



2015

# Minturn Council Meeting

Wednesday January 21, 2015

**Work Session:** **5:30pm**  
**(Town Center)**

**Regular Session:** **6:30pm**  
**(Town Center)**



## **Agenda**

**MEETING OF THE MINTURN TOWN COUNCIL**  
**Minturn Town Center, 302 Pine Street**  
**Minturn, CO 81645 • (970) 827-5645**

**Wednesday January 21, 2015**

**Work Session – 5:30pm**  
**Regular Session – 6:30pm**

**MAYOR – Gordon “Hawkeye” Flaherty**  
**MAYOR PRO TEM – George Brodin**

**COUNCIL MEMBERS:**

Shelley Bellm  
Earle Bidez  
John Rosenfeld  
Matt Scherr  
Jason Osborne

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

### **Work Session – 5:30pm**

- Sheriff’s Department Activities Update
- Discussion to establish memorialization guidelines within the Town - Metteer Pg 4
- Zoning Code Moratorium: Schedule and Outline of Changes – Hawkinson Pg 7

### **Regular Session – 6:30pm**

**1. Call to Order**

- Roll Call
- Pledge of Allegiance

**2. Approval of Agenda**

- Items to be Pulled or Added

**3. Approval of Minutes**

- January 7, 2015 Pg 12

**4. Liquor License Authority**

- The Gourmet Cowboy Annual Renewal of a Hotel & Restaurant License; 455 Main St.; Tom McNeill Owner/Pres – Brunvand Pg 17
- Eagle Valley Trout Unlimited Request for Special Event Permit to be held at Minturn Anglers, 102 Main St, Brian Bioess (Trout Unlimited) and Brian Stevens (Minturn Anglers) – Brunvand Pg 23
- Town of Minturn Ski Joring Special Event Permit; 100 Block of Minturn Rd.; Michelle Metteer, Town Economic Dev Coordinator – Brunvand Pg 30

**5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)**

**6. Special Presentations**

- Update on the Events of the 2015 World Cup – Metteer

**PUBLIC HEARINGS AND ACTION ITEMS**

**7. Discussion/Action Item: Resolution No. 02 – Series 2015 A resolution to approve a professional services agreement between Intermountain Engineering, Inc. and the Town of Minturn for on-call civil engineering services Pg 37**

**8. Discussion/Action Item: Boneyard Conservation Easement Site Plan and Procurement of Vail Bathroom Facility - Hawkinson Pg 44**

**COUNCIL AND STAFF REPORTS**

**9. Town Planner**

- Eagle County Grant Award Pg 54

**10. Town Manager**

- Manager's Report Pg 55
- Action Report Pg 56

**11. Town Attorney**

**12. Town Council Comments**

## FUTURE AGENDA ITEMS

### **13. Next Meeting – February 4, 2015**

- Discussion: Guide Signs

### **14. Future Meetings:**

- 2015 Building Code update – Charlie Davis

### **15. Set Future Meeting Dates**

#### a) Council Meetings:

- February 4, , 2015
- February 18, 2015
- March 4, 2015

#### b) Planning & Zoning Commission Meetings:

- January 28, 2015
- February 11, 2015
- March 11, 2015

### **16. Other Dates:**

### **17. Adjournment**

Michelle Metteer  
Economic Development Coordinator  
Deputy Clerk  
P.O. Box 309 ♦ 302 Pine St  
Minturn, CO 81645  
970-827-5645  
[mmetteer@minturn.org](mailto:mmetteer@minturn.org)  
[www.downtownminturn.com](http://www.downtownminturn.com)



Town Council  
Mayor – Gordon “Hawkeye” Flaherty  
Mayor Pro Tem – George Brodin  
Councilwoman – Shelley Bellm  
Councilman – Earl Bidez  
Councilman – John Rosenfeld  
Councilman – Matt Scherr  
Councilman – Jason “Ozzy” Osborne

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## AGENDA ITEM COVER SHEET

<b>AGENDA TITLE:</b> Memorialization Program
<b>MEETING DATE:</b> January 21, 2015
<b>PRESENTER:</b> Metteer
<b>BACKGROUND:</b>  A request from the public was made to staff asking for a Memorialization Program within the Town of Minturn. The following is in response to that request.
<b>CORE ISSUES:</b>  The included Memorialization Program materials are for review only. This work session topic is to familiarize the Council with the initial concept of the program and receive feedback for direction moving forward. The current focus provides for the option of the purchase of a bench with an engraved plaque. The program also allows for other memorial options which would require the review of staff, the town manager, and potentially the Town Council.
<b>STAFF RECOMMENDATION/MOTION:</b> Review and provide direction for moving forward.

**TOWN OF MINTURN  
MEMORIALIZATION PROGRAM**

Recognize a special person, an achievement or an occasion by making a dedication within the Town of Minturn. Individuals, families, organizations or businesses may enroll for a standard town bench, with an engraved brass plaque on the front. The cost for a 10-year term for each bench is \$\_\_\_\_\_, this includes the bench, engraving and annual maintenance.

All plaque text is subject to review and approval by the Town of Minturn. Plaques shall not be used for commercial or promotional purposes. Suggested appropriate text would be: Dedicated to "...", In memory of "...", Brought to you by "...", and so on.

The placement of benches shall be at the sole discretion of the Town of Minturn. Bench placement requests will be considered ONLY if the approved area is available. The decision on placement of benches under the Memorialization Program shall take into account the effect of such placement of adjacent private properties. Impacts to be considered include, but are not limited to, the impact on the privacy of adjacent property; the impact of noise on the adjacent property; the effect of smoking, odors, or similar nuisances on the adjacent property.

To reserve a bench, or any other form of memorialization, complete the section below and return to:

Town of Minturn  
Memorialization Program  
PO Box 309  
302 Pine St  
Minturn, CO 81645

For available bench locations, please contact \_\_\_\_\_ at Town of Minturn, (970) 827-5645 or send an email to \_\_\_\_\_. Applications can also be faxed to: (970) 827-5545.

MEMORIALIZATION PROGRAM (CIRCLE ONE):      BENCH                      OTHER

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

IF CIRCLED OTHER ABOVE, PLEASE DESCRIBE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TOWN OF MINTURN – MEMORIALIZATION PROGRAM  
ENGRAVED MESSAGE REQUESTED  
(Plaque size must be 2 ½" x 6")**

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FOR STAFF ONLY

ORIGINAL REQUEST SUBMISSION DATE: \_\_\_\_\_

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED: YES/NO

IF NO, PLEASE PROVIDE COMMENTS: \_\_\_\_\_

IF REQUEST IS FOR OTHER THAN THE BENCH PROGRAM, PLEASE SUBMIT TO TOWN CLERK FOR REVIEW BY THE TOWN MANAGER.

Janet Hawkinson  
Town Planner  
P.O. Box 309 ♦ 302 Pine St  
Minturn, CO 81645  
970-827-5645  
[planner@minturn.org](mailto:planner@minturn.org)  
[www.minturn.org](http://www.minturn.org)



Town Council  
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Councilman – Matt Scherr  
Councilman – John Rosenfeld

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<b>AGENDA TITLE: Zoning Code Moratorium Action Plan</b>
<b>MEETING DATE: January 21, 2015</b>
<b>PRESENTER: Janet Hawkinson &amp; Michael Sawyer</b>
<b>BACKGROUND:</b> <p>To meet the moratorium deadline we are proposing the following schedule. The purpose is to address the main issues of the moratorium, not the entire zoning code or Town code. The zoning codes to be addressed are the following: scale &amp; mass, landscaping requirements, river setbacks, setbacks, parking space requirements, duplexes, and vision for design standards for the future of the Town.</p> <p>A review of the entire Town code can be addressed by item throughout the year.</p>
<b>Zoning Code Meetings:</b> <ol style="list-style-type: none"><li>1. 1-21-15 Review of Proposed Changes</li><li>2. 2-11-15 Planning Commission Public Hearing &amp; Vote on New Codes</li><li>3. 2-18-15 Town Council Public Hearing &amp; First Reading of Ordinance</li><li>4. 3-4-15 Town Council Second Reading of Ordinance</li></ol>
<b>STAFF RECOMMENDATION/MOTION:</b> To approve the schedule for completing the changes to the zoning code and writing the ordinance.

**Zoning Code Moratorium – Proposed Changes: 1/21/2015**

**Ordinance NO 6 – Series 2014**

**Zoning Codes Changes: Mass and Scale - Duplexes**

**\*\*\*Zoning Code Changes for Lots of 5,000 square feet or larger\*\*\***

1. Dimensional Standards – Section 16-17-190 – Table 16-15
  - a. Total Maximum Building Lot Coverage: 35% (\*bonus for garages)
  - b. Total Impervious lot coverage: 50% - includes aggregate parking surfaces
  - c. Side yard setbacks: no buildings or impervious surface allowed in side yard setbacks. They are reserved for storm water drainage and snow from roofs and property.
  - d. Eave lengths are allowed 1' into the setbacks.
  - e. Cantilever over maximum building footprint is not allowed.
  
2. Duplex, Multi-family
  - a. The minimal lot size for a duplex is a 5,000 sq. ft. lot
  - b. Joining requirements: shared party wall of a minimum of 10% of a living space (kitchen, living room or bedroom) or a shared roof line (buildings connected by a roof, including covered walkways or decks) or shared party wall splitting building in half either by sides or floors.
  - c. Duplexes allowed in South Minturn and Game Creek Character Areas (not allowed in Old Town Character area).
  
3. Accessory Apartments – Section 16-2-20 and “Use by Right” in Character Area Tables
  - a. Allow with Single Family as use by right.
  - b. Accessory apartment maintains appearance of single family home.
  - c. Conditional Use Permit for accessory apartments with duplexes on lots over 7,000 sq ft in Character areas: South Minturn and Game Creek.
  - d. Must meet parking requirements.

4. River Set Back

- a. 30' river setbacks are not allowed to be included in the maximum square footage of building lot coverage of the 35% or impervious surface coverage of 50%.

5. 60' Maximum Roof Length

- a. A maximum roof length of 60' in one direction at 28' maximum roof height, until the roof length needs to be lowered or run in a different direction.
- b. 60' is specific to Minturn's rectangle lots and minimum lot size of 5,000 sq ft. This is the greatest length a residents could be built at on a 5,000 sq ft lot. Controls mass & scale on larger lots next to smaller lots.

## **Zoning Codes Changes not part of moratorium, however needed:**

### 1. Sheds

- a. Sheds in commercial zone need a conditional use permit.
- b. Sheds over 120' need a building permit. Sheds are part of the impervious surface lot coverage maximum of 50%.

