



2013

Minturn Council Meeting

Wednesday December 18, 2013

Work Session: **5:00pm**
(Town Center)

Regular Session: **6:30pm**
(Town Center)

TOP COUNCIL PRIORITIES:

- Street and Drainage Projects Eagle Street, Toledo, Norman, Nelson
- Submit Grants for Infrastructure and Prioritize/Create a Regular Schedule
- 100 Block Streetscape
- Sidewalks/ Engineering South Minturn
- Submit DOLA Grant for Microfiltration Plant
- Electronic Packets (I-Pads or Comparable)
- Loop Water Lines



Agenda

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday December 18, 2013

Work Session – 5:00pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Aggie Martinez
John Rosenfeld
Darell Wegert

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Work Session – 5:00pm

- Eagle Street Update – White Pg 4
- Minturn Fitness Center- White
- Roll-Off Dumpsters – Hawkinson
- Conditional Use Permit- Hawkinson

Regular Session – 6:30pm

1. Call to Order

- a. Roll Call
- b. Pledge of Allegiance

2. Approval of Agenda

- a. Items to be Pulled or Added

3. Approval of Minutes and Action Report

- December 4, 2013 Pg 6
- Action Item Report Pg 14

4. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

5. Special Presentations

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

6. Discussion/Action Item: Minturn Fitness Center update - White

7. Discussion/Action Item: Eagle Street Project change order - White Pg 4

OTHER MATTERS

8. Planning Department Update Pg 16

9. Town Manager's Report Pg 17

10. Town Council Comments

EXECUTIVE SESSION

11. Executive Session: Pursuant to Session pursuant to 1) C.R.S. § 24-6-402(4)(a)(b)(e) – to discuss the purchase, acquisition, lease, transfer or sale of property interests; to receive legal advice on specific legal questions; and to determine positions, develop a strategy and instruct negotiators regarding Little Beach Park; and 2) pursuant to C.R.S. § 24-6-402(4)(b)(e) – to receive legal advice on specific legal questions and to determine positions, develop a strategy and instruct negotiators regarding Town Attorney Services and Town Attorney request for proposals – White/Mire Pg 19

As a result of the Executive Session the following direction was given to Staff:

FUTURE AGENDA ITEMS

12. Next Meeting – January 1, 2014 (cancel or reschedule due to New Year's Holiday)

13. FUTURE MEETINGS:

- Resolution 1 – Series 2013 A Resolution setting the official posting sites for the Town of Minturn – Brunvand (1/15/14)
- Work Session – Continued work on the Town Council Vision Statement – White
- Discussion with Xcel Representative – White

14. Set Future Meeting Dates

a) Council Meetings:

- January 1, 2014 (consider reschedule or cancellation)
- January 15, 2014
- February 5, 2014

b) Planning & Zoning Commission Meetings:

- January 8, 2014
- February 12, 2014
- March 12, 2014

15. Other Dates:

- Christmas Tree Bonfire – January 10, 2014

16. Adjournment



TO: Jim White

FROM: Steve Humann

DATE: December 12, 2013

SUBJECT: Eagle St. and Toledo Ave. Construction Closeout with ELAM Construction

PROJECT NO.: 1149.0000.02

Jim,

As you are aware, we are in the process of finalizing a Change Order and contract closeout with ELAM construction for the rehabilitation of Eagle St and Toledo Ave (Eagle St to Main St). The original Contract Value for this project was \$279,351.86. The project is now complete but not without numerous surprises and changes.

I notified Council on August 21, 2013 that there were upwards of \$50,000.00 of additional charges anticipated for the project. At that time, those changes included:

1. The addition of 143' of length of Eagle Street (south end) which had been previously approved by the Town.
2. The additional cost of the installation of the storm sewer in Toledo Ave. due to an unknown gas line as well as a water service that was found to be installed within the existing storm sewer line.
3. The additional cost of subgrade material haul off and the associated additional base course required due to the existing base course under the asphalt not being of the quantity and quality anticipated from the pre-design street coring results.

