beginning to use meters and did not want to disrupt the process.

Hawkeye stated the amount charged is pretty similar to current only the amount of water allowance is really changing. He concurred the change will be most noticed in the summer when outside irrigation

Johnie R. stated the 10k gal per month is based on the definition of Single Family Equivalent (SFE) and we are reducing that.

Matt S. stated the most fair rate would be a lower base and charge for water at the first use. He stated the previous discussion determined this was too much of a change.

Ozzy O. stated the fixture changes introduced water conservation. The standard SFE definition is out of date due to these changes.

Mr. Darell Wegert, 1716 Main St, felt the rate changes are set to reduce the use. He stated this is the same concept the ERWSD uses and they have had very serious problems recently. He felt it was possibly a better option to reduce the debt with some of the reserve and that would allow us to keep the rates lower.

Earle B. outlined a water funding model that was used by the Water Committee. The model identified the restricted reserve of \$1m and how infrastructure projects and special projects are accounted for in the budget.

Mr. Gusty Kanakis, 201 Pine St, stated each year the rates are going up. He stated that last year he used over 12k gal one month. To say it is not an increase is not correct. He stated the current rates are working and we should not change something that is working. He stated a two tier system with higher allowances in the summer was a good idea.

Mr. Darell W. asked the Council to table the Resolution to get more solid numbers.

George B. stated to start with the September roll out will give us four months, one of which is the tail of summer, and this will give us a chance to test drive the proposed system.

Johnie R. thanked the public for their comments and for their participation in this meeting. He stated the Town should try to be more transparent on all expenses. He stated the 6k limit is lowering the allowance by 60%.

Earle B. stated we have had several meetings and hours and hours on this project and it has been public and on the record.

Johnie R. asked how much did the telemetry save, how much did it cost, how much was in grants, how much did it save the town and how much did it save the citizens. How much did the master meter save and how much did it cost. How much have we spent in repairs, how much came from grants. Is the division of employees between the funds correct. He stated the amount of work that the water committee did is fantastic but he would like to see the answers to his questions.

Matt S. stated those are valid questions. He feels the information can be found and supplied by staff. But that he has enough information to make a knowledgeable decision.

Ozzy O. stated he is in support of the proposed rate structure but that he would like to hold off until such time as we can get more information.

Hawkeye stated most are in agreement with the base rate but that the allowance was not in agreement.

9. Discussion/Action Item: Resolution No. 07 – Series 2015 a resolution setting and approving water rate fees – Powell/Water Committee

Motion by Johnie R., second by Ozzy O., to table Resolution No. 07 – Series 2015 a resolution setting and approving water rate fees until the August 19, 2015 meeting. Motion passed 6-0. Note: Shelley B. was excused absent.

9a. Add under Planner Eco Trail Dowd discussion

Willy P. updated the Council on the Dowd Junction trail County proposal to review scoping the nineteen miles of proposed trail that is not completed on the County trail system.

Matt S. stated the trail alignment is within Minturn so it is our project. The concept is to approach the UPRR for alinement through the RR otherwise the alinement would need to be on the County Road. The engineering cost for funding would be supplied by the County. Discussion ensued as to various scenarios for alignment, funding, and timing. An Inter Governmental Agreement would be signed to use county money and the engineers provided by the County and then the Town would direct the engineers.

Direction was to have Staff proceed by asking the UPRR one more time, and if unsuccessful, proceed with the second option aligning along County Road/Minturn Road and to follow up with the County on funding and engineering options..

COUNCIL AND STAFF REPORTS

10. Town Planner

- New sign is up at the Boneyard Park
- Updated the Council on the storm water grate repairs at crosswalk at 100 Main St.

11. Town Attorney

12. Town Manager

- Manager's Report
 - HR Services

Willy P. stated he does not feel the need to contract with an HR firm. It was noted the need for an HR is based on specific previous incidences which involved allegations of ethical and professional misconduct on the part of the Town Manager and the Staff not having an avenue to proceed due to the Town Manager overseeing the Town HR functions. Mike S. stated the need centers around the single issue where there is a structure for an employee to discuss an issue that directly involves the Town Manager with the Town Attorney or even a Council Member. Mike S. stated as long as we discuss the issue not individuals then it could be a work session matter.

It was directed to put this on a work session on August 5, 2015.

- Action Report

13. Town Council Comments

Hawkeye noted the bears are looking in the trash cans, Minturn's trash day is Wednesday, and that is when the trash cans go out to the curb. Every time you put your trash out early, you are inviting a bear to be destroyed.

EXECUTIVE SESSION

14. **Executive Session**: An executive session for the purpose of conferencing with the Town attorney for the purposes of receiving legal advice on a specific legal question under C.R.S. Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) – Dowd Junction – Powell/Sawyer

Motion by Ozzy O., second by Johnie R. to convene in executive session for the purpose of conferencing with the Town attorney for the purposes of receiving legal advice on a specific legal question under C.R.S. Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) – Dowd Junction. Motion passed 6-0. Note: Shelley B. was excused absent.

Direction as a result of the Executive Session:

- Form Dowd Junction/South Minturn Committee. Members are Johnie R, Ozzy O. and Matt S. will act as an alternate.
- Directed Staff and Committee to conduct further diligence on the potential sale of USFS land at Dowd Junction administrative site and the South Minturn compound site

FUTURE AGENDA ITEMS

15. Next Meeting – August 5, 2015

- Presentation and update from Safebuilt, Charlie Davis, regarding 2015 Building Code and Electrical Inspections – Hawkinson
- Discussion/Action Item: Appeal of Sign Review by Planner at Magustos – Hawkinson
- Updates on Entry Way project, Railroad Ave., Norman Ave., and TAP grant – Work Session and Meeting – Powell put on both the meeting and the worksession
- HR in worksession

16. Future Meetings:

- Discussion regarding Human Resources
- Action Item: Marijuana discussion – September 16, 2015
- Discussion regarding Town’s code enforcement approach

17. Set Future Meeting Dates

- August 5, 2015
- August 20, 2015
- September 2, 2015

18. Planning & Zoning Commission Meetings:

- August 12, 2015
- September 9, 2015

19. Adjournment

Motion by Johnie R., second by Ozzy O., to adjourn at 10:50pm.

Mayor Hawkeye Flaherty

ATTEST:

Town Clerk, Jay Brunvand



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

TO: Mayor, and Council
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Thursday, July 30, 2015
RE: Special Event Permit – August 22, 2015

SUMMARY:

At tonight's meeting the Council is asked to approve a Special Event Permit for the Eagle County Republican event scheduled for Wednesday August 22, 2015. The location of this permit request is at Little Beach Park. The attached documentation indicates the compliance with the posting of the site and the event.

PREVIOUS COUNCIL ACTION:

None.

STAFF RECOMMENDATION:

Approve the request as presented with the detailed conditions.

RECOMMENDED MOTION:

I move to approve the proposed Special Event Permit to sell malt, vinous and spirituous liquor beverages to be located as defined in the attached application as presented with the following conditions:

- The application was received on July 10, 2015 and the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on July 24, 2015 at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requires at least one T.I.P.S, or equivalent certified server be present, and at least one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure no outside liquor is introduced to the event and that no liquor is removed from the premises.

ATTACHMENTS:

- Application

**TOWN OF MINTURN
LIQUOR LICENSING AUTHORITY**

Follow-up findings and report for application of a Special Event Liquor Permit.

Owner Name and Address: Little Beach Park Town of Minturn, P. O. Box 302 Minturn, CO 81645
Establishment Name and Address: Eagle Republicans, P.O. Box 982 Vail, CO 81658

TO THE ABOVE APPLICANT AND OTHER INTERESTED PARTIES;

Pursuant to Colorado Revised Statutes, 12-47-312(1), the applicant is hereby advised that with regard to the application for a Special Event Liquor Permit, an investigation has been made, and based on the results thereof, the following has been determined:

That the application was filed on July 10, 2015 in the Town Treasurer's office and a public hearing has been scheduled for Wednesday August 5, 2015.

That the premise being considered is Little Beach Park at 801 Cemetery Rd In Minturn. During previous years this site has been licensed as requested in conjunction with events.

That the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on Friday July 24 at least 10 days prior to the hearing (12 Days).