### 2. Landscape Requirements Section 16-17-140

- a. 14' standard curb cut or 'driveway' entrance in Old Town Character Area
- b. 18' standard curb cut or 'driveway' entrance in South Minturn and Game Creek Character area – includes all zoning areas (commercial, residential, mixed use)
- c. Landscaping within first 10' of setback from street in Old Town Character Area.
- d. Landscaping within first 10' of property line in South Minturn Character Area.
- e. Landscaping in 20' setback in Game Creek Character Area.
- f. Landscape plans to only have species to Zone 2 – (this includes: trees, shrubs, perennials and native grasses). Must include botanical names on plans.
- g. 1 tree must be planted for every 1,000 square feet of lot – 5,000 sq ft lot = 5 trees.
- h. Minimum size of tree is 2" caliber deciduous tree and 4' pine tree.
- i. Financial guarantee for landscaping and completion any approved outdoor structure or siding: Upon filing for a Temporary Occupancy Certificate, the owner will need to place \$5,000.00 in escrow. Money will be returned upon completion of work and Certificate of Occupancy filed.
- j. Maximum of 50% impervious surface coverage ratio on all lots.
- k. Definition of green space: a pervious surface that has native plant species growing. The 'green space' can be fescue sod, native grass, wildflowers, ground covers, green plant life, and existing natural vegetation.

3. Height Measurements

- a. The maximum building height is 28' mid-roof line.
- b. Homes built into a hillside must comply with the 28' mid-roof line. It is not an average of roof height.
- c. The tallest part of any building can only be 28' mid-roof line from finished grade.
- d. Finished grade is defined as the grade that the house will be set on and completed with landscape.

4. Development Fund

- a. Contribution to a fund to assist the Town with infrastructure improvements (paving, sidewalks, parks, etc...)
- b. 5% of building cost on home to be contributed.

5. Notifications

- a. New projects applying for Design Review have to notify adjacent property owners within approximately 250' of the project and Planning Commission design review of project within 10 days of design review meeting.

6. New Diagrams for Zoning Codes (see attachments)

- a. Various roof types and where to measure 'mid-roof line' height
- b. Plan view of duplexes
- c. Hillside construction and maximum building height
- d. 10' front landscaping
- e. 35% maximum building lot coverage and 50% impervious surface with garage bonus.

7. Required Parking Spaces

- a. Parking shown on plans must have an aggregate surface.



## **Minutes**

**MEETING OF THE MINTURN TOWN COUNCIL**  
**Minturn Town Center, 302 Pine Street**  
**Minturn, CO 81645 • (970) 827-5645**

**Wednesday January 7, 2015**

**Work Session – 5:30pm**  
**Regular Session – 6:30pm**

**MAYOR – Gordon “Hawkeye” Flaherty**  
**MAYOR PRO TEM – George Brodin**

**COUNCIL MEMBERS:**

Shelley Bellm  
Earle Bidez  
John Rosenfeld  
Matt Scherr  
Jason Osborne

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645.

### **Work Session – 5:30pm**

- Zoning Code Moratorium – Landscape Requirements – Hawkinson

Direction given:

- Requirement for trees and to include existing trees
- Landscape plan and two year warranty, no requirement for a landscape architect or irrigation
- Definition of pervious and impervious surfaces.

### **Regular Session – 6:30pm**

#### **1. Call to Order**

The meeting was called to order by Mayor Hawkeye Flaherty at 6:45pm.

- Roll Call

Those present included: Mayor Hawkeye Flaherty, Town Council members, George Brodin, Matt Scherr, John Rosenfeld, Ozzy Osborne, Earle Bidez, and Shelley Bellm.

Staff present: Town Manager Willy Powell, Town Attorney Mike Sawyer, Town Treasurer/Clerk Jay Brunvand, and Town Planner Janet Hawkinson.

- Pledge of Allegiance

## **2. Approval of Agenda**

- Items to be Pulled or Added

Motion by Johnie R., second by Ozzy O., to approve the agenda as presented. Motion passed 7-0.

## **3. Approval of Minutes**

- December 17, 2014

Matt S. stated that in Item 7 a financial hardship does not exist simply because the foundation has been poured.

It was requested to verify the spelling of the applicant's name and correct as necessary.

Motion by Johnie R., second by Ozzy O., to approve the minutes of December 17, 2014 as amended. Motion passed 7-0

## **4. Liquor License Authority**

- Magustos Annual Renewal of a Hotel & Restaurant License; 101 Main St.; Eric Creagon Owner/Pres – Brunvand

Condition: Back deck (First St) is not allowed as a licensed premise until such time as a land lease is secured from the Town.

Motion by Shelley B., second by George B., to approve the Magustos Annual Renewal of a Hotel & Restaurant License; 101 Main St.; Eric Creagon Owner/Pres as presented with the added condition that a land lease is secured for the back seating area (First St) prior to using that area. Motion passed 7-0

## **5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)**

## **6. Special Presentations**

## PUBLIC HEARINGS AND ACTION ITEMS

- 7. Discussion/Action Item:** Design approval for 436 Taylor St – completion of a duplex that was started in 2006 (continued from November 5, 2014 meeting) – Hawkinson

Motion Shelley B., second by Johnie R., to uphold the Planning Commission decision and as is consistent with Variance 14-01 approved on December 17, 2014. Motion passed 7-0.

- 8. Discussion/Action Item:** Resolution 1 – Series 2015 A Resolution setting the official posting sites for the Town of Minturn – Brunvand

Confirm that the Title and the Content agree.

Motion by Shelley B., second by Ozzy O., to approve Resolution 1 – Series 2015 A Resolution setting the official posting sites for the Town of Minturn as amended. Motion passed (7-0).

## COUNCIL AND STAFF REPORTS

### 9. Town Planner

### 10. Town Manager

- Manager's Report

#### On-Call Civil Engineering Services

The Request for Qualifications/Proposal was sent out on November 24. Proposals were due on Friday, December 12 and we received five Proposals.

The screening/interview committee of Willy, Shelley and Jason met on December 23rd to review the Proposals. After deliberation of the five Proposals, the committee decided to interview two firms: SGM of Glenwood Springs and Intermountain Engineering of Avon.

The committee again met on January 2 to interview the two firms. The committee hopes to have a recommendation for Council meeting for the preferred firm. If the recommendation is accepted by Council, Staff should be directed to negotiate a professional services agreement for the January 21 meeting.

At the January 2 meeting Intermountain Engineering was recommended by the Committee.

Motion by Johnie R., second by George B., to proceed with negotiations and a professional agreement with Intermountain Engineering to be approved by Council. Motion passed 7-0.

The Town Manager House (210 Eagle St) will be open effective 2/1/15. Staff will proceed with renting it out at fair market value.

- Action Report

### **11. Town Attorney**

Update was given on the Xcel outages complaint form and the BMR land legal proceedings.

### **12. Town Council Comments**

- Reminder to follow the cross walks in Town.
- 2015 World Cup begins Feb 2, Ski Joring in Town is Feb 5, and buses will be available for the media.
- Christmas Tree bonfire will be held on Friday January 9 at 5:30.

## **FUTURE AGENDA ITEMS**

### **13. Next Meeting – January 21, 2014**

- Ski Joring Special Event Liquor license application – Mountain Valley Horse Rescue
- Resolution \_\_\_\_ - Series 2015 discussion A Resolution discussing the memorialization process for the Town of Minturn.
- Town of Minturn Guide Sign Proposal – Metteer
- Sheriff update
- 2015 World Cup update
- USFS update

### **14. Future Meetings:**

- 2015 Building Code update – Charlie Davis
- Meeting: Discussion/Action Joint Council/Planning Commission meeting to discuss the Zoning Code moratorium – Hawkinson

### **15. Set Future Meeting Dates**

#### a) Council Meetings:

- January 21, 2015
- February 4, 2015
- February 18, 2014

#### b) Planning & Zoning Commission Meetings:

- January 14, 2015
- January 28, 2015
- February 11, 2015

### **16. Other Dates:**

- Christmas Tree Bonfire – January 9, 2015
- 2015 World Cup – February 2, 2015

## **17. Adjournment**

Motion by Johnie R., second by Ozzy O., to adjourn the meeting at 7:20pm.

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Mayor Hawkeye Flaherty

ATTEST:

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Jay Brunvand, Town Clerk

**P.O. Box 309 ♦ 302 Pine Street  
Minturn, CO 81645  
Phone: 970-827-5645  
Fax: 970-827-5545  
Jay Brunvand, Treasurer/Clerk  
Email: treasurer@minturn.org**



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Councilmember – Matt Scherr

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### AGENDA ITEM COVER SHEET

<b>AGENDA TITLE:</b> The Gourmet Cowboy, Inc Annual Renewal of a Hotel & Restaurant License; 455 S Main St.; Tom McNeill, Owner/President
<b>MEETING DATE:</b> January 21, 2015
<b>PRESENTER:</b> Brunvand
<b>BACKGROUND:</b> This is an application for annual renewal of a Hotel and Restaurant liquor license. The application has been reviewed and an on-site review of the premises was conducted by the Clerk and no issues have been found. An investigation of the police records has been conducted by Hattie Wagy, Code Enforcement Officer, and no issues that would preclude approval were found.  Staff is recommending approval of this renewal by Council.
<b>CORE ISSUES:</b>
<b>BUDGET/FINANCE IMPLICATIONS:</b> An annual renewal fee of \$125.00 has been paid to the Town.
<b>STAFF RECOMMENDATION/MOTION:</b> “Motion to approve The Gourmet Cowboy, Inc Annual Renewal of a Hotel & Restaurant License; 455 S Main St.; Tom McNeill, Owner/President as presented.”

**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
<b>Amount Due/Paid</b>	

GOURMET COWBOY BAR INC THE  
 P O BOX 3998  
 VAIL CO 81658

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name GOURMET COWBOY THE INC		DBA GOURMET COWBOY BAR INC THE		
Liquor License # 4702780	License Type Hotel & Restaurant (city)	Sales Tax License # 018744980002	Expiration Date 3/13/2015	Due Date 1/27/2015
Street Address 455 MAIN STREET SUITE A MINTURN CO 81645				Phone Number (970) 748 6898
Mailing Address P O BOX 3998 VAIL CO 81658				
Operating Manager Tom McNeill	Date of Birth 9-5-53	Home Address 175 Silver, Edwards, CO 81632	Phone Number 970-376-5988	
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                  Is the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <u>12-31-2016</u></p> <p>2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO  <b>NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:</b> If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>6. <b>SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:</b> Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.</p>				

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business THOMAS McNEILL	Title OWNER/PRESIDENT
Signature 	Date 12/20/14

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For Town of Minturn	Date
Signature 	Title Mayor
Attest	

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE**

I, Scott Gessler, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**THE GOURMET COWBOY, INC.**

is a **Corporation** formed or registered on 09/10/2001 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20011176165.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 01/08/2015 that have been posted, and by documents delivered to this office electronically through 01/09/2015 @ 10:36:51.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 01/09/2015 @ 10:36:51 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 9057740.