Within days of notifying Council of the above construction cost overruns, several other issues surfaced causing for even more additional costs and included:

1. The storm sewer in Toledo (west of Main St.) that crosses Main St. to tie to the new storm sewer in Toledo Ave. was found to not tie in at the inlet as it was anticipated to. This caused for a field adjusted connection (not in the inlet or manhole) to be constructed.
2. The storm sewer at the north end of Eagle St. (2 inlets, 1 manhole, and associated pipe) was determined to not work as designed due to a survey elevation mistake on the existing sediment structure that the new pipes were designed to tie into. Once the new storm sewers were re-designed to drain properly, an un-located gas line as well as an unknown water service were found in the excavation and caused further construction problems.

During the project the Sewer District, while inspecting the sanitary sewer that was exposed as a part of the storm sewer installation, required the contractor to insulate the sanitary sewer lines in a more conservative manner than what was initially required by

the District at the time of construction plan preparation and approval. This caused for additional cost to the contractor.

Lastly, there were several additional costs related to Town property and/or Town requests of the contractor, including:

1. The sewer service to Town owned property was compromised when dug up during the storm sewer trenching in a location that was different than that anticipated by the Sewer District. The sewer service had to be relocated to an appropriate location approved by the District.
2. The Town requested the contractor to pave the driveway of the Town owned property.
3. The contractor was asked to widen Eagle St. in select locations on the west side in areas where the old pavement had previously extended to the property line.

I received the cumulative Change Order request from ELAM November 7, 2013. The total amount requested was \$68,495.04. I have spent the last 4 weeks negotiating back and forth with ELAM on charges I did not agree with. I have just recently been able to get them to reduce the amount requested (which I now agree with) to **\$56,794.79**. A summary of the specifics is as follows:

1. Additional 143' of Eagle St.	\$18,500
2. Toledo St. Storm Sewer (gas line and water service)	\$ 6,500
3. Existing Base Course quantity and quality	<u>\$12,000</u>
a. Subtotal	\$37,000
4. Toledo St. Storm Sewer (Main St. tie in)	\$ 2,200
5. Eagle St (north) Storm Sewer (survey, gas line, water serv.)	<u>\$ 9,200</u>
a. Subtotal	\$11,400
6. Sewer District field requirement for insulation	\$ 2,100
7. Town property sewer service	\$ 1,200
8. Town property driveway paving	\$ 2,570
9. Town requested pavement widening	<u>\$ 2,530</u>
a. Subtotal	\$ 6,300
Total	\$56,800

I believe that the negotiated change order request of \$56,794.79 is reasonable and appropriate and recommend approval of such. I would like to present this all to Council next week for discussion and ask for approval so that we can issue the Change Order and payment (less retainage), and then advertize for Final Payment and close this project out.

Please let me know if you have any questions or input. I would like to include this memo in the packet for Council for their review prior to the meeting.

Thank you,



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday December 4, 2013

Work Session – 6:00pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Aggie Martinez
John Rosenfeld
Darell Wegert

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Work Session – 6:00pm

- Eagle Street Update – White
 - Steve H. will present final update at Dec 18, 2013 meeting
 - Job is done and Staff is reviewing the final bills

- Rec Center update
 - Roof dry in by mid to late January, occupancy in Summer 2014
 - Working with XCEL on utilities and utility locations
 - Budget is firming up to \$1.95 to \$2m plus soft costs (land, water tap)
 - Membership – anyone can be a member but Minturn residents will have a lower rate.

- Marijuana Law- Matt Mire, Interim Town Attorney
 - Will it be legal to consume in public? – In Minturn it will follow state law until such time as Minturn makes a local change.