That from the evidence submitted Town of Minturn owns the park and the Town has provided written authorization to the applicant to hold the event as required by law.

That selling liquor in the manner currently proposed in the application is not in violation of the zoning codes as stated in the Minturn Municipal Code.

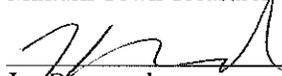
That Eagle County Sheriff's Office acting for Minturn has conducted a background investigation on the principals involved in this application and no issues that would indicate poor moral turpitude were identified.

The public hearing on this application will be held on Wednesday, August 5, 2015 at 6:30pm in the Council Chambers of the Minturn Town Hall, 302 Pine St, Minturn, CO. At said hearing, the applicant shall have an opportunity to be heard regarding all matters related to this application, including all matters set forth herein. The application was approved at staff level with the following findings and conditions:

- The application was received on July 10, 2015 and the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on July 24, 2015 at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requires at least one T.I.P.S, or equivalent certified server be present, and at least one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure no outside liquor is introduced to the event and that no liquor is removed from the premises.

The applicant is advised and encouraged to read a copy of the State of Colorado Liquor and Beer Codes and Regulations. This memorandum was delivered to the applicants on 7/30/15.

Local Liquor Licensing Authority
Minturn Town Treasurer


Jay Brunvand

Dated this 30 day of July, 2015.

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|---|--|--|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input checked="" type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY	LIQUOR PERMIT NUMBER
2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	MINTURN - 08222015

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <i>EAOLE COUNTY REPUBLICANS</i>	State Sales Tax Number (Required)
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2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (Include street, city/town and ZIP) <i>Box 982 VAIL 81658</i>	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) <i>801 Cemetery Rd Minturn</i>
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NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
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4. PRES./SECY OF ORG. or POLITICAL CANDIDATE <i>KAYE PERLEY</i>	DATE OF BIRTH <i>2/28/42</i>	HOME ADDRESS <i>009 Eagles Nest Cir.</i>	PHONE NUMBER <i>970-476-1529</i>
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5. EVENT MANAGER <i>KAYE PERLEY</i>	DATE <i>2/28/14</i>	HOME ADDRESS <i>VAIL 81657</i>	PHONE NUMBER <i>376-5100</i>
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6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
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8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
Hours From To				
<i>8/22</i>				
<i>10</i>				
<i>15</i>				

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE <i>[Signature]</i>	TITLE <i>Chairman</i>	DATE <i>9/10/15</i>
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S. as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

(Instructions on Reverse Side)

APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.
Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- If not incorporated, a NONPROFIT charter; **or**
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.
- THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant or Tavern class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". Any deliberate misrepresentation or material omission may jeopardize the license application. (Please attach a separate sheet if necessary to enable you to answer questions completely)

1. Name of Business <i>EAGLE COUNTY Republicans</i>		Home Phone Number <i>476-1824</i>	Cellular Number <i>376-5100</i>	
2. Your Full Name (last, first, middle) <i>KAYE PERRY (Kathleen)</i>		3. List any other names you have used		
4. Mailing address (if different from residence) <i>1007 EAGLES NEST CR</i>		Email Address <i>Kaye@kayeferry.com</i>		
5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)				
Street and Number		City, State, Zip	From	To
Current		<i>No.</i> <i>81657</i>		
Previous				
6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)				
Name of Employer or Business	Address (Street, Number, City, State, Zip)	Position Held	From	To
7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.				
Name of Relative	Relationship to You	Position Held	Name of Licensee	
8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
<i>DAILY GRIND 288 BRIDGE ST VALE 81657</i>				
9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) Yes No

11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) Yes No

12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) Yes No

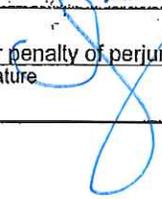
Personal and Financial Information

Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.

13a. Date of Birth 7/25/42	b. Social Security Number 361-34-8118	c. Place of Birth Tollet St.	d. U.S. Citizen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
e. If Naturalized, state where	f. When	g. Name of District Court	
h. Naturalization Certificate Number	i. Date of Certification	j. If an Alien, Give Alien's Registration Card Number	k. Permanent Residence Card Number
l. Height 5'3 1/2	m. Weight 125	n. Hair Color Bl.	o. Eye Color Bl.
p. Gender F	q. Race C	r. Do you have a current Driver's License/ID? If so, give number and state. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No # _____ State <u>Co</u>	

Oath of Applicant

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature 	Print Signature Kathryn (Kary) Perry	Title Kary Perry	Date 7/6/15
---	---	---------------------	----------------

95-220-0443

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

EAGLE COUNTY REPUBLICAN CENTRAL COMMITTEE

is a **Nonprofit Corporation** formed or registered on 09/21/2001 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20011183839.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 07/07/2015 that have been posted, and by documents delivered to this office electronically through 07/08/2015 @ 11:18:44.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 07/08/2015 @ 11:18:44 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 9240761.



A handwritten signature in cursive script, reading "Wayne W. Williams".

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."

LITTLE BEACH PARK MINTURN, CO



TOWN OF MINTURN / PO BOX 309 / MINTURN, CO 81645
(970) 827-5645 / INFO@MINTURN.ORG / WWW.MINTURN.ORG



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

MEMORANDUM

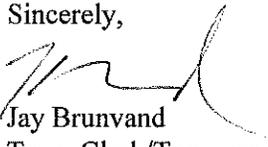
TO: Eagle County Republican Committee
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Friday, July 17, 2015
RE: Special Event Liquor Permit

I am in receipt of your Special Event Permit application for an event to be held on August 22, 2015 at Little Beach Park as defined in your submitted application.

This location is a Town owned venue. In order to serve liquor you will need the Town's permission and approval of the event as back up detail for your permit application. Please consider this letter authorization from the Town of Minturn to utilize the venue as requested.

Please feel free to contact me in the event you have any questions.

Sincerely,


Jay Brunvand
Town Clerk/Treasurer



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

MEMORANDUM

TO: Phillip Cusick, ECSO-Minturn
Mike Sawyer, Town Attorney
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Friday, July 17, 2015
RE: Special Event Permit

I am in receipt of a Special Event Permit submitted by the Eagle County Republicans for an event at Little Beach Park on Saturday August 22, 2015. Could you please conduct your review and report back in writing your findings. I will be available to work with you in the event you have any questions.

I have preliminarily scheduled this for Council review on August 5th. If this date does not work for you let me know. Note, because this is a Special Event Permit, only the Town approves the application, the State is informed of the event but they do not approve the application as is done with a Liquor License application.

Please feel free to contact me in the event you have any questions.

Sincerely,

Jay Brunvand
Town Clerk/Treasurer



COLORADO

Department of Public Health & Environment

Dedicated to protecting and improving the health and environment of the people of Colorado

June 11, 2015

Mr. John Volk
Town of Minturn
PO Box 355
Georgetown, CO 80444

Subject: Sanitary Survey of Town of Minturn
Public Water System Identification (PWSID) No. CO0119510
Eagle County

Dear Mr. John Volk:

This letter serves to report the findings of the sanitary survey conducted by the Field Services Section of the Colorado Department of Public Health and Environment's Water Quality Control Division ("the Department") at Town of Minturn ("the Supplier") on May 19, 2015. The assistance that was provided during the sanitary survey was very helpful and is greatly appreciated. Table 1 identifies the parties present during the sanitary survey.

Table 1: Parties Present

Name	Organization
John Volk	Town of Minturn
Tom Schaffer, PE	CDPHE
Melanie Criswell, PE	CDPHE

This letter is the Supplier's notification of any significant deficiencies and/or alleged violations of the *Colorado Primary Drinking Water Regulations* (Regulation 11), 5 CCR 1002-11 identified during the sanitary survey. A significant deficiency represents an unacceptable risk to public health or safe delivery of drinking water. For all significant deficiencies, a written response to this letter is required within forty-five (45) days. Significant deficiencies must be resolved either within one hundred twenty (120) days of this notification or by an alternative deadline proposed by the Supplier and agreed to by the Department. Table 2 summarizes the number of findings and the required written response and resolution dates.