A handwritten signature in cursive script, appearing to read "Scott Gessler".

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."*

William "Willy Powell  
Town Manager  
P.O. Box 309 ♦ 302 Pine Street  
Minturn, CO 81645-0309  
Phone: 970-827-5645  
Fax: 970-827-5545  
Email: [manager@minturn.org](mailto:manager@minturn.org)



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Councilman – Jason Osborne  
Councilman – John Rosenfeld  
Councilman – Matt Scherr

**Town of Minturn**

**Records Request for Eagle County Sheriff's Office Records**

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**For a business**

*Name of business:*

Gourmet Cowboy Inc; Owner/President Tom McNeil

*Address of business:*

455 S. Main St Minturn, CO 81645

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**For individual**

*Name:*

*Date of Birth:*

*Other Misc. Information:*

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No contacts with Eagle County Sheriff's Office

Date checked: 1-13-15

Signature: Ellen Taylor





TOWN OF MINTURN  
P.O. Box 309 (302 Pine Street)  
Minturn, Colorado 81645-0309  
970-827-5645 Fax: 970-827-4049  
treasurer@minturn.org

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**FROM THE DESK OF  
JAY BRUNVAND, TREASURER/FINANCE**

**MEMORANDUM**

To: Hattie Wagy, Code Enforcement  
Mike Sawyer, Attorney  
CC:  
Date: 1/9/15 10:21 AM  
RE: Liquor License

Attached please find a copy of the Annual Liquor License Renewal Application for a Hotel and Restaurant Liquor License for the Gourmet Cowboy, Inc, Tom McNeill Owner/President located at 455 S. Main St. I have reviewed the application and conducted an onsite inspection and found no issues. I am forwarding it on to you for further review and your report.

Hattie, please confirm that no police issues have been noted during the past year or that we would need to consider as relevant to this renewal. I have scheduled this to be on the January 7, 2015.

Please let me know if you have any questions or concerns, which I maybe able to answer.

Thanks, jay



TOWN OF MINTURN  
P.O. Box 309 (302 Pine Street)  
Minturn, Colorado 81645-0309  
970-827-5645 Fax: 970-827-5545  
treasurer@minturn.org

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**FROM THE DESK OF  
JAY BRUNVAND, TREASURER/FINANCE**

*MEMORANDUM*

TO: Mayor, and Council  
FROM: Jay Brunvand, Treasurer/Clerk  
CC:  
DATE: Friday, January 16, 2015  
RE: Special Event Permit – February 5, 2015

**SUMMARY:**

At tonight's meeting the Council is asked to approve a Special Event Permit for the Eagle Valley Trout Unlimited/Minturn Anglers beer tasting event scheduled for February 5, 2015. The location of this Permit is 102. The attached documentation indicates the compliance with the posting of the site and the event.

**PREVIOUS COUNCIL ACTION:**

None.

**STAFF RECOMMENDATION:**

Approve the request as presented with the detailed conditions.

**RECOMMENDED MOTION:**

I move to approve the proposed Special Event Permit to sell malt, vinous and spirituous liquor beverages to be located at 102 Main St as defined in the attached application as presented with the following conditions:

- The application was received on January 9, 2015 and the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on January 9, 2015 at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requests that at least one experienced T.I.P.S, or equivalent, certified server and one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure no outside liquor is introduced to the event and that no liquor is removed from the premises.

**ATTACHMENTS:**

- Application

# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- |                                    |   |  |
|------------------------------------|---|--|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC   | <input type="checkbox"/> PHILANTHROPIC INSTITUTION           |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER               | <input type="checkbox"/> POLITICAL CANDIDATE                 |
| <input type="checkbox"/> PATRIOTIC | <input checked="" type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                            |  |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:  
 2110  MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY  
 2170  FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE

Eagle Valley Trout Unlimited

State Sales Tax Number (Required)  
27-0952395

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)

P.O. Box 6353  
Vail, CO 81658

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)

Minturn Anglers- 102 Main Street  
Minturn, CO 81645

NAME

DATE OF BIRTH

HOME ADDRESS (Street, City, State, ZIP)

PHONE NUMBER

4. PRES./SECY OF ORG. or POLITICAL CANDIDATE

Brian Bloess

11/11/1977

0395 Greenhorn Ave, Eagle, CO 81631

970-306-9424

5. EVENT MANAGER

Brian Bloess

Brian Stevens  
(Minturn Anglers)

11/11/1977

650 CASTLE DR, EAGLE, CO 81631  
0395 Greenhorn Ave, Eagle, CO 81631

970 343 0555  
970-306-9424

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR?

NO  YES HOW MANY DAYS? \_\_\_\_\_

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE?

NO  YES TO WHOM? \_\_\_\_\_

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

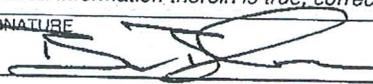
LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date 02/05/2015		Date		Date		Date		Date	
Hours	From	Hours	From	Hours	From	Hours	From	Hours	From
	To		To		To		To		To
	12:30 PM.m.								
	To 4:30 PM.m.								

### OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE



TITLE

Chapter President

DATE

01/07/2015

### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

- CITY  
 COUNTY

TELEPHONE NUMBER OF CITY/COUNTY CLERK

SIGNATURE

TITLE

DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

(Instructions on Reverse Side)

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE**

I, Scott Gessler, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**Eagle Valley Trout Unlimited**

is a **Limited Liability Company** formed or registered on 02/28/2012 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20121128948.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/05/2014 that have been posted, and by documents delivered to this office electronically through 02/07/2014 @ 09:01:55.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 02/07/2014 @ 09:01:55 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 8758082.



A handwritten signature in blue ink, appearing to read "Scott Gessler", is written over a horizontal line.

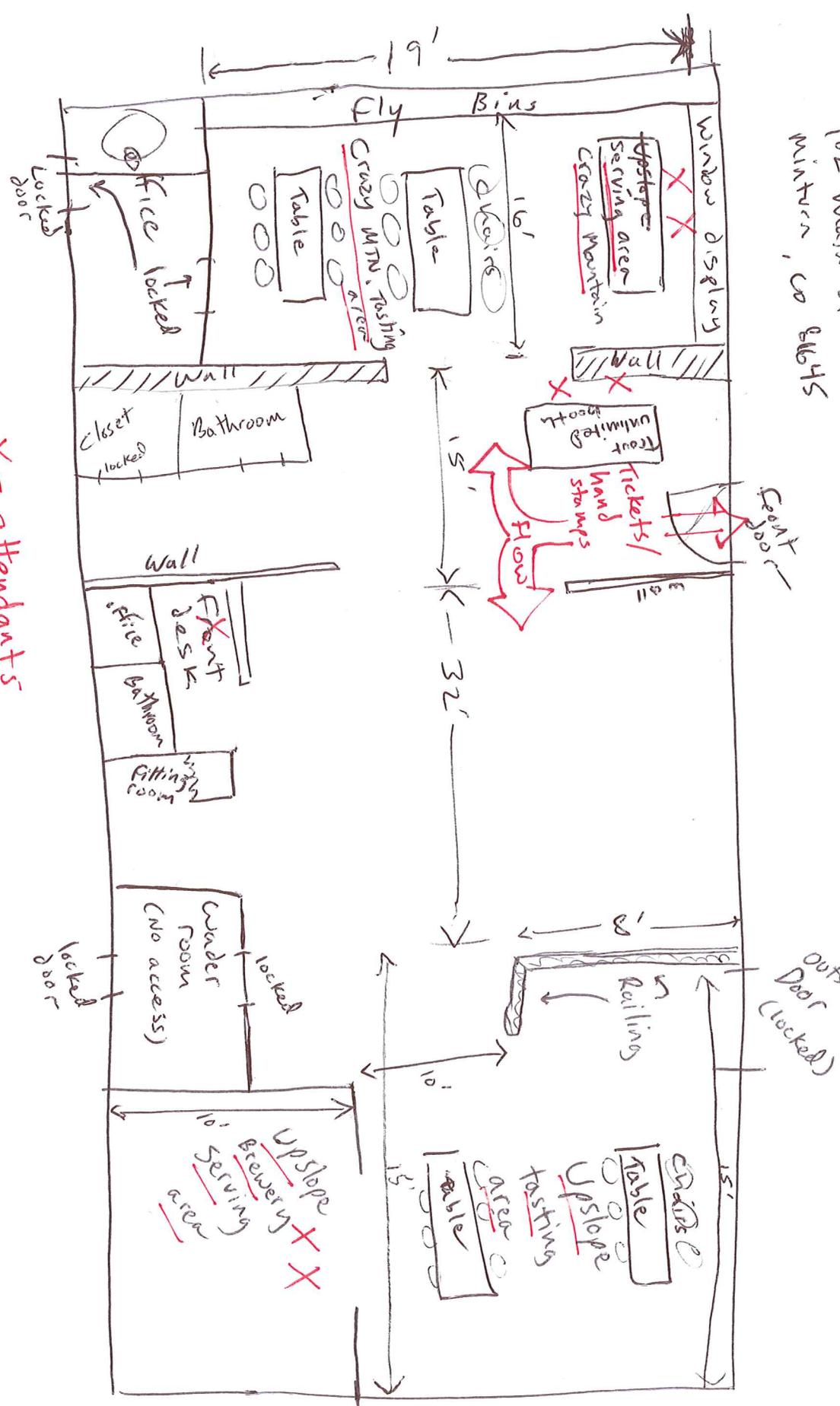
Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."*

Minturn Anglers  
 102 Main St  
 Minturn, CO 81455

Front of Shop



X = attendants

**Minturn Realty  
PO Box 130  
Minturn, CO 81645  
970-977-0482**

Town of Minturn  
P.O. Box 309  
Minturn, CO 81645

January 6, 2015

To whom it may concern;

Please let this letter serve as notification that Minturn Realty, Inc. grants permission to the Minturn Anglers LLC for a small beer tasting event. The location of this event: 102 Main Street. The date of this event to coincide with the Minturn Ski Joring Event: February 11<sup>th</sup>, 2015. It will be the responsibility of Minturn Anglers LLC to monitor such event and to provide adequate temporary "event type" liability insurance that might be deemed necessary.

Please let me know if there are any questions or comments.

Sincerely,

  
Marka Brenner



BEER DONATION APPLICATION

Donation requests must be submitted no less than 30 days prior to your event date. Requests are reviewed on the 3<sup>rd</sup> Monday of each month. Please fill out the form below and either email to [kaleigh@crazymountainbrewery.com](mailto:kaleigh@crazymountainbrewery.com) or drop off at the brewery.