Regular Session – 6:30pm

1. Call to Order

The meeting was called to order by Mayor Pro Tem George Brodin. at 6:35pm. Note: Mayor Hawkeye Flaherty and Councilman Aggie Martinez were excused absent.

a. Roll Call

Those present included: Town Council members, George B., Earle Bidez, John Rosenfeld, Shelley Bellm, Darell, Wegert and Aggie Martinez. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

Staff present: Town Manager Jim White, Interim Town Attorney Matt Mire, Town Planner Janet Hawkinson, PW Supervisor Arnold Martinez, and Town Treasurer/Town Clerk Jay Brunvand.

b. Pledge of Allegiance

2. Approval of Agenda

a. Items to be Pulled or Added

Interim Town Attorney Matt M. informed the Council that he had a meeting planned with Vail Associates on December 5, 2013 and therefore had nothing to report. He requested the Executive Session be moved to the December 18, 2013 meeting.

Motion by Shelley B., second Darell W., to approve the Agenda without the Executive Session. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

3. Approval of Minutes and Action Report

- November 20, 2013

Motion by John R., second by Earle B., to approve the minutes as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

- Action Item Report

Shelley B. requested the Business License item to be added into the existing format, not off the bottom, as it is now.

4. Liquor License Authority

- Shop N Hop Annual Renewal of a 3.2 Beer License; 401 Main St.; Terry Marcum, Owner/Manager – Brunvand

Motion by Earle B., second by Darell W., to approve the Shop N Hop Annual Renewal of a 3.2 Beer License; 401 Main St.; Terry Marcum, Owner/Manager as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

- Kirby Cosmo's BBQ Bar Annual Renewal of a Hotel & Restaurant License; 474 Main St.; Mark Tamberino Manager – Brunvand

Motion by Darell W., second by Earle B., to approve the Kirby Cosmo's BBQ Bar Annual Renewal of a Hotel & Restaurant License; 474 Main St.; Mark Tamberino Manager as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

- FM Saloon LTD Annual Renewal of a Hotel & Restaurant License; 146 Main St.; William Campbell Owner/Pres – Brunvand

Motion by Earle B., second by Shelley B., to approve the FM Saloon LTD Annual Renewal of a Hotel & Restaurant License; 146 N. Main St.; William Campbell Owner/Pres as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

Arnold M. was present for questions. Discussion ensued on snow plowing and snow stacking within the Town for both residents and commercial operations.

6. Special Presentations

- Eagle Scout Project/Luis Aguirre – White

Jim W. introduced Mr. Luis Aguirre. Mr. Aguirre completed some landscaping work in the Eagle River Park that was necessary as a result of the road work on Eagle Street this summer. For this service work, Mr. Aguirre earned his Boy Scout Eagle Badge.

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

7. Discussion/Action Item: Castle Peak Senior Care Naming Opportunities – White

Jim W. discussed with Council that with the Town's contribution of \$40,000 to the Care Center, we could have a room named for Minturn. Council discussed the idea of requesting the family dining area or a lounge area. Jim W. will proceed with direction given.

8. Discussion/Action Item: Ordinance 10 – Series 2013 (Second Reading) An Ordinance Creating a Supplemental Appropriation to the 2013 Town of Minturn Budget – Brunvand

Motion by John R., second by Darell W., to approve Ordinance 10 – Series 2013 (Second Reading) An Ordinance Creating a Supplemental Appropriation to the 2013 Town of

Minturn Budget as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

9. Discussion/Action Item: Ordinance 11 – Series 2013 (Second Reading) An Ordinance Setting the 2014 General Property Tax Mill Levy for the Town of Minturn – Brunvand

Motion by John R., second by Shelley B., to approve Ordinance 11 – Series 2013 (Second Reading) An Ordinance Setting the 2014 General Property Tax Mill Levy for the Town of Minturn as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

10. Discussion/Action Item: Ordinance 12 – Series 2013 (Second Reading) An Ordinance Adopting the Fee Schedules for Fiscal Year 2014 for the Town of Minturn – Brunvand

Motion by John R., second by Darell W., to approve Ordinance 12 – Series 2013 (Second Reading) An Ordinance Adopting the Fee Schedules for Fiscal Year 2014 for the Town of Minturn as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty was excused absent.