Table 2: Sanitary Survey Findings

Severity Category	Number Identified	Written Response Due (within 45 days of letter date):	Resolution Due (within 120 days of letter, or Department-approved alternate date):
Significant Deficiencies	1	July 26, 2015	October 9, 2015
Other Violations	0	No response required	
Observations-Recommendations	5	No response required	Not applicable

The Supplier's written response is due within forty five (45) days as stated above. This response must outline the course of action that has or will be taken and the date by which the Supplier proposes to correct each significant deficiency. Failure to provide a written response or resolution by the due dates is a violation of Section 11.38(3)(d) of Regulation 11. The Supplier must also contact the Department either by phone or email within thirty (30) days to discuss the findings. A list of the findings for each category in Table 2 can be found immediately below.



Significant Deficiencies:

According to Regulation 11, Section 11.3(66), a significant deficiency means:

any situation, practice, or condition in a public water system with respect to design, operation, maintenance, or administration, that the state determines may result in or have the potential to result in production of finished drinking water that poses an unacceptable risk to health and welfare of the public served by the water system.

The Supplier's written response to this letter must address all items listed in this category. All significant deficiencies must be corrected and will be followed-up by the Department. The following significant deficiencies were identified:

1. R529 - Monitoring & Recordkeeping and Data Verification:

Monitoring Turbidity: Supplier was not properly monitoring and recording turbidity values. This is a violation of Regulation 11 Section 11.8(1),(2)

At the time of the sanitary survey, the Supplier was monitoring turbidity at a location which included a groundwater source that was introduced after filtration and before the combined filter effluent. "COMBINED FILTER EFFLUENT" means a location representative of the filtered water quality which includes the filter effluent of all filters in use at any given time and is as close as practical to the point where all individual filter effluents combine or as approved by the Department. The current sampling location used by the Supplier for turbidity monitoring does not meet these requirements. Monitoring for turbidity at locations that are not representative or do not meet the requirements for Combined Filter Effluent or Individual Filter Effluent sampling is a violation of Regulation 11.8(1). The Supplier is expected to monitor for turbidity at representative locations for combined filter effluent and individual filter effluent. To resolve this violation, the Supplier is expected to provide proof that monitoring points have been moved to the appropriate locations and the monitoring plan has been appropriately updated.

Other Violations:

No Other Violations were observed.

Observations/Recommendations:

While the Department does not directly follow-up on the observations/recommendations, the Supplier is advised to address them. The following observations/recommendations were identified:

1. F315 - Finished Water Storage: Storage Tank No 1 (SDWIS ID: 008)

Overflow Pipe: Overflow pipe design. Colorado Design Criteria for Potable Water Systems (Design Criteria), Section 7.0.7

At the time of the sanitary survey, the storage tank overflow pipe could not be found. It is recommended that the tank overflow be found and improved to include a splash pad or rip rap to prevent erosion at the discharge point.

2. S012 - Source: Well No 4 (SDWIS ID: 006)

Groundwater Source Potential Gwudi: The Supplier's source(s) may be under the direct influence of surface water as defined by Regulation 11, Section 11.3(36). The Department will be evaluating the source for determination of ground water under the direct influence (GWUDI) of surface water and the need to comply with Regulation 11, Section 11.8.

During the sanitary survey, the Department inspector indicated that the Supplier's well may be under the direct influence of surface water based on screened interval of the casing being from 55 to 100 feet below ground surface and the close proximity to surface water (approximately 76 feet). Additional testing may be required in the future to determine the appropriate source classification. The Department may issue additional information regarding the source classification status of the source under a separate letter to the Supplier. If you have already been coordinating with the Department regarding this issue and have

questions, please contact the Department's Groundwater Evaluation Specialist, Bryan Pickle, at 303-692-3527 or via email at bryan.pickle@state.co.us.

3. S012 - Source: Well No 3 (SDWIS ID: 005)

Groundwater Source Potential Gwudi: The Supplier's source(s) may be under the direct influence of surface water as defined by Regulation 11, Section 11.3(36). The Department will be evaluating the source for determination of ground water under the direct influence (GWUDI) of surface water and the need to comply with Regulation 11, Section 11.8.

During the sanitary survey, the Department inspector indicated that the Supplier's well may be under the direct influence of surface water based on the screened interval of the casing being from 42 to 80 feet below ground surface and the close proximity to surface water (approximately 170 feet). Additional testing may be required in the future to determine the appropriate source classification. The Department may issue additional information regarding the source classification status of the source under a separate letter to the Supplier. If you have already been coordinating with the Department regarding this issue and have questions, please contact the Department's Groundwater Evaluation Specialist, Bryan Pickle, at 303-692-3527 or via email at bryan.pickle@state.co.us.

4. R997 - Monitoring & Recordkeeping and Data Verification:

Other Monitoring & Recordkeeping And Data Observations: Inspector identified Monitoring, Recordkeeping & Data observation.

The Supplier is currently sampling in accordance with the 2015 Monitoring Schedule. However the distribution system serving the Middle School is independent of that serving the Town and as such must have a separate Entry Point. Lauren Worley with Drinking Water Compliance and Enforcement is aware of the issue and will be working with the Supplier to modify the Monitoring Schedule. This will also necessitate the Supplier's Monitoring Plan to be modified and submitted to the Department.

5. T110 - Treatment: Cross Creek Swtp01 (SDWIS ID: 001)

Log Inactivation (Surface Water And Gwudi): Supplier could not demonstrate adequate disinfection at the time of the sanitary survey. Adequate disinfection is required prior to the entry point to the distribution system. Regulation 11, Section 11.8(1)(b)(i)(A)

Per Regulation 11, Section 11.8(3)(b)(i)(A), the Supplier must maintain disinfection treatment sufficient to ensure that the total treatment processes, including filtration and disinfection, achieve 99.9 percent (3-log) treatment of *Giardia lamblia* cysts and 99.99 percent (4-log) treatment of viruses, as determined by the Department. The Supplier utilizes a slow sand filtration system that, if properly operated, allows for 2-log removal credit for *Giardia lamblia* and 2-log removal credit of viruses. Per the information provided by the Supplier, the disinfection contact time is achieved at the surface water treatment plant via contact in the clearwell and the pipeline to the town. In addition, the Supplier performed contact time calculations with a historical baffling factor of 0.1 for the clearwell and 1.0 for the pipeline which may not be representative. Based on field calculations (including pH of 7, temperature 7.4, flow rate 375 gpm, volume of 13,083 gallons for the clearwell and 22,906 gallons for the pipeline, baffling factor of 0.1 for the clearwell and 1.0 for the pipeline), it appears the Supplier has achieved 3.45 - log inactivation of *Giardia lamblia* and 37.95-log inactivation of viruses by disinfection before the entry point sampling location for the town. However the Supplier also has a pipeline which goes to the Middle School. The Middle School is supplied by pumping directly from the clearwell. Currently there is no entry point monitoring on the pipeline so inactivation calculations cannot be performed. Therefore, the Supplier may not be meeting the treatment technique requirements for filtration and disinfection of *Giardia lamblia* and/or viruses at the end of the disinfectant contact time treatment process for the Middle School segment of the distribution system.

Though this requirement has been part of Regulation 11 since EPA's Surface Water Treatment Rule went into effect, the Department has recently begun a statewide outreach and disinfection verification project to

re-evaluate surface water treatment. The Department has formed a Disinfection Outreach and Verification Effort (DOVE) team to perform this re-evaluation and assist water suppliers in assessing their disinfection. During the sanitary survey, Melanie Criswell who is doing the DOVE evaluation was present. Ms. Criswell discussed the DOVE process and has begun work on the evaluation.

Possible Unpermitted Wastewater Discharge:

During the sanitary survey, the Department observed that when ripening the slow sand filters, the filtrate is discharged to the nearby river with no intermediary impoundment or containment. The system does not have a Colorado Discharge Permit System (CDPS) permit for the discharge. This is an alleged violation of the Colorado Water Quality Control Act Section 25-8-501, C.R.S. which states in part that: *“No person shall discharge any pollutant into any state water from a point source without first having obtained a permit from the Department for such discharge, and no person shall discharge into a ditch or man-made conveyance for the purpose of evading the requirement to obtain a permit under this article.”* The entity should contact the Water Quality Control Division (WQCD) Permits Section at 303-692-3517 or contact Lillian Gonzalez at lillian.gonzalez@state.co.us to discuss the permitting requirements. More information regarding industrial discharge permits is available on the WQCD web.