Name of Event: Trout Unlimited beer tasting

Event Location: Minturn Anglers, 102 main st., Minturn

Event Date(s) and Time(s): 2/5/2015

Does a representative from Crazy Mountain need to attend: Yes

How many people are expected to attend: 200

What kinds of donation are you interested in (kegs or cases): \_\_\_\_\_

Will you pick up the beer? Please list the date/time: \_\_\_\_\_

Are there other alcohol sponsors? If so, who? Upslope brewery

Is this a non-profit organization? (circle one):  Yes  No

501c3 #: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Name of your non-profit organization:  
Trout Unlimited Eagle Valley chapter

Tell us about your event and how you think Crazy Mountain's donation will benefit your event:  
It will draw attention and revenue to Trout Unlimited.

How is this donation going to change lives?  
It will gain recognition for a local nonprofit organization that benefits our local environment

**TOWN OF MINTURN  
LIQUOR LICENSING AUTHORITY**

Follow-up findings and report for application of a Special Event Liquor Permit.

Owner Name and Address: Eagle Valley Trout Unlimited, P. O. Box 6353 Vail, CO 81658

Establishment Name and Address: Minturn Angler's 102 Main St, Minturn, CO 81645

**TO THE ABOVE APPLICANT AND OTHER INTERESTED PARTIES;**

Pursuant to Colorado Revised Statutes, 12-47-312(1), the applicant is hereby advised that with regard to the application for a Special Event Liquor Permit, an investigation has been made, and based on the results thereof, the following has been determined:

That the application was filed on January 8, 2015 in the Town Treasurer's office and a public hearing has been scheduled for Wednesday January 21, 2015.

That the premise being considered is a retail fishing and outdoors outlet and has not had a special event permit on the Premises prior to this application..

That the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on Friday January 9 at least 10 days prior to the hearing (13 Days).

That from the evidence submitted the Minturn Angler's has a lease on the property and have received written authorization from the owner, Minturn Realty, to hold the event as required by the application.

That selling liquor in the manner currently proposed in the application is not in violation of the zoning codes as stated in the Minturn Municipal Code.

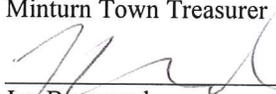
That Minturn Code Enforcement Officer has conducted a background investigation on the principals involved in this application and no issues that would indicate poor moral turpitude were identified.

The public hearing on this application will be held on Wednesday, January 21, 2015 at 6:30pm in the Council Chambers of the Minturn Town Hall, 302 Pine St, Minturn, CO. At said hearing, the applicant shall have an opportunity to be heard regarding all matters related to this application, including all matters set forth herein. The application was approved at staff level with the following findings and conditions:

- The application was received on January 8, 2015 and the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on January 9, 2015 at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requests that at least one experienced T.I.P.S, or equivalent, certified server and one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure no outside liquor is introduced to the event and that no liquor is removed from the premises.

The applicant is advised and encouraged to read a copy of the State of Colorado Liquor and Beer Codes and Regulations. This memorandum was delivered to the applicants on 1/9/15.

Local Liquor Licensing Authority  
Minturn Town Treasurer

  
Jay Brünvand

Dated this 9<sup>th</sup> day of JANUARY 2015.



TOWN OF MINTURN  
P.O. Box 309 (302 Pine Street)  
Minturn, Colorado 81645-0309  
970-827-5645 Fax: 970-827-5545  
treasurer@minturn.org

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**FROM THE DESK OF  
JAY BRUNVAND, TREASURER/FINANCE**

*MEMORANDUM*

TO: Mayor, and Council  
FROM: Jay Brunvand, Treasurer/Clerk  
CC:  
DATE: Friday, January 16, 2015  
RE: Special Event Permit – February 5, 2015

**SUMMARY:**

At tonight's meeting the Council is asked to approve a Special Event Permit for the Town of Minturn Ski Joring Event scheduled for February 5, 2015. The location of this license is along the west right of way of Minturn Road as detailed in the included map. The attached documentation indicates the compliance with the posting of the site and the event.

**PREVIOUS COUNCIL ACTION:**

None.

**STAFF RECOMMENDATION:**

Approve the request as presented with the detailed conditions.

**RECOMMENDED MOTION:**

I move to approve the proposed Special Event Permit to sell malt, vinous and spirituous liquor beverages to be located as defined in the attached application as presented with the following conditions:

- The application was received on January 9, 2015 and the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on January 9, 2015 at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requests that at least one experienced T.I.P.S, or equivalent, certified server and one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure no outside liquor is introduced to the event and that no liquor is removed from the premises.

**ATTACHMENTS:**

- Application

## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU **MUST BE NONPROFIT**  
**AND ONE OF THE FOLLOWING** (See back for details.)

<input type="checkbox"/> SOCIAL	<input checked="" type="checkbox"/> ATHLETIC	<input type="checkbox"/> PHILANTHROPIC INSTITUTION
<input type="checkbox"/> FRATERNAL	<input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER	<input type="checkbox"/> POLITICAL CANDIDATE
<input type="checkbox"/> PATRIOTIC	<input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY	<input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES
<input type="checkbox"/> POLITICAL	<input type="checkbox"/> RELIGIOUS INSTITUTION	

<b>LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:</b>	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY	LIQUOR PERMIT NUMBER
2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Town of Minturn	State Sales Tax Number (Required) 98-07290-0000
---	--

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)  PO Box 309 Minturn, CO 81645	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)  Minturn Rd Minturn, CO 81645
---	---

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Michelle Metteer	04/07/1974	2100 Old Trail Rd, Avon, CO 81620	970-409-8909
5. EVENT MANAGER Michelle Metteer	04/07/1974	2100 Old Trail Rd, Avon, CO 81645	970-409-8909
6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____		7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____	

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
02/5/15		11:30 a	5:00 p	<del>2/5/15</del>		<del>11:30 a</del>	<del>5:00 p</del>								

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE 	TITLE Economic Development Coordinator	DATE 01/09/15
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$ .

## APPLICATION INFORMATION AND CHECKLIST

### THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.  
**Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- If not incorporated, a NONPROFIT charter; **or**
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.**
- THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)**
- AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.**
- CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE**

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

FEB 5 SKIDORING

4th St

Vail Mountain Coffee & Tea

Sole Man

Eric Kinetico Prouty

Minturn Rd

4th Ave

ROAD CLOSED

END OF TRACK

SECURING

FENCING

Eagle River

Taylor St

TRACK

Minturn Rd

POINT OF SAVE

NO ALCOHOL BEYOND THIS POINT

START OF TRACK

ROAD CLOSED

24

N Main St

Turntable Restaurant &

Rail Rd Ave

Eagle River Google

Minturn Saloon

# NOTICE

ACCORDANT TO THE LIQUOR LAWS  
OF COLORADO

OF MINTURN  
PINE ST.

MINTURN, CO 81645

IS REQUESTED THE LICENSING  
COMMISSIONERS OF TOWN OF MINTURN  
TO GRANT A SPECIAL EVENT PERMIT  
TO BE HELD AT: 100 BLOCK MINTURN RD.

MINTURN  
ON APPLICATION TO BE HELD AT  
TOWN HALL

DATE: 2/5/15

START AND DATE: 6:30 PM

DATE OF APPLICATION: 1/9

ORDER OF: MINTURN TOWN COUNCIL  
CLERK: JAY BRUNVAND, CLERK

302 PINE ST  
MINTURN, CO 81645

NO OBJECTIONS OR REMONSTRANCES MAY BE FILED

**TOWN OF MINTURN  
LIQUOR LICENSING AUTHORITY**

Follow-up findings and report for application of a Special Event Liquor Permit.

Owner Name and Address: Town of Minturn, P. O. Box 302 Minturn, CO 81645

Establishment Name and Address: Town of Minturn, P. O. Box 302 Minturn, CO 81645

**TO THE ABOVE APPLICANT AND OTHER INTERESTED PARTIES;**

Pursuant to Colorado Revised Statutes, 12-47-312(1), the applicant is hereby advised that with regard to the application for a Special Event Liquor Permit, an investigation has been made, and based on the results thereof, the following has been determined:

That the application was filed on January 9, 2015 in the Town Treasurer's office and a public hearing has been scheduled for Wednesday January 21, 2015.

That the premise being considered Minturn Road between Taylor Street and 4<sup>th</sup> Ave. During previous years this site has been licensed in conjunction with the Ski Joring event.

That the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on Friday January 9 at least 10 days prior to the hearing (13 Days).

That from the evidence submitted Town of Minturn owns the road right of way and have received written authorization from the owner to hold the event as required by the application.

That selling liquor in the manner currently proposed in the application is not in violation of the zoning codes as stated in the Minturn Municipal Code.

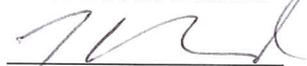
That Minturn Code Enforcement Officer has conducted a background investigation on the principals involved in this application and no issues that would indicate poor moral turpitude were identified.

The public hearing on this application will be held on Wednesday, January 21, 2015 at 6:30pm in the Council Chambers of the Minturn Town Hall, 302 Pine St, Minturn, CO. At said hearing, the applicant shall have an opportunity to be heard regarding all matters related to this application, including all matters set forth herein. The application was approved at staff level with the following findings and conditions:

- The application was received on January 8, 2015 and the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on January 9, 2015 at least 10 days prior to the Council Meeting consideration.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- Staff requests that at least one experienced T.I.P.S, or equivalent, certified server and one person to check ID's be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Staff requests each entrance/exit and premises be monitored and secured to ensure no outside liquor is introduced to the event and that no liquor is removed from the premises.

The applicant is advised and encouraged to read a copy of the State of Colorado Liquor and Beer Codes and Regulations. This memorandum was delivered to the applicants on 1/9/15.

Local Liquor Licensing Authority  
Minturn Town Treasurer

  
Jay Brunvand

Dated this 9<sup>th</sup> day of January, 2015.



TOWN OF MINTURN  
P.O. Box 309 (302 Pine Street)  
Minturn, Colorado 81645-0309  
970-827-5645 Fax: 970-827-5545  
treasurer@minturn.org

---

**FROM THE DESK OF  
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

*MEMORANDUM*

TO: Town of Minturn  
FROM: Jay Brunvand, Treasurer/Clerk  
CC:  
DATE: Friday, January 09, 2015  
RE: Special Event Liquor Permit

I am in receipt of your Special Event Permit application for an event to be held on February 5, 2015 on Minturn Road as defined in your submitted application.

This location is a Town owned venue. In order to serve liquor you will need the Town's permission and approval of the event as back up detail for your permit application. Please consider this letter authorization from the Town of Minturn to utilize the venue as requested.

Please feel free to contact me in the event you have any questions.