11. Discussion/Action Item: Ordinance 13 – Series 2013 (Second Reading) An Ordinance Adopting and Recognizing the Town of Minturn’s 2014 Revenues and Expenses by Fund – Brunvand

Motion by Shelley B., second by John W., to approve Ordinance 13 – Series 2013 (Second Reading) An Ordinance Adopting and Recognizing the Town of Minturn’s 2014 Revenues and Expenses by Fund as presented. Motion passed 5-0. Note: Mayor Hawkeye Flaherty and Aggie Martinez were excused absent.

OTHER MATTERS

12. Planning Department Update

- As per requested: the ordinance for the Town Council on review of projects:

TOWN OF MINTURN, COLORADO
ORDINANCE NO.2 - SERIES 2012

AN ORDINANCE AMENDING CHAPTER 16 OF THE TOWN OF MINTURN MUNICIPAL CODE BY ADOPTING SUBMITTAL REQUIREMENTS AND PUBLIC HEARING PROCEDURES FOR DESIGN REVIEW APPLICATIONS WITHIN THE OWN OF MINTURN.

Section 16-21-615 Design Review Applications

Conditions of approval. The following conditions shall apply to all projects approved by the Design Review Board:

- No changes to an approved plan or design may be made without the written consent of the Town staff. Staff reserves the right to forward any change to the DRB for final approval;
- Design Review Board approval does not constitute a permit for building.
- DRB approval shall not become valid for 20 days following the date of approval, pursuant to the Minturn Municipal Code Chapter – Appeals
- Approval of this project shall lapse and become void one (1) year following the date of final approval, unless a building permit is issued and construction is commenced and is diligently pursued toward completion. A maximum of one, one-year extension may be granted at the request of an applicant.

- Projects with Planning Commission:

Barry Clark Garage

Chris Davis Home

Sign Approval: Fire Department, VSSA School, Minturn-Redcliff Business

Grants: Safe Routes to School & Eagle County Colorado Common Grant

13. Town Manager's Report

Celebration of Life

Along with his family and friends, the Town of Minturn celebrated the life of Allen Christensen, long time attorney for the Town of Minturn, on Wednesday, December 4, 2013 from 2-5pm at the Eagle-Vail Pavilion.

Eagle Street Project

A final "punch list" walk through took place on Thursday, October 31, 2013 with ELAM, TST, and the Town of Minturn all represented. A final report will be prepared for the December 4, 2013 Town Council meeting that can be attended by Steve Humann, TST Engineering. Final billing is currently under review.

Eagle County Grant Application

We have submitted a Colorado Common Grant Application to the Eagle County Board of County Commissioner's Community Grant Program by the deadline on Wednesday, November 27, 2013. The goal is to align with social investment, economic vitality, sustainable communities, and environmental stewardship. We requested \$50,000.

Fitness Center

Weekly owner architect construction progress meetings continue to move this project forward. Representatives from Viele Construction, RDK Architects, Ski and Snowboard Club Vail, and the Town of Minturn continue to review progress at this weekly meeting.

The water line has been installed and the building construction is now actively underway.

Water Subcommittee

The Water Subcommittee met again on Tuesday, December 3, 2013 with representatives from the Eagle River Water and Sanitation District to review water usage information, consider the results of our water rate study and to compare the ERWSD sewer rates. Mayor Pro-Tem George Brodin and Town Councilman Aggie Martinez represent the Town Council on this committee. We have requested and received additional information from the ERWSD which we need to continue our work toward other alternatives for water rates to propose to Town Council in the first quarter of 2014.

