



2015

# Minturn Council Meeting

Wednesday June 17, 2015

**Work Session:** **5:30pm**  
**(Town Center)**

**Regular Session:** **6:30pm**  
**(Town Center)**



## **Agenda**

**MEETING OF THE MINTURN TOWN COUNCIL**  
**Minturn Town Center, 302 Pine Street**  
**Minturn, CO 81645 • (970) 827-5645**

**Wednesday June 17, 2015**

**Work Session – 5:30pm**  
**Regular Session – 6:30pm**

**MAYOR – Gordon “Hawkeye” Flaherty**  
**MAYOR PRO TEM – George Brodin**

**COUNCIL MEMBERS:**

Shelley Bellm  
Earle Bidez  
John Rosenfeld  
Matt Scherr  
Jason Osborne

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

### **Work Session – 5:30pm**

- Presentation and acceptance of the 2014 Fiscal Audit - Brunvand Pg 24
- Discussion Regarding Town Council Comments and Special Presentations – Powell/Brodin Pg 4
- Water Rate Structure and Monthly Rates – Powell/Brunvand/Water Committee

### **Regular Session – 6:30pm**

**1. Call to Order**

- Roll Call
- Pledge of Allegiance

**2. Approval of Agenda**

- Items to be Pulled or Added

**3. Approval of Minutes**

- June 3, 2015 Pg 10

**4. Liquor Authority**

- Town of Minturn 4<sup>th</sup> of July Request for Special Event Permit; 800 Cemetery Rd.; Michelle Metteer, Town Economic Dev Coordinator – Brunvand Pg 17

**5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)**

**6. Special Presentations:**

- Committee Reports
  - Parks Committee - Hawkinson Pg 22

**PUBLIC HEARINGS AND ACTION ITEMS**

**7. Discussion/Action Item: Presentation and Acceptance of the 2014 Fiscal Audit - Brunvand Pg 24**

**8. Discussion/Action Item: Water Rate Structure and Monthly Rates – Powell/Brunvand/Water Committee Pg 4**

**9. Discussion/Action Item: Set time and date for a Worksession discussion of Marijuana – Powell/Sawyer**

**COUNCIL AND STAFF REPORTS**

**10. Town Planner**

- 273 Boulder St – Brodin Residence Pg 25
- Boneyard Update Pg 28

**11. Town Attorney**

**12. Town Manager**

- Manager's Report Pg 29
- Action Report Pg 30

**13. Town Council Comments**

**EXECUTIVE SESSION**

**14. Executive Session: An executive session for the purpose of conferencing with the Town attorney for the purposes of receiving legal advice on a specific legal question under C.R.S. Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for**

**negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) –  
Battle Mountain – Powell/Sawyer**

**FUTURE AGENDA ITEMS**

**15. Next Meeting – July 1, 2015**

**16. Future Meetings:**

- Discussion regarding Human Resources
- 2015 Building Code update – Charlie Davis
- Marijuana discussion in a meeting in 2015
- Discussion regarding Town’s code enforcement approach

**17. Set Future Meeting Dates**

- July 15, 2015
- August 5, 2015
- August 20, 2015

**18. Planning & Zoning Commission Meetings:**

- July 8, 2015
- August 12, 2015
- September 9, 2015

**19. Other Dates:**

- Independence Day Celebration – 7/2/15

**20. Adjournment**

Wednesday, June 10, 2015

Special Presentations Event Calendar Work Sheet

This is a list of Groups to Invite to Council. Please read through and note any you do not wish to contact. Please not why. Please bring any other suggestions.

I will be contacting the "chosen" for contact information and seasonal placement and create a list to handoff to Town Staff for scheduling

Thanks George

January DOW Division of Wildlife

Winter Range / animal stress respect / new programs / wildlife viewing / fish

Alternate: VSSA School Principal upcoming events races / athletes to watch / programs

February Vail Symposium

March Vilar Center

April USFS Forest Service

Summer Plans

staffing / wildfire danger mitigation / logging / resource mgt / trail work

May Walking Mountain School Lara Carlson [larac@walkingmountains.org](mailto:larac@walkingmountains.org) 827-9725

June Minturn Community Fund Summer

Events / Concerts / etc

Alternate: Eagle County Fair and Rodeo

History / 4H Program / craft & garden entry / rodeo / entertainers / open exhibits

July Betty Ford Alpine Gardens

August ECO Trails

Update on trails / recap history of system / upcoming plans / big picture

Alternate: School Superintendent / up coming year / populations / new programs / new schools / new teachers

September DOW Division of Wildlife

Upcoming hunting seasons / re-introductions / endangered animals / herd health and mgt / new programs

Alternate: C-DOT Winter Operations staffing equipment etc

October ECO Transit

System history / big picture / new busses / new pass programs / ridership and ways to increase / winter schedule

Wednesday, June 10, 2015

USFS Forest Service

Re-cap of Summer

Winter operations / logging / resource mgt / winter terrain access

Alternate: Eagle County Commissioners / County Manager Update

November Vail Resorts Mountain Operations

New Lifts / Trails / Mountain improvements / Pass Programs

Open Space Director Toby Sprunk Update on purchases / programs / plans

December Vail Valley Partnership [jlammers@visitvailvalley.com](mailto:jlammers@visitvailvalley.com) Chris / Jill

Rotary / Vail Board of Realtors / Mountain Rescue / Hospital / Shaw Center  
World Fly Fishing /contest / Water District

To: Town Council  
Fr: Water Committee

The Water Committee requests Council take action on the decision points listed below. If a decision is made to proceed, an ordinance will be drafted with an effective date of September 1. Water conservation matters can be discussed at a future meeting after more research is performed.

Town Council Water Decision Points – June 3, 2015

1. Commercial and residential have same rate structure and monthly rates-decided March 18.
2. Rates \$78/4000 GPM or \$79/6000 GPM.
3. How much restricted reserve should we have--\$1,000,000 in financials presented.
4. Phase out senior discount. Current recipients receive; no new added.
5. When to put into effect – discussion of September 1 effective date with no rate increase for 2016.

Or

6. Stay with the Status Quo and make no changes.

Future Decisions

1. Water conservation measures: Should water conservation measures be researched by the Water Committee and presented at a future meeting.
2. Emergency water saving measures: Should emergency conservation measures be researched by the Water Committee and presented at a future meeting.