Sincerely,

Jay Brunvand  
Town Clerk/Treasurer

TOWN OF MINTURN, COLORADO

RESOLUTION NO. 02 – SERIES 2015

A RESOLUTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT BETWEEN INTER-MOUNTAIN ENGINEERING AND THE TOWN OF MINTURN AND AUTHORIZING THE MAYOR OF THE TOWN OF MINTURN TO SIGN THE AGREEMENT.

WHEREAS, THE Town of Minturn conducted a search for contracted engineer services, and;

WHEREAS, The Minturn Town Council has reviewed the Professional Services Agreement with Inter-mountain Engineering and deems it acceptable; and,

WHEREAS, The Town Council desires to engage Inter-mountain Engineering as presented in the attached agreement.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MINTURN, COLORADO:**

1. The Minturn Town Council hereby approves the Professional Services Agreement between Inter-mountain Engineering and the Town of Minturn, Colorado and authorizes the Town Manager to execute said agreement.
2. The Minturn Town Council hereby appoints Inter-mountain Engineering as the Town's Engineer firm.

**INTRODUCED, READ, APPROVED, ADOPTED AND RESOLVED this 21<sup>st</sup> day of January, 2015.**

TOWN OF MINTURN

By: \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

## **AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) is made and entered into effective the \_\_\_ day of \_\_\_\_\_, 2015, by and between the TOWN OF MINTURN, COLORADO, a home rule municipality (the “Town”), and INTER-MOUNTAIN ENGINEERING (“Contractor”).

WHEREAS, the Town desires that Contractor perform on-call civil engineering services to assist the Town’s staff in the preparation of designs, plans, specifications, cost estimates and contract documents for projects that are categorized as Street Improvements, Storm Drain Improvements, and Water Distribution Improvements, as an independent contractor, in accordance with the provisions of this Agreement, and more fully described herein; and

WHEREAS, Contractor desires to perform such duties pursuant to the terms and conditions provided for in this Agreement; and

WHEREAS, the parties hereto desire to set forth certain understandings regarding the services in writing.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Services. The Town agrees to retain Contractor to provide on-call engineering services, as set forth more fully in Exhibit A, at the Town’s request (the “Services”), and Contractor agrees to so serve as an independent contractor. Contractor warrants and represents that it has the requisite authority, capacity, experience, and expertise to perform the Services in compliance with the provisions of this Agreement and all applicable laws and agrees to perform the Services on the terms and conditions set forth herein. Except for work already committed, the Town reserves the right to omit any of the Services upon written notice to Contractor. Any changes to the Services that are mutually agreed upon between the Town and the Contractor shall be made in a formal writing referencing this Agreement and, upon execution of by the parties, shall become an amendment to the Services described in this Agreement.

2. Compensation. Contractor’s hourly rates for the Services are set forth in Exhibit B. For Services requested by the Town, Intermountain shall perform the Services on either: (a) a stipulated sum basis, (b) a cost not to exceed basis, or (b) an hourly rate. Such pay arrangement shall be determined at the discretion of the Town Manager, after consultation with Intermountain. Unless requested on an emergency basis, the pay arrangement shall be determined prior to Intermountain performing any Services on a particular project. When requested by the Town, Intermountain shall be timely and responsive in providing necessary budgets for the pay arrangement, after which a ~~and~~ task order will be issued by the Town. Such budgets shall specify activities, hours, and personnel to perform the Services. In the event of an emergency, Contractor shall perform Services at an hourly rate, unless otherwise agreed to by the parties. Any sub-Contractors not included in Exhibit B must be pre-approved by the Town and a rate sheet for such sub-Contractors shall be provided to the Town. Any changes to the compensation set forth herein that are mutually agreed upon between the Town and the

Contractor shall be made in a formal writing referencing this Agreement and, upon execution of by the parties, shall become an amendment to this Agreement; however, the compensation shall not be amended during the initial two-year term of this Agreement.

3. Term. The Term of this Agreement shall be from the date first written above until two years from such date. This Agreement shall be extended for successive two-year periods unless terminated by notice by either party as set forth herein.

4. Ownership of Instruments of Service. The Town acknowledges the Contractor's work product, including electronic files, as instruments of professional service. Nevertheless, the final work product prepared under this Agreement shall become the property of the Town upon completion of the services and payment in full of all monies due to the Contractor.

5. Monitoring and Evaluation. The Town reserves the right to monitor and evaluate the progress and performance of Contractor to ensure that the terms of this Agreement are being satisfactorily met in accordance with the Town's and other applicable monitoring and evaluating criteria and standards. Contractor shall cooperate with the Town relating to such monitoring and evaluation.

6. Independent Contractor. The parties agree that the Contractor shall be an independent contractor and shall not be an employee, agent, or servant of the Town. **Contractor is not entitled to worker's compensation benefits from the Town and is obligated to pay federal and state income tax on any money earned pursuant to this Agreement.**

7. Insurance Requirements. Contractor shall be responsible for its own independent general liability insurance, automobile insurance, worker's compensation, and any other insurance necessary to perform the duties contemplated by this Agreement in at least the relevant statutory minimums and shall indemnify and hold harmless the Town from any acts attributable to Contractor's negligence for which the Town may be held liable not covered by the Town's insurance.

8. Indemnification. Contractor hereby covenants and agrees to indemnify, save, and hold harmless the Town, its officers, employees, and agents from any and all liability, loss, costs, charges, obligations, expenses, attorneys' fees, litigation, judgments, damages, claims, and demands of any kind whatsoever arising from or out of any negligent act or omission or other tortious conduct of Contractor, its officers, employees, or agents in the performance or nonperformance of its obligations under this Agreement.

9. Termination.

a. Generally.

i. The Town may terminate this Agreement without cause if it determines that such termination is in the Town's best interest. The Town shall effect such termination by giving written notice of termination to Contractor, specifying the effective date of termination, at least thirty (30) calendar

days prior to the effective date of termination. In the event of such termination by the Town, the Town shall be liable to pay Contractor for Services performed as of the effective date of termination, but shall not be liable to Contractor for anticipated profits. Contractor shall not perform any additional Services following receipt of the notice of termination unless otherwise instructed in writing by the Town.

ii. Contractor may terminate this Agreement without cause if it determines that such termination is in Contractor's best interest. Contractor shall effect such termination by giving written notice of termination to the Town, specifying the effective date of termination, at least thirty (30) calendar days prior to the effective date of termination.

b. For Cause. If, through any cause, Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, violates any provision of this Agreement, or violates any applicable law, and does not commence correction of such nonperformance or violation within seven (7) calendar days of receipt of written notice and diligently complete the correction thereafter, the Town shall have the right to terminate this Agreement for cause immediately upon written notice of termination to Contractor. In the event of such termination by the Town, the Town shall be liable to pay Contractor for Services performed as of the effective date of termination, but shall not be liable to Contractor for anticipated profits. Contractor shall not perform any additional Services following receipt of the notice of termination. Notwithstanding the above, Contractor shall not be relieved of liability to the Town for any damages sustained by the Town by virtue of any breach of this Agreement, and the Town may withhold payment to Contractor for the purposes of setoff until such time as the exact amount of damages due to the Town from Contractor is determined.

10. Work By Illegal Aliens Prohibited. This Paragraph shall apply to all contractors whose performance of work under this Agreement does not involve the delivery of a specific end product other than reports that are merely incidental to the performance of said work, or information technology services or information technology products and services. Pursuant to Section 8-17.5-101, C.R.S., *et. seq.*, Contractor warrants, represents, acknowledges, and agrees that:

- a. Contractor does not knowingly employ or contract with an illegal alien.
- b. Contractor shall not knowingly employ or contract with an illegal alien to perform works or enter into a contract with a subcontractor that fails to verify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.
- c. Contractor has participated in or attempted to participate in the basic pilot employment verification program created in Public Law 208, 104<sup>th</sup> Congress, as amended, and expanded in Public Law 156, 108<sup>th</sup> Congress, as amended, administered by the Department of Homeland Security (hereinafter, "E-Verify")

in order to verify that Contractor does not employ illegal aliens. If Contractor is not accepted into E-Verify prior to entering into this Agreement, Contractor shall forthwith apply to participate in E-Verify and shall submit to the Town written verification of such application within five (5) days of the date of this Agreement. Contractor shall continue to apply to participate in E-Verify, and shall certify such application to the Town in writing, every three (3) months until Contractor is accepted or this Agreement is completed, whichever occurs first. This Paragraph shall be null and void if E-Verify is discontinued.

- d. Contractor shall not use E-Verify procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.
- e. If Contractor obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien, Contractor shall be required to:
  - i. notify the subcontractor and the Town within three (3) days that Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
  - ii. terminate the subcontract with the subcontractor if within three (3) days of receiving the notice required pursuant to this subparagraph the subcontractor does not stop employing or contracting with the illegal alien; except that Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.
- f. Contractor shall comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the Department is undertaking pursuant to the authority established in subsection 8-17.5-102(5), C.R.S.
- g. If Contractor violates this Paragraph, the Town may terminate this Agreement for breach of contract. If this Agreement is so terminated, Contractor shall be liable for actual and consequential damages to the Town arising out of said violation.

11. Agreement Subject to Appropriation. To the extent this Agreement constitutes a multiple fiscal year debt or financial obligation of the Town, it shall be subject to annual appropriation pursuant to the Town of Minturn Municipal Code and Article X, Section 20 of the Colorado Constitution. The Town shall have no obligation to continue this Agreement in any fiscal year in which no such appropriation is made.

12. Responsibilities. The Contractor shall be responsible for all damages to persons or property caused by the Contractor, its agents, employees or sub-Contractors, to the extent

caused by its negligent acts, errors and omissions hereunder, and shall indemnify and hold harmless the Town from any claims or actions brought against Contractor by reason thereof.

13. Entire Agreement. This Agreement, along with any exhibits, addendums, and attachments hereto, constitutes the entire agreement between the parties. The provisions of this Agreement may be amended at any time by the mutual consent of both parties. The parties shall not be bound by any other agreements, either written or oral, except as set forth in this Agreement.

14. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Colorado, and venue shall be in the County of Eagle, State of Colorado.

15. Governmental Immunity Act. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions of the Colorado Governmental Immunity Act, C.R.S. §§24-10-101 *et seq.*

16. Assignment. Contractor shall not assign this Agreement without the Town's prior written consent.

17. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors, and assigns.

18. Survival Clause. The indemnification provisions set forth in this Agreement shall survive the completion of the Services and the satisfaction, expiration, or termination of this Agreement.

19. Severability. In the event a court of competent jurisdiction holds any provision of this Agreement invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

20. Headings. Paragraph headings used in this Agreement are for convenience of reference and shall in no way control or affect the meaning or interpretation of any provision of this Agreement.