Eagle Scout Project

I signed off on Luis Aquirre's Eagle Scout Project on November 14, 2013. He completed his Eagle Scout Project by backfilling, raking, and re-seeding the area of Eagle Park disturbed by the Eagle Street Construction project this past summer. Luis will present a brief report on his Eagle Scout project at tonight's Town Council meeting.

Upcoming Town Council Meeting Dates

Wednesday, December 18, 2013 (confirmation requested and received)

Wednesday, January 1, 2014 (consider rescheduling or cancellation)

Recent Events/Upcoming Events:

Minturn Winter Markets

The Minturn Winter Markets are planned for December 7 and December 14, 2013 from 10am until 2pm.

Christmas Tree Bonfire

Our Christmas tree Bonfire will be held on Friday night, January 10, 2014 at Little Beach Park. Trees (with lights and ornaments removed) can be delivered to the site, or Town public works' staff will pick up trees at local residences the week prior to the event.

- Mr. Michael Cassioppo noted his appreciation and reverence of Mr. Allen Christensen.

14. Town Council Comments

George B. and John R. thanked all those who joined us in the Celebration of Allen Christensen's life.

Earle B. noted the fund raiser that the Minturn Community Fund is holding on Dec 12, 2013 for neighbors in need. Ms. Nancy Hasett is coordinating Tickets which may be purchased from any Community Board member or at www.minturncommunityfund.com

Shelley B. thanked Janet for her quick response for to her questions from the last meeting. She asked about the progress on removing the construction dumpster on Harrison.

Darell stated that Dec 10, 2013 is Colorado Gives Day.

EXECUTIVE SESSION

15. Executive Session: Pursuant to Section 24-6-402(4)(a)(b)(e) the purpose of discussing the purchase, acquisition, lease transfer or sale of real, personal or other property interests; to receive legal advice on specific legal questions and to determine positions, develop and strategy and instruct negotiators regarding Little Beach Park – White

No exec session was held. Direction was given to include this in the December 18, 2013 meeting.

FUTURE AGENDA ITEMS

16. Next Meeting – December 18, 2013

- Steve Human, TST, Eagle St Update
- Minturn Fitness Center Update
- Executive Session

17. Future Meeting

- Resolution 1 – Series 2013 A Resolution setting the official posting sites for the Town of Minturn – Brunvand (1/15/14)
- Work Session – Continued work on the Town Council Vision Statement – White
- Discussion with Xcel Representative – White

18. Set Future Meeting Dates

a) Council Meetings:

- December 18, 2013
- January 1, 2014 (consider reschedule or cancellation)
- January 15, 2014

b) Planning & Zoning Commission Meetings:

- January 8, 2014
- February 12, 2014
- March 12, 2014

19. Other Dates:

- Winter Markets – December 7 and 14 10am – 2pm

20. Adjournment

Motion by Shelley B., second by Earle B., to adjourn the meeting at 7:35pm.

Mayor Hawkeye Flaherty

ATTEST:

Town Clerk, Jay Brunvand

**Town of Minturn
Council Action Item Memo**

TO: Council Members/Staff Members
FROM: Jim White/Town Manager
DATE: December 18, 2013
SUBJECT: Status of Action Items from Town Council Meetings