Field Verification/Sampling

While performing the sanitary survey, the inspector verified operator certification requirements and performed water quality sampling for disinfectant residual and turbidity. Table 3 indicates the operator certification verification for the Town of Minturn. Table 4 indicates the results of the water quality sampling performed onsite.

Table 3: Operator Certification Verification

Category	Required Certification Level	Name of Operator in Responsible Charge	Certification Level Held and No.	Certification Expiration Date
Treatment	C	John Volk	A, 24720	4/12/2018
Distribution	1	John Volk	2, 16213	6/2/2018

Table 4: Sampling Results

Parameter	Sample Location	Value	Units	Notes
Disinfectant Residual	Entry Point Sample Tap	0.98	mg/L	
Disinfectant Residual	Town Hall	0.94	mg/L	
Turbidity	At TP - Combined Filter Effluent	0.14	NTU	

Reminders

- Regulation 11, Section 11.4(1)(b) (Prior Approval Required) requires the Department’s approval prior to commencement of construction of any improvements, treatment process modifications, or the addition of new water sources.
- Most regulations, guidance documents, and forms are available via Internet on the Department’s website. Please link to <http://wqcdcompliance.com> for further information.

Attached is a form that the Supplier may use to document the required written response to this letter. While using this form is optional, it will fulfill the requirement to provide a written response if completed and submitted to the Department by the written response due date listed above.

Enclosed with this letter you will find a postage-paid Customer Satisfaction Survey Postcard. Please take a few moments to complete the survey and return it to the Department. Your efforts to provide feedback to improve the sanitary survey process are appreciated.

If you have any questions, please contact me by phone at (970) 248-7152 or via e-mail at tom.schaffer@state.co.us. Thank you for your time and cooperation.

Sincerely,



Tom Schaffer, PE, Senior Field Engineer
Field Services Section
Water Quality Control Division
Colorado Department of Public Health and Environment

cc: Eagle County Environmental Health
Drinking Water File, PWSID No. CO0119510
Grand Junction Drinking Water File, PWSID No. CO0119510

Heather Drissel, PE, Field Services Section, Field Unit #2 Manager
Lauren Worley, Compliance Assurance Section
Brian Pickle, Drinking Water Compliance for GWUDI
Melanie Criswell, PE, Engineering Review Section
Lillian Gonzales, Permits Section



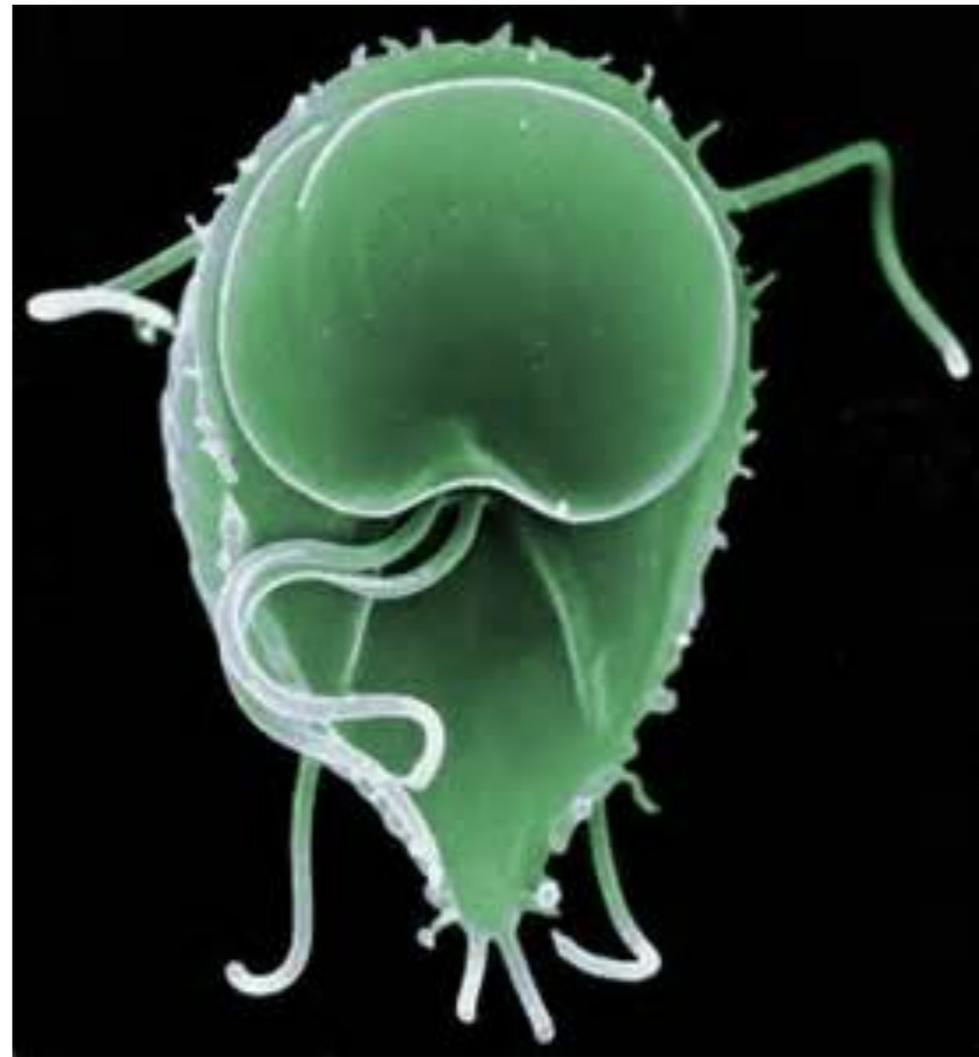
Town of Minturn WTP

Upgrades 2015

Log removal

viruses, giardia, cryptosporidium

- 1 log = 9%
- 2 log = 99%
- 3 log = 99.9%
- 4 log = 99.99%



Minturn Treatment Log Credit

- Slow sand filtration = 2 log giardia removal
- 1 log needed through chlorine contact



Minturn treatment approach

- Use transmission line between the WTP and master meter as contact time.
- Install VFD drives on the pumps to reduce output.
- Add I/O radio to master meter building to send chlorine readings to WTP SCADA.
- Additional benefit of VFD drives, eliminate water surging in the transmission line from pumps stopping.

Maloit treatment approach

- Create batches of water. Fill clear well with treated water. Shutdown flow into the clear well. Allow water to remain in clear well for a time that achieves 1 log of treatment credit.
- Install a chlorine analyzer at the Maloit Park entry point.
- Add PLC input output cards. Update programming.