**BASE RATE REVENUE FORECAST**

4000 GALLONS PER MONTH	\$78/mo. / \$4.53	\$79/mo. / \$4.53	\$78/mo. / \$4.53	\$79/mo. / \$4.53
Revenue from base usage	\$680,940	\$689,670	\$680,940	\$689,670
Revenue from usage over base amount	\$42,836	\$42,876	\$31,076	\$31,076
Total forecasted revenue	<b>\$723,776</b>	<b>\$732,546</b>	<b>\$712,016</b>	<b>\$720,746</b>



Exhibit B - Comparison  
Recommended rates for 2015

OWNER	ADDRESS	SFE	June 2013 Use	CURRENT 2014 COST	\$732,000.00		\$769,000.00		\$736,000.00		\$724,000.00		\$712,000.00		\$733,000.00		\$721,000.00		\$741,000.00		\$729,000.00	
					\$50 and \$8/kgal	\$50 and \$9/kgal	\$50 and \$4.53/kgal >2kgal	\$70 and \$4.53/kgal >2kgal	\$78 AND >4000	\$78 AND >6000	\$79 AND >4000	\$79 AND >6000	\$80 AND >4000	\$80 AND >6000								
Hawkeye Flaherty	160 Main	2.0	22,000	152.86	276.00	298.00	221.54	219.42	201.30	221.42	203.30	223.42	205.30									
John Rosenfeld	1041 Main	1.0	3,000	76.43	74.00	77.00	74.53	78.00	78.00	79.00	79.00	80.00	80.00									
Aggie Martinez (Sen)	962 Main	1.0	8,000	57.32	85.50	91.50	72.89	72.09	65.30	72.84	66.05	73.59	66.80									
Earle Bidez	449 Pine	1.0	19,000	95.07	202.00	221.00	147.01	145.95	136.89	146.95	137.89	147.95	138.89									
Darell Wegert	1716 Main	1.0	14,000	87.35	162.00	176.00	124.36	103.30	114.24	124.30	115.24	125.30	116.24									
Shelley Bellm	470 Main	1.0	7,000	76.43	106.00	113.00	92.65	91.59	82.53	92.59	83.53	93.59	84.53									
George Brodin	273 Boulder	1.0	15,000	90.08	170.00	185.00	128.89	127.83	118.77	128.83	119.77	129.83	120.77									
Jerry Burmgartner	612 Main	1.0	3,000	76.43	74.00	77.00	74.53	78.00	78.00	79.00	79.00	80.00	80.00									
Saloon	146 N Main	2.6	26,000	242.35	338.00	364.00	276.22	273.47	249.91	276.07	252.51	278.67	255.11									
Tuntable	160 RR Ave	26.6	129,000	2,479.36	2,362.00	2,491.00	2,205.37	2,177.18	2,074.80	2,203.78	2,101.40	2,230.38	2,125.00									
Frank Lorenti	1081 Main	2.5	45,000	233.03	485.00	530.00	356.20	353.55	330.90	356.05	333.40	358.55	335.90									
Car Wash	457 Main	1.5	13,000	139.82	179.00	192.00	150.30	148.71	135.12	150.21	136.62	151.71	138.12									
Tom Sullivan	116 Nelson	1.0	38,000	156.40	354.00	392.00	233.08	232.02	222.96	233.02	223.96	234.02	224.96									
Johnnies garden	1923 Main	1.5	23,000	139.82	259.00	282.00	195.60	194.01	180.42	195.51	181.92	197.01	183.42									
Tony Aiello	30 Mann	1.0	16,000	92.81	178.00	194.00	133.42	132.06	123.30	133.06	124.30	134.06	125.30									
Matt Scherr	501 Main	1.0	4,000	76.43	82.00	86.00	79.06	78.00	78.00	79.00	79.00	80.00	80.00									
Joyce Bellm (Sen)	192 Main	1.0	7,000	57.32	79.50	84.75	69.49	68.69	61.90	69.44	62.65	70.19	63.40									
MFC (July 2014 w 13 rates)		10.3	36,000	960.06	803.00	839.00	790.76	803.40	803.40	813.70	813.70	824.00	824.00									

\*All per SFE

\*Maintains Grandfathered Senior Discount



## **Official Minutes**

**MEETING OF THE MINTURN TOWN COUNCIL**  
**Minturn Town Center, 302 Pine Street**  
**Minturn, CO 81645 • (970) 827-5645**

**Wednesday June 3, 2015**

**Work Session – 5:30pm**  
**Regular Session – 6:30pm**

**MAYOR – Gordon “Hawkeye” Flaherty**  
**MAYOR PRO TEM – George Brodin**

**COUNCIL MEMBERS:**

Shelley Bellm  
Earle Bidez  
John Rosenfeld  
Matt Scherr  
Jason Osborne

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

### **Work Session – 5:30pm**

- Water Rate Structure and Monthly Rates – Powell/Brunvand/Water Committee  
Direction from Council was to bring back at June 17 work session and discussion in regular meeting. No action to be taken on June 17.

- Discussion regarding the Town Manager contract – Powell
- Discussion Regarding Town Council Comments and Special Presentations – Powell/Brodin

### **Regular Session – 6:30pm**

#### **1. Call to Order**

The meeting was called to order by Mayor Hawkeye F. at 6:35pm.

- Roll Call

Those present included: Mayor Hawkeye Flaherty, Town Council members, George Brodin, Matt Scherr, John Rosenfeld, Earle Bidez, Jason “Ozzy” Osborne, and Shelley Bellm.

Staff present: Town Manager Willy Powell, Town Attorney Michael Sawyer, Town Clerk Jay Brunvand, and Town Planner Janet Hawkinson.

- Pledge of Allegiance

## **2. Approval of Agenda**

- Items to be Pulled or Added
  - Add discussion re council comments and special presentations to 7a.

Motion by Johnie R., second by Ozzy O., to approve the agenda as amended. Motion passed 7-0.

## **3. Approval of Minutes**

- May 20, 2015

Motion by George B., second by Johnie R., to approve the minutes of May 20, 2015 as presented. Motion passed 6-0. Note: Ozzy O. obtained due to his absence at the May 20 meeting.

## **4. Public comments on items, which are NOT on the agenda (5 minute time limit per person)**

## **5. Special Presentations:**

- Presentation and update from Battle Mountain Resort

Mr. Tim McGuire spoke of a revised proposal. The combined approximate 4,900 acre Battle Mountain concept would shift from the currently proposed location to the Meadow Mountain area. This proposal is more desirable due to its proximity to the Town, it is easier to develop, easier to phase, and less impact on the environment. This proposal would require in-depth conversation with the Town and the US Forest Service and would extend at least two years. Mr. McGuire noted the importance of working with the Town and having the Town's support.