Action Item	Responsible Party	Progress Report
Parks and Recreation Master Plan 2013 Goal: Submit Grants for Infrastructure 	Janet Hawkinson	We met with Vail Resorts on the land ownership issue.. We have provided Town Council’s comments to Vail Resorts representatives previously and reiterated <u>and reiterated</u> them in the meeting. This topic will be addressed in Executive Session at the December <u>18 4</u> , 2013 Town Council meeting.
2013 Goal: Town Street Repairs and Drainage. 	Arnold Martinez	The Eagle Street project was led by TST Engineering and ELAM Construction. A final “punch list” walk through on the project took place on October 31, 2013. A final report will be given at the December <u>18 4</u> , 2013 meeting by Steve Humann from TST.
2013 Goal: Continue Sidewalk Installation Program/Improve Plan with Lafarge	Arnold Martinez	We worked with Oldcastle representatives to complete repairs to sidewalks around Town Hall and the Post Office and we also completed sidewalks for several residents. Steve Fisk, former LaFarge and current Oldcastle manager, was successful in working with new management to secure our working relationship in Minturn.
2013 Goal: Implement Streetscape Plan	Janet Hawkinson	Staff has reviewed previously received plans from OZ, and DCI. We have secured info on streetlights; and worked with the primary local property owner on design ideas for a mall/pedestrian area. Staff will be placing this item on a future agenda to further address this project with Town Council in a work session.
2013 Goal: Strengthen Marketing and Events	Michelle Metteer	Staff is coordinating scheduled co-op advertising opportunities for Minturn business license holders. Special events permits are now required for event planning.
2013 Goal: Clean Up Parking Area on North Taylor Street	Chief Lamb/Arnold Martinez	Continue to monitor and remove abandoned vehicles to allow for organized and structured short term parking. UPRR has sent a letter authorizing the Town to enforce normal violations on RR property.

Action Item	Responsible Party	Progress Report
2013 Goal: Opportunities & Submittals and scheduling and apply for infrastructure grants/loans	Jim White/ Janet Hawkinson	Staff to provide periodic updates to Council. We submitted a Weed Mitigation grant proposal and recently provided a final report. The first quarterly report on the DOLA grant for water infrastructure improvements has been completed. The next quarter grant is now due. We requested an extension from DOLA through June 30, 2014.
2013 Goal: South Minturn sidewalks	Jim White/Janet Hawkinson	Town Council wants to add engineering for the south Minturn sidewalks to the 2014 budget expenditures. Staff will pursue a DOLA administrative grant to offset the costs of the engineering.
CDOT Hwy 24 Work Project 2013 Goal: Street and Drainage Projects	Jim White/Janet Hawkinson	The Mayor and I met with Martha Miller, CDOT, on site in Minturn to review several issues including communication, overlays, and future repairs on Highway 24, rock mitigation, drainage, and crosswalks. Since that time, CDOT did some curb remediation in an attempt to mitigate some of the drainage and erosion issues in the area.
North Minturn Entrance Area 2013 Goal: Street and Drainage Projects	Jim White/Janet Hawkinson	Explore current conditions and develop review process and plan for site improvements. Did windshield tour with new Town planner to point out issues at north entrance to Town.
Minturn Fitness Center 2013 Goal: Submit Grants for Infrastructure	Jim White	Owner Architect Meetings occur weekly to address construction issues and costs for the MFC Project. The water line was successfully installed in late November. The MFC building is under construction and walls currently being erected.
Business Licenses/Contractor Fees	Michelle Metteer Jay Brunvand Janet Hawkinson	Review current fee structure and other examples. Plan will be to amend and make recommendations to Town Council for approval.

Planning Department Report 12/18/2013

- Passed the design of two signs: Weston Snowboards and Minturn Fire Department
- Met with CDOT Engineer on school zone at Maloit Park Road, Cross-walks in South Minturn, and Flashing school zone lights on Highway.
- Pre-Design Facilitation for Little Beach Park Phase 2 Design: create final plans for the \$250,000.00 to be spent at Park - Involved in Process: Town Council, Planning Commission, Town Manager, Town Planner, Economic Development Coordinator, Police, Public Works and Town Treasurer. Expand on plan by Zeheren and Associates. The completed project will have phases with cost and timeline.
- 2014 Town Plan - develop priority, scope of work, and cost for the success of Town Projects for 2014.
- Grants: researching Grants to match Little Beach Park Funds - GOCO and others, CDOT Enhancement Grant and TAP Grant for sidewalks in South Minturn
- Other Projects Town Council would like to seek grants for this winter?
- Suggested Names for the Open Space Property: Boneyard, River Haven, Cliff Park, Cliff Haven, Minturn Open Space, Gandy Dancer Park (slang term for early railroad workers who laid railroad tracks), Miner Meadows.....?
- Roof completion at Town Hall Building