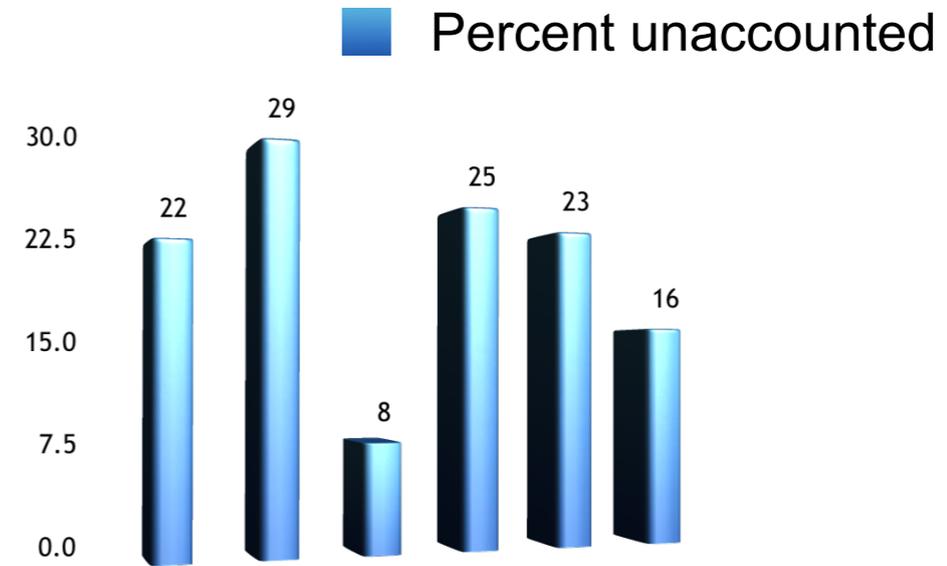
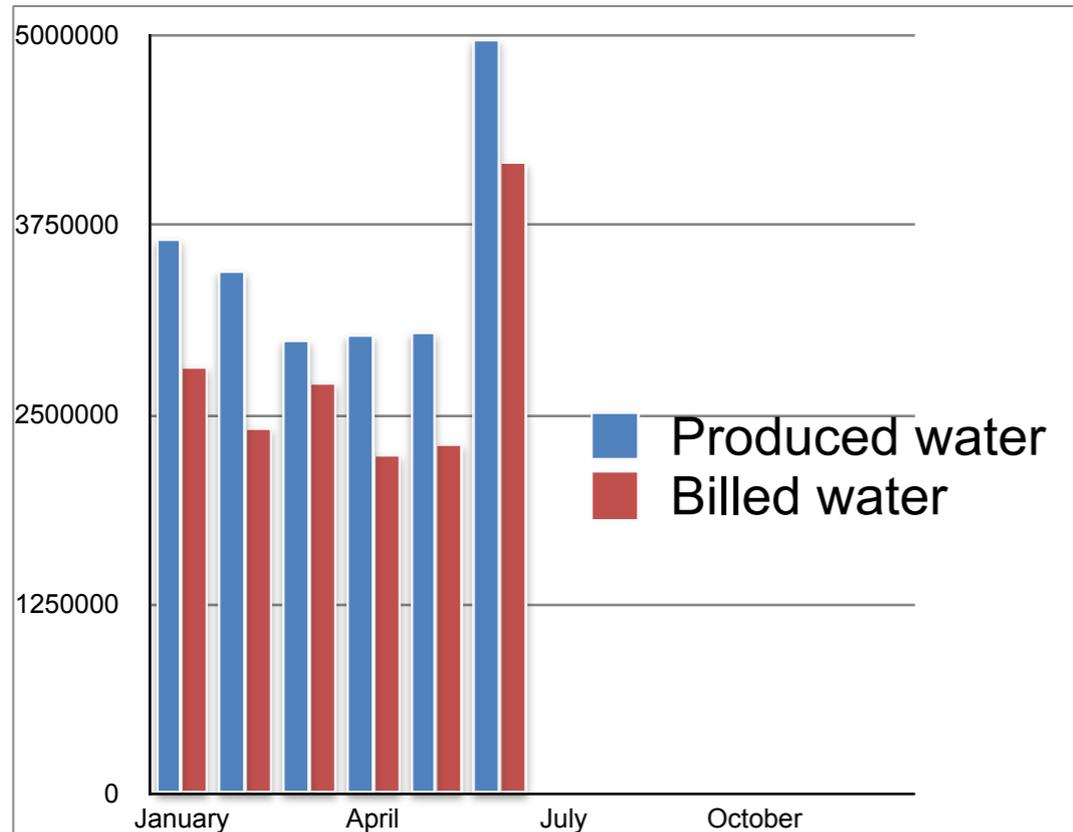
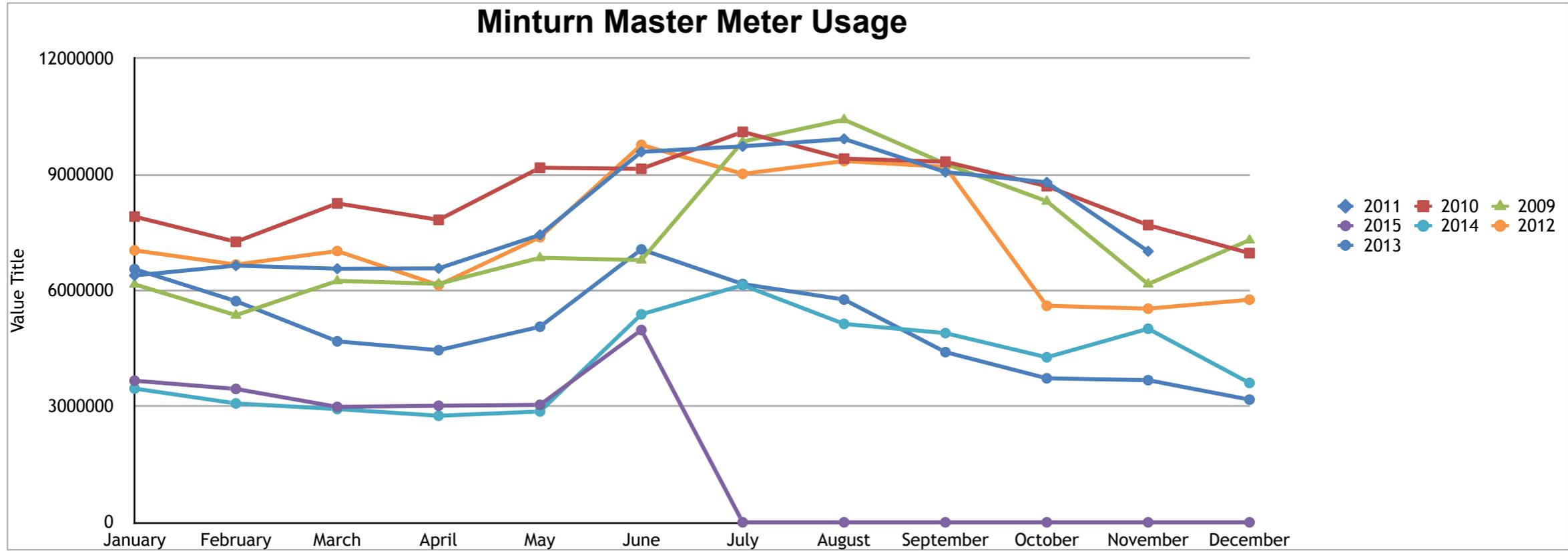
Turbidity monitoring violation

- Install a turbidity analyzer on the filter 3 effluent line.
- Install effluent sample taps on filters 1 and 2 that will combine and flow through the current turbidity analyzer.

Groundwater Wells 3 & 4

- Both wells have been submitted to the CDPHE GWUDI evaluation department.
- Potential increased monitoring from 4/2016 through 9/2016

Minturn Master Meter Usage



P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
Phone: 970-827-5645
Fax: 970-827-5545
Jay Brunvand, Treasurer/Clerk
Email: treasurer@minturn.org



TOWN COUNCIL
Mayor – Gordon “Hawkeye” Flaherty
Mayor – Gordon “Hawkeye” Flaherty
Mayor Pro Tem – George Brodin
Councilmember – Shelley Bellm
Councilmember – Earle Bidez
Councilmember – John Rosenfeld
Councilmember – Jason Osborne
Councilmember – Matt Scherr

AGENDA ITEM COVER SHEET

AGENDA TITLE: Safebuilt presentation and motion to amend the existing agreement.
MEETING DATE: January 7, 2015
PRESENTER: Brunvand
<ul style="list-style-type: none">• BACKGROUND: Council agreed it would be most effective to have Safebuilt perform all electrical inspections in conjunction with their other construction inspections. This has been completed and Staff is requesting this be conjoined with the original agreement as an addendum.
CORE ISSUES:
STAFF RECOMMENDATION/MOTION: Motion to approve and incorporate the services of Electrical Inspections for the Town of Minturn to the Safebuilt contract approved and signed March 18, 2013as presented.



AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Amendment to the Professional Services Agreement effective March 11th, 2013, between the Town of Minturn, Colorado, (Municipality) and Safe Built Colorado, Inc., whom as of October 01, 2014 has merged into and consolidated with SAFEbuilt Colorado, LLC, (Corporation). The Municipality and the Corporation shall be jointly referred to as the "Parties".

This Amendment shall be effective on the latest date on which the Agreement is fully executed by both Parties.

Attachment A and Attachment B of Agreement is hereby amended to include:

Corporation will provide Electrical Inspection Services to the Municipality
Corporation will receive 75% of Municipality fee for this service

The original Agreement, Attachments and terms shall remain in effect.