Question/Answer:

- Regarding continued public access – yes, they would begin working with the various stakeholders to ensure the hiking, snowmobiling, outback skiing, etc. Trails would be preserved and even enhanced. This proposal is a residential development that would be designed to encompass all the amenities of recreation area.
- How will you share the core development with the current public uses – by working with the organizations and aligning the existing trails needs with the uses.
- Although they have discussed the plan with other adjacent municipalities, currently they have only reached out to the Council and the Staff of Minturn. The purpose of conversation with other municipalities is because this land currently is forest land and not annexed into any current municipality. It was stressed that the proposal is designed to work with the Town of Minturn and they have not approached any other municipality for assistance or annexation.

- How much of the proposal does the USFS need to evaluate the plan – The USFS’s main goal is public good and equal value of the land exchanged.
- BMR would like to be prepared to submit a proposal to the USFS within the next month or two.
- Would this proposal connect to Beaver Creek – Vail Resorts is aware of the proposal and currently they are not interested in a connection. This new proposal is designed to be a residential development not a new ski area.
- Bolts Lake and the adjacent property is not proposed to be included in the exchange; it would remain and would be developed as originally proposed due to the water storage and water needs of either project.
- Concern was expressed that the Battle Mountain land remains open in the event the exchange occurs however the project is not immediate. It is important that the area remain open for complete public access not gated shut ~~now~~, during development, and in the future.
- How would this new proposal affect the current EPA and Tucker Lawsuit – BMR’s diligence will continue. ~~on that~~. That progress relates to the water storage needs regardless of which proposal is developed.

Community Comments:

- Darell Wegert commented on the transparency of the project – the comment was agreed and appreciated.
- Gusty Knakus of the Powder Hound Snowmobile club expressed concern that the existing recreation would be too limited once the development is completed. He expressed the importance to keep access ~~the wilderness~~ open to motorized recreation. Several other community members concurred with the concern that recreation on Meadow Mountain would be closed.
- Rob Davis noted the land was given to the USFS in exchange for Beaver Creek, why does the proposal believe this will now be available for another exchange – there is only a small portion of the proposal that affects the 1976 exchange.

**PUBLIC HEARINGS AND ACTION ITEMS**

**6. Discussion/Action Item: Ordinance 3 - Series 2015 (Second Reading), an Ordinance authorizing the Mayor of the Town of Minturn to enter into a lease agreement with Johnie’s Garden Inc for the lease of real property owned by the Town of Minturn – Powell**

Note: Johnie R. recused himself from the meeting and discussion due to a conflict of interest. He was present only as the applicant of the proposed lease and left the room for deliberation.

Mike S. noted the changes from the first reading

- Lease was extended to the end of June 2018
- Added no personal item storage on the property
- Lease is restricted to sublet only by approval of the council

Motion by Shelley B., second by Ozzy O., to approve Ordinance 3 - Series 2015 (Second Reading), an Ordinance authorizing the Mayor of the Town of Minturn to enter into a lease agreement with Johnnie's Garden, Inc for the lease of real property owned by the Town of Minturn as presented. Motion passed 6-0. Note Johnnie R. recused himself due to a conflict of interest.

At this time Johnnie R. resumed his seat at the dais

**7. Discussion/Action Item: Resolution 4 - Series 2015, a Resolution setting leasing procedures for leases with the Town of Minturn for real property – Powell/Hawkinson**

Willy P. noted the changes incorporated from the prior discussion to include a price schedule included and price based on land impact and size of property requested

Discussion ensued as to the merits of public advertising of the available lease land or is word of mouth enough. Hawkeye stated this was out of respect to the homeowners across the river. Council concurred word of mouth was sufficient.

Matt S. stated he felt this was a solution in search of a problem and that this was too much government process for a relatively elementary undertaking that Staff has handled in the past. Further he felt this could in fact reduce our ability to negotiate or require negotiation when none was necessary.

Motion by Ozzy O., second by Shelley B., to approve Resolution 4 - Series 2015, a Resolution setting leasing procedures for leases with the Town of Minturn for real property as presented. Motion passed 6-1. (Matt S. Nay)

**7A: Council Comments and Special Presentations – Brodin**

Council Comments - George B. reviewed the information that was included in the packet. Council felt this was a worthy Endeavour. Shelley B. noted the agenda is structured on the requirements of the Charter and Code. She felt it was important to have Committee Reports near the beginning of the meeting.

Council was in favor of this and George B. will come back with further notes and concepts on this. Council direction was to add Committee Reports under Special Presentations from now on.

Special Presentations – George B. felt it was important that the Council hear from the various groups in the community such as the USFS, County Commissioners, etc to meet with the Council on an annual basis throughout the year.

Council was in favor of this and George B. will come back with further notes and concepts on this.

## COUNCIL AND STAFF REPORTS

### 8. Town Planner

Janet H. updated the Council on events in the Planning Office. Address verification with the County 911 system is being confirmed. Charlie Davis will be at a near meeting to update the Council on the new Int'l Building Code. Safebuilt has applied and been confirmed by the State to be the Town's Electrical Inspector. This will begin in July. The Vail Ski and Snowboard Academy is in search of an environmental project that will assist the Town.

Janet H. notified the Council that we did not get the GOCO Grant for Little Beach Park.

### 9. Town Attorney

### 10. Town Manager

- Manager's Report

#### Mineral and Energy Impact Grant

Janet and Willy met with DOLA representative Greg Winkler on May 27 to discuss Minturn's grant application for the Entryway/100 Block project. Staff will need to make a presentation to the advisory committee in Steamboat Springs on July 20 or 21. Awards are to be announced in late July. Contracts will not be ready until late August or early September. This schedule places the project in jeopardy for any Fall construction, likely the project will be in Spring of 2016.

#### Towing vehicles

Darin Tucholke has submitted to me all necessary paper work to use West Vail Shell for towing and storage of vehicles. I have informed ESCO and they will use these services to add convenience and lower transport costs to individuals whose cars have been impounded.

Street Lights – send in your Council Comments to Janet H. Hawkeye felt it important to have the lights on the inside, away from the curb. This would allow for plowing and snow removal needs.

- Action Report

### 11. Town Council Comments

Matt S. asked if Public Works was going to finish street sweeping in the 500 block and south – Willy P. will look into it.

Ozzy O. asked for an update on Minturn Road grading – it is still on the radar, costs are being sought and the work is being scheduled.

Shelley B. gave her condolences to the Olson Family. The memorial will be Saturday at 1:30pm at Little Beach Park.

Shelley B. stated the Battle Mountain HS Principal has resigned and the District will begin searching for a new Principal.

## EXECUTIVE SESSION

**12. Executive Session: An executive session for the purpose of conferencing with the Town attorney for the purposes of receiving legal advice on a specific legal question under C.R.S. Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) – Battle Mountain – Powell/Sawyer**

Motion by Ozzy O., Second by Shelley B., to convene executive session for the purpose of conferencing with the Town attorney for the purposes of receiving legal advice on a specific legal question under C.R.S. Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) – Battle Mountain. Motion passed 7-0.

No direction came forth as a result of the Executive Session.

## FUTURE AGENDA ITEMS

**13. Next Meeting – June 17, 2015**

- 2014 Audit presentation and Acceptance of 2014 Audit (Work Session and Action Item) - Brunvand
- Discussion Regarding Town Council Comments and Special Presentations – Powell/Brodin
- Boneyard update
- Water Committee again – put in work session and public discussion – no vote
- Set time and date for the Marijuana discussion in work session

**14. Future Meetings:**

- Discussion regarding Human Resources
- 2015 Building Code update – Charlie Davis
- Marijuana discussion in a meeting in 2015
- Discussion regarding Town’s code enforcement approach

**15. Set Future Meeting Dates**

- June 17, 2015
- July 1, 2015
- July 15, 2015

**16. Planning & Zoning Commission Meetings:**

- May 13, 2015
- June 10, 2015
- July 8, 2015

**17. Other Dates:**

- Minturn Market June 13, 2015

**18. Adjournment**

Motion by Ozzy O., second by Shelley B., to adjourn at 10:20pm.

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Hawkeye Flaherty, Mayor

ATTEST:

By: \_\_\_\_\_  
Jay Brunvand, Town Clerk



TOWN OF MINTURN  
P.O. Box 309 (302 Pine Street)  
Minturn, Colorado 81645-0309  
970-827-5645 Fax: 970-827-5545  
treasurer@minturn.org

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**FROM THE DESK OF  
JAY BRUNVAND, TREASURER/FINANCE**

*MEMORANDUM*

TO: Mayor, and Council  
FROM: Jay Brunvand, Treasurer/Clerk  
CC:  
DATE: Friday, June 12, 2015  
RE: Special Event Permit – July 2, 2015

**SUMMARY:**

At tonight's meeting the Council is asked to approve a Special Event Permit for the Independence Day celebration scheduled for Thursday July 2, 2015. The location of this permit request is at Little Beach Park. The attached documentation indicates the compliance with the posting of the site and the event.

**PREVIOUS COUNCIL ACTION:**

None.

**STAFF RECOMMENDATION:**

Approve the request as presented with the detailed conditions.

**RECOMMENDED MOTION:**

I move to approve the proposed Special Event Permit to sell malt, vinous and spirituous liquor beverages to be located as defined in the attached application as presented with the following conditions:

- The application was received on June 3, 2015 and the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on June 5, 2015 at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requests that at least one T.I.P.S, or equivalent certified server and one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure no outside liquor is introduced to the event and that no liquor is removed from the premises.

**ATTACHMENTS:**

- Application

## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT  
 AND ONE OF THE FOLLOWING (See back for details.)**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> SOCIAL               | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL            | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input checked="" type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL            | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |  |

<b>LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:</b>	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY	<b>LIQUOR PERMIT NUMBER</b>
2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Town of Minturn	State Sales Tax Number (Required) 98-07290-0000
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2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)  PO Box 309 Minturn, CO 81645	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)  800 Cemetery Rd Minturn, CO 81645
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NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Michelle Metteer	4/7/74	2100 Old Trail Rd, Avon, CO 81645	970-343-9122
5. EVENT MANAGER Michelle Metteer	4/7/74	2100 Old Trail Rd, Avon, CO 81645	970-343-9122
6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? 1		7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____	

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
Hours From To	Hours From To	Hours From To	Hours From To	Hours From To
July 2, 2014 From 4:00 p.m. To 9:00 p.m.				

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE 	TITLE Economic Development Coordinator	DATE 6/03/15
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

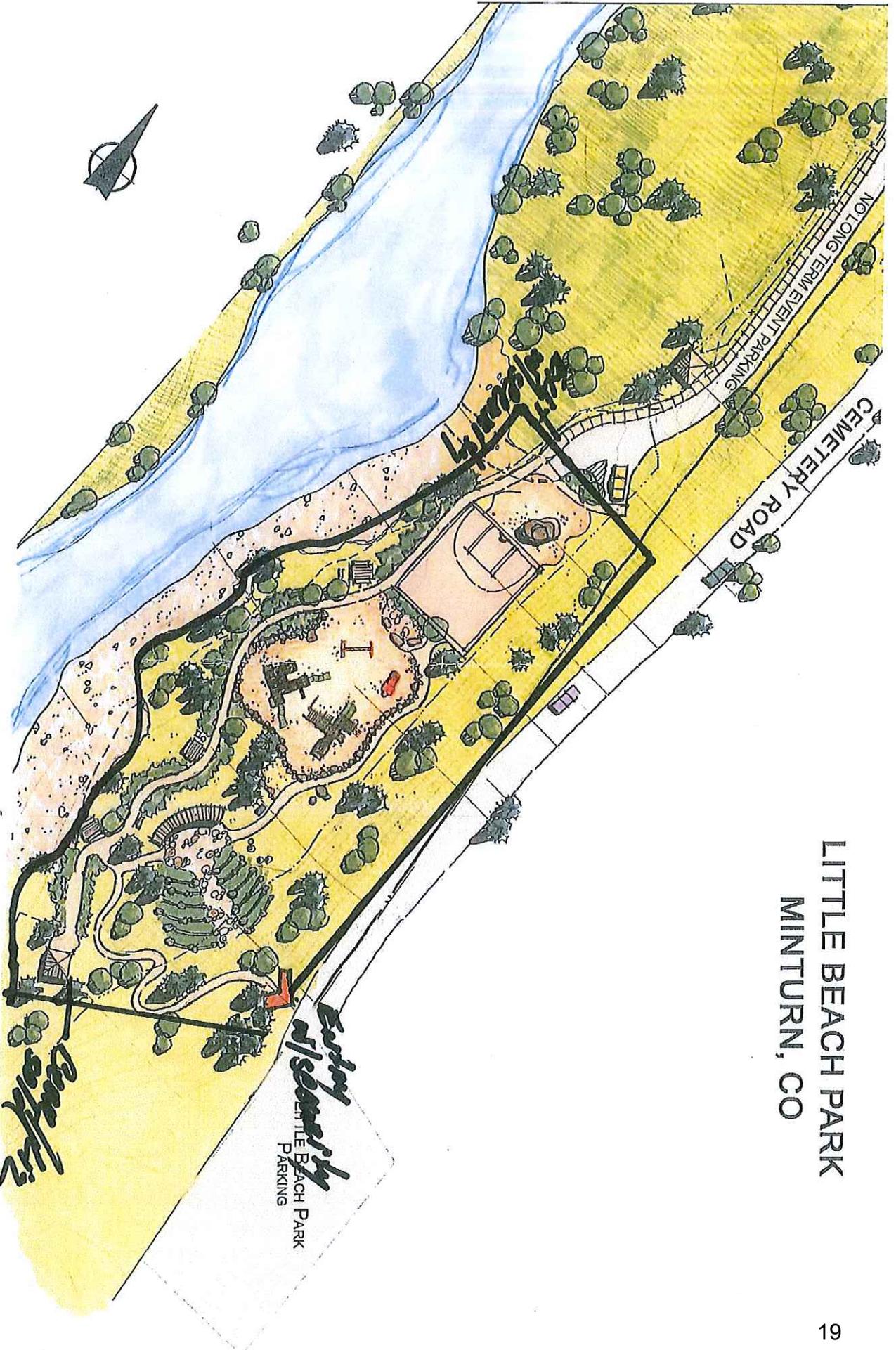
**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY) Town of Minturn	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK 970-827-5645
SIGNATURE	TITLE	DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

# LITTLE BEACH PARK MINTURN, CO



TOWN OF MINTURN / PO BOX 309 / MINTURN, CO 81645  
(970) 827-5645 / INFO@MINTURN.ORG / WWW.MINTURN.ORG



TOWN OF MINTURN  
P.O. Box 309 (302 Pine Street)  
Minturn, Colorado 81645-0309  
970-827-5645 Fax: 970-827-5545  
treasurer@minturn.org

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**FROM THE DESK OF  
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

*MEMORANDUM*

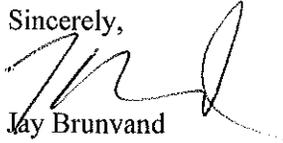
TO: Town of Minturn  
FROM: Jay Brunvand, Treasurer/Clerk  
CC:  
DATE: Friday, June 12, 2015  
RE: Special Event Liquor Permit

I am in receipt of your Special Event Permit application for an event to be held on July 2, 2015 at Little Beach Park as defined in your submitted application.

This location is a Town owned venue. In order to serve liquor you will need the Town's permission and approval of the event as back up detail for your permit application. Please consider this letter authorization from the Town of Minturn to utilize the venue as requested.

Please feel free to contact me in the event you have any questions.

Sincerely,

  
Jay Brunvand  
Town Clerk/Treasurer



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**FROM THE DESK OF  
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

*MEMORANDUM*

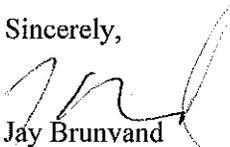
TO: Phillip Cusick, ECSO-Minturn  
Mike Sawyer, Town Attorney  
FROM: Jay Brunvand, Treasurer/Clerk  
CC:  
DATE: Friday, June 12, 2015  
RE: Special Event Permit

I am in receipt of a Special Event Permit submitted by the Town of Minturn for an event at Little Beach Park on Thursday July 2nd. This is a reoccurring event held every year by the Town so I am asking for more of a short review. Could you please conduct your review and report back in writing your findings. I will be available to work with you in the event you have any questions.

I have preliminarily scheduled this for Council review on June 17<sup>th</sup>. If this date does not work for you let me know. Note, because this is a Special Event Permit, only the Town approves the application, the State is informed of the event but they do not approve the application as is done with a Liquor License application.

Please feel free to contact me in the event you have any questions.

Sincerely,

  
Jay Brunvand  
Town Clerk/Treasurer



COLORADO

Department of Transportation  
Region 3, Planning & Environmental

May 14, 2015

Janet Hawkinson  
Planner  
Town of Minturn  
P.O. Box 309  
Minturn, CO 81645

RE: Transportation Alternatives Program Award 2016-South Minturn Bicycle and Pedestrian Lane

Dear Janet,

Your Transportation Alternatives Program (TAP) application has been reviewed and ranked against the other applications in this cycle. I am pleased to inform you that your South Minturn project has now ranked high enough to receive an award.

Your project was reviewed and ranked based on a variety of factors including:

- Increased safety for all users
- High potential of increased public safety
- Transportation connectivity
- Expanded recreational opportunities
- Project being ready to go to advertisement in the identified fiscal year, and;
- Community Support

This TAP project has been allocated with \$266,080 of federal funds and \$64,020 of local matching funds, for a total allocation of \$320,100 scheduled in FY 2016.

If the Town of Minturn wishes to move forward on this project, a project kick-off meeting should be held soon to over the Local Agency Contract Administration Checklist. The completion of this checklist is required prior to execution of an Intergovernmental Agreement (IGA) between CDOT and the Town of Minturn.

Please contact me at 970-683-6253 to schedule a meeting.

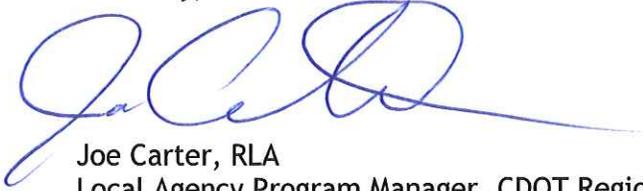
I can also be reached at [Joseph.Carter@state.co.us](mailto:Joseph.Carter@state.co.us)



Please note that the expenditure of any funds prior to the IGA being fully executed cannot be reimbursed by the State of Colorado and those funds are not eligible for inclusion in the IGA project budget. *Please consult with me prior to expenditure of any funds.*

Good luck with you project and please let me know if we can be of any assistance.

Sincerely,



Joe Carter, RLA  
Local Agency Program Manager, CDOT Region 3

cc: Mr. Dave Eller, P.E.  
Mr. Ron Alexander, P.E.  
Mr. Mike Vanderhoof  
Mr. Mark Rogers  
Mr. Dave McCollough  
Region 3 Files





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Minturn, Colorado 81645-0309  
970-827-5645 Fax: 970-827-5545  
treasurer@minturn.org

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**FROM THE DESK OF  
JAY BRUNVAND, TREASURER/FINANCE**

*MEMORANDUM*

TO: Mayor and Town Council  
FROM: Jay Brunvand, Treasurer/Clerk  
CC:  
DATE: Friday, June 12, 2015  
RE: FY2014 Audit

On June 11<sup>th</sup> the audit was sent electronically to the Council to allow sufficient time for your review. At tonight's meeting you will be asked to accept the audit for the FY2014. Wendy Swanhorst from Swanhorst and Associates will be present to review the audit and answer any questions you may have. I will have bound copies of the audit should you need one at the meeting.

At the end of the presentation I am requesting that you formally accept the audit with a motion and vote of the Council. Once this is done, I will proceed with filing the audit with the State as required by law and with various other entities that have requested copies.

*Proposed Motion:*

*"I move to accept the FY2014 audit as presented."*

Please contact me in the event you have any questions or concerns. Thanks, j

Seegerberg Mayhew  
& Associates  
Architects  
P.C.-A.I.A.

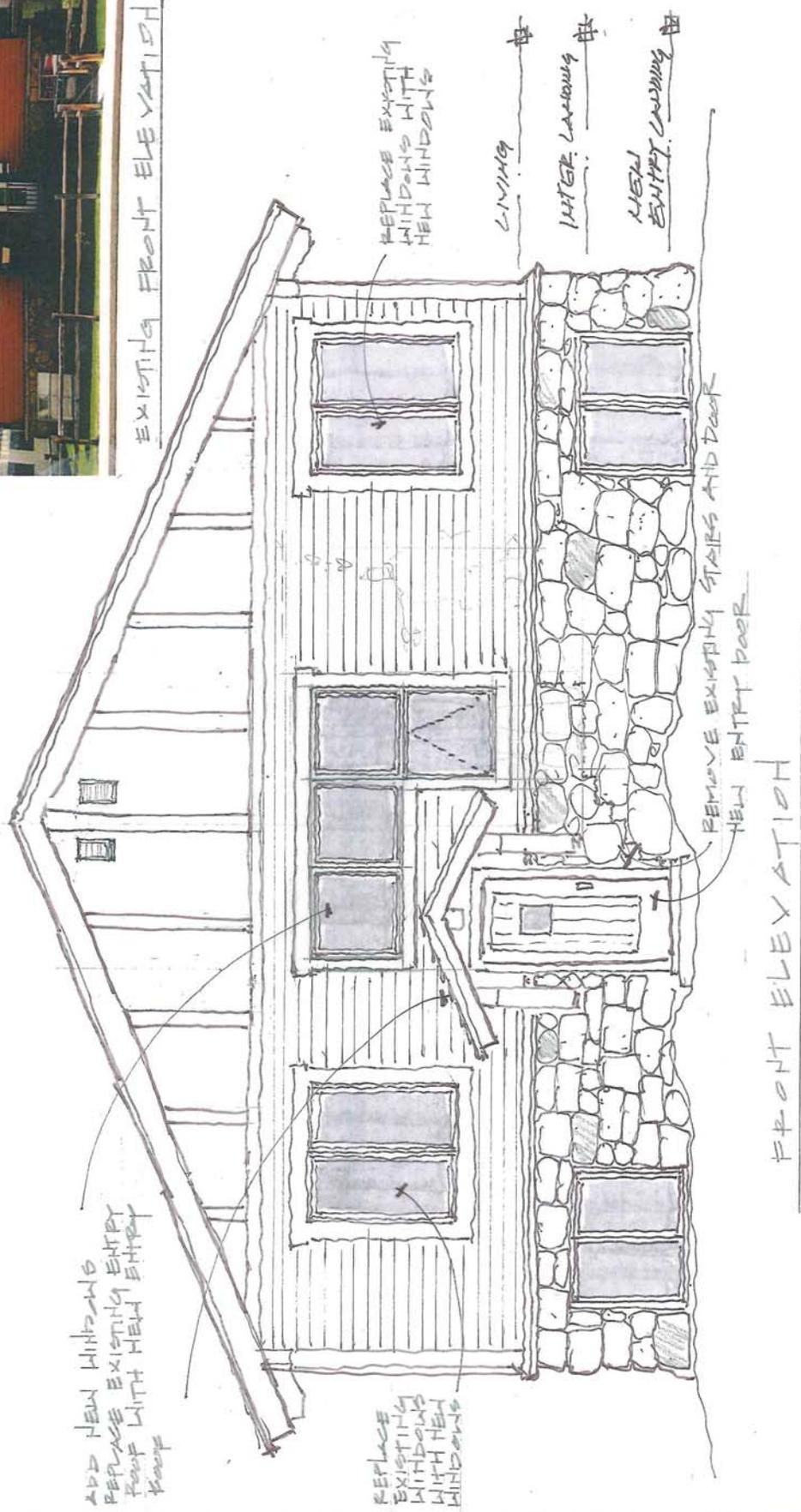
ARCHITECTURE,  
PLANNING,  
INTERIORS  
101 Eagle Road  
Building 6  
Aven, CO 81650  
Tel: 970.476.4433  
Fax: 970.476.4608  
info@smarchs.com  
www.smarchs.com

BRODIN REMODEL  
273 Boulder  
Mintum, Colorado

Job No: 3701100  
Drawn By: KWB  
Date: 02.10  
Scale: 1/4" = 1'-0"  
Sheet:  
3 of 3



EXISTING FRONT ELEVATION



Seegerberg Mayhew  
& Associates  
Architects  
P.C.-A.I.A.

ARCHITECTURE,  
PLANNING,  
INTERIORS  
101 Engle Road  
Building 6  
Avon, CO 81620  
Tel: 970.476.4600  
Fax: 970.476.4608  
info@smarch.com  
www.smarch.com

BRADIN REMODEL  
273 Boulder  
Mintum, Colorado

Job No: 370100

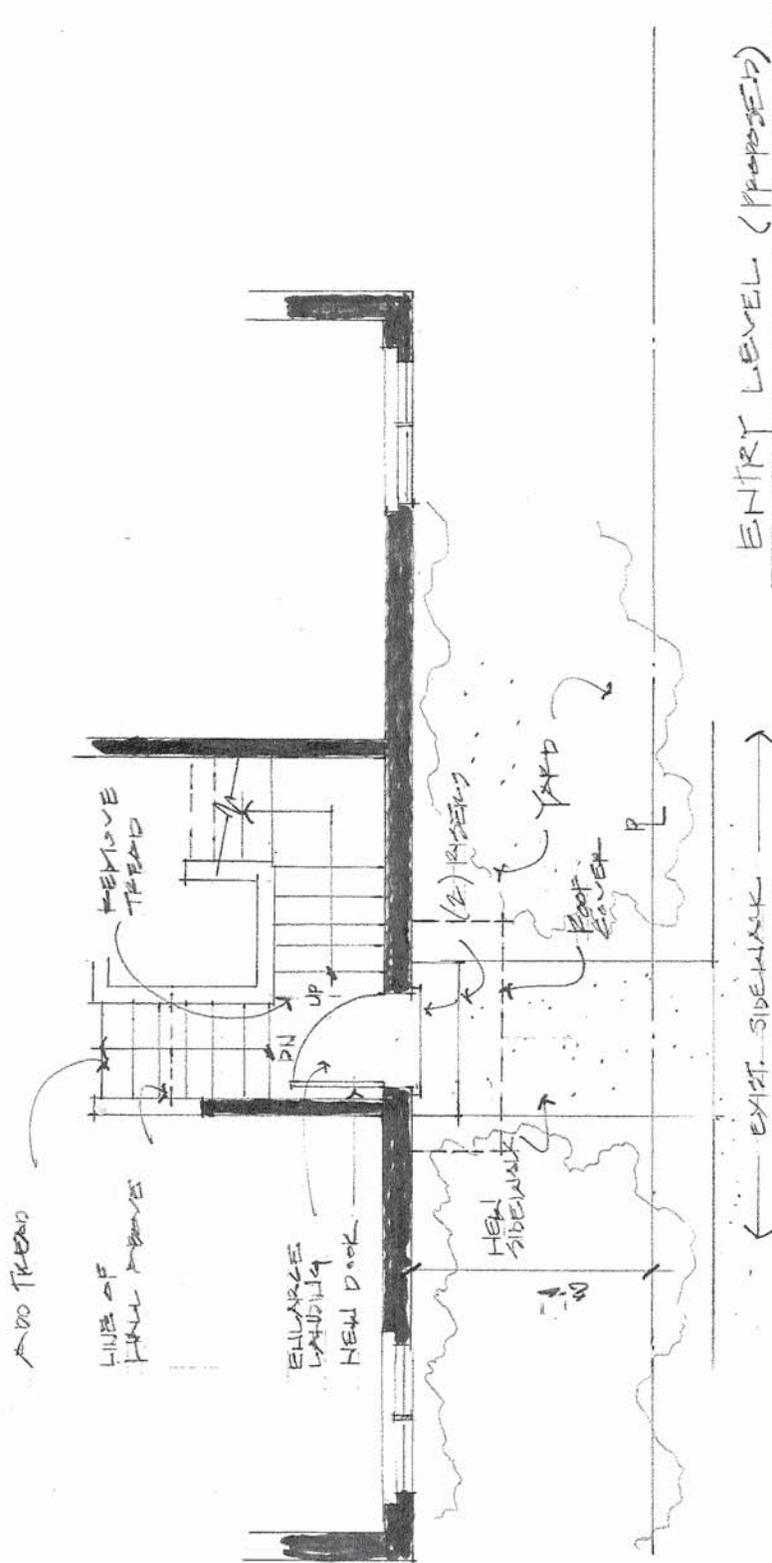
Drawn By: KLS

Date: 6.2.15

Scale: 1/4" = 1'-0"

Sheet:

1 of 3



Seegerberg Mayhew  
& Associates  
Architects  
P.C.-A.I.A.

ARCHITECTURE,  
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273 Boulder  
Minturn, Colorado

Job No: 3701100

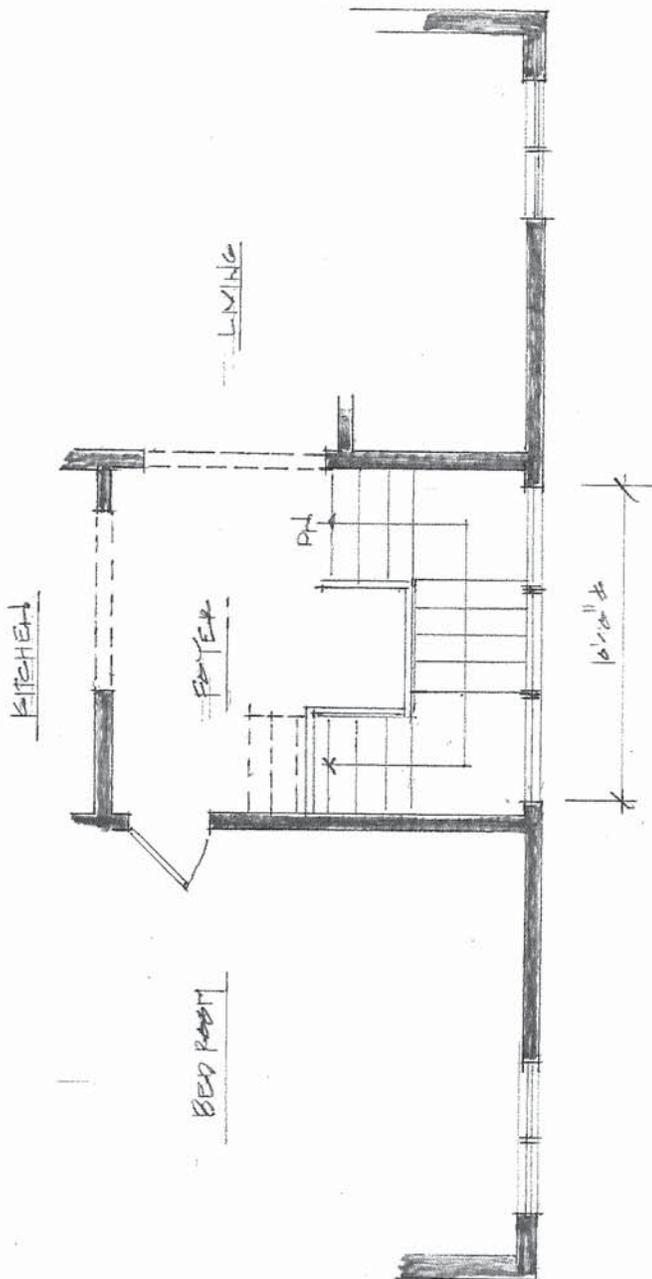
Drawn By: K.A.S.

Date: 6, 2, 15

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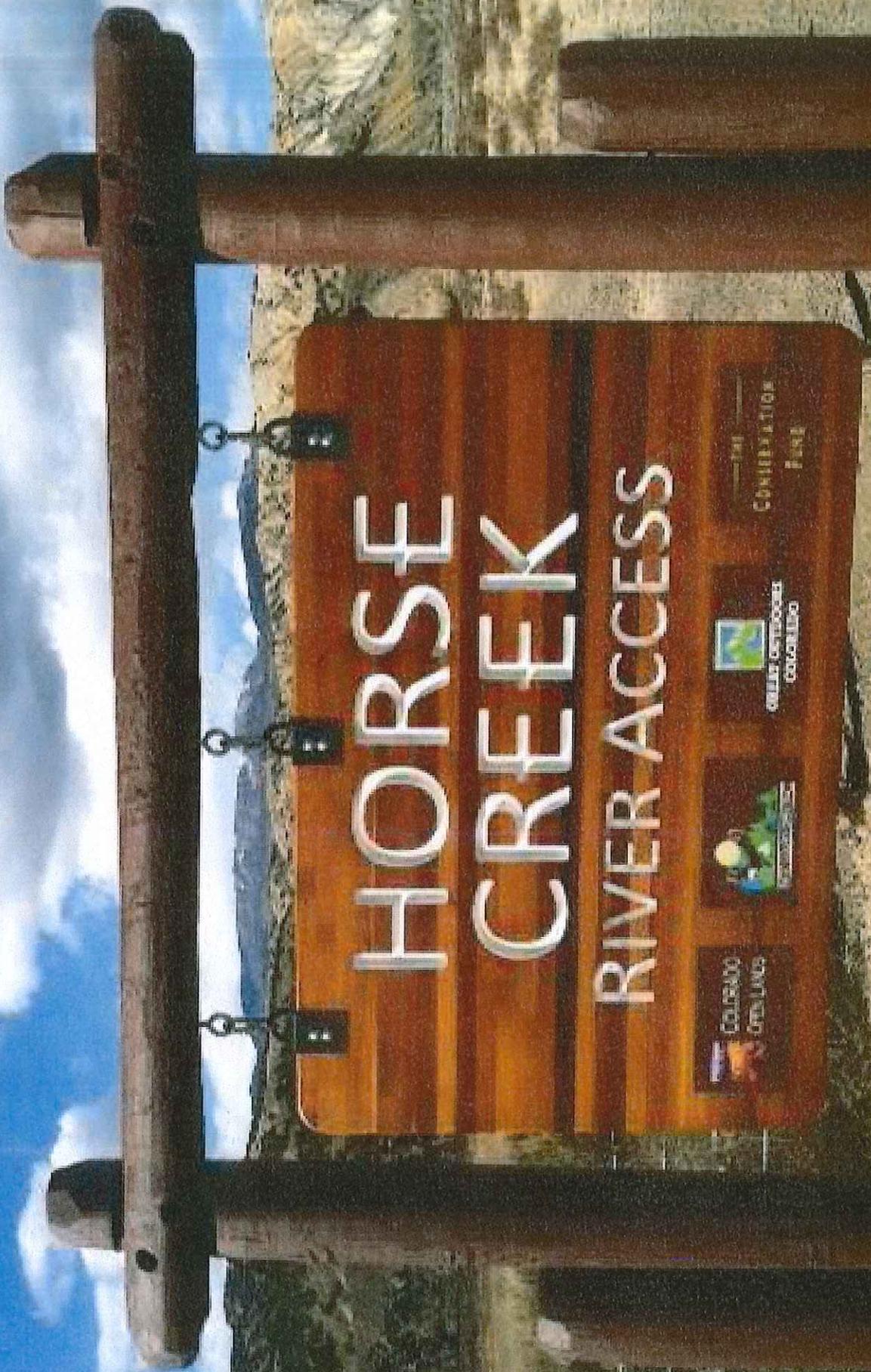
Sheet:

2 of 3



MAIN LEVEL (PROPOSED)





TOWN OF MINTURN  
P.O. Box 309 ♦ 302 Pine Street  
Minturn, CO 81645  
Phone: 970-827-5645 Fax: 970-827-5545

William Powell, Town Manager



Town Council  
Mayor – Gordon “Hawkeye” Flaherty  
Mayor Pro Tem – George Brodin  
Councilmember – Shelley Bellm  
Councilmember – Earle Bidez  
Councilmember – John Rosenfeld  
Councilmember – Jason Osborne  
Councilmember – Matt Scherr

## Manager’s Report June 17, 2015

### Main St. Discussion

We will have a discussion which includes the following matters.

- Entryway/100 Block
- TAP grant
- CDOT repaving schedule 2018
- CDOT Four Year Plan 2018—2022

### Tax Exempt Status—MEF and MFC

I working with Novosad Lyle Accountants for achieve 501.c.3 tax exempt status for both the MEF and MFC. Achieving the status was put on hold during tax season by the firm. I will be pressing them to make application to the IRS as soon as possible.

### Minturn Road

Additional road base material has been place on town portion by county. Town pays for material and transport, county installs free of charge. Stablalizer and dust suppressant coming.

**ACTION ITEMS REPORT**

From: Town Manager  
17-Jun-15

Action Item	Responsible staff	Status
Eagle River Park Grant "History Walk in the Park" and bathrooms	Hawkinson	Bathrooms open Design for educational portion beginning
Lease Lot cleanup and leasing	Martinez	improve berm, change entrance, remove spoils, access road make improvements, then advertise spaces conditional use permits and land lease for tenants lease procedures approved by resolution on June 3
Boneyard	Hawkinson	slash piles cleaned, VSSA and boy scouts site plan/management plan update June 17 County has given comments on site plan, mgmt plan
Little Beach Park perfect ownership	Powell Sawyer	GOCO grant denied quiet title action has been filed
Memorialization Guidelines	Metteer	staff presented Jan. 21
Minturn Fitness Center	Powell Rosenfeld Bidez	Willy working with accountant for tax exempt status achieve property tax exemption--application is submitted achieve 501.c.7 non-profit status
Minturn Education Fund	Powell Bellm	achieve 501.c.3 non-profit status Willy working with accountant for tax exempt status scholarships to be awarded in Spring
Zoning Code Amendments	Hawkinson Powell Sawyer	phase 1 complete and adopted by Council phase 2 schedule to be decided
Guide Sign Plan	Metteer	staff presentation on April 1 Take to CDOT for approval
Water Rate Structure and Rates	Powell water committee	continued discussion June 17 Potential Amendments to Water Ordinance
Entryway/100 Block Project	Powell Hawkinson Inter-Mountain Engr.	concept plan complete and reviewed by stakeholders preliminary plan submitted to CDOT week of June 15 Mineral and Energy Impact Grant submitted April 1, July awards
South Minturn Engineering	Powell Hawkinson Inter-Mountain Engr.	TAP grant award letter received a procedures "check list" meeting with CDOT to be scheduled Spanel and Powell discussing scope and details of project