

MINTURN LAW ENFORCEMENT PROPOSAL 2014

SITUATION: The Town of Minturn is having a hard time hiring and retaining qualified law enforcement professionals to patrol their town. The Eagle County Sheriff's Office is tasked with responding to calls for service in the incorporated Town of Minturn when no Minturn Police Officer is available. Therefore, the ECSO proposes to contract with the Town of Minturn to provide law enforcement services 24/7/365. This proposal was prepared by Undersheriff Mike McWilliam, Eagle County Sheriff's Office on 01/29/2014.

PERSONNEL: The Minturn Police currently has potential staffing of a Chief and two Police Officers to cover the Town 24/7/365. Some of the time an officer is on duty and some of the time there is an on-call officer. The ECSO proposes to hire two additional Patrol Deputies to provide services to Minturn. The Deputies could be on a modified day shift of 11.5 hours seven days a week. The ECSO Undersheriff and Minturn Town Manager could work out shift hours to meet the needs of the community. The Minturn Deputies would leave the Town during emergencies in other parts of the county, such as for court in Eagle, for vehicle maintenance in Gypsum, and other times as needed. The Deputies would strive to be in the Minturn Town Limits for approximately 10 hours per day.

The ECSO Deputies in Division I (Eagle Vail) and Division II (Edwards) would handle calls for service in Minturn when a Minturn Assigned Deputy is not on duty. The ECSO has 24/7/365 coverage in the unincorporated sections of Eagle County.

The Deputy would cost about \$60,000 per year salary, \$30,000 per year benefits, plus about \$10,000 for training, uniforms, equipment, etc. for a total of \$100,000 per year each (\$200,000 for 2 deputies).

The on-duty ECSO Patrol Sergeant will be responsible for supervision and discipline of the Minturn assigned Deputies. The Town of Minturn can have input into which Deputies provide services to the town but the final decision maker is the Sheriff.

The Minturn Police have a clerk that handles reports, evidence, court issues, etc. The ECSO proposes this person continue to be funded by the Town of Minturn, independent of a contract with the ECSO. Minturn Deputies would generate reports through the ECSO report system. They would be approved by the ECSO Patrol Lieutenant and then available to Minturn citizens through Intergraph at the Minturn PD. The Minturn Clerk could enter NIBRS data for Minturn, manage Registered Sex Offenders in Minturn, and enter Minturn Municipal Warrants in NCIC / CCIC.

Should law enforcement demand change in Minturn (such as development of the GINN property) the ECSO reserves the right to negotiate for more staffing in a contract to cover that demand.

VEHICLES: The Town of Minturn currently provides vehicles for their police officers. These vehicles do not meet the standards of the ECSO. The ECSO would purchase two vehicles (most likely Chevy Tahoes due to winter conditions in Minturn) and fully equip them. These vehicles could have “Minturn Police” markings with a “services provided by Eagle County Sheriff” sticker. The Town of Minturn should assure that non-law enforcement personnel do not drive current marked Town of Minturn Police Vehicles and the police markings should be removed before non-law enforcement uses by the Town.

The purchase cost of the ECSO vehicles is approximately \$32,000 with approximately \$20,000 worth of equipment and installation. The total cost of two vehicles would be about \$104,000. The ECSO pays the Eagle County Motor Pool approximately \$1,100 per vehicle per month to maintain, insure, and replace the vehicle & equipment at the end of their service life. The ECSO proposes to request Capital Improvement Program (CIP) funds to purchase and equip the vehicles and pass this cost into the contract at a rate of \$2,200 per month per vehicle over 4 years.

EVIDENCE: Any evidence collected by ECSO Deputies will be stored in the ECSO Evidence Vault in Eagle. Any evidence or weapons currently at the Minturn Police Department will be the property of the Town of Minturn and no ECSO personnel will have access to or handle any Town of Minturn evidence, weapons, or property.