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

Town of Minturn, Colorado

Signature: William Powell

Name: WILLIAM POWELL

Title: Town Manager

Date: 7/1/15

SAFEbuilt Colorado, LLC

Signature: Matt Royer

Name: Matt Royer

Title: Executive VP Operations

Date: July 1, 2015

**Town of Minturn
Electrical Fees
Effective: July 1, 2015**

Residential: This includes single-family dwellings, site-built and modular/factory-built homes, duplexes, condominiums, and townhouses. This fee is based on the enclosed living area only. See "other electrical fees" for garages, shops, etc.

Not more than 1000 sq. ft.	\$57.50
Over 1000 sq. ft. and not more than 1500 sq. ft.	\$86.25
Over 1500 sq. ft. and not more than 2000 sq. ft.	\$115.00
Per 100 sq. ft. or fraction thereof in excess of 2000 sq. ft.	\$5.75

Sample: The home is 2235 square feet.

The base fee for 2000 sq ft (of the 2235 sq ft total) is \$115.00	\$115.00
The remaining 235 sq ft is rounded up to 300 sq ft (3 x \$5.75 = \$17.25) ..	\$ 17.25
Total fee is	\$132.25

All other electrical fees: Except as provided above, including some residential installations that are not based on square footage (not in a living area, i.e. garage, shop and photovoltaic, etc.). Electrical fees shall be computed on the dollar value of the electrical installations including time, material, and contractor profit. Use this chart for a service connection, a temporary construction meter, and all commercial installations. Such fees shall be calculated as follows:

(1) Valuation of work:

Not more than \$2000	\$57.50
----------------------------	---------

(2) More than \$2001,

\$5.75 per thousand OR fraction thereof plus	\$57.50
--	---------

Sample: The actual cost of the installation is \$5,150 (round up to \$6000)

6 x \$5.75 = \$34.50 PLUS \$57.50

Total fee is: \$92.00

Mobile homes in a mobile home park	\$57.50
--	---------

[Note: Electrical fees charged by the municipality will be scaled at 1.15 from current version of the State of Colorado Fee Schedule per Colorado Revised Statutes, Article 23, Section 12-23-117(3) which states: Because electrical inspections are matters of statewide concern, the maximum fees, established annually, chargeable for electrical inspection by any city, town, county, or city and county shall not be more than fifteen percent above those provided for in this section, and no such local government shall impose or collect any other fee or charge related to electrical inspections or permits.]

**TOWN OF MINTURN, COLORADO
RESOLUTION 09 – SERIES 2015**

A RESOLUTION APPROVING VARIANCE APPLICATION VAR 15-456RAUCH

WHEREAS, Rick & Lindsay Rauch, have submitted a land use application for a rear setback variance for a new garage at 456 Pine Street, Minturn, CO 81645; and

WHEREAS, The Town of Minturn Town Council is commissioned with certain powers and duties contained in the Minturn Municipal Code Sec. 16-21-30; and

WHEREAS, public notice was given pursuant to Minturn Municipal Code Sec. 16.21.610; and

WHEREAS, on July 22, 2015 the Planning Commission held a public hearing on the application pursuant to Minturn Municipal Code Section 16-21-620 and recommended approval of the application to the Minturn Town Council; and

WHEREAS, on August 5, 2015 the Town Council held a public hearing on the application pursuant to Minturn Municipal Code Section 16-21-620; and

WHEREAS, pursuant to Minturn Municipal Code Section 16-21-230, the Town Council makes the following findings:

- There are exceptional or extraordinary circumstances or conditions applicable to the site of the variance that do not apply generally to other properties in the same zone;
- The exceptional or extraordinary circumstances of the site create a situation in which the strict, literal interpretation and enforcement of the specified regulation would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of this chapter;
- That the granting of the variance would not be materially injurious to properties or improvements in the vicinity and would not result in substantial impairment to the purposes of the zoning code;

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MINTURN, COUNTY OF EAGLE, STATE OF COLORADO:

That variance application of Rick and Lindsay Rauch is approved with the following conditions: (a) that the statements of the applicant in the application and in the public hearing are binding, and (b) that the garage structure be implemented in the manner depicted on the attachments to the variance application.

INTRODUCED, READ, APPROVED, ADOPTED AND RESOLVED this 5th day of August, 2015.

ATTEST:

Town Clerk

Mayor

TOWN OF MINTURN
P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
Phone: 970-827-5645 Fax: 970-827-5545

William Powell, Town Manager



Town Council
Mayor – Gordon “Hawkeye” Flaherty
Mayor Pro Tem – George Brodin
Councilmember – Shelley Bellm
Councilmember – Earle Bidez
Councilmember – John Rosenfeld
Councilmember – Jason Osborne
Councilmember – Matt Scherr

Manager Report AUGUST 5, 2015

Manager Work Hours

Because of the important projects of the town, I am working additional hours during the past few weeks and upcoming weeks. The important projects include the Entryway/100 Block project, Railroad Ave. and Norman street projects and especially the potential sales of Dowd Junction and South Minturn sites. The 2015 budget for the Town Manager line item included an additional \$10,000 for contingency if important projects developed. Total costs for the Manager will not exceed the 2015 budget.

Storm Drainage Inlet

The storm drainage inlet at the intersection of Main and 1st St. is complete. The inlet grate was replaced and raised. Thanks Public Works crews.

ADA Improvements at the Town Hall/Post Office

The USPS has determined the existing handicapped parking space does not meet current standards. The town has authorized the USPS to make the adjustments and construction has started and may be finished by time of Council meeting. The construction will occur on Boulder St. and will replace the concrete parking pad and make curb adjustments. The cost is solely borne by the USPS.

Human Resource Services

I have previously sent to Council links to two human resource services, as follows.

- Mountain State Employment Council www.msec.org \$1275/yr.
- HR Plus www.hrplusinc.com/HOME/tabid/36/Default.aspx \$1185/yr.

It may be helpful for Council to better define the need for such services. If moving forward, likely MSEC is the better service.

Dowd Junction and South Minturn Sites

We will have an executive session to update Council.

ACTION ITEMS REPORT

From: Town Manager
15-Jul-15

Action Item	Responsible staff	Status
Eagle River Park Grant "History Walk in the Park" and bathrooms	Hawkinson	Bathrooms open Design for educational portion beginning
Lease Lot cleanup and leasing	Martinez	improve berm, change entrance, remove spoils, access road make improvements, then advertise spaces conditional use permits and land lease for tenants lease procedures approved by resolution on June 3
Boneyard	Hawkinson	slash piles cleaned, VSSA and boy scouts site plan/management plan update June 17 County has given comments on site plan, mgmt plan
Little Beach Park perfect ownership	Powell Sawyer	GOCO grant denied quiet title action has been filed
Memorialization Guidelines	Metteer	staff presented Jan. 21
Minturn Fitness Center	Powell Rosenfeld Bidez	Willy working with accountant for tax exempt status achieve property tax exemption--application is submitted achieve 501.c.7 non-profit status
Minturn Education Fund	Powell Bellm	achieve 501.c.3 non-profit status Willy working with accountant for tax exempt status scholarships to be awarded in Spring
Zoning Code Amendments	Hawkinson Powell Sawyer	phase 1 complete and adopted by Council phase 2 schedule to be decided
Guide Sign Plan	Metteer	staff presentation on April 1 Take to CDOT for approval
Water Rate Structure and Rates	Powell water committee	next meeting August 19 Potential Amendments to Water Ordinance
Entryway/100 Block Project	Powell Hawkinson Inter-Mountain Engr.	concept plan complete and reviewed by stakeholders preliminary plan submitted to CDOT week of June 15 Mineral and Energy Impact Grant submitted April 1, July awards
South Minturn Engineering	Powell Hawkinson Inter-Mountain Engr.	TAP grant award letter received meeting with CDOT on procedures July 9 Spanel and Powell discussing scope and details of project



THE VOICE OF COLORADO'S CITIES AND TOWNS

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To: CML Member Mayors, Managers, and Clerks
Cc: 2014-2015 CML Policy Committee Members (via email)
From: Kevin Bommer, Deputy Director
Date: July 13, 2015
Subject: Appointment/Reappointment to CML's 2015-2016 Policy Committee

This memo is being sent to you because it is again time for member municipalities to make appointments to the League's Policy Committee and determine whether or not your municipality will make any legislative or policy proposals for the committee to consider. The Policy Committee is an important part of the policy development process at CML, and all members are encouraged to take advantage of the opportunity to be represented. A description of the appointment procedure and the Policy Committee process is below.

Committee composition and responsibilities

Each member municipality of CML is entitled to designate one representative to the League's Policy Committee. One alternate may also be designated, and that alternate should attend only if the appointed member is unable to attend. (Cities over 100,000 population are entitled to designate two representatives and one alternate.) In addition, CML Section chairs are automatically appointed as non-voting members of the Committee.

Appointments/reappointments to the Policy Committee occur following the CML Annual Conference in June, and members serve for a one-year period. Christina Rinderle, CML Board President and Durango mayor pro tem, will appoint a committee chair for 2015-2016 prior to the first meeting of the committee.

The Policy Committee has significant policy development responsibilities. The committee is responsible for reviewing legislative and policy proposals from members and recommending specific positions to the CML Executive Board. Also, the Policy Committee may also propose revisions to the League's Policy Statement that guides League positions on policy issues affecting municipalities. Any recommended changes are voted on by CML members at the Annual Business Meeting that takes place as part of CML's Annual Conference.

To ensure time for members to prepare and consider legislative and policy position recommendations, the committee will meet twice before the end of 2015. In 2016, the committee will be scheduled to meet once during the legislative session. Meetings are held in Denver, usually from 10:00 a.m. to early afternoon.

If necessary, the committee may form issue-specific subcommittees or request the CML Board President appoint a special committee to look at specific issues.

Committee membership

A list of the 2014-2015 committee members (as of July 1, 2015) is attached. **Members will automatically carry over unless CML is provided with the name of a different individual to represent your municipality.** If your municipality is not currently represented but would like a member on the committee, please appoint an official (or two if your municipality is over 100,000 population) who will be willing to serve. Your representative(s) may be elected, appointed, or an employee. **Please e-mail your representative's name(s), email address, phone number, and title to Leigh at lrusso@cml.org or call Leigh by August 14 at (303) 831-6411 or (866) 578-0936.**

Orientation webinar for committee members

Appointees to the Policy Committee will be asked to participate in a **webinar on the committee and its process on Wednesday, August 19, from noon – 1:00 PM.** The webinar will be focused on orienting new and veteran committee members with the process and steps to be taken leading up to the October meeting. This will help the meetings run even more efficiently. Any committee members unable to participate will be able to watch and listen to the webinar at a later time, as it will be recorded. More information will be sent directly to committee members.

Committee process and your municipality's role

Each municipality has the opportunity to propose policy positions or proposed legislation to the full committee for consideration. Your policy committee member should be prepared to present consensus proposals from your municipality and will later be asked to represent your municipality in consideration of the proposals of others. The first step in this process is solicitation of proposals from member municipalities.

Legislative/Policy Position Proposals

In order to submit a proposal, committee members will need to go to the following website - www.surveymonkey.com/r/Pol_Comm_2015. This will allow you to directly enter a proposal for specific legislation your municipality (or section) would like CML to initiate or policy positions on specific issues **not already specified in the CML 2015-2016 Policy Statement.** (The Policy Statement can be downloaded from: www.cml.org/Legislative/Policy-Development/CML-Policy-Statement) If, for some reason, you are unable to fill out a proposal online, please email kbommer@cml.org.

CML's advocacy staff will compile and organize the proposals. In September, CML will distribute the proposals to each committee member for review and discussion within that member's municipality. Committee members should review proposals with their municipality or constituency and be prepared to discuss and debate proposals on behalf of their respective municipality at the October meeting. CML staff may also submit suggested policy and/or legislative items for the committee's consideration.

At the October meeting, members will present proposals and the committee will discuss each proposal and determine an appropriate action. Staff recommendations will be offered on each proposal for the purpose of providing the committee with additional background information. Further action may be required at subsequent committee meetings, depending on the issue and the recommendation.

In December, the committee may be presented with additional legislative items that staff believes may be introduced during the 2015 legislative session. The committee will be asked to make final position recommendations to the CML Board.

Finally, the committee will also meet in February to take up any new legislation introduced in the first few weeks of the 2016 session.

2015-2016 Meeting dates

Confirmed meeting dates are:

- Friday, October 16 @ 10:00 AM
- Friday, December 4 @ 10:00 AM
- Friday, February 12, 2016 @ 10:00 AM

More details about committee responsibilities will be included in the meeting announcement. If you have any questions about the process, please call or email me at kbommer@cml.org, (303) 831-6411 or (866) 578-0936.

2014-2015 CML Policy Committee

First Name	Last Name	Position	Title	City or Town
Dave	Stone	CHAIR	Town Manager	Town of Limon
Mike	Shelton	MEM	Council Member	City and County of Broomfield
David	Broadwell	MEM	Assistant City Attorney	City and County of Denver
Chris	Herndon	MEM	President	City and County of Denver
Josef	Lucero	MEM	Mayor	City of Alamosa
Don	Allard	MEM	Council Member	City of Arvada
Marc	Williams	MEM	Mayor	City of Arvada
Steve	Skadron	MEM	Mayor	City of Aspen
George	Noe	MEM	City Manager	City of Aurora
Roberto	Venegas	MEM	Assistant City Manager	City of Aurora
Suzanne	Jones	MEM	Council Member	City of Boulder
Lisa	Morzell	MEM	Council Member	City of Boulder
Rex	Bell	MEM	Council Member	City of Brighton
Pat	Freda	MEM	Council Member	City of Canon City
Don	Van Wormer	MEM	City Manager	City of Castle Pines
Ken	Lucas	MEM	Mayor Pro Tem	City of Centennial
Vorry	Moon	MEM	Council Member	City of Centennial
Don	Knight	MEM	Council Member	City of Colorado Springs
Rene	Bullock	MEM	Mayor Pro Tem	City of Commerce City
Shane	Hale	MEM	City Manager	City of Cortez
Geneiveve	Schneider	MEM	Council Member	City of Dacono
Ed	Sisson	MEM	Mayor	City of Delta
Ron	LeBlanc	MEM	City Manager	City of Durango
Harold	Stalf	MEM	City Manager	City of Englewood
Linda	Olson	MEM	Mayor Pro Tem	City of Englewood
Joyce	Thomas	MEM	Mayor	City of Federal Heights
Michael	Patterson	MEM	City Manager	City of Florence
Darin	Atteberry	MEM	City Manager	City of Fort Collins
Wade	Troxell	MEM	Mayor	City of Fort Collins
Aaron	Herrera	MEM	Assistant City Administrator	City of Fort Lupton
Jeffrey	Wells	MEM	City Manager/City Attorney	City of Fort Morgan
Bob	Fuller	MEM	Council Member	City of Fruita
Matthew	Steckler	MEM	Council Member	City of Glenwood Springs
Marcia	Claxton	MEM	Council Member	City of Golden
Phyllis	Norris	MEM	Mayor	City of Grand Junction
Tom	Norton	MEM	Mayor	City of Greeley
Matt	Cohrs	MEM	Assistant to The City Manager	City of Greenwood Village
Ken	Coleman	MEM	City Manager	City of Gunnison
J.C.	Peckham	MEM	Council Member	City of Holyoke
Gary	Klaphake	MEM	City Administrator	City of Lafayette
Nanette	Neelan	MEM	Deputy City Manager	City of Lakewood
Tom	Quinn	MEM	Council Member	City of Lakewood
Anne-Marie	Crampton	MEM	Council Member	City of Lamar
Michael	Penny	MEM	City Manager	City of Littleton
Susan	Squyer	MEM	Council Member	City of Lone Tree
Sarah	Levison	MEM	Council Member	City of Longmont
Meredyth	Muth	MEM	Public Relations Manager	City of Louisville
Joan	Shaffer	MEM	Council Member	City of Loveland
Jason	Wells	MEM	City Administrator	City of Manitou Springs
Matthew	Martinez	MEM	Council Member	City of Monte Vista
Bob	Nicholson	MEM	Council Member	City of Montrose
Carol	Dodge	MEM	Mayor Pro Tem	City of Northglenn
Jay	Miller	MEM	Mayor Pro Tem	City of Rifle
R Landau	de Laguna	MEM	Council Member	City of Sheridan
Sonja	Macys	MEM	Council Member	City of Steamboat Springs
Randy	Brigham	MEM	Council Member	City of Sterling
Jenice	Dove	MEM	Council Member	City of Thornton