21. Notices. Written notices required under this Agreement and all other correspondence between the parties shall be directed to the following and shall be deemed received when hand-delivered or three (3) days after being sent by certified mail, return receipt requested:

If to the Town:           Town Manager  
                                  P.O. Box 309  
                                  Minturn, CO 81645

If to Contractor:       Jeffery M. Spanel

Inter-Mountain Engineering  
40801 U.S. Highway 6, Suite 203  
P.O. Box 978  
Avon, CO 81620

22. Authority. Each person signing this Agreement, and any exhibits, addendums, or attachments hereto, represents and warrants that said person is fully authorized to enter into and execute this Agreement and to bind the party it represents to the terms and conditions hereof.

23. Attorneys' Fees. Should this Agreement become the subject of litigation between the Town and Contractor, the prevailing party shall be entitled to recovery of all actual costs in connection therewith, including but not limited to attorneys' fees and expert witness fees. All rights concerning remedies and/or attorneys' fees shall survive any termination of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

TOWN OF MINTURN, COLORADO

\_\_\_\_\_  
William Powell, Town Manager

ATTEST:

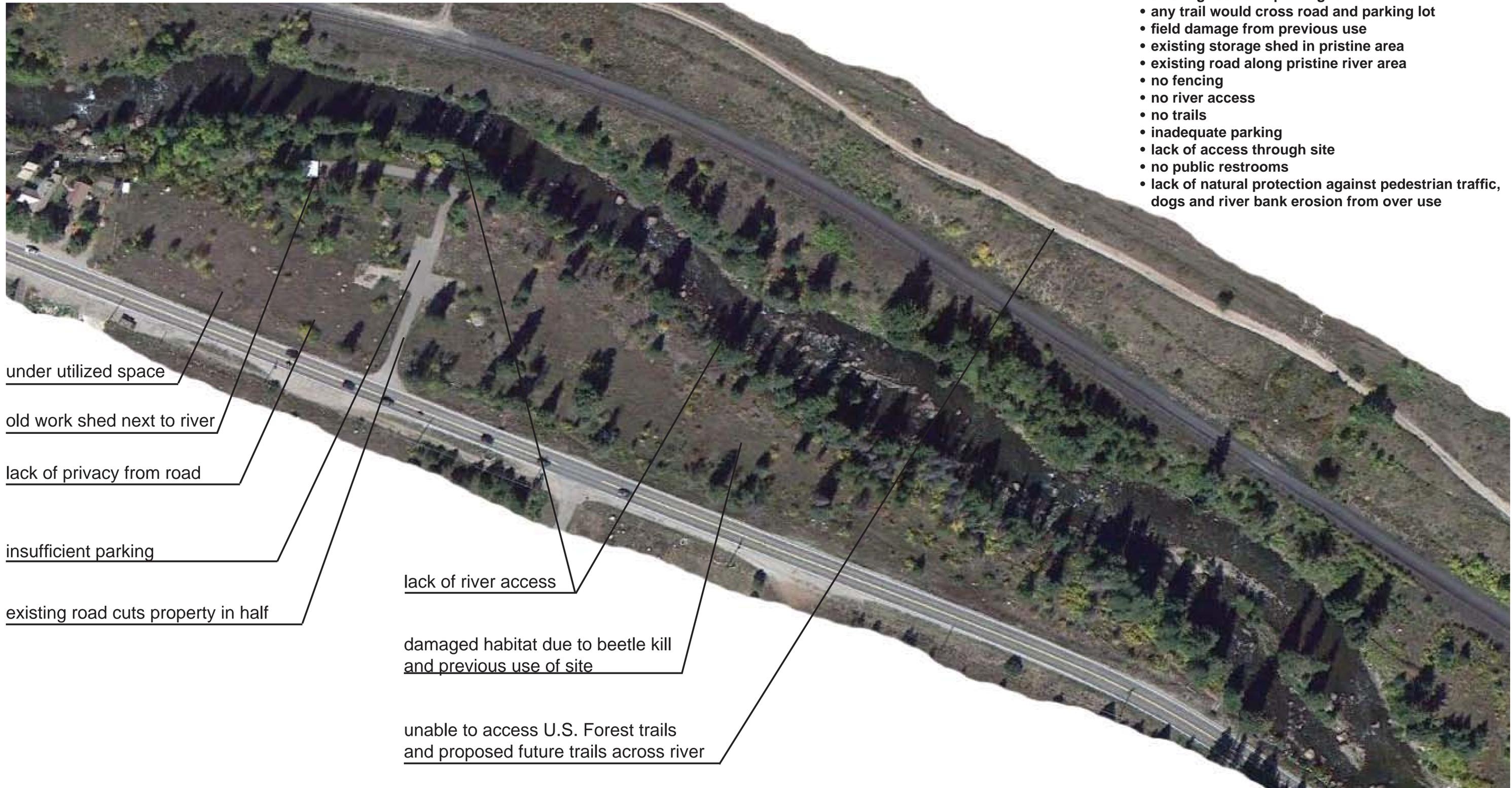
\_\_\_\_\_  
Jay Brunvand, Town Clerk

CONTRACTOR:

By: \_\_\_\_\_

# Site Constraints:

- remnants of Forest Service storage site
- awkward parking lot and limited size
- parking lot in the widest & scenic area
- existing road and parking lot cut site in half
- any trail would cross road and parking lot
- field damage from previous use
- existing storage shed in pristine area
- existing road along pristine river area
- no fencing
- no river access
- no trails
- inadequate parking
- lack of access through site
- no public restrooms
- lack of natural protection against pedestrian traffic, dogs and river bank erosion from over use



under utilized space

old work shed next to river

lack of privacy from road

insufficient parking

existing road cuts property in half

lack of river access

damaged habitat due to beetle kill  
and previous use of site

unable to access U.S. Forest trails  
and proposed future trails across river



Town of Minturn  
302 Pine Street  
Minturn, CO 81645

**Boneyard Conservation  
Easement Site Plan  
November 2014**

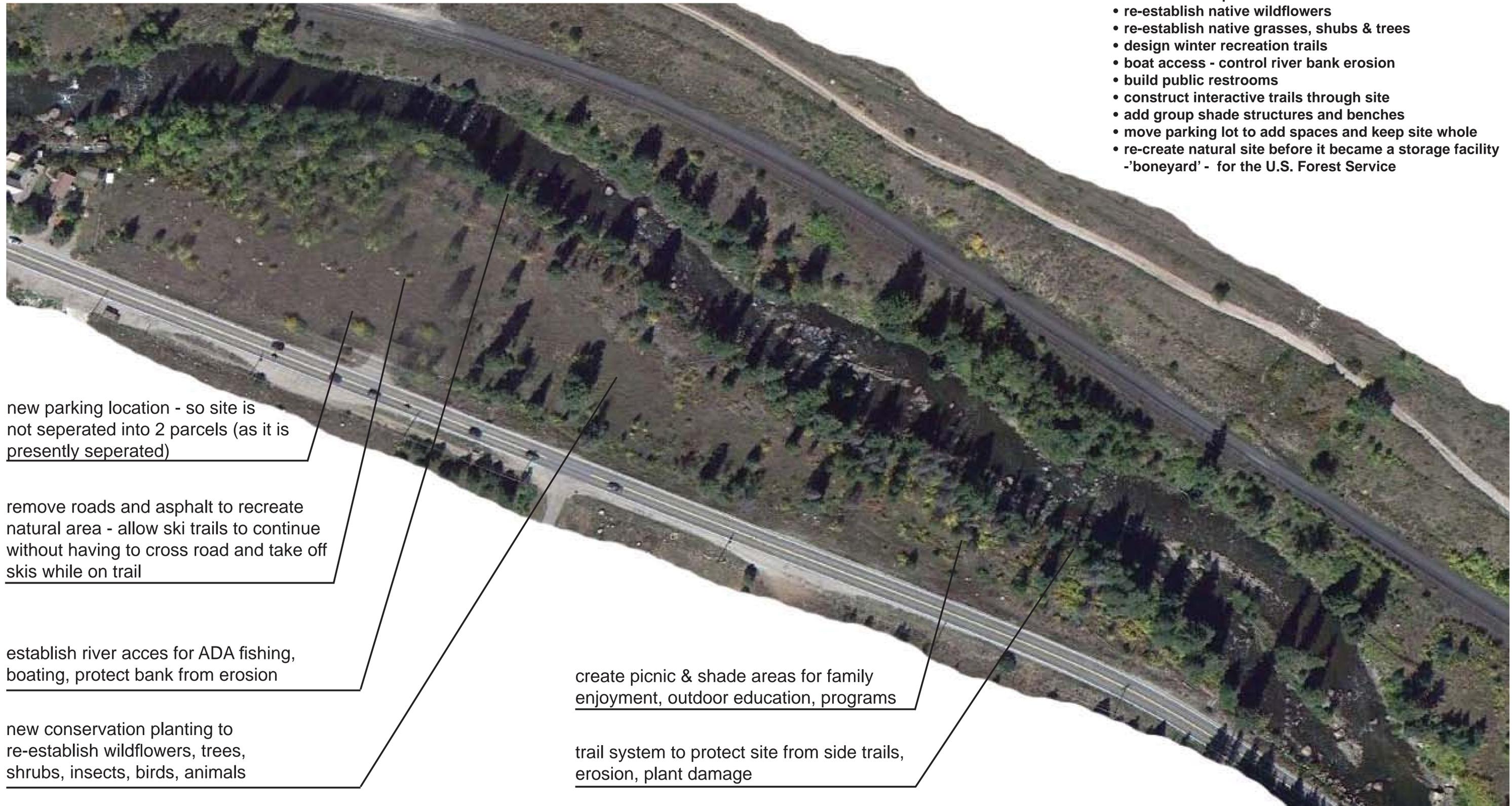
## Site Constraints

Drawn by:  
Planning Director  
Janet M. Hawkinson, MLAP

Sheet # 1  
of 3

# Site Opportunities:

- connect trails on site to planned trails surrounding area
- create fishing access
- create natural preserve
- re-establish native wildflowers
- re-establish native grasses, shrubs & trees
- design winter recreation trails
- boat access - control river bank erosion
- build public restrooms
- construct interactive trails through site
- add group shade structures and benches
- move parking lot to add spaces and keep site whole
- re-create natural site before it became a storage facility - 'boneyard' - for the U.S. Forest Service



new parking location - so site is not separated into 2 parcels (as it is presently separated)

remove roads and asphalt to recreate natural area - allow ski trails to continue without having to cross road and take off skis while on trail

establish river access for ADA fishing, boating, protect bank from erosion

new conservation planting to re-establish wildflowers, trees, shrubs, insects, birds, animals