ADMINISTRATION DUTIES: The ECSO Evidence Custodian and Records Manager will be part of this contract with no additional charge. The ECSO HR Director, ECSO Patrol Lieutenant, ECSO Patrol Sergeants, ECSO Undersheriff, ECSO Detectives, and ECSO K9 Deputies will all be part of this contract with no additional charges.

RADIO / DISPATCH SERVICES: The Town of Minturn currently spends \$9,805 for radio usage fees and \$33,015 for Dispatch Services through the Vail Communications Center. The ECSO proposes to absorb any costs of radios and dispatch for our two additional Deputies. Minturn Public Works currently has radios on the Eagle County 800 system under the Police Department billing. The ECSO would look at the cost of paying for those radios and use under the ECSO billing. Current Town of Minturn radios would stay as Minturn property.

SPECIAL OPERATIONS UNIT (SWAT): The Eagle County Special Operations Unit (SOU/ SWAT) is a combined unit with personnel from the Vail Police Department, Avon Police Department, and Eagle County Sheriff's Office. They operate throughout Eagle County for high risk tactical operations, beyond the safe scope of activities for patrol officers. This team is available for use in the Town of Minturn at no additional cost to the Town of Minturn. The Town of Minturn can make requests or suggestions, however the SOU Team Leaders and the Sheriff or Undersheriff are responsible for all deployment and tactical decisions.

DETECTIVES / CRIME SCENE PROCESSING: The ECSO has detectives that are on call 24/7/365 for complex crimes (such as homicides, sexual assaults, arson fires, major property crimes, child abuse or abductions, etc). For complex crime scene processing, the ECSO may call in the Colorado Bureau of Investigation. ECSO Detectives also function as the Eagle County Drug Task Force. Drug operations in Minturn may include undercover officers and / or confidential informants purchasing illegal drugs from drug dealers in Minturn and then the ECSO arresting the suspects. These detective services and CBI are available at no additional fee to the Town of Minturn.

SPECIAL EVENTS: If the Town of Minturn has a pre-planned special event (similar to Gypsum Daze in the Town of Gypsum) and needs additional law enforcement presence, deputies can be scheduled at an additional charge per Deputy per hour. (The 2014 charge is \$58 per hour per deputy).

LIAISON: The Eagle County Sheriff's Office Undersheriff will be the liaison to the Town of Minturn Manager for any comments or concerns about ECSO activity in the Town of Minturn.

CONTRACT PAYMENT: The ECSO agrees to provide law enforcement services to the Town of Minturn with an Intergovernmental Agreement (Contract) for four years (2014-2018). The first year contract fee is proposed at \$300,000 per year. An additional payment of 5% per year will be assessed for each additional year to cover increased salary and other costs. (Example: 2015: \$315,000; 2016: \$330,000; 2017: \$350,000). Payments from the Town of Minturn to the ECSO can be made quarterly.

MONTHLY REPORTING: The ECSO shall make monthly activity reports to the Town of Minturn Manager detailing what the law enforcement activities in Minturn were from the last month of operations. An ECSO representative can also be available to attend Town of Minturn Council Meetings to answer questions and concerns by the Minturn Town Council Members.

TRAFFIC ACCIDENTS: The ECSO Deputies can respond and handle minor accidents in the Town of Minturn limits. However, major accidents (involving drugs, alcohol, serious injuries or death) shall be investigated by the Colorado State Patrol. CSP will be responsible for accidents on Hwy 24 including in the Town Limits of Minturn.

OFFICES: Town of Minturn Offices can be available to ECSO Deputies operating in Minturn.

The information above is for discussions purposes only. Any agreement between Eagle County, the Town of Minturn and the ECSO will be detailed in a future agreement executed by the parties.

I am available to discuss this concept at your request. Thanks,

A handwritten signature in black ink, appearing to read "M. McWilliam". The signature is written in a cursive style with a large initial "M" and a stylized "McWilliam".

Undersheriff Mike McWilliam

Eagle County Sheriff's Office