Jim White
Town Manager
P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
Phone: 970-827-5645
Fax: 970-827-5545
Email: manager@minturn.org



TOWN COUNCIL
Mayor – Gordon “Hawkeye” Flaherty
Mayor Pro Tem – George Brodin
Councilmember – Shelley Bellm
Councilmember – Earle Bidez
Councilmember – Darell Wegert
Councilmember – Aggie Martinez
Councilmember – John Rosenfeld

To: Mayor Flaherty and Minturn Town Council
From: Jim White, Town Manager
Date: December 12, 2013
Re: Manager’s Report for the December 18, 2013 Town Council Meeting

Eagle/Toledo Street Project

A final “punch list” walk through took place with ELAM, TST, and the Town of Minturn all represented. A final report will be prepared for the December 18, 2013 Town Council meeting that can be attended by Steve Humann, TST Engineering. Final billing is currently under review by TST and a request to approve the final change order will be presented by TST at this meeting.

Minturn Fitness Center

Weekly owner architect construction progress meetings continue to move this project forward. Representatives from Viele Construction, RDK Architects, Ski and Snowboard Club Vail, and the Town of Minturn continue to review progress at this weekly meeting. The water line has been installed and the building construction is now actively underway. A “topping off” celebration for the building is tentatively being planned for Friday, December 20, 2013....time to be determined.

Master Meter Vault Construction

Work has continued for the past few weeks on the Master Meter Vault. The project is going well and yet is several weeks from completion. The outside work is nearly done though so most of the remaining work will be out of the winter weather. This is another element of the DOLA grant received earlier this year.

Eagle County/Castle Peak Senior Care Facility

The Town of Minturn’s request to secure naming rights at the Castle Peak Senior Care facility for the Family Dining Area was made and has been accepted. Lisa Pease sent an e-mail confirmation which was forwarded to Town Council and her thanks for the \$40,000 contribution over 4 years.

Upcoming Town Council Meeting Dates

Friday, December 20, 2013 “Topping-off” Celebration for Minturn Fitness Center

Wednesday, January 1, 2014 (consider rescheduling or cancellation)

12/12/13

Recent Events/Upcoming Events:

Minturn Winter Markets

The two Minturn Winter Markets were held December 7 and December 14, 2013 from 10am until 2pm. A respectable crowd braved the bitter cold the first week. Both temperatures and temperaments had improved by the second week.

Happy Holidays

Merry Christmas and Happy New Year !!!

December 25, 2013 and January 1, 2014 !!!

Christmas Tree Bonfire

Our Christmas Tree Bonfire will be held on Friday night, January 10, 2014 at Little Beach Park. Trees (with lights and ornaments removed) can be delivered to the site, or Town public works' staff will pick up trees at local residences the week prior to the event.

Respectfully submitted,
Jim White
Town Manager



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

TO: Minturn Town Council
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Friday, December 13, 2013
RE: Executive Session

At the Council meeting, Council will need to convene in Executive Session with the Attorney to discuss and direct Staff regarding a number of issues. The following motion is recommended:

“Recommended motion: “I move To convene in Executive Session pursuant to 1) C.R.S. § 24-6-402(4)(a)(b)(e) – to discuss the purchase, acquisition, lease, transfer or sale of property interests; to receive legal advice on specific legal questions; and to determine positions, develop a strategy and instruct negotiators regarding Little Beach Park; and 2) pursuant to C.R.S. § 24-6-402(4)(b)(e) – to receive legal advice on specific legal questions and to determine positions, develop a strategy and instruct negotiators regarding Town Attorney Services and Town Attorney request for proposals.

The Mayor will announce for the record if any direction is to be given as a result of the Executive Session once the Regular Session meeting reconvenes.

Please contact me in the event you have any questions.

Thank You, Jay