create picnic & shade areas for family enjoyment, outdoor education, programs

trail system to protect site from side trails, erosion, plant damage



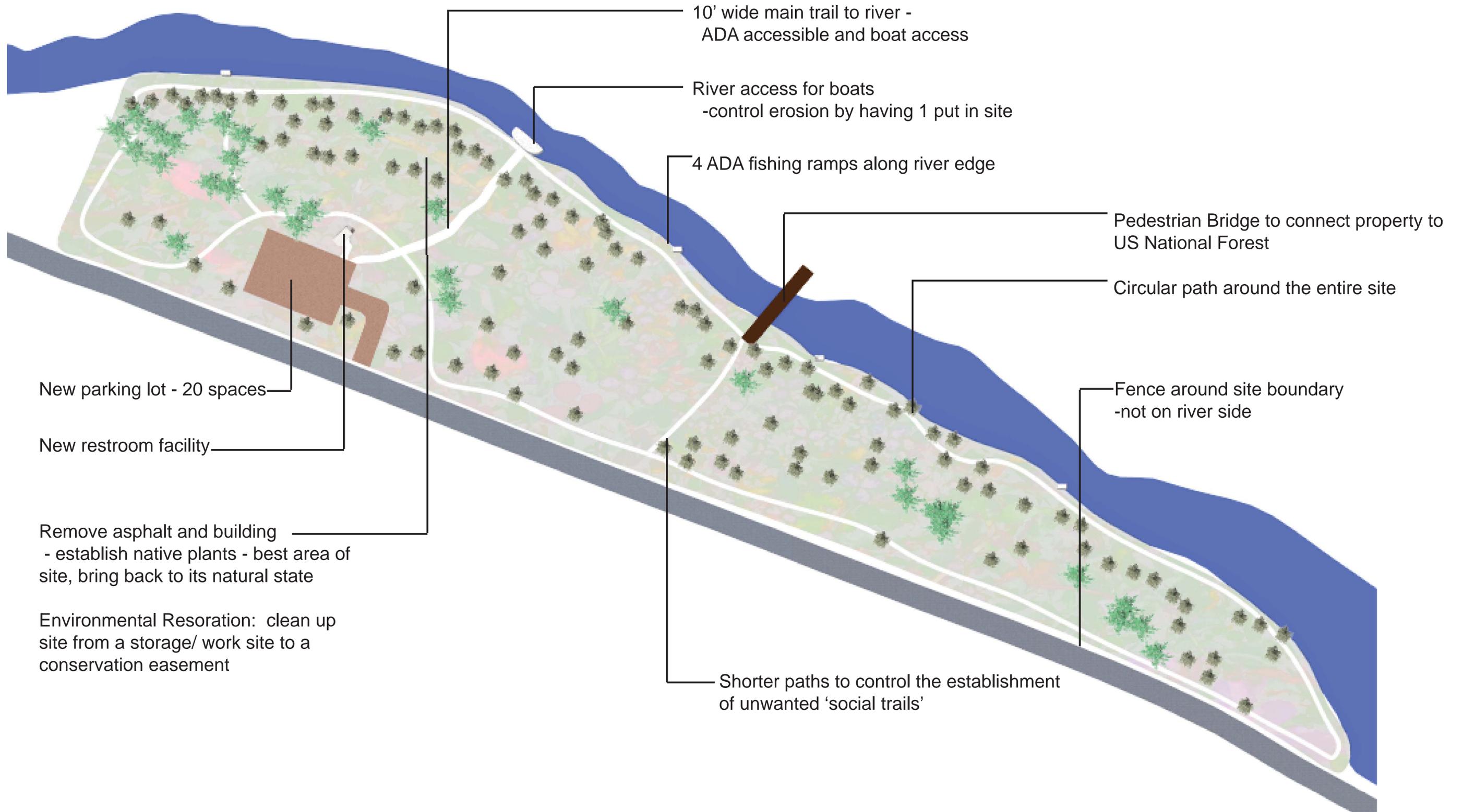
Town of Minturn  
302 Pine Street  
Minturn, CO 81645

**Boneyard Conservation  
Easement Site Plan  
November 2014**

## Site Opportunities

Drawn by:  
Planning Director  
Janet M. Hawkinson, MLAP

Sheet #2  
of 3



Town of Minturn  
302 Pine Street  
Minturn, CO 81645

**Boneyard Conservation  
Easement Site Plan**

January 2015

**Site Plan**

Drawn by:  
Minturn Planning Director  
Janet Hawkinson, MLAP

Sheet #3  
of 3

**Janet Hawkinson**

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**From:** Todd Oppenheimer <TOppenheimer@vailgov.com>  
**Sent:** Tuesday, January 13, 2015 8:45 AM  
**To:** Janet Hawkinson  
**Subject:** FW: Ford Park Restroom demo

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**From:** Mike Cuthbertson [mailto:mcuthbertson@ranelson.com]  
**Sent:** Friday, December 19, 2014 1:57 PM  
**To:** Todd Oppenheimer  
**Subject:** RE: Ford Park Restroom demo

Rough pricing if done in conjunction with the lower bench work:  
To deconstruct and deliver to Minturn would cost about \$6,500  
To put it back together including a new foundation and new roof, assuming utilities are already there would cost about \$35,000  
If we don't try to salvage it, to demo and dispose of would cost about \$4,500

**Mike Cuthbertson LEED® AP**  
*Regional Manager*

970.471.2044 Cell  
970.748.7662 Office  
970.949.4379 Fax  
[mcuthbertson@ranelson.com](mailto:mcuthbertson@ranelson.com)

51 Eagle Road #2  
P.O. Drawer 5400  
Avon, CO 81620  
[www.ranelson.com](http://www.ranelson.com)



Please consider your responsibility to the environment before printing this e-mail.  
This e-mail, including any attachments, is intended solely for the person(s) to whom it is addressed and may contain confidential information protected by law. If you have received this e-mail in error, please notify us immediately by reply e-mail and then delete this message from your system and destroy all copies. Disclosing, copying, distributing information included in this message, or taking action based on this message by anyone other than the intended recipient(s) is strictly prohibited. We appreciate your cooperation. Unless stated to the contrary, any opinions or comments are personal to the writer and do not represent the official view of the company.

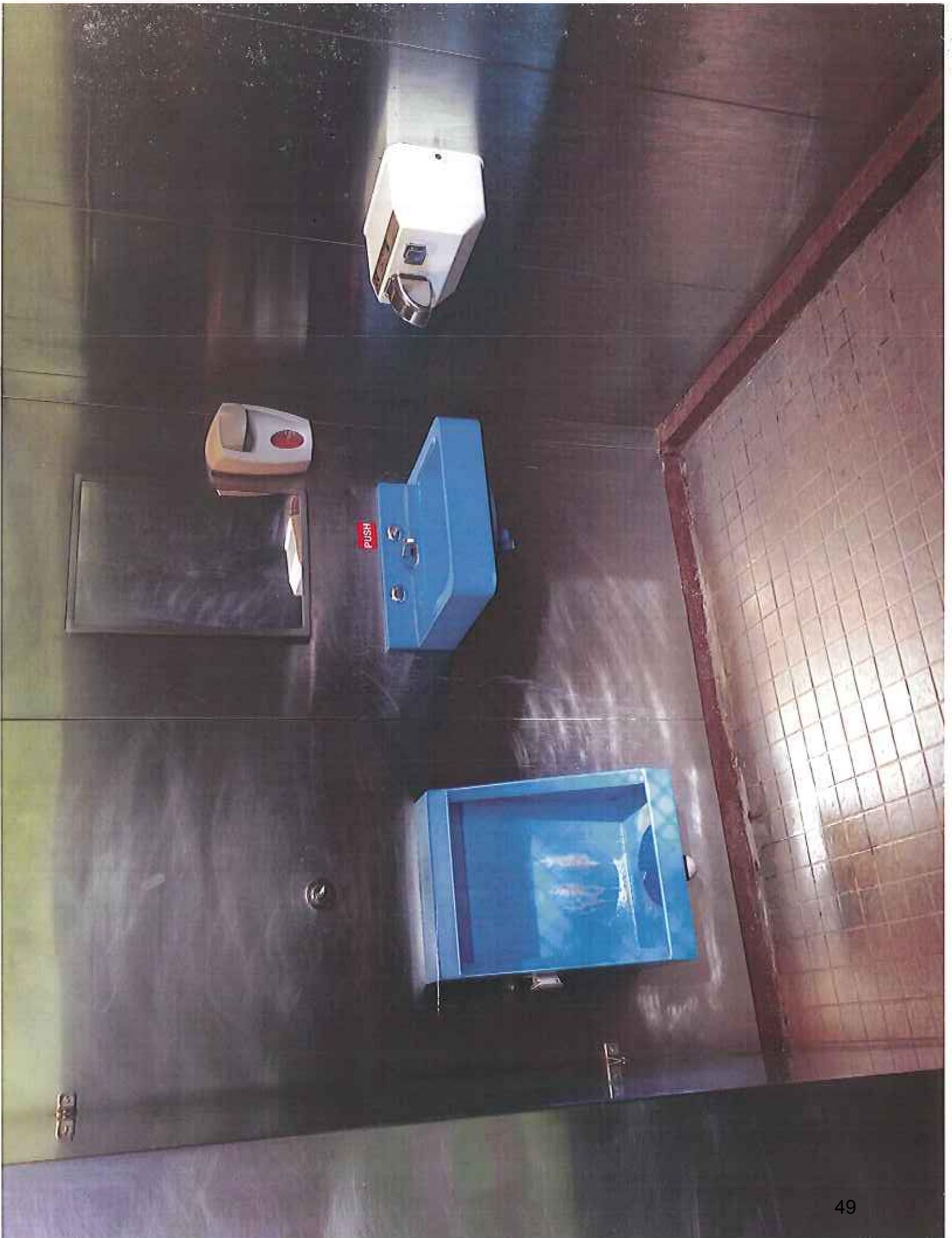
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**From:** Todd Oppenheimer [mailto:TOppenheimer@vailgov.com]  
**Sent:** Monday, December 15, 2014 10:19 AM  
**To:** Mike Cuthbertson  
**Subject:** Ford Park Restroom demo

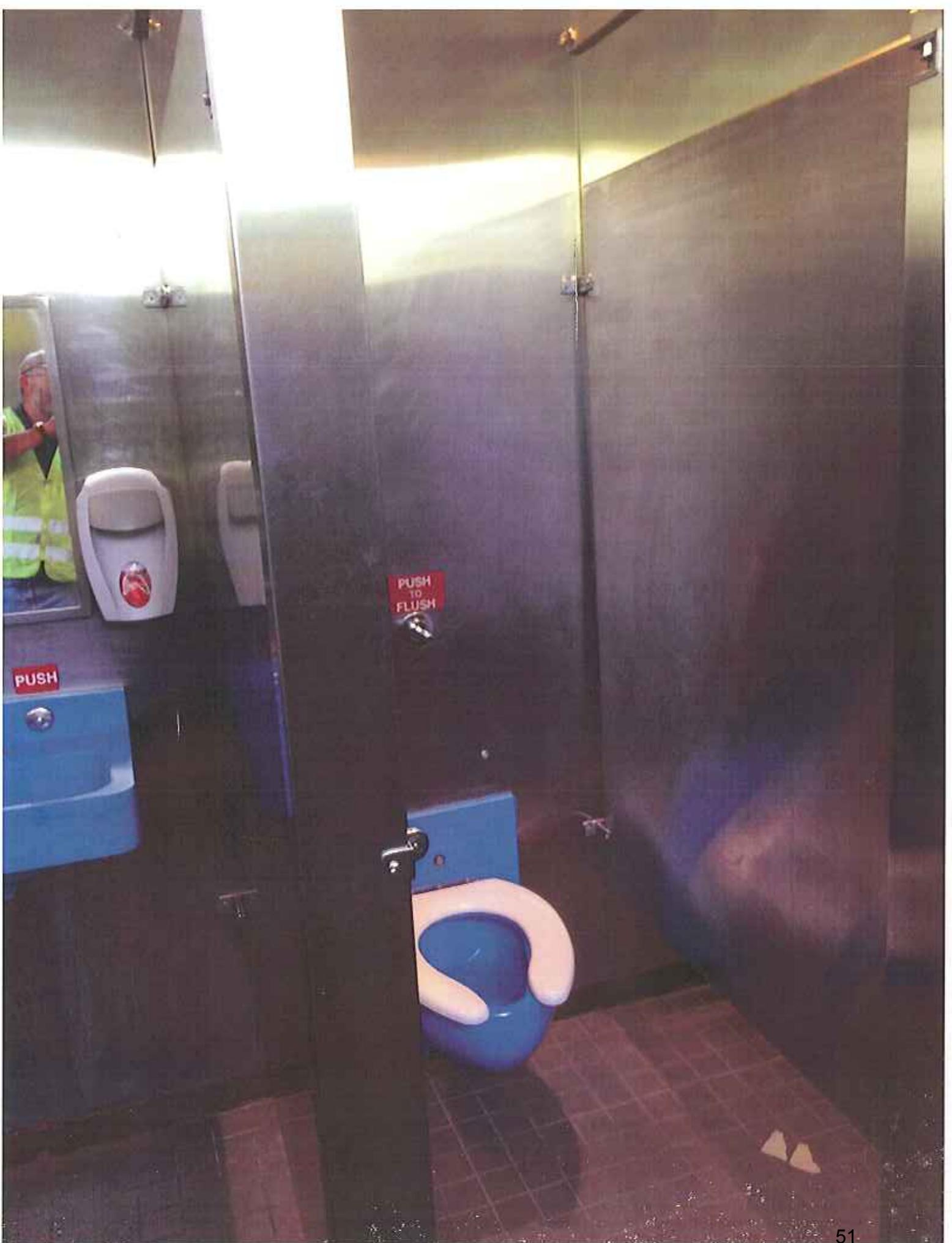
→ 970-390-4670c  
970-479-2161o

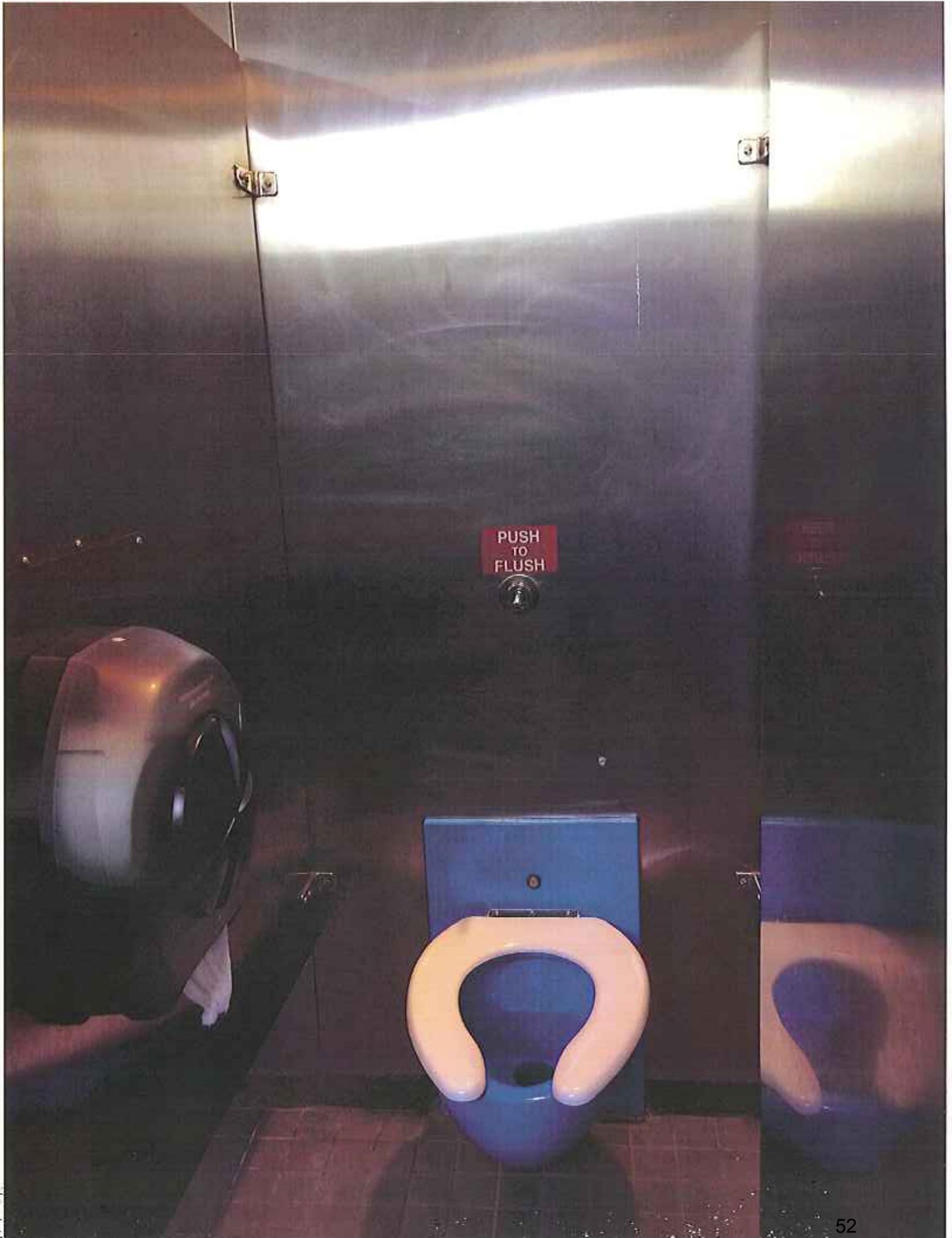
Mike,  
Were you able to work up a cost for disassemble and reassemble of the existing structure as we had discussed? I would like to call Minturn and see if where they're at with the project. Thanks  
Todd













OFFICE OF THE  
BOARD OF COMMISSIONERS  
970-328-8605  
FAX: 970-328-8629  
[eagleadmin@eaglecounty.us](mailto:eagleadmin@eaglecounty.us)  
[www.eaglecounty.us](http://www.eaglecounty.us)



JILL H. RYAN  
SARA J. FISHER  
KATHY CHANDLER-HENRY

January 12, 2015

Janet Hawkinson  
Town of Minturn  
PO Box 309  
Minturn, CO 81645

[planner@minturn.org](mailto:planner@minturn.org)

Dear Janet:

Thank you for your application to Eagle County for the 2015 Community Grants. We received 88 applications from organizations throughout the county requesting nearly \$2 million.

All grants were reviewed by the Board of Commissioners. Scoring criteria included: Scope (the organization's mission and project correlate closely with the BoCC's Strategic Priorities), Need (the applicant provides a service, program or project that addresses a gap within Eagle County), Reach (applicant demonstrates that a significant number of Eagle County residents or a high-need group is being served), Sustainability (applicant has a high level of community collaboration, long-term funding options, a 3-year strategic plan, 3-year financial forecast and matching dollars) and Efficiency (applicant demonstrates that services are being provided efficiently).

After much deliberation, 49 grants were approved for complete or partial funding for approximately \$583,500.

We are pleased to award your organization \$25,000 for 2015. We appreciate your leadership in building the community and advancing Eagle County's Strategic Priorities through the use of these funds.

A Grant Recipient Agreement will be sent to you within the next month with additional detail. Upon receipt, please sign three, single-sided copies of the agreement and return to Sharee Wettstein, Eagle County Administration, PO Box 850, Eagle, CO 81631, no later than February 27, 2015.

Sincerely,

**Eagle County Board of Commissioners**

Jill H. Ryan  
Chairman

Sara J. Fisher  
Commissioner

Kathy Chandler-Henry  
Commissioner

TOWN OF MINTURN  
P.O. Box 309 ♦ 302 Pine Street  
Minturn, CO 81645  
Phone: 970-827-5645 Fax: 970-827-5545

William Powell, Town Manager



Town Council  
Mayor – Gordon “Hawkeye” Flaherty  
Mayor Pro Tem – George Brodin  
Councilmember – Shelley Bellm  
Councilmember – Earle Bidez  
Councilmember – John Rosenfeld  
Councilmember – Jason Osborne  
Councilmember – Matt Scherr

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## **Manager Items December 17, 2104**

1. I have authorized staff to work the Ski Joring event as paid time with two qualifications: office is staffed by one person and public works crew has a higher priority if we have snowfall which must be attended to.

**ACTION ITEMS REPORT**

From: Town Manager  
 Oct. 28, 2014

Action Item	Responsible staff	Status
Eagle River Park Grant "History Walk in the Park" and bathrooms	Hawkinson	foundation wall installed, bathrooms being constructed in shop Design for educational portion beginning
Rec Property Clean-up	Martinez	berm constructed. Continue grading, cleanup and beaufication
Boneyard	Hawkinson	slash piles cleaned, VSSA and boy scouts site plan reviewed by PZ on 1/15, Council
Little Beach Park perfect ownership	Powell	quiet title to be filed in January, 2015
Memorialization Guidelines		staff presentation January 21
Minturn Fitness Center	Powell Rosenfeld Bidez	Bylaws are signed by all parties Land has been trasferred to MFC achieve 501.c.7 non-profit status
Minturn Education Fund	Powell Bellm	achieve 501.c.3 non-profit status scholarship notice to be posted in late January
Zoning Code Amendments	Hawkinson Powell Sawyer	staff review and recommendations P&Z review and recommendations Council review and adoption
Guide Sign Plan	Metteer	Staff presentation on Feb. 4 Take to CDOT for approval
Water Rate Structure and Rates	Powell water committee	financial runs being performed by UEWSD Council reviews recommendation Potential Amendments to Water Ordinance