



2013

Minturn Council Meeting

Wednesday November 6, 2013

Work Session: **5:00pm**
(Town Center)

Executive Session: **5:30pm**
(Town Center)

Regular Session: **6:30pm**
(Town Center)

TOP COUNCIL PRIORITIES:

- Street and Drainage Projects Eagle Street, Toledo, Norman, Nelson
- Submit Grants for Infrastructure and Prioritize/Create a Regular Schedule
- 100 Block Streetscape
- Sidewalks/ Engineering South Minturn
- Submit DOLA Grant for Microfiltration Plant
- Electronic Packets (I-Pads or Comparable)
- Loop Water Lines



Agenda

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday November 6, 2013

Work Session – 5:00pm
Executive Session – 5:30pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Aggie Martinez
John Rosenfeld
Darell Wegert

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Work Session – 5:00pm

Please remember to bring your FY2014 Budget Book

- 2014 Budget Review – White/Brunvand Pg 6
 - Water fees – White
 - Future funding for 2015
 - Question/Answer

Regular/Executive Session – 5:30pm

EXECUTIVE SESSION

- a) **Executive Session: Pursuant to Section 24-6-402(4)(b) for the purpose of receiving an update from the Town Water Attorney on matters related to water issues and Battle Mountain Resort – White** Pg 52
- b) **Action by Council or Direction to Staff as a result of the Executive Session - White**

Regular Session – 6:30 pm

- 1. **Call to Order**
 - a. Roll Call
 - b. Pledge of Allegiance
- 2. **Approval of Agenda**
 - a. Items to be Pulled or Added
- 3. **Approval of Minutes and Action Report**
 - October 16, 2013 Pg 53
 - Action Item Report Pg 59
- 4. **Public comments on items, which are NOT on the agenda (5 minute time limit per person)**
- 5. **Special Presentations**
 - Moment of Silence in remembrance of Allen Christensen

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

- 6. **Discussion/Action Item: Proclamation in support of Colorado Gives Day - White** Pg 61
- 7. **Discussion/Action Item: 1st Public Hearing on proposed fiscal year 2014 Budget – review public funding requests – White/Brunvand** Pg 63
 - **Community funding requests – White/Brunvand** Pg 65
 - **Radio Free Minturn-David Eickholt** Pg 66
 - **Walking Mountain Science Center-Doug Dusenberry** Pg 72
 - **Vail Valley Partnership-Chris Romer** Pg 80
 - **EC School Dist-John Widerman** Pg 89
 - **Minturn Community Fund-Kate Gazunis** Pg 95
 - **EC School Dist Transit-Jim Shoun** Pg103

- **Water Rate Analysis Study and discussion to consider 2014 water rates – White/Brunvand**
- **Other Funding Questions – White/Brunvand**
- **Question/Answer**

GENERAL IMPROVEMENT DISTRICT

8. ADMINISTRATIVE MATTERS

- **Approve Agenda.** Pg 116
- **Review and approve minutes from the February 6, 2013 Board Meeting** Pg 118

9. FINANCIAL MATTERS

- **Discuss and consider ratifying appointment of Town Staff to prepare 2014 GID Budget**

Action Recommended: Motion to Ratify the Appointment

- **Discussion/Action – 2014 General Improvement District Budget: Public Hearing and Board Comments**

Action Recommended:

- Open Public Hearing**
- Staff Presentation**
- Public Comment or Testimony**
- Council Comments**
- Close Public Hearing**

- **Discussion/Action – Consider adoption of Resolution No. 2013-11-01 a Resolution to adopt the Fiscal year 2014 Budget** Pg 120

Action Recommended: Motion to approve Resolution No. 2013-11-01 a Resolution to adopt the Fiscal year 2014 Budget as presented

- **Discussion/Action – Consider approve of Resolution No. 2013-11-02 a Resolution to appropriate sums of money for the Fiscal year 2014 Budget** Pg 124

Action Recommended: Motion to approve Resolution No. 2013-11-02 a Resolution to appropriate sums of money for the Fiscal year 2014 Budget as presented

- **Discuss/Action – Update of the need to prepare and file the Application for Audit Exemption for the Fiscal Year 2013 General Improvement District.** Pg 125

Action Recommended: No action requested

10. OTHER BUSINESS

- Discuss and set meeting dates for 2014:
 - Board Meeting to consider budget approval set for November 5, 2014 6:30pm at the Minturn Town Center, 302 Pine Street, Minturn, CO 81645
 - a. Alternative Date: This item closely follows the State and the Town of Minturn's budget cycle. If an alternative is considered it should be considered as the Board in conjunction with the GID Council.

11. ADJOURNMENT (as GID and reconvene as Council)

OTHER MATTERS

12. Planning Department Update Pg 128
13. Town Manager's Report Pg 129
14. Town Council Comments

EXECUTIVE SESSION

- a) **Executive Session: Pursuant to Section 24-6-402(4)(e) for the purpose of determining positions, develop a strategy and instruct negotiators regarding the process for replacement of the Town Attorney – White** Pg 131
- b) **Action by Council or Direction to Staff as a result of the Executive Session - White**

FUTURE AGENDA ITEMS

15. Next Meeting – November 20, 2013

- Meeting: Discussion/Action – 2nd Public Hearing on proposed fiscal year 2014 Budget – review public funding requests – White/Brunvand
- Meeting: Discussion/Action – 1st reading of proposed 2014 Budget Ordinances – White/Brunvand

16. Future Meeting

- Work Session – Continued work on the Town Council Vision Statement – White
- Discussion with Xcel Representative – White
- Meeting: Discussion/Action – 2nd and Final Reading of proposed 2014 Budget Ordinances – White/Brunvand 12/4/13

17. Set Future Meeting Dates

- a) Council Meetings:
 - November 20, 2013
 - December 4, 2013
 - December 18, 2013

- b) Planning & Zoning Commission Meetings:
 - November 13, 2013
 - December 11, 2013
 - January 8, 2014

18. Other Dates:

- Office Closed for Veterans Day – November 11, 2013
- Office Closed for Thanks Giving – November 28-29, 2013
- Minturn Holiday Market – December 7 and 14, 2013

19. Adjournment

**FROM THE DESK OF
JAY BRUNVAND, MINTURN FINANCE OFFICE
MEMORANDUM**

TO: Mayor and Town Council
 FROM: Jay Brunvand, Treasurer
 CC: Jim White, Town Manager
 DATE: 10/21/13
 RE: FY2013 Budget – Direction and Summary

At previous Council Meetings several items were covered and in the interim weeks further information was requested by at least one Council Member which I have tried to summarize. To date:

Question #1: What do the final revenue and expenses look like for Fiscal Year 2013 and what other expenses are anticipated?

General Fund: 2013

Year End 2012 Reserve (source 2012 Audit)	\$1,272,249
Restricted Cash	<u>-880,000</u>
Est Beginning Fund Balance – 1/1/2013	392,249
Est Ending surplus – 12/31/2013	<u>200,000</u>
Total surplus – 12/31/2013	\$ 592,249

Projects not included:

- Eagle Street: 350,000 (est)
- Town Hall Concrete work: \$10,000 (est)

2013 COUNCIL DIRECTION REQUEST:

Holiday Staff Party (12/5/2013) Est Cost \$1,500 to \$1,750

History of staff party – Over the years the Town has had a Holiday gathering held in early December with the food sponsored by the Town. Liquor has been provided as a cash bar and at times others have chipped in to cover a drink coupon. The Town has not paid for liquor. This event has been held at various food establishments within Town. Those invited include all staff, Town Council, Planning Commission, Judge, and attorneys as well as a guest for each.

December Staff Bonus (12/15/2013)

History of staff December 2013 bonus – most years the Staff has received a Holiday Bonus. Normally this has been disbursed on the 12/15 payroll and most often has been a flat amount. On occasion it has been disbursed based on merit and once it was disbursed on the 12/31 payroll.

Question #2: What Does the 2014 Fiscal Year include that is unfunded?

General Fund: 2014

General Fund Est Surplus – 1/1/2014	\$ 250,000
Est Ending surplus – 12/31/2014	<u>39,000</u>
Est Total surplus – 12/31/2014	\$ 289,000

Estimated Unfunded Requests for the 2014 Budget

Nelson Ave	\$ 80,000
East Norman Ave	20,000
So Minturn Bike Path Engineering	50,000
Eagle Park Restrooms	<u>80,000</u>
	\$230,000

Other Requests for the 2014 Budget		
Funding Requests from the community	\$23,000	(not to exceed based on Council desire)
Increase Staff Raise Pool 1.5%	12,150	(2% COLA and 2% Merit)
From 2.5% to 4%		

Enterprise Fund: 2014

Year End 2012 Cash Reserve (source 2012 Audit)	\$1,130,529
Restricted Cash	<u>-775,000</u>
Est Beginning Fund Balance – 1/1/2013	355,529
Est Ending surplus – 12/31/2013	<u>-105,350</u>
Est Total surplus – 12/31/2013	\$ 250,179

Estimated Unfunded Requests for the 2014 Budget		
So Minturn Bike Path Engineering	50,000	Both of these could be shared 50/50
Eagle Park Restrooms	<u>80,000</u>	with the General Fund, \$25,000 and
	\$130,000	\$40,000 respectively.

Other Requests for the 2014 Budget

During the 2013 Budget process, Council directed Staff and created a study committee to contract for a water rate study and appointed George Brodin and Aggie Martinez to represent the Council on this committee. This request has been fulfilled and has been presented to the Council at two meetings. The Committee will meet prior to the 11/6/2013 meeting to formulate a recommendation to present to Council for the 2014 Budget.

Use some funds to pay off Long Term Debt: Currently the Town has two bonds that retire in 2037. The 2014 payoff of each is \$211,224 and \$206,073. By paying one off in 2014 the interest savings would be 150,184 and 139,066.38 respectively.

Discussion of what the appropriate level of reserve should be. Currently, the Town annually reserves the amount of depreciation as restricted cash in an effort to fortify our cash on hand. This reserve is used for Capital expenses in the Enterprise Fund. The concern has been expressed asking what the appropriate level of Reserve should be. By way of example, a major project could run in the neighborhood of \$2m. If the Town were to finance that project we should anticipate 25-50% matching funds. Therefore the minimum Town requirement would be \$500,000 to \$1m and one project could dissolve the entire reserve.

2014 COUNCIL DIRECTION REQUEST:

- 1) What items should be anticipated for 2014:
 - Nelson Ave
 - East Norman Ave
 - Increase Staff Raise Pool 1.5%

History for Staff wage increases in 2014 – The Proposed 2014 budget includes a 2.5% merit raise pool. It was requested by a member of the Council to change this to a 2% Cost of Living Allowance (COLA) Increase and a 2% Merit increase.

- o For the sake of discussion including wages and taxes, each 1% increase adds just over \$8,100; each 1/2% adds \$4,050. The COLA would increase the base pay scale for each employee.
- o Cost of Living Allowance: A 2.0% COLA (COLA plus Taxes) would increase the annual payroll in 2014 and each subsequent year by approximately \$16,209. This amounts to approximately 1.06% of our current General Fund gross revenues and would be sustainable in future years. This is based on the fact that our average property tax growth over the past 10 years is 3.8% and over the past 18 years has averaged 6.56%.

- Merit Increase: a 2% merit raise would increase the payroll \$16,209 (base plus taxes). This amounts to approximately 1.06% of our current General Fund gross revenues and would be sustainable in future years. The merit increase could be allotted as either a bonus or a base wage increase to the employee. The amount of the Merit Increase would be at the Manager's discretion. A bonus would affect only 2014; whereas a wage increase would affect subsequent years.
- 2) Should these items be anticipated and should they be shared with the Enterprise fund?
 - So Minturn Bike Path Engineering
 - Eagle Park Restrooms
- 3) Council will be allotted time to hear a presentation from each organization requesting funding in 2014. Time will also be allotted for Council to consider the funding request.
- 4) Council will be asked to give direction as related to paying off one of the debt issues. Note, the debt considered is a pooled debt whereby we would not receive a discount or debt restructure for an additional partial principal payment. Much the same as a personal mortgage or auto loan, paying an additional amount would reduce the principle and reduce the length of the time required to retire the complete debt, however, it would not reduce the monthly or annual obligation. If Council considers this option it is recommended that we pay the balance over the course of one or two annual payments.
- 5) Council will be asked to give direction as related to the water rate study and funding for 2014.
- Currently the metered water rates for the Town of Minturn are:
 - Residential: \$68.45 per Single Family Equivalent (SFE) plus \$2.65 per 1,000gal over the first 10,000gal.
 - Commercial: \$84.74 per SFE plus \$2.78 per 1,000gal over the first 30,000gal.

In 2013 the combined Residential and Commercial Use Fees generated by use in excess of the base allowance is anticipated to be approximately \$7,600.

Previous Fee Action:

- 2013 2% per SFE, 2% on Trash, Debt Service was adjusted down
- 2012 5% per SFE, 5% on Trash, and the Debt Service fee was adjusted down
- 2011 None (the Debt Service Fee was introduced)
- 2010 None (Use fee was reduced from 15,000gal/SFE to 10,000gal/SFE)
- 2009 None
- 2008 5%
- 2007 None
- 2006 5%
- 2005 5%
- 2004 None
- 2003 5%
- 2002 5%

The cost of water and the resulting fee assessed should be based on the cost to produce the water and run the department plus an amount sufficient to produce reasonable and responsible annual reserves for major repairs and maintenance. At this point, the Town covers the cost of annual operations and puts an amount into reserve based on depreciation. The water plant and distribution system is aging and annually more and more repairs are necessary. Additionally, the Town has begun the process of developing and implementing an annual maintenance program whereby the lines are flushed, hydrants maintained, and valves are exercised. Even this maintenance has resulted in expensive repair jobs. We have also been working diligently to locate and repair leaks in the distribution system.