2014-2015 CML Policy Committee

Shane	Hale	SECTCHAIR	City Manager	City of Cortez
Tamara	Wolfe	SECTCHAIR	Municipal Court Administrator	City of Englewood
Rick	Brandt	SECTCHAIR	Chief of Police	City of Evans
Larry	Dorr	SECTCHAIR	Finance Director and City Treasurer	City of Lakewood
Margy	Greer	SECTCHAIR	City Clerk	City of Lakewood
Kelli	Narde	SECTCHAIR	Director of Communications and Marketing	City of Littleton
Ken	Price	SECTCHAIR	Information Services Director	City of Littleton
Todd	Barnes	SECTCHAIR	Communications Director	City of Thornton
Greg	Wheeler	SECTCHAIR	Chief Building Official	City of Thornton
Paul	Basso	SECTCHAIR	Judge	City of Westminster
Doug	Hall	SECTCHAIR	Fire Chief	City of Westminster
Dan	Hodges	SECTCHAIR	Executive Director	CO Assoc. of Municipal Utilities
Lauren	Mueller	SECTCHAIR	Human Resources Director	Town of Frederick
Marcus	McAskin	SECTCHAIR	Attorney	Widner Michow & Cox LLP
Charles	Griego	ALT	Mayor Pro Tem	City of Alamosa
Carl	Castillo	ALT	Policy Advisor	City of Boulder
Manuel	Esquilbel	ALT	City Manager	City of Brighton
John	Patterson	ALT	City Manager	City of Cherry Hills Village
David	Andrews	ALT	Senior Attorney	City of Colorado Springs
Michelle	Halstead	ALT	Dir. of Comm. & Govt Affairs	City of Commerce City
Jim	Ferree	ALT	City Manager	City of Craig
Nicholas	Vogel	ALT	Council Member	City of Dacono
Sherrí	Dugdale	ALT	Assistant to The City Manager	City of Durango
Randy	Penn	ALT	Mayor	City of Englewood
Aden	Hogan	ALT	City Manager	City of Evans
Zach	Ratkai	ALT	Building Development Manager	City of Evans
Ted	May	ALT	Council Member	City of Federal Heights
Dan	Weinheimer	ALT	Legislative Policy Manager	City of Fort Collins
Phillip	Thomas	ALT	Council Member	City of Fountain
Elizabeth	Tice-Janda	ALT	Management and Legislative Liaison	City of Grand Junction
Karen	Harrison	ALT	Council Member	City of Lakewood
Mike	Braaten	ALT	Deputy City Manager	City of Littleton
Kim	Monson	ALT	Council Member	City of Lone Tree
Sandi	Seader	ALT	Assistant City Manager	City of Longmont
Heather	Balsler	ALT	Deputy City Manager	City of Louisville
Rod	Wensing	ALT	Assistant City Manager	City of Loveland
William	Bell	ALT	City Manager	City of Montrose
Kyle	Mullica	ALT	Council Member	City of Northglenn
Kimberly	Bullen	ALT	Assistant City Manager	City of Rifle
Gary	Howard	ALT	Council Member	City of Sheridan
Debra	Hinsvark	ALT	City Manager	City of Steamboat Springs
Eric	Montoya	ALT	Council Member	City of Thornton
Zachary	Urban	ALT	Council Member	City of Wheat Ridge
Jake	Wolf	ALT	Mayor Pro Tem	Town of Avon
Trish	Stiles	ALT	Town Administrator	Town of Bennett
Mike	Hart	ALT	Town Administrator	Town of Berthoud
Elisabeth	Lawrence	ALT	Council Member	Town of Breckenridge
Chuck	Hitchcock	ALT	Mayor	Town of Fowler
Mark	Campbell	ALT	Town Manager	Town of Kremmling
Jill	Grossman-Belisle	ALT	Mayor	Town of Timnath

2014-2015 CML Policy Committee

Vai	Vigil	MEM	Mayor Pro Tem	City of Thornton
Alessandra	Lind	MEM	Council Member	City of Walsenburg
Alberto	Garcia	MEM	Council Member	City of Westminster
Emma	Pinter	MEM	Council Member	City of Westminster
William	Starker	MEM	Council Member	City of Wheat Ridge
Carrol	Harvey	MEM	Mayor Pro Tem	City of Woodland Park
James	DePue	MEM	City Manager	City of Wray
George	Reese	MEM	Mayor	Town of Akron
Matt	Gennett	MEM	Council Member	Town of Avon
Chris	La May	MEM	Town Manager	Town of Bayfield
James Grider	Lee	MEM	Trustee	Town of Bennett
Jan	Dowker	MEM	Mayor Pro Tem	Town of Berthoud
Karen	Reutzel	MEM	Town Clerk/Treasurer	Town of Bow Mar
Tim	Gagen	MEM	Town Manager	Town of Breckenridge
Joel	Benson	MEM	Mayor	Town of Buena Vista
Kristin	Zagurski	MEM	Management Analyst	Town of Castle Rock
Frank	Jones	MEM	Mayor	Town of Collbran
J.D.	McCrumb	MEM	Town Administrator/Town Clerk	Town of Columbine Valley
Kairina	Danforth	MEM	Mayor	Town of Crestone
Kevin	Burns	MEM	Mayor	Town of Dillon
Mark	Gruber	MEM	Mayor Pro Tem	Town of Erie
Frank	Lancaster	MEM	Town Administrator	Town of Estes Park
Samantha	Meiring	MEM	Trustee	Town of Firestone
Keith	Lance	MEM	Trustee	Town of Fowler
Eileen	Waldow	MEM	Trustee	Town of Fraser
Matthew	LeCerf	MEM	Town Manager	Town of Frederick
Kim	Cancelosi	MEM	Council Member	Town of Frisco
Tom	Hale	MEM	Town Administrator	Town of Georgetown
Jeff	Nelson	MEM	Mayor	Town of Gilcrest
Jeff	Shroll	MEM	Town Manager	Town of Gypsum
Joe	Racine	MEM	Town Administrator	Town of Hudson
John	Thelen	MEM	Trustee	Town of Hugo
Ken	Lenardic	MEM	Trustee	Town of Jamestown
Troy	Mellon	MEM	Council Member	Town of Johnstown
Thomas	Clark	MEM	Mayor	Town of Kremmling
Paula	Medina	MEM	Mayor Pro Tem	Town of La Jara
Robert	Gordanier	MEM	Mayor	Town of Lakeside
Jacob	Lofgren	MEM	Mayor Pro Tem	Town of Lochbuie
Richard	Kraemer	MEM	Mayor Pro Tem	Town of Mead
Gordon	Flaherty	MEM	Mayor	Town of Minturn
Chris	Morgan	MEM	Council Member	Town of Mt. Crested Butte
Charles	Wood	MEM	Trustee	Town of Nederland
David	Edwards	MEM	Mayor Pro Tem	Town of Palisade
Stuart	McArthur	MEM	Town Manager	Town of Parachute
Troy	Renken	MEM	Town Manager/Police Advisor	Town of Platteville
Peter	Brixius	MEM	Town Manager	Town of Rangely
John	Holdren	MEM	Town Administrator	Town of Severance
Ryan	Hyland	MEM	Town Manager	Town of Silverthorne
Chris	Hanson	MEM	Trustee	Town of Superior
April	Getchius	MEM	Town Manager	Town of Timnath
Andy	Daly	MEM	Mayor	Town of Vail
Kelly	Arnold	MEM	Town Manager	Town of Windsor
Tyron	Coleman	SECTCHAIR	Council Member	City of Alamosa
Bob	Manwaring	SECTCHAIR	Director of Public Works	City of Arvada
Elizabeth	Dunaway	SECTCHAIR	Purchasing Manager	City of Centennial
Karen	Palus	SECTCHAIR	Dir. of Parks, Rec. & Cultural Svcs.	City of Colorado Springs
Chris	Cramer	SECTCHAIR	Director of Community Development	City of Commerce City