A second issue that needs Council attention is the cost of water taps. Although this is not a major source of revenue it should be reviewed nonetheless. Our water tap rates are as follows:

	Water Tap Fees	
	Minturn	ERWSD Sewer Tap*
Residential (3/4 tap)	\$9,500/SFE	9,720.00
Commercial		
3/4 inch	10,000.00	11,105.00
1 inch	17,250.00	19,249.00
1.5 inch	38,250.00	42,940.00
2 inch	68,250.00	76,255.00
3 inch	152,250.00	170,278.00
4 inch	270,500.00	302,799.00
6 inch	609,000.00	681,853.00

*The ERWSD comparison shows what the corresponding residential sewer tap would cost for a 3,000 square foot home and what a commercial sewer tap would cost.

Staff is requesting direction on fees for Water, Water Taps, and Trash.

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 Deputy Clerk
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www.minturn.org



Town Council
 Mayor – Gordon “Hawkeye” Flaherty
 Mayor Pro Tem – George Brodin
 Councilwoman – Shelley Bellm
 Councilman – Earl Bidez
 Councilman – Darell Wegert
 Councilman – Aggie Martinez
 Councilman – John Rosenfeld

AGENDA ITEM COVER SHEET

AGENDA TITLE: Review and questions regarding the Economic Development preliminary budget.
MEETING DATE: November 6, 2013
PRESENTER: Metteer
<p>BACKGROUND: Time is scheduled during the work session for questions and discussion concerning the 2014 Economic development budget. In addition to the preliminary budget, the following information has been included for your review:</p> <ul style="list-style-type: none"> • Summary of Intercept Insight, marketing research company, 2013 Minturn Market survey results. Here is the breakout of how the estimated revenue is obtained: <ul style="list-style-type: none"> ○ The estimated revenue is based on attendance, average spending with lodging, dining, retail, vendor, and other activities within Minturn during the Market. It is also based on the percentage of those who came to Minturn specifically for the Market. The model also accounts for average group size and who the respondents attended with. Keep in mind, this is an estimate of the revenue generated within Minturn from the Market. That number is not sales tax revenue. However, that can be calculated. A quick explanation would be: Estimated revenue generated = \$1.4M divided by total attendance = 20,327 equals an average spend of \$69 per person. • Compilation of 2013 CAST survey results for municipalities pertaining to the economic and community benefits of events (specifically art shows).
<p>CORE ISSUES:</p> <ul style="list-style-type: none"> • Although not all Minturn events include a survey, the Minturn Market survey is an example of the economic benefits of special events. • As is evident in the preliminary economic development budget, Minturn is seeing an increase in the desire of outside organizations interested in conducting events within the Town of Minturn. As this outside interest continues to grow, we will look to have a formal event funding request application process in place.
STAFF RECOMMENDATION/MOTION: Review and discuss

ECONOMIC DEVELOPMENT PRELIMINARY BUDGET

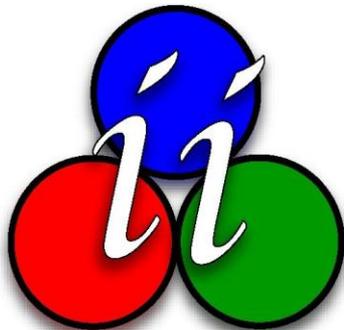
EVENTS	ADVERTISING CAMPAIGN	ADVERTISING COST	EQUIPMENT & MISC COST	TOTAL
Tree Bonfire	Town Website e-blast Vail Daily notice	\$0 \$0 \$0	'Smores & Hot Chocolate: \$100	\$100
Winter Fest / Ski Joring	Town Website e-blast Vail Daily Radio Social Media Posters/Flyers	\$0 \$0 \$1500 \$500 \$0 \$200	Ski Fencing: \$2436 + shipping: \$3000 Labor: \$500 Intercept Survey: \$2700	\$8400
Powder Hounds	Town Website e-blast Vail Daily Radio Social Media Posters/Flyers	\$0 \$0 \$1700 \$500 \$0 \$100	Labor: \$500 Equipment: \$450	\$3250
Local's Week	Town Website e-blast Vail Daily Radio Social Media Posters/Flyers	\$0 \$0 \$1500 \$500 \$0 \$0		\$2000
Independence Day	Town Website e-blast Vail Daily Radio Social Media Posters/Flyers	\$0 \$0 \$1500 \$500 \$0 \$0	Bands: \$2800 Sound System: \$750 Bouncy Castle: \$300 Beer: \$350 Beer Revenue: (\$750) Decorations: \$500	5950
School of Rock Camp & Concert			Event Support	\$1000
Ultra Roc/Sky Runner	n/a	n/a	Labor: \$500	\$500
Restaurant Week	Town Website e-blast Vail Daily	\$0 \$0 \$1500		\$2000

ECONOMIC DEVELOPMENT PRELIMINARY BUDGET

	Radio	\$500		
	Social Media	\$0		
	Posters/Flyers	\$0		
Halloween	n/a	n/a	Candy/Decorations/Supplies	\$500
Tree Lighting / Founder's Day	Town Website	\$0	Bucket Truck: \$600	\$2800
	e-blast	\$0	Labor: \$200	
	Vail Daily	\$0	Additional lights: \$2000	
	Radio	\$0		
	Social Media	\$0		
	Posters/Flyers	\$0		
			Event Sub Total	\$26,500
MARKETING/ADVERTISING				
	Minturn Hiking Map	\$3000		\$3000
	What To Do Magazine	\$500		\$500
	Vail Beaver Creek Mag	\$1500		\$1500
	Vail Daily Magazine group	\$3500		\$3500
			Marketing/Advertising Sub Total	\$8,500
COMMUNICATIONS				
Monthly Town eNewsletter		\$5000	Communications Sub Total	\$5000
			Economic Development Total	40000

Minturn Market

Summer 2013



INTERCEPT INSIGHT

Research | Analytics | Performance | Design

Prepared for:

Town of Minturn

Prepared by:

Intercept Insight, LLC

PO Box 2078

Avon, CO 81620

970.331.1086

www.interceptinsight.com

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Objectives

The Town of Minturn invested in a third party research company, Intercept Insight, LLC, to conduct in-person intercepts during the 2013 Minturn Market to help quantify decisions, and increase performance related to the event. With this insight, the Town of Minturn will be able to develop objectives to increase the overall performance, market effectively, provide sponsors with valuable data regarding the event, and evaluate the revenue generation and spending habits of the attendees. The Town of Minturn identified several objectives for this study.

Objectives:

- ❖ Attendee details (e.g. reason for visiting Minturn, prior visitation, loyalty)
- ❖ Evaluate spending habits of the attendees
- ❖ Determine attendance and revenue generation
- ❖ Evaluate satisfaction with event attributes
- ❖ Identify the attributes that are most impactful to Overall Satisfaction
- ❖ Understand media effectiveness/awareness
- ❖ Quantify recommendations (Net Promoter Score)
- ❖ Obtain demographical and geographical data
- ❖ Determine accommodations, nights stayed, town stayed in, etc.
- ❖ Favorite summer-time activities

Methodology

The Town of Minturn and Intercept Insight designed a core set of questions intended to meet the objectives of the study, including Market specific questions. Once the survey was approved the questions were programmed into a survey design tool and uploaded to handheld devices (PDA's). The surveys were conducted in-person using the handheld devices to collect the data.

In-person intercepts were conducted each of the twelve Saturday's throughout the parameters of the market. Surveyors were hired and trained to conduct the intercepts in a way so that a random representative sample of the population was being collected. Those surveyed must have been 18 years of age or older. After the daily sample was collected, the data was downloaded using a statistical software, and prepared for analysis and reporting.

Overview and Summary

It is important to remember that this is a tool for gathering opinions and feedback. Many of the results are presented in terms of percentages. Intercept Insight, LLC encourages readers to consider the overall direction that is suggested rather than *only* the statistics. Note that the margin of error is different for every single question response on the survey depending on the sample sizes, proportion of responses, and number of answer categories for each question. As a general comment, it is sometimes more appropriate to focus attention on the general trends and patterns in the data rather than on the individual percentages.

The Town of Minturn engaged Intercept Insight, LLC for research services/in-person intercepts during the 2013 Minturn Market. These services included strategy and execution, survey development, programming, analysis, reporting, and staffing. Surveyors using handheld data collection tools (PDA's) conducted in-person intercepts during each Saturday Market throughout the summer. Based on the number of cars entering the Minturn Market parking area, and survey data collected from the attendees, there were approximately 20K in attendance throughout the summer. 300 surveys were conducted over the course of the event, which provides a 5.6% margin of error at a 95% confidence interval with the data collected.

92% of the respondents came to Minturn specifically for the Market, and 85% of the respondents are "Very" or "Extremely likely" to return to the Market in the future. 30% of the respondents had not attended in the past, and of those, 55% are "Very" or "Extremely likely" to return in the future. The primary reason for attending the Market was for the Food Vendors, and specialty Goods Vendors. The Minturn Market achieved a Net Promoter Score of 78, as 81% of the respondents were classified as "Promoters". Overall Satisfaction with the Market was high with a mean satisfaction rating of 4.7 on a scale of 1 to 5, where 1=Not at all satisfied and 5=Extremely satisfied. The satisfaction rating of the Quality of the Specialty Goods attribute was the most impactful to the Overall Satisfaction rating.

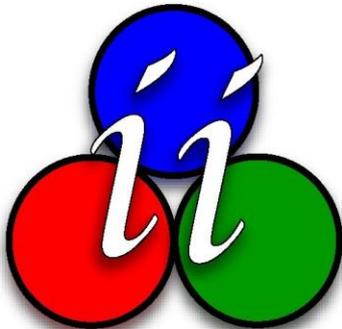
Of those that came to Minturn for the Market, 32% were locals and 67% were overnight guests. 49% of the attendees were from Colorado, and of the overnight guests who stayed in paid lodging (15% of total accommodations), 31% stayed in Beaver Creek, 27% stayed in Vail, 22% stayed in Avon, and 4% stayed in Minturn. The average number of nights stayed by those staying in paid lodging within Minturn was 2.5 nights, and the Market produced approximately 195 room nights over the course of the event with an average nightly rate of \$118. The estimated gross revenue generation was approximately \$1.4M (+/- 20%).

Word-of-mouth, the newspaper, and posters were the most effective outlets for generating awareness. 39% attended with their spouse or significant other, and 20% attended with family (including children). The average age of the respondents was 56, and the average age of children under 18 in attendance was 8.9. 62% earn a household income of over \$100K. 88% have at least a four year degree, and 94% own their home. Hiking, golf, and traveling were the most mentioned favorite summer-time hobbies, and 14% attended with a dog.

Highlights

- ❖ Total completed surveys – 300
- ❖ Sample size provides statistical validity with an error rate of 5.6% at a 95% confidence interval
- ❖ Estimated attendance – 20,327
- ❖ Estimated revenue generated to the Town of Minturn - \$1.4M (+/- 20% error level should be considered)
- ❖ Net Promoter Score – 78
- ❖ Overall Satisfaction – 4.7 (using a scale of 1 to 5, where 1=Not at all satisfied and 5=Extremely satisfied)
- ❖ 92% of the attendees came to Minturn, CO specifically for the Market
- ❖ 70% of the attendees had attended the Market in the past
- ❖ Primary reason for attending – Food Vendors and Specialty Goods Vendors
- ❖ Average number of Markets attended – 2.4
- ❖ Favorite summer-time hobbies – Hiking, golf, and traveling
- ❖ Friend/family, newspaper, and posters were selected most when asked, “How did you hear about, and/or where did you see advertising for this event?”
- ❖ 85% are “Very” or “Extremely Likely” to return in the future
- ❖ 55% of the first-time visitors are “Very” or “Extremely Likely” to return in the future
- ❖ 4% of the attendees staying in paid lodging stayed within Minturn, CO
- ❖ Average nights stayed in paid lodging within Minturn – 2.5
- ❖ Estimated number of room nights generated by the Market – 195
- ❖ Estimated average nightly rate - \$118
- ❖ Average age of respondents – 56 | Average age of children < 18 in attendance – 8.9
- ❖ 14% attended with a dog

Attendee Details

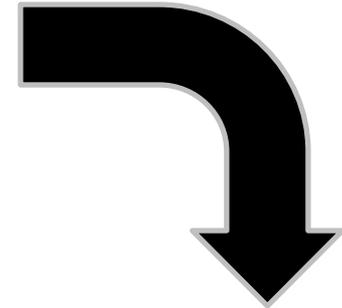
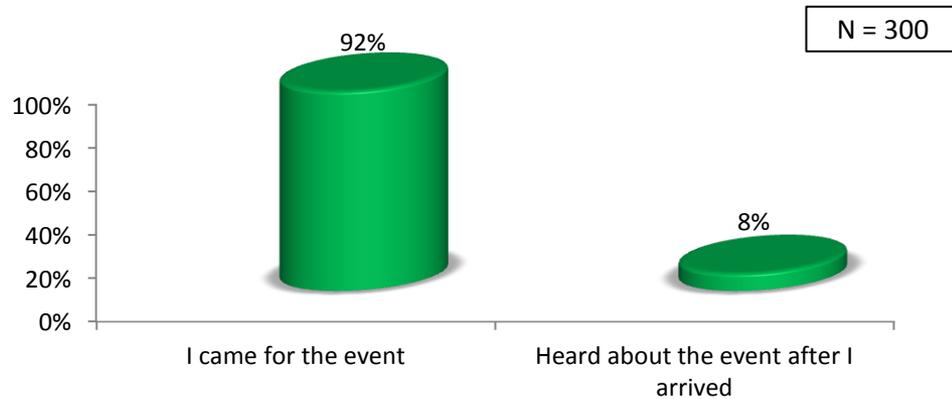


INTERCEPT INSIGHT

Research | Analytics | Performance | Design

Reason for Visiting Minturn, CO

2013 Minturn Market - Reason for Visiting Minturn

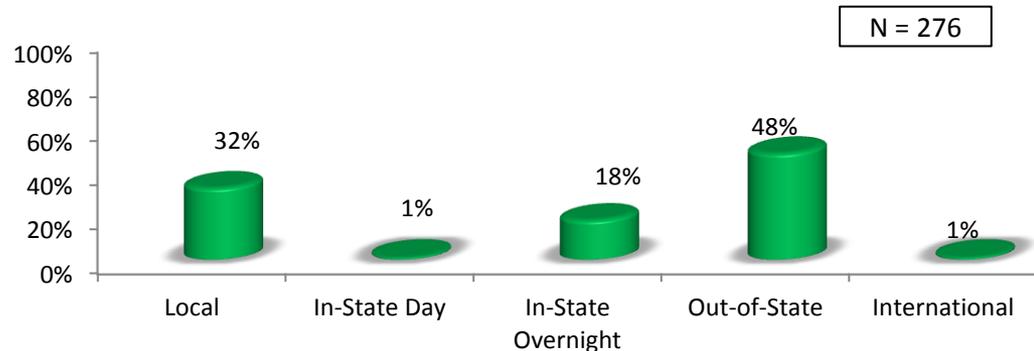


● 92% of the respondents came to Minturn, CO specifically for the Market in 2013.

● In 2013, 67% of the respondents that came to Minturn, CO specifically for the Market were overnight visitors.

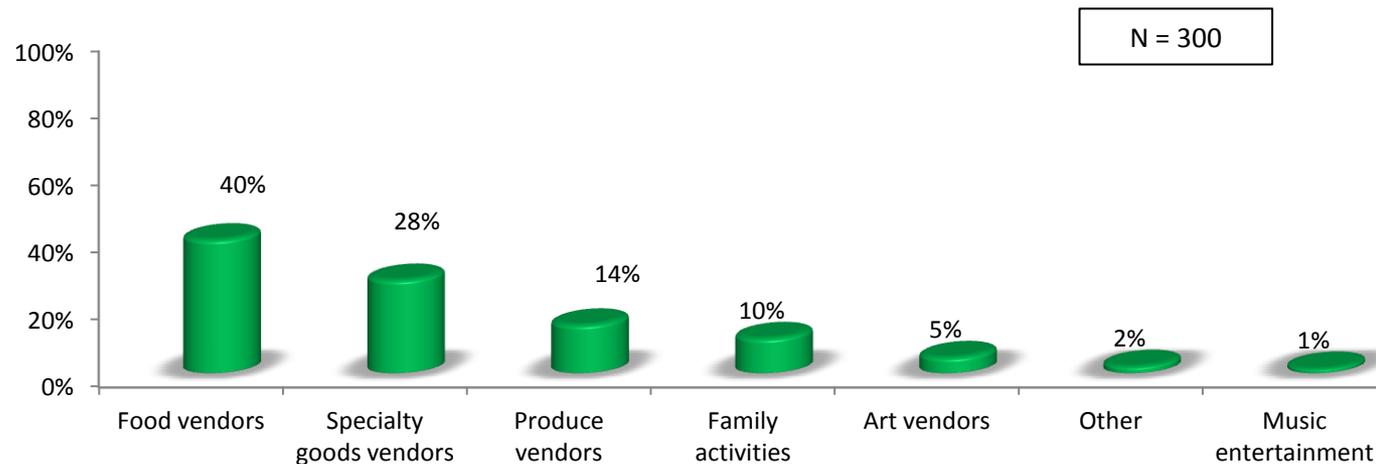
● In 2013, 32% of the respondents that came to Minturn, CO specifically for the Market were Local visitors.

2013 Minturn Market - Came for Event by Market Segment



Primary Reason for Attending

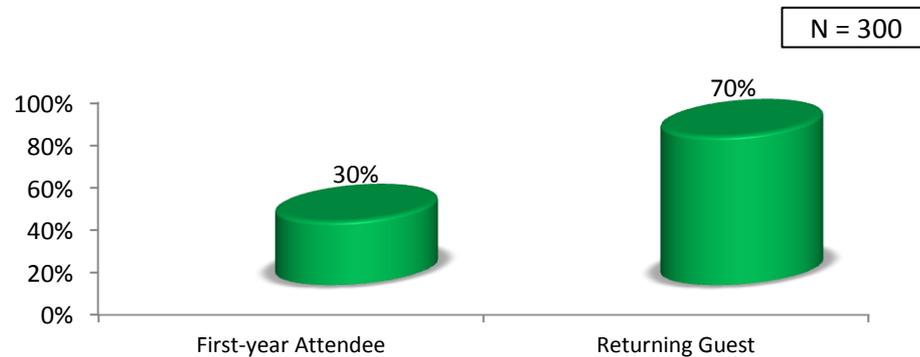
2013 Minturn Market - Primary Reason for Attending



- 40% claimed the primary reason for attending the Minturn Market was for the Food Vendors.
- 28% of the respondents attended primarily for the Specialty Goods Vendors, and 14% attended for the Produce Vendors, in 2013.

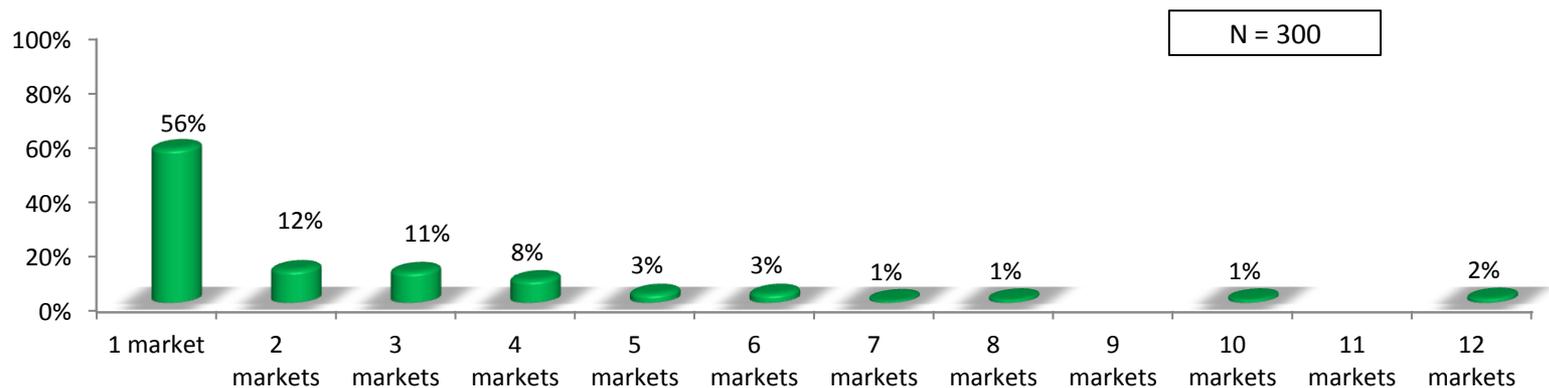
Prior Attendance

2013 Minturn Market - Prior Attendance



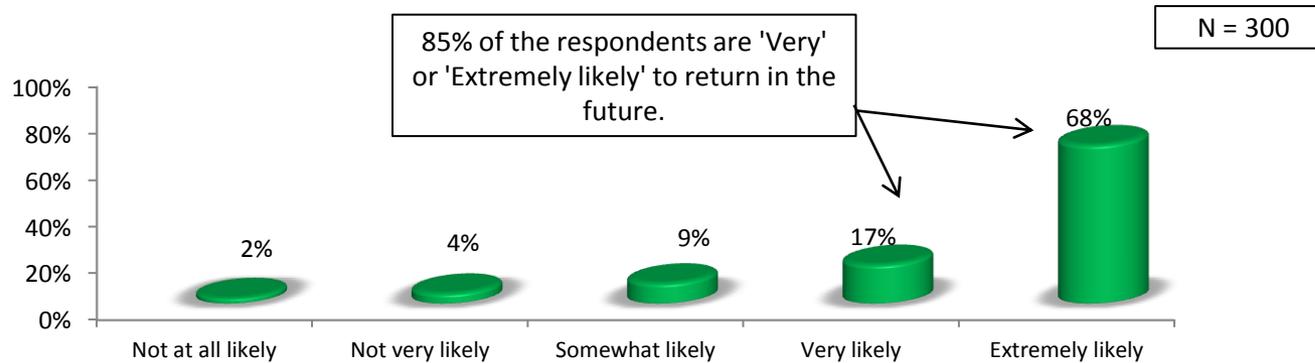
- 70% of the attendees were returning guests.
- 30% of the attendees were first-time attendees.
- In 2013, respondents attended an average of 2.4 Minturn Markets over the course of the summer.

2013 Minturn Market - Market Attendance

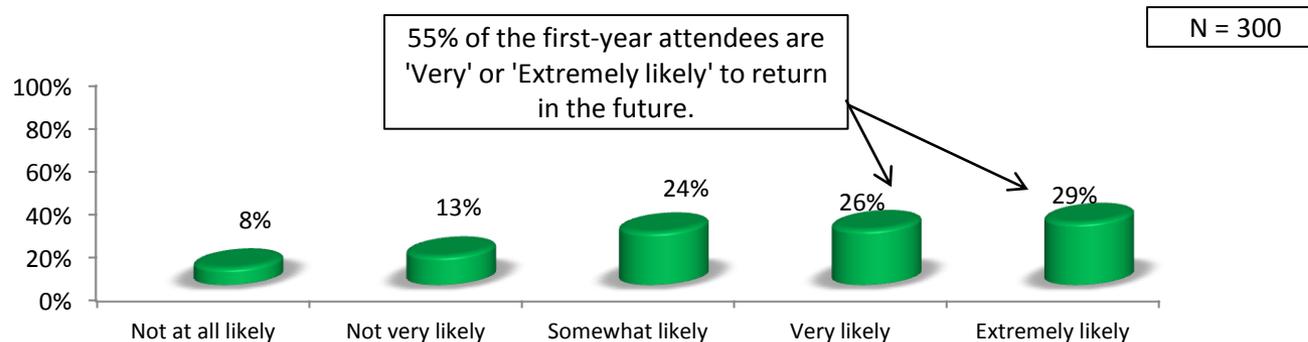


Intent to Return

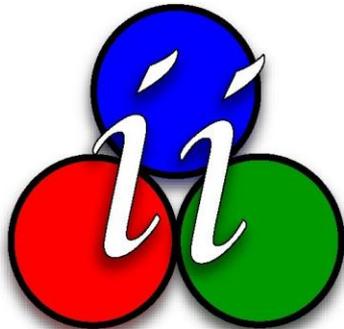
2013 Minturn Market - Intent to Return



2013 Minturn Market – First-time Attendees Intent to Return



Recommendation

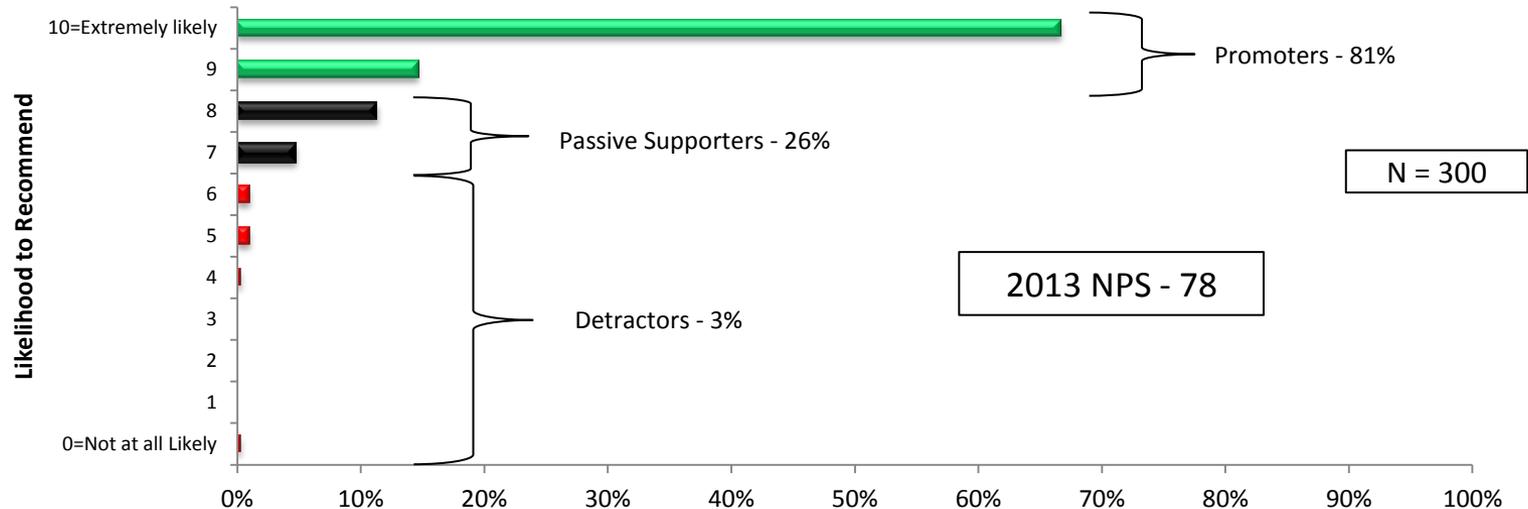


INTERCEPT INSIGHT

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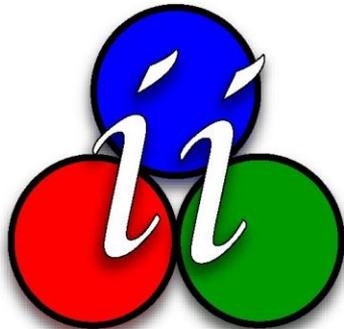
Recommendation

2013 Minturn Market - Net Promoter Score



- The Net Promoter Score is calculated using data collected from the following question: "On a scale of 0 to 10, where 0=Not at all likely and 10=Extremely likely, how likely are you to recommend the Minturn Market to a friend or family member?"
- Those who rate a '9' or '10' are called "Promoters". Those who rate a '7' or '8' are called "Passive Supporters", and those who rate '0' to '6' are called "Detractors".
- The Net Promoter Score (NPS) is calculated by subtracting the percentage of "Detractors" from the percentage of "Promoters".

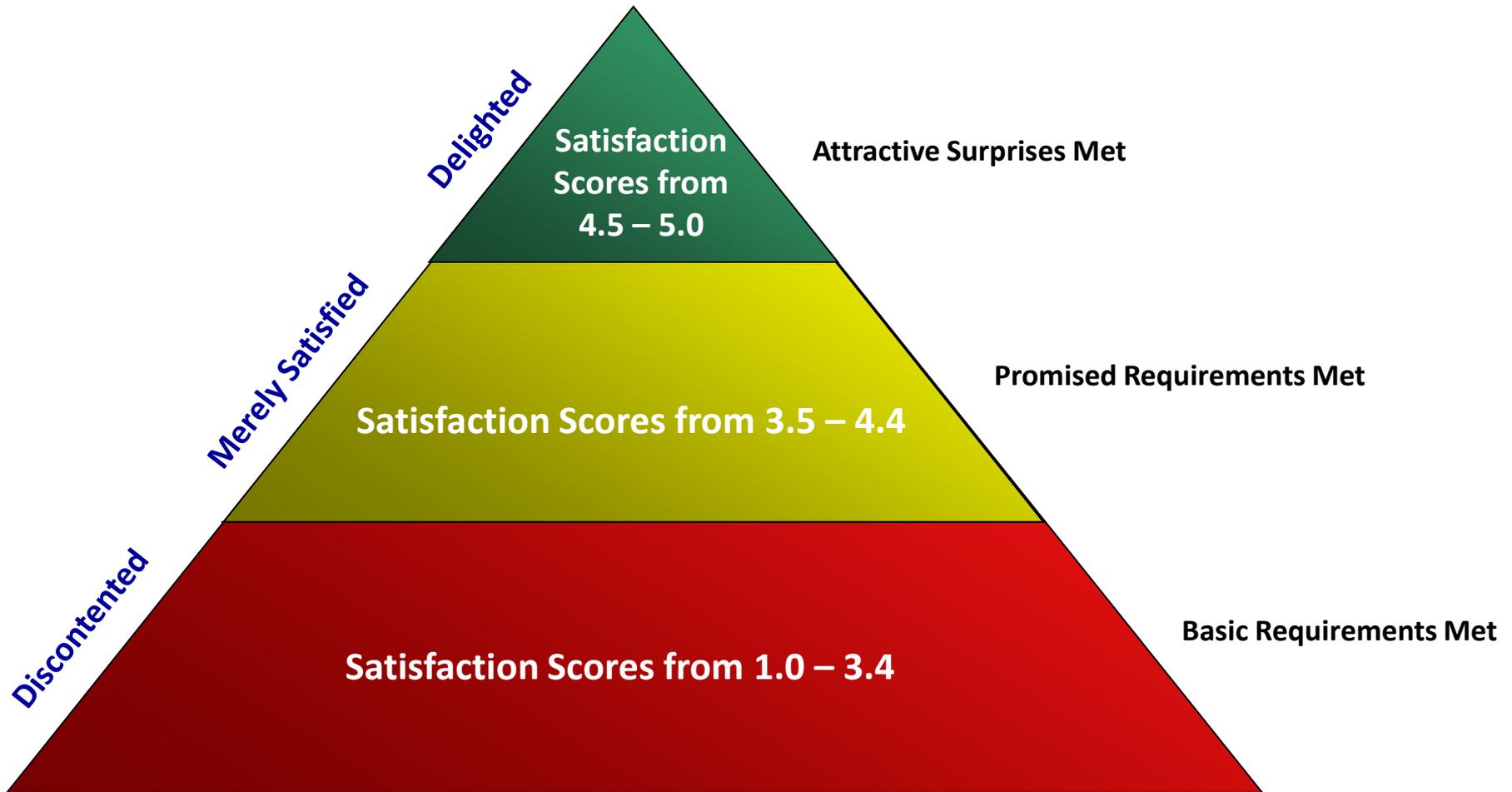
Event Performance



INTERCEPT INSIGHT

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Hierarchy of Customer Satisfaction Needs

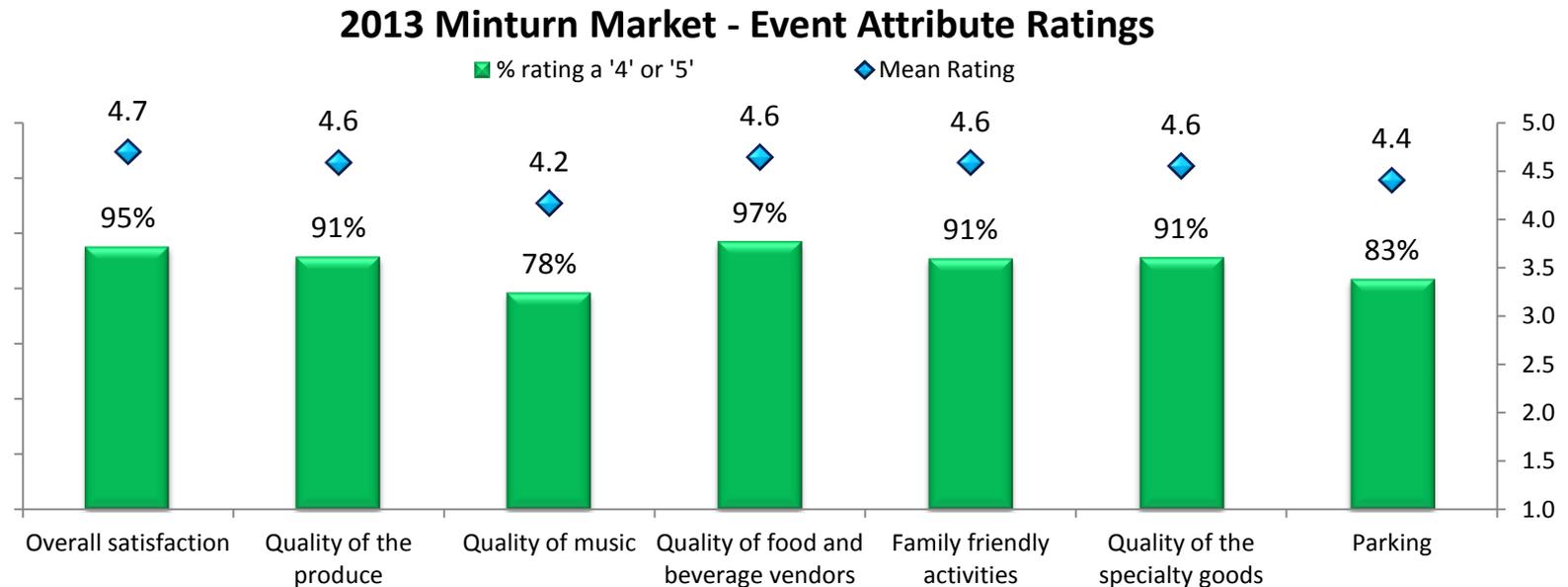


The Customer Delight Principle was designed to identify shortcomings within a business and to improve satisfaction. Satisfaction can be measured along a continuum and can be broken out into three major points:

- Discontentment – customers needs are simply not being met.
- Merely Satisfied – meeting customers needs, but not doing enough to distinguish among competition.
- Delighted – meeting and exceeding the customers needs and expectations

Terry Keiningham and Terry Varva, 2001, The Customer Delight Principle, Google Book Search, viewed 6/23/2008, http://books.google.com/books?id=ot8oD9B2Ck8C&dq=cus+Delight+Principle&pg=PP1&ots=VOXp3xEU0J&sig=9VbRwC5X8MN3xs2vDpmuS9muNk&hl=en&sa=X&oi=book_result&resnum=1&ct=result

Attribute Satisfaction



● Each person surveyed was asked to rate their satisfaction level with several attributes of the Minturn Market on a scale of 1 to 5, where 1=Not at all satisfied and 5=Extremely satisfied. This graph displays the percentage of those who rated a '4' or '5', as well as the mean satisfaction rating of each attribute.

● According to the Hierarchy of Customer Satisfaction Needs, the Market has “Delighted” their attendees Overall, with the Quality of the Produce, Quality of the F&B Vendors, Family Activities, and the Quality of the Specialty Goods Vendors. The respondents were “Merely Satisfied” with the Quality of the Music, and the Parking.

● The Quality of the Specialty Goods and the Quality of the Produce attribute ratings had the most significant correlations with the Overall Satisfaction rating. Increasing or decreasing the mean satisfaction ratings of these attributes is likely to increase or decrease the mean rating of the overall satisfaction, thus guest experience.

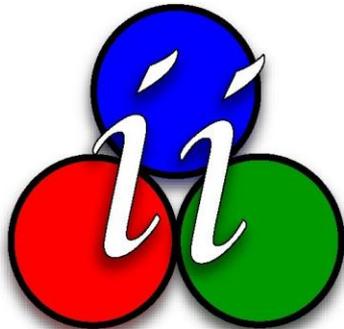
One Change Comments

2013 Minturn Market - "One Change" Comments
Vendors
Variety of crafters
Upgrade quality of jewelry
Upgrade music/better spot
Start earlier
Starbucks
Shade/seats
Shade-seating
Shade
Shade
Shade
Shade
Serve beers
Seating
Public bathroom/parking
Pubic bathrooms
Pasta Mora vendor
Parking/kid activities
Parking/ put an atm
Parking
Parking
Parking
Paid parking was horrible, and more tables
No dogs
Music
Music
Music
More water
More vendors
More variety of vendors
More variety of food
More trash cans
More tables/shade
More tables/seating
More tables

2013 Minturn Market - "One Change" Comments
More tables
More space
More space
More shaded seating
More shade
More shade
More shade
More seats/shade
More produce/variety
More produce/seating
More produce
More parking
More parking
More original and interesting vendors
More organic produce
More organic produce
More new vendors
More music
More live music
More kids activities
More kids activities

2013 Minturn Market - "One Change" Comments
Move it to Texas
More for kids to do
More food
More chairs and tables
More bathrooms
More bathrooms
More artwork and crafts
More
More
Map
Manly things
Male crafts
Kids
Kettle corn
Improve parking
Hours/advertising
Handicap parking closer
Hand sanitizer in bathrooms
Free samples
Expensive
Expand- more space
Don't have too much food
Corn stand
Bigger space
Bigger
Bigger
Better restrooms
Better performers
Better parking
Better parking
Better flow
Bathrooms
Bathroom/signs
Access to seats

Media/Awareness

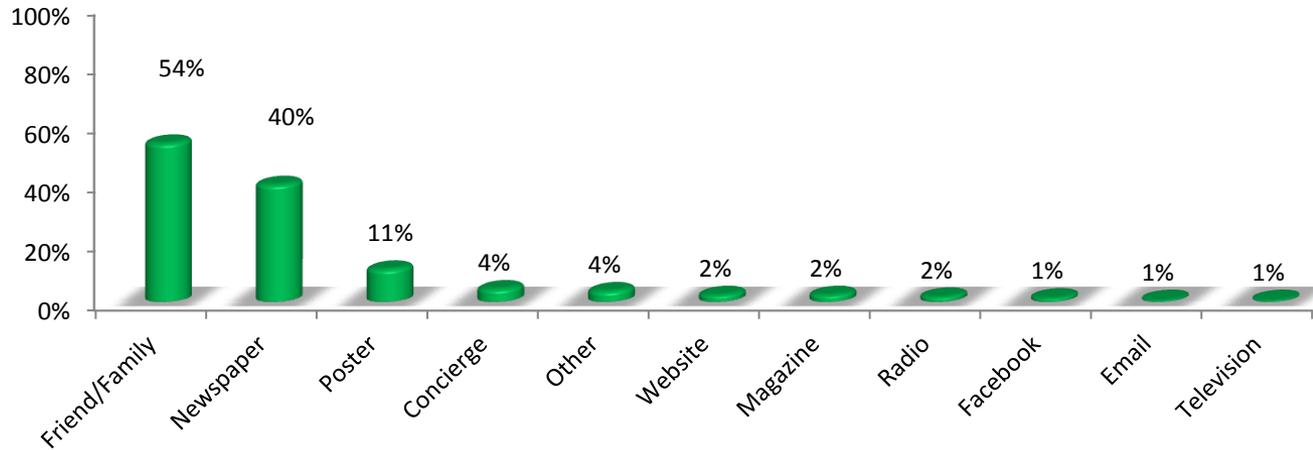


INTERCEPT INSIGHT

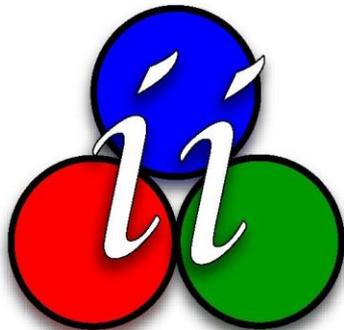
Research | Analytics | Performance | Design

Media/Awareness

2013 Minturn Market - Media/Awareness
(Multiple Response)



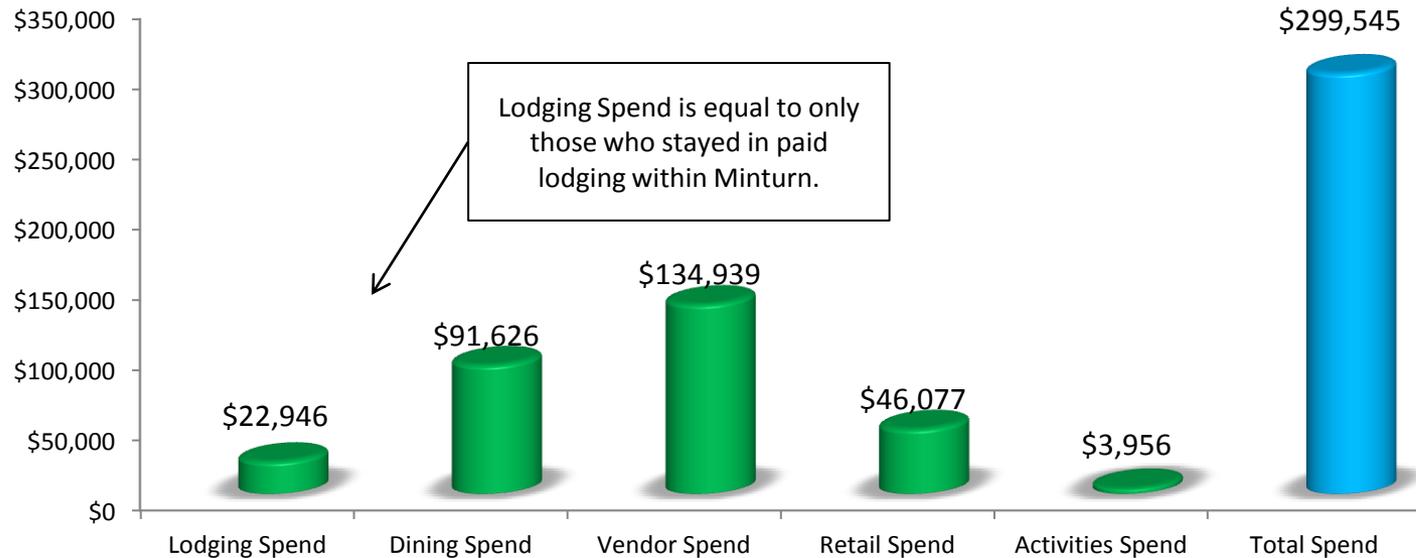
Spending Habits



INTERCEPT INSIGHT
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Spending Habits

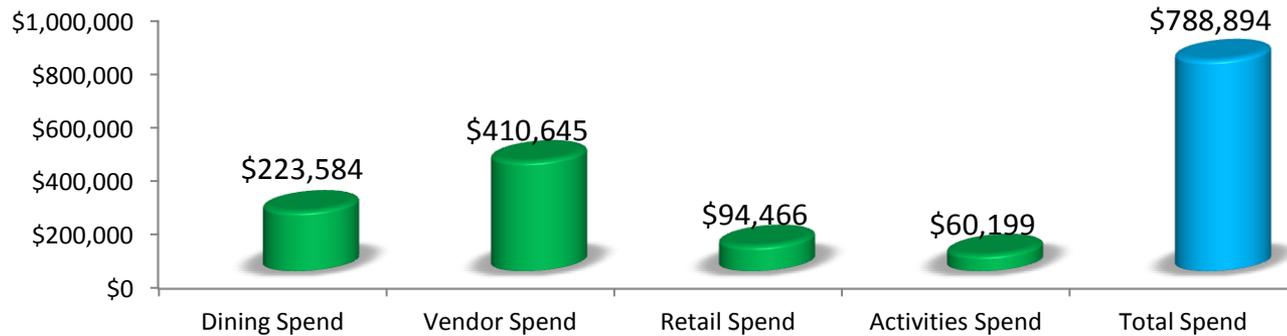
**2013 Minturn Market - Household Spending of Guests Staying in Paid Lodging
(Only those who came for the Event)**



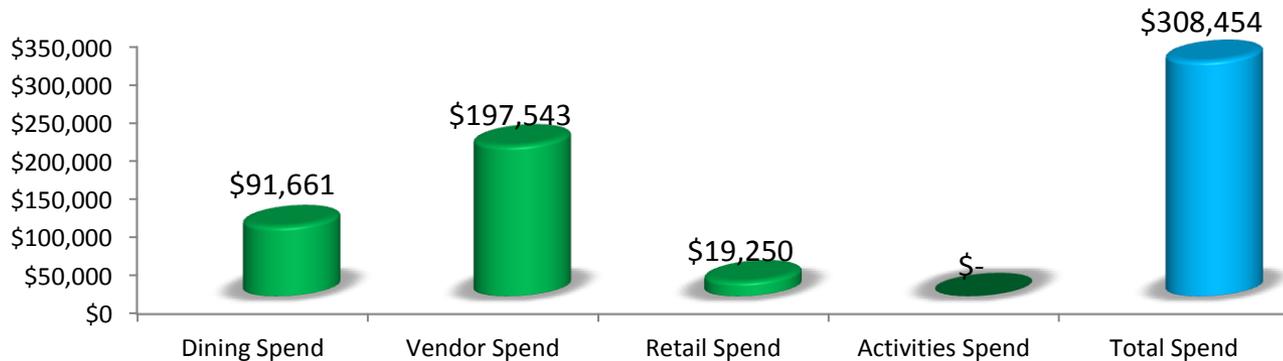
● This graph demonstrates the spending habits of those who came to Minturn, CO specifically for the Minturn Market and stayed in paid lodging. The “Lodging Spend” is equal to only those who stayed in paid lodging in Minturn, CO.

Spending Habits

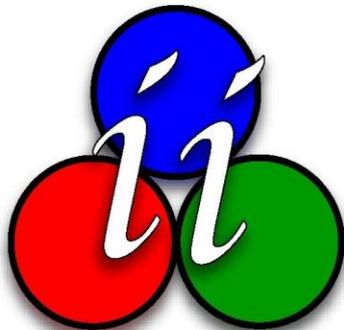
**2013 Minturn Market - Household Spending of All Other Overnight Guests
(Only those who came for the Event)**



**2013 Minturn Market - Household Spending of Local/In-state day Visitors
(Only those who came for the Event)**



Attendance and Revenue Generation

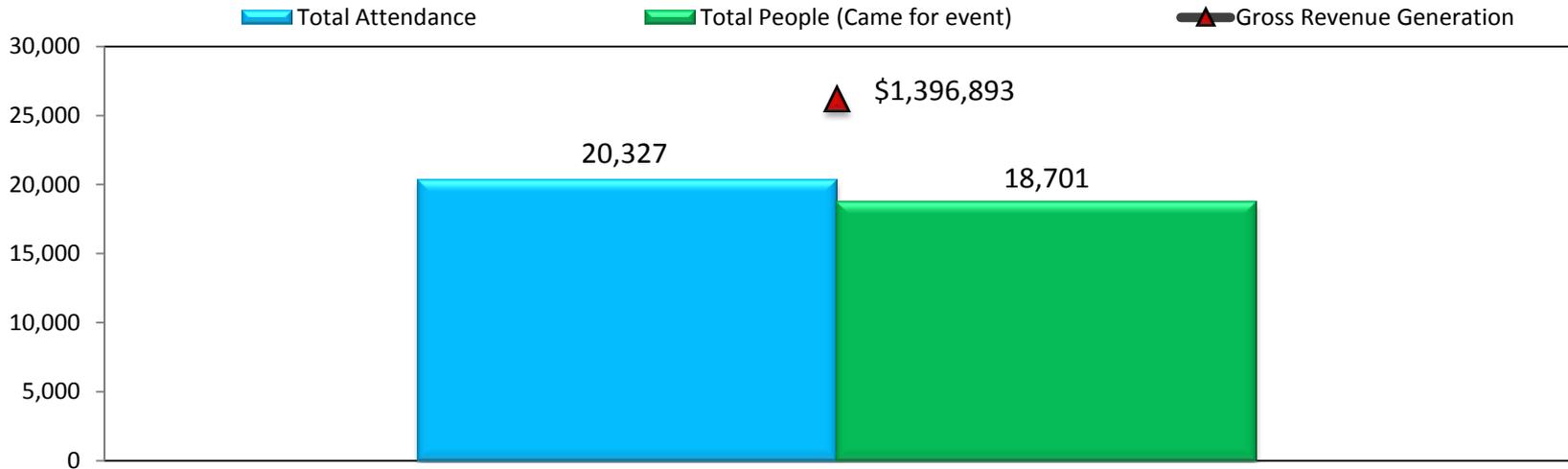


INTERCEPT INSIGHT

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Attendance and Revenue Generation

2013 Minturn Market - Estimated Attendance and Revenue Generation

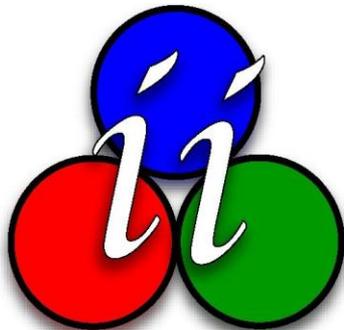


● This graph represents the estimated Total Attendance, Total People (Came for event), and Gross Revenue Generation for the Town of Minturn. Total Attendance is the estimated number of people that attended over the course of the event. Total People (Came for event) accounts for the percentage of those who planned their trip to Minturn, CO for the Market, and is the sample set used for the estimated Gross Revenue Generation.

● Note: the estimated attendance is based on the number of cars that entered the “Minturn Market Parking Area”, as well as other metrics derived from the survey data collected over the course of the event.

● 2013 Minturn Market estimated revenue generation for the Town of Minturn: \$1.4M (+/- 20%).

Accommodations

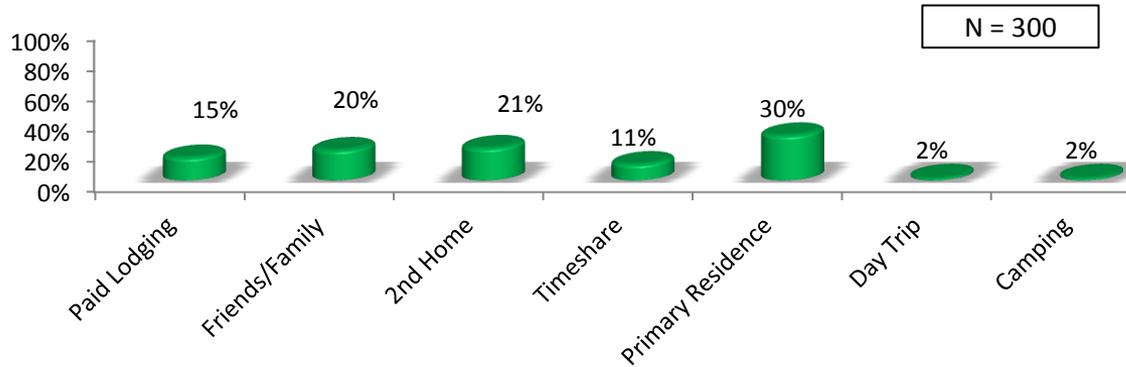


INTERCEPT INSIGHT

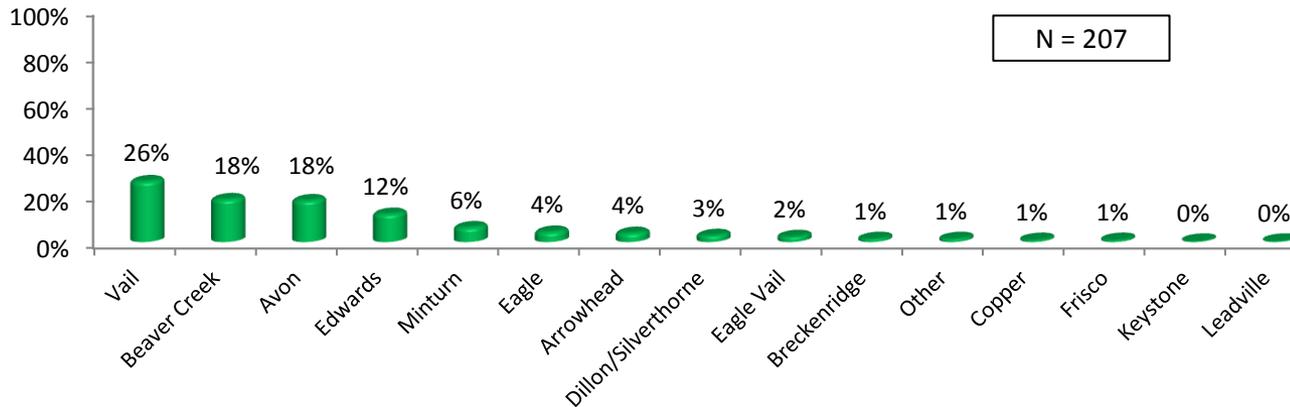
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Accommodations

2013 Minturn Market - Accommodations

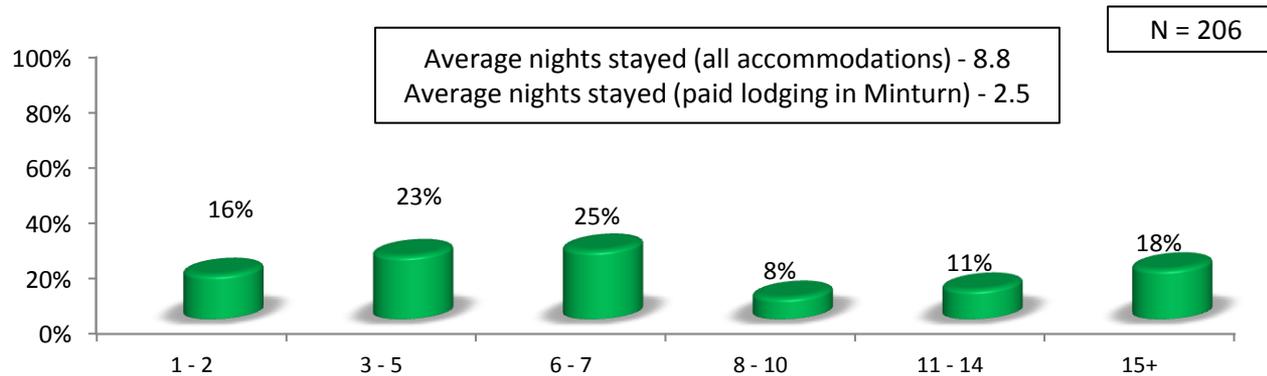


2013 Minturn Market - Town Stayed In (All Accommodations)

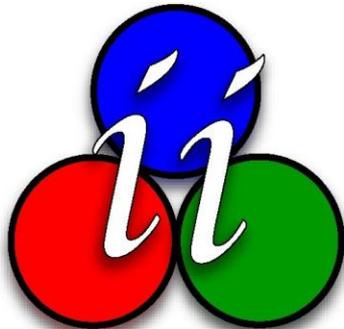


Accommodations

**2013 Minturn Market - Nights Stayed Categories
(All Accommodations)**



Geographical Data

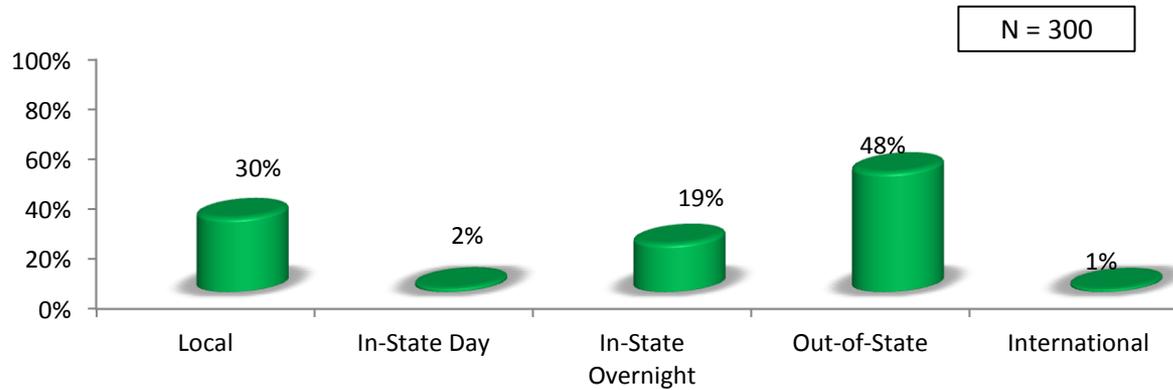


INTERCEPT INSIGHT

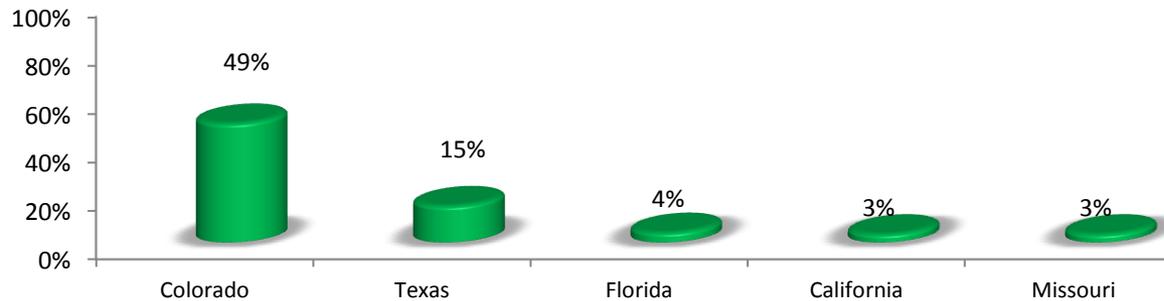
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Geographics

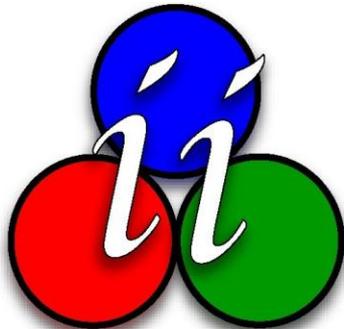
2013 Minturn Market - Market Segment



2013 Minturn Market - Top Five States of Origin



Demographical Data

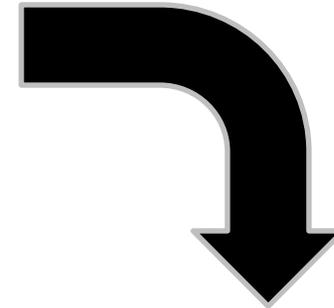
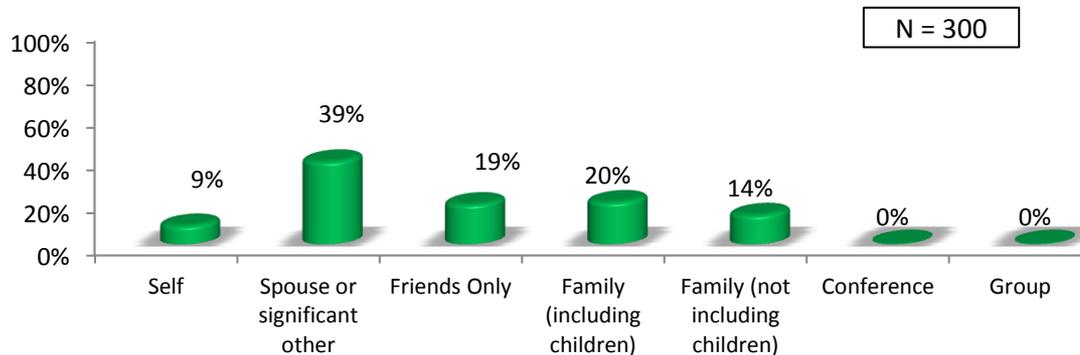


INTERCEPT INSIGHT

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Demographics

2013 Minturn Market - Who Attended With



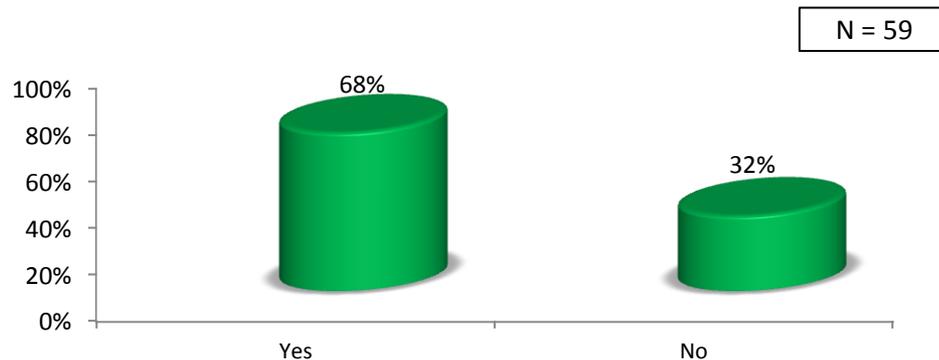
● Those who were attending with “Family (including children)” were asked to elaborate on the number of children under 18 years of age in attendance, and the ages of those children.

● 68% of those attending with “Family (including children)” were attending with children under 18.

● The average number of children under 18 in attendance per family was 2.1.

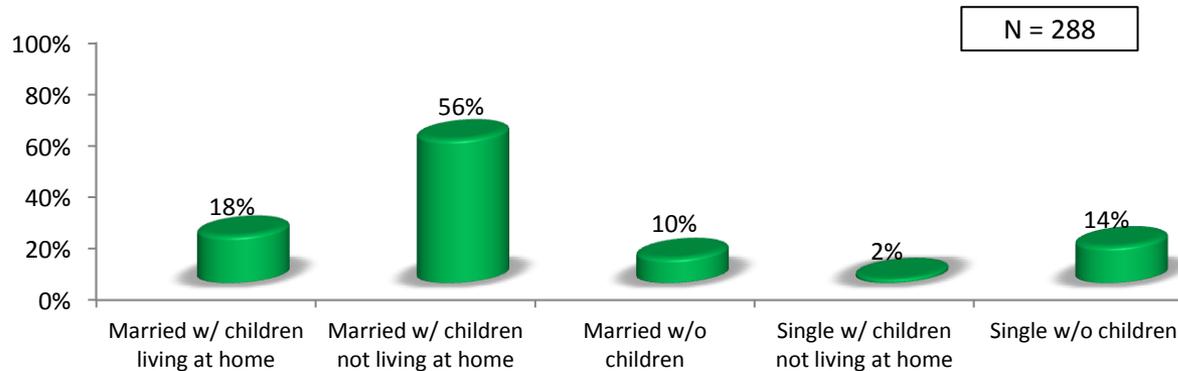
● The average age of children under 18 in attendance was 8.9.

2013 Minturn Market - Attended With Children Under 18 (Asked only of those who attended with "Family (including children)")

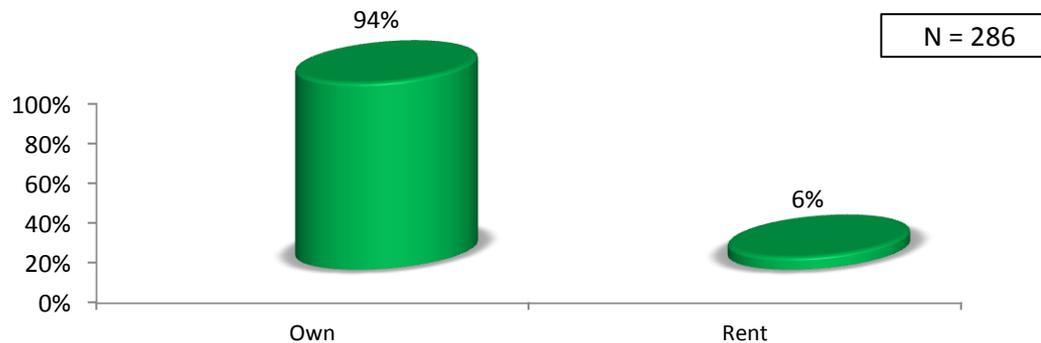


Demographics

2013 Minturn Market - Family Status

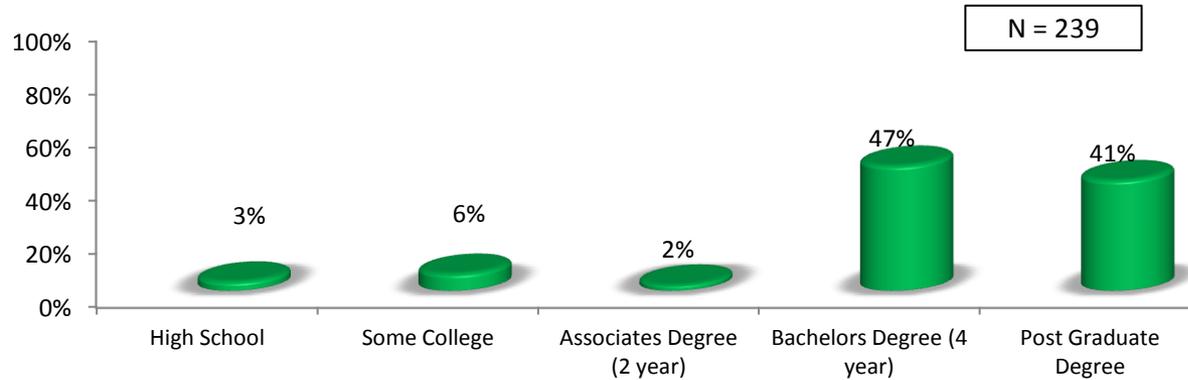


2013 Minturn Market - Own vs. Rent Home

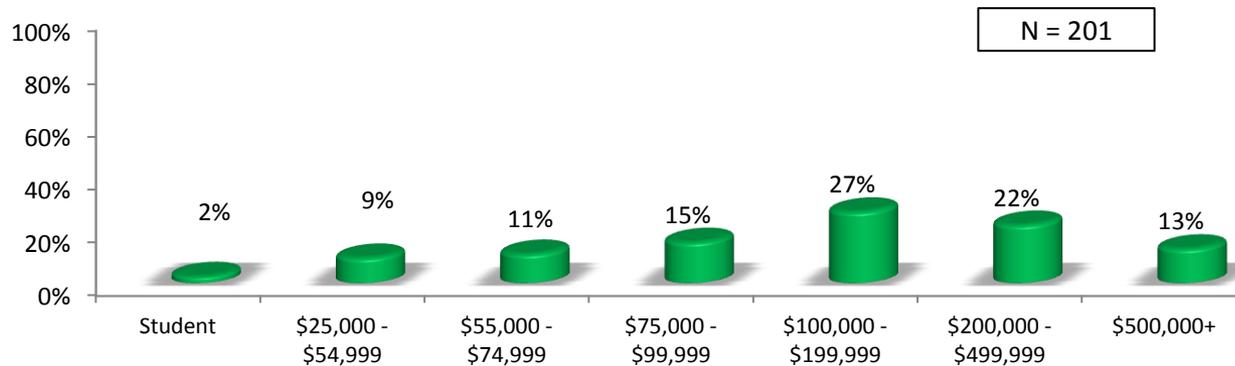


Demographics

2013 Minturn Market - Education Level

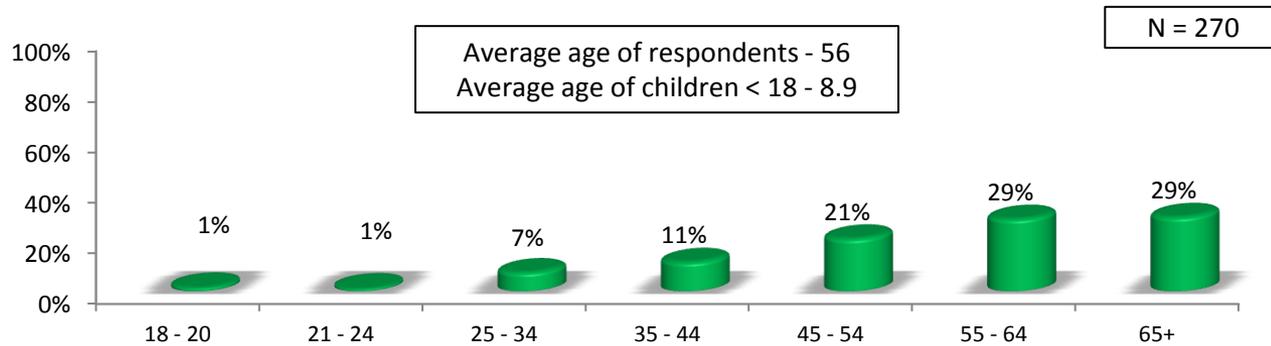


2013 Minturn Market - Income Categories

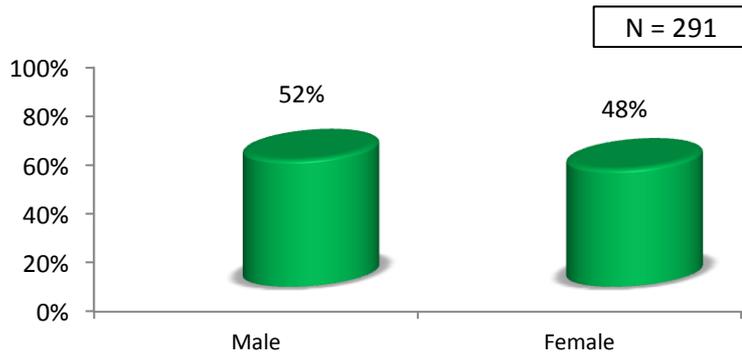


Demographics

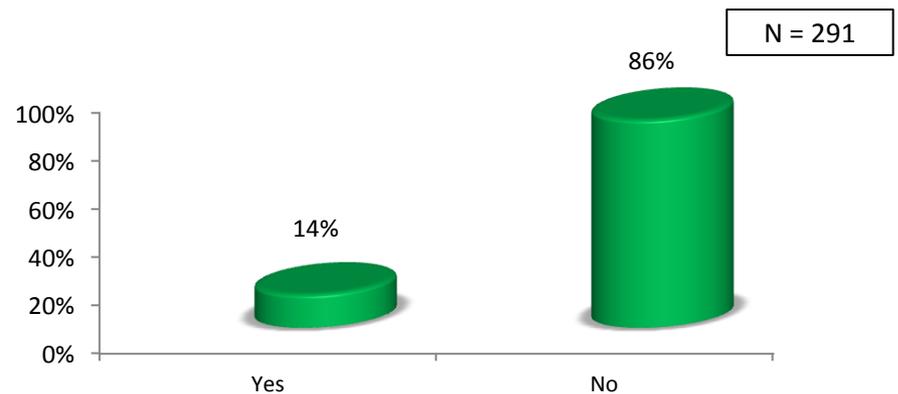
2013 Minturn Market - Age Categories
(Does not Include Children under 18)



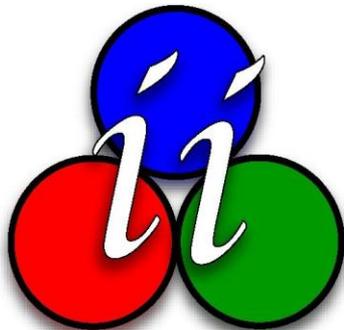
2013 Minturn Market - Gender



2013 Minturn Market - Attended with a Dog



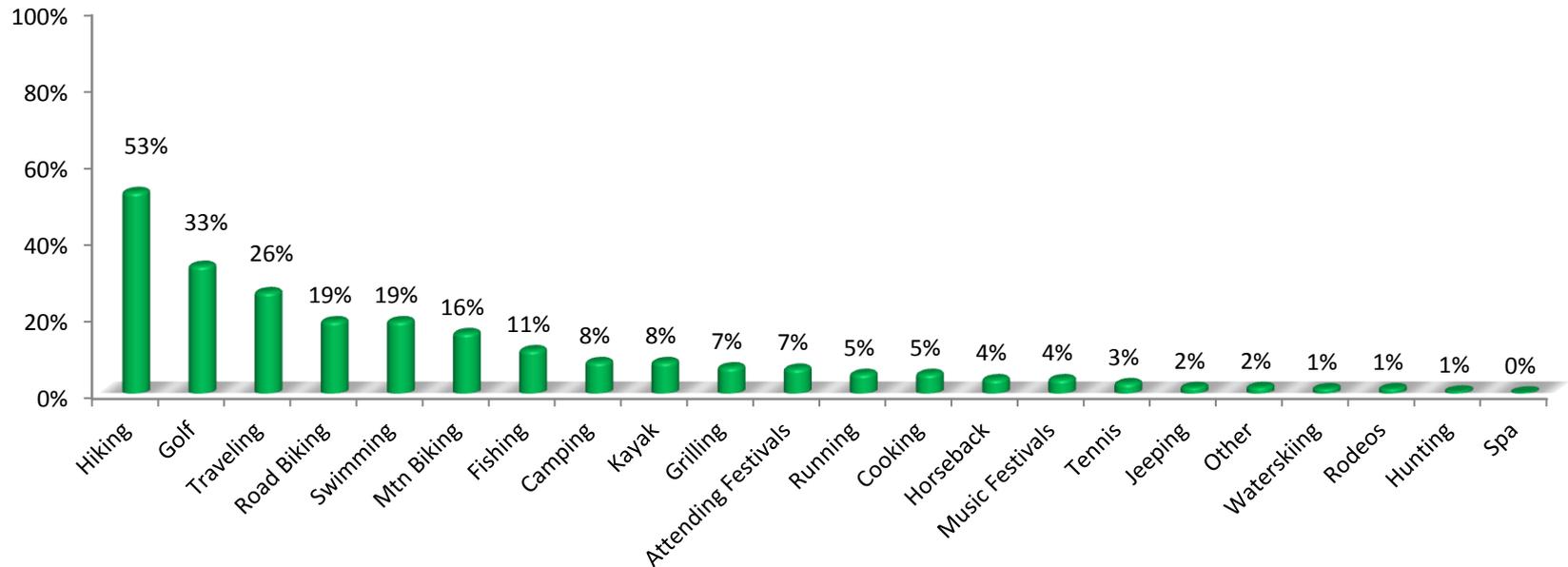
Favorite Summer-time Activities



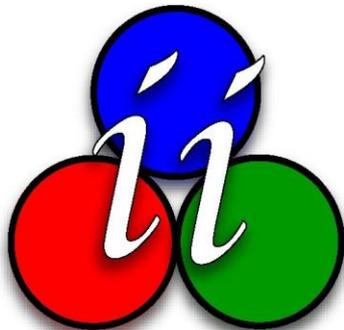
INTERCEPT INSIGHT
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Favorite Summer-time Activities

2013 Minturn Market - Favorite Summer-time Activities
(Multiple Response)



End of Report



INTERCEPT INSIGHT

Research | Analytics | Performance | Design

<u>CAST Survey 2013</u>	<u>Vail</u>	<u>Aspen</u>	<u>Jackson, WY</u>	<u>Steamboat</u>	<u>Telluride</u>	<u>Snowmass Villg</u>	<u>Estes</u>	<u>Dillon</u>	<u>Crested Butte</u>	<u>Park City</u>	<u>Grand Lake</u>	<u>Minturn</u>
Does your community have outdoor art shows?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes, Summer & Winter Markets
If so, how many per year?	One - Vail Arts Festival, plus Farmers' Market that includes art	Three art shows, plus Farmers' Market that includes art	Four, plus several on private property; not included here.	Two festivals + art is sold at the farmers' market.	One	Three	Four: Art Market, Arts & Crafts Show, Plein Air, Fine Arts & Crafts Fest	One art show & Farmers' Market that includes artists	Two	One art show & Summer Market	Three	12 Summer & 2 Winter
When are they held?	Last weekend in June, Fri - Sun	1 in June, 2 in July	July, Aug (2) & Sept.	July (Art in the Park) & August (All Arts Festival)	Independence Day week	July & August	Memorial Day Wknd - mid-Sept.	3rd weekend in July (art show); summer long (Farmers' Market)	early Aug. & Labor Day Wknd	August	June - Sept.	Saturdays June - September; 2 Sat. in Dec.
Where are they held - public or private property?	Combo of public & private property	Public streets & malls	Combination of public and private property	Public (park & streets)	Combination of public and private property	Public	Combination of public and private property	Public streets & lot	Public/downtown	Public/downtown streets & park	Public	Combination of public and private property
Who are they produced by?	Eagle Valley Events, a for-profit organizer	Chamber, Private producer & Private producer in conjunction with the City's Wheeler Opera House.	NPO, Chamber & ForProfit	Art Council & Chamber; Farmers' market by Main Street Steamboat	Sheridan Arts Fnd/NPO	Town of Snowmass Village	Local NPOs (Art Center, Cultural Arts Council, Rotary & Guild)	Art show is produced by third party for-profit organize; Market by TOD	NPO & art gallery	NPO	Chamber	Town of Minturn
How long have they been in existence?	25 years	Two are three years old, the other is 10 years old	30, 48 & multiple yrs.	Long time	10 yrs	Varies on the event but some type of art show has been held for several years	varies - up to 39 yrs.	Art show: 6 years; Market: started in 1997	41 & 24 yrs.	40 yrs.	3+ years	15 years
Do local merchants oppose or embrace?	Very much embrace this event	Wide range of acceptance	Generally embrace, but sometimes competition plays a factor	Embrace them	Both. Overall, merchants benefit; some issues (parking & street closures) that may negatively affect merchants negatively; but the overall impact on economy is significant.	Embrace	Merchants are split evenly in opposition & embracing	Most merchants embrace bringing folks into town	Merchants seems to embrace	30% oppose, 70% embrace	Mixed	Local merchants vary in level of support, but have allowed free or special rates to merchants depending on circumstances.

	<u>Vail</u>	<u>Aspen</u>	<u>Jackson, WY</u>	<u>Steamboat</u>	<u>Telluride</u>	<u>Snowmass Villg</u>	<u>Estes</u>	<u>Dillon</u>	<u>Crested Butte</u>	<u>Park City</u>	<u>Grand Lake</u>	<u>Minturn</u>
Do local art galleries oppose or embrace?	Embrace as well	Wide range of acceptance	Generally embrace, but sometimes competition plays a factor	Participate in them	Local galleries generally embrace	At this time there are no local galleries	galleries join events & host some private functions	N/A, we don't really have any galleries	It is mixed- we get both, but most embrace festivals	50% oppose, 50% embrace	Embrace	N/A; they participate
What does your Council/municipality see as benefits of art shows?	Creates vibrancy and vitality, brings in a desirable clientele, promotes Vail's commitment to the arts, increases sales tax for local businesses, restaurants and lodges	They help to "program" the town, provide something for the guests to do, and also serve as specific draws for certain guests.	Tourism draw, sales tax generation, exposure to local galleries, exposure to local restaurants	We are a resort town, any festival or attraction is beneficial	Economic engine, community vitality through the arts.	NA	Attracts guests to increase sales tax revenues; events are intended to encourage visitation or to offer experiences	Offering activities which brings visitors to town core; trickles down to restaurants & the like.	They bring huge economic benefits & attract individuals who will be repeat visitors.	Adds to cultural diversity of the community, overall positive economic benefits, exposes non-residents to our communities activities	Town contracts chamber to market; chamber organizes arts fairs to provide activity & to raise \$ for other events	Supports; sees positive impact on image & tourism
What does your community see as the benefits?	Creates vibrancy and vitality, brings in a desirable clientele, promotes Vail's commitment to the arts, increases sales tax for local businesses, restaurants and lodges	They help to "program" the town, provide something for the guests to do, and also serve as specific draws for certain guests.	Community building event which also supports the local economy	Some old-timers who hate the traffic, but most agree that it adds to the quality of life here	Community sometimes feel displaced by crowds, but mostly embrace because of the cultural & economic impacts.	NA	Again the businesses are split on the benefit as well as our citizens. Some like the events and attend them while others don't like the extra traffic brought to town because they came here to retire.	Adds culture to our community, and it's a great way to spend a beautiful summer day in Dillon	They bring huge economic benefits & attract individuals who will be repeat visitors.	Adds to cultural diversity of the community, overall positive economic benefits, exposes non-residents to our communities activities	Town contracts chamber to market; chamber organizes arts fairs to provide activity & to raise \$ for other events	Positive sales tax revenues, awareness of Town/brings people back other times for restaurants, bars, other activities
Are they successful? What do you use as quantifiable factors?	Yes - creates vibrancy and vitality, brings in a desirable clientele, promotes Vail's commitment to the arts, increases sales tax for local businesses, restaurants and lodges	All 3 are well attended, but we have no specific measures of success	range: 1k - 10k visitors	Yes; the numbers of visitors are large, but do not have specifics.	Yes. Measurements include tax revenues, plus Americans for the Arts & economic prosperity report, 2013 Telluride Cultural Master Plan.	NA	Calculate success thru tickets sales, vendor sales, overnight lodging/restaurant sales & downtown business sales.	Yes; nothing quantifiable; Market has 120 vendors & has maxed out; generates revenue via registration as well as tax revenues.	Yes, the business owners report increased sales.	Yes, event attendance, tax receipts and reports from year-round merchants	yes, as they generate \$s for other events	Thru an annual survey; seeing more out of town participants & greater cross section of age & demographics
Does your community have a 'Farmer's Market'?	Yes, Vail Farmers' Market & Art Show	Yes	yes - two	yes, noted above	yes	NA	yes	yes, noted above	yes	yes	no	yes, noted above



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

TO: Minturn Town Council
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Friday, November 01, 2013
RE: Executive Session

At the Council meeting, Council will need to convene in Executive Session to discuss and direct Staff. The following motion is recommended:

“Recommended motion: “I move To convene in Executive Session pursuant to Section 24-6-402(4)(b) for the receiving an update from the Town Water Attorney on matters related to water issues and Battle Mountain Resort – White

The Mayor will announce for the record if any direction is to be given as a result of the Executive Session once the Regular Session meeting reconvenes.

Please contact me in the event you have any questions.

Thank You, Jay



Minutes

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday October 16, 2013

Work Session – 5:00pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Aggie Martinez
John Rosenfeld
Darell Wegert

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645

Work Session – 5:00pm

Please remember to bring your FY2014 Budget Book

- Minturn Fitness Center update and discussion
 - John R. updated the Council on the MFC and some of the project changes that have allowed for cost savings in items such as utility infrastructure.
 - The construction contract has firmed up and the contract is coming in at approximately \$1.85million with a full project cost of \$2,092,000.
 - Some of the decisions that were made recently for cost efficiency were:
 - Size of utility service needed
 - Flooring and roofing materials
 - The water line will be approximately 700ft. This is less than the estimated 1,000 feet and significantly reduces that cost.
 - Requesting reduced water and sewer tap fees or the possibility of spreading that cost over up to ten years.

- Earle B. asked the Council if the need arose would they be able to request to use more funds from BMR money; Council agreed this might be allowable but it should be used judiciously. Shelley B. stated BMR's obligation was to build a recreation center, not to give \$1m for a recreation center.
- The time frame for the project is that pouring the slab and framing should begin approximately the end of November and be dried-in for January, and rough-in about March to April. Much of this will be dependent on weather until the building can be dried-in.
- 2014 Budget Review – White/Brunvand
 - Water Rate Study review with Leroy Cruz – White
 - Question/Answer
- Public Works Presentation – Arnold Martinez
 - Arnold M. gave a presentation of the work being done in Public Works.
 - John V. reviewed the water production reports that he had included in the packet.

Regular Session – 6:30 pm

1. Call to Order

- a. Roll Call

The regular meeting was called to order by Mayor Hawkeye Flaherty at 6:43pm.

Those present included: Mayor Hawkeye Flaherty, Mayor Pro Tem George Brodin Town Council members, Earle Bidez, John Rosenfeld, Shelley Bellm, and Aggie Martinez. Note: Darell Wegert was excused absent.

Staff present: Town Manager Jim White, Town Planner Janet Hawkinson, and Town Treasurer/Town Clerk Jay Brunvand.

- b. Pledge of Allegiance

2. Approval of Agenda

- a. Items to be Pulled or Added

Motion by John R., second by Aggie M., to approve the agenda as amended. Motion passed 6-0. All voted in favor. Note: Darell Wegert was excused absent.

3. Approval of Minutes and Action Report

- October 2, 2013

Motion by John R., second by George B., to approve the minutes of October 2, 2013 as presented. Motion passed (6-0).

- Action Item Report

4. Liquor License Authority

- Gail Crowder, DBA Minturn Mile Liquors Annual Renewal of a liquor store License; 341 Main St.; Gail Crowder, Owner – Brunvand

Staff noted this license holder was sited on July 24, 2013 by the State for selling by and to underage persons. These items have been addressed by the owner and the State is satisfied with the compliance and therefore, the Town subsequently had no objection to the renewal.

Motion by John R., second by George B., to approve Gail Crowder, DBA Minturn Mile Liquors Annual Renewal of a liquor store License; 341 Main St.; Gail Crowder, Owner as presented. Motion passed (6-0). Note: Darell Wegert was excused absent.

5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

Mr. Frank Lorenti, 1081 Main St., discussed the noxious weeds in Town and a letter he was sent by the Town Planner. Mr. Lorenti noted the property cited as his property is in fact not his property. Mr. Lorenti noted the weeds on other properties including 30 Vista Baronco Ln and 1141 Main. Town Planner Janet H. commented on the addresses and answered questions of the Council.

6. Special Presentations (None)

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

7. Discussion/Action Item: 2014 Budget Review – White/Brunvand

- **Water Rate Analysis/Study presentation by Leroy Cruz**

Mr. Leroy Cruz, Colorado Rural Water Association, presented the Water Rate Analysis that he completed for the Town of Minturn. This analysis uses our data and actual expenses and includes a 3.5% inflation factor. Mr. Cruz commented favorably that the Town budgets depreciation as an expense allowing the Town to have built up a capital reserve.

Mr. Cruz noted the Town fluctuates up and down on water loss. The industry standard is 10-20% loss and we are currently within that range and noted it is important that we endeavor to stay within that range by proactive measures.

Mr. Cruz noted the analysis recommends a 2014 flat rate of \$65.14 plus \$4.23/1000gal. Mr. Cruz noted the importance of maintaining the cost and inflation increases that occur annually. He recommended a new rate study to be completed every two to three years. Discussion ensued on how long our current plant will sustain/last and how grants or loans work based on the median family income in Minturn and the cost of securing loan funds. Mr. Cruz noted the importance of paying for your own system versus comparing rates with other local municipalities.

- **Question/Answer**

Following a lengthy question and answer session, it was agreed that this matter would be directed back to the Water Rate Subcommittee for further study and a recommendation(s).

8. Discussion/Action Item: Ordinance 09 – Series 2013 (Second Reading) an Ordinance amending Title 1, General Provisions, of the Town of Minturn Code for General Penalties for Violations of the Town of Minturn Town Code – White/Christensen

Motion by Shelley B., second by George B., to approve Ordinance 09 – Series 2013 (Second Reading) an Ordinance amending Title 1, General Provisions, of the Town of Minturn Code for General Penalties for Violations of the Town of Minturn Town Code as presented. Motion passed (6-0). Note: Darell Wegert was excused absent.

9. Discussion/Action Item: Motion to appoint a Council Member to the Channel 5 Board of Directors – White

Motion by Earle B., second by George B., to appoint Darell W., to the Channel 5 Board of Directors. Motion passed (6-0). Note: Darell Wegert was excused absent.

OTHER MATTERS

10. Planning Department Update

Town Planner, Janet H. gave a brief report:

- Updated the Council on the noxious weed letter that was sent out.
 - We did receive a noxious weed grant in 2013 from the USDA and because we used it we have a good chance to get another such grant in 2014.
- Update on the Eagle River Park bathrooms. The cost is high and we are looking at funding sources and internal design initially.
- Updated the Council on new names assigned officially to several existing roads in Town.
- Work is progressing on possible submittals for a GOCO grant for the Eagle River Park bathroom and a CDOT TAP grant for sidewalks.

11. Town Manager's Report

Eagle Street Project

Final concrete work, final paving, and relocation of all utilities were all scheduled for the weeks of October 7-11, 2013 and October 14-18, 2013. XCEL, Comcast, and Century Link all had to disconnect existing services and relocate them to the new pole...a complicated task.

DOLA Grant

We have started the work on the additional valves on the Main Line in Minturn as part of the DOLA grant. We have contracted with Quintana Excavating for additional valves on the south

end of the main line and will be working on them the week of October 14th. We plan to work on them on Monday, October 14th and Tuesday, October 15th. Notices will be sent to all parties impacted by the work. Additionally, we will begin the work on the Master Meter that same week and continue to work on it during the week of October 21-25, 2013. Both projects are part of this year's DOLA grant.

Fitness Center

Weekly meetings continue to move this project forward. A formal review of the project will be made during the study session at the October 16, 2013 Town Council meeting. Representatives from Viele Construction, RDK Architects, Ski and Snowboard Club Vail, and the Town of Minturn are expected to provide input.

Water Subcommittee

The Water Subcommittee has invited Leroy Cruz, Colorado Rural Water Association. Leroy to return to Town Council on Wednesday, October 16, 2013 to review his water rate work at the Town Council meeting. He will primarily summarize his report and answer questions during the work session and Town Council has requested his full presentation in public during the Regular Meeting.

United Companies

On Wednesday, October 9, 2013, the Town received notice that we should have pricing quotes for several sidewalk repairs by the end of the week. I will provide more information as it becomes available.

Recent Events/Upcoming Events:

The Store Front Decorating Contest is underway. Soon the judges will be asked to cast the ballots for this year's winning entries!

The Minturn Winter markets are planned for December 7 and December 14, 2013 from 10am until 2pm.

12. Town Council Comments

Aggie had an ECO Transit meeting and updated the Council on the discussions. Aggie also commended Arnold M. on his work in Public Works.

Shelley B. updated the Council on the sports at BMH.

FUTURE AGENDA ITEMS

13. Next Meeting – November 6, 2013

- Meeting: Discussion/Action – 1st Public Hearing on proposed fiscal year 2014 Budget – review public funding requests – White/Brunvand 11/6/13
- Discussion for the budget on the bike path funding.

- Work Session – Holland and Hart update – White

14. Future Meeting

- Work Session – Continued work on the Town Council Vision Statement – White
- Discussion with Xcel Representative – White
- Meeting: Discussion/Action – 2nd Public Hearing on proposed fiscal year 2014 Budget and First Reading of Budget Ordinances – White/Brunvand 11/20/13
- Meeting: Discussion/Action – 2nd and Final Reading of proposed 2014 Budget Ordinances – White/Brunvand 12/4/13

15. Set Future Meeting Dates

- a) Council Meetings:
 - November 6, 2013
 - November 20, 2013
 - December 4, 2013
- b) Planning & Zoning Commission Meetings:
 - November 13, 2013
 - December 11, 2013
 - January 8, 2014

16. Other Dates:

17. Adjournment

Motion by Shelley B., second by John R., to adjourn the meeting at 8:45pm.

Mayor Hawkeye Flaherty

ATTEST:

Town Clerk, Jay Brunvand

**Town of Minturn
Council Action Item Memo**

TO: Council Members/Staff Members
FROM: Jim White/Town Manager
DATE: November 6, 2013
SUBJECT: Status of Action Items from Town Council Meetings

Action Item	Responsible Party	Progress Report
Minturn Education Fund	White	Two Town Council representative(s) (Shelley Bellm and George Brodin) have been appointed to the Minturn Scholarship Committee.
Parks and Recreation Master Plan 2013 Goal: Submit Grants for Infrastructure	Janet Hawkinson	We reached Vail Resorts by phone again on the land ownership issue, and but have <u>finally been able</u> still not been able to secure a formal meeting. We have provided Town Council's comments to Vail Resorts representatives <u>previously and will reiterate them in the meeting.</u>
2013 Goal: Town Street Repairs and Drainage.	Arnold. Martinez/ Town Planner	The Eagle Street project is led by TST Engineering and ELAM Construction. <u>A final "punchlist" walk through on the project took place on October 31, 2013.</u> A final ormal report will be given at the <u>November 20, October 2,</u> 2013 meeting.
2013 Goal: Continue Sidewalk Installation Program/Improve Plan with Lafarge	Arnold. Martinez	We <u>worked</u> are working with Oldcastle representatives <u>inrepresentatives to complete planning to</u> repairs <u>to sidewalks</u> around sidewalks around Town Hall and the Post Office and we <u>are</u> also <u>completed sidewalks</u> working with for several residents. Steve Fisk, former LaFarge and current Oldcastle manager, <u>was successful</u> reports success in working with new management to secure our working relationship in Minturn. <u>following the recent change in management.</u>
2013 Goal: Implement Streetscape Plan	Janet Hawkinson	Staff has reviewed previously received plans from OZ, and DCI. We have secured info on streetlights; and worked with the primary local property owner on design ideas for a mall/pedestrian area. Staff will be placing this item on a future agenda to further address this project with Town Council in a work session.
2013 Goal: Strengthen Marketing and Events	Michelle Metteer	Staff is coordinating scheduled co-op advertising opportunities for Minturn business license holders. Special events permits are now required for event planning.
2013 Goal: Clean Up Parking Area on North Taylor Street	Chief Lamb/ Arnold- Martinez	Continue to monitor and remove abandoned vehicles to allow for organized and structured short term parking. UPRR wants to lease a larger portion of the north end of Taylor Street and seek help from the Town in removing encroachments. UPRR has sent a letter authorizing the Town to enforce normal violations on RR property.

Action Item	Responsible Party	Progress Report
2013 Goal: Opportunities & Submittals and scheduling and apply for infrastructure grants/loans	Jim White/ Janet Hawkinson	Staff to provide periodic updates to Council. Staff completed a Tier 1 DOLA grant for water system improvements. We submitted a Weed Mitigation grant proposal in cooperation with Eagle County on February 22, 2013 and were awarded that grant too. The first A quarterly report on the DOLA grant for water infrastructure improvements has been completed. The next quarter grant is now due.
2013 Goal: South Minturn sidewalks	Jim White/Janet H awkinson	Ellie Caryl and I worked on a GOCO concept paper proposal for a trail/ pedestrian pathway in south Minturn. Submitted September 12, 2013. Town Council wants to add engineering for the south Minturn sidewalks to the 2014 budget expenditures.
CDOT Hwy 24 Work Project 2013 Goal: Street and Drainage Projects	Jim White/Janet Hawkinson	We met with CDOT on September 5, 2013 to discuss right of way issues, investigate grant funding opportunities, and begin planning and implementation for future Minturn projects. The Mayor and I met with Martha Miller, CDOT, on site in Minturn to review several issues including communication, overlays, future and future repairs on Highway 24, rock mitigation, drainage, and crosswalks.
North Minturn Entrance Area 2013 Goal: Street and Drainage Projects	Jim White/Janet Hawkinson	Explore current conditions and develop review process and plan for site improvements. Did windshield tour with new Town planner to point out issues at north entrance to Town.
Minturn Fitness Center 2013 Goal: Submit Grants for Infrastructure	Jim White	Owner Architect Meetings occur weekly to address construction issues and costs for the MFC Project. At the October 16, 2013 meeting there will be a an update provided. Utility Easements with the School District are the current focus area.

**Proclamation Town of Minturn
COLORADO GIVES DAY:**

WHEREAS, charitable giving in the Town of Minturn, Colorado is critical to providing support that local nonprofit organizations need to make our community a desirable place to live; and

WHEREAS, research shows an increase in online giving both locally and nationally, and many believe it is the future of philanthropy; and

WHEREAS, Community First Foundation and FirstBank have partnered in an effort to increase charitable giving in our community through the online giving initiative Colorado Gives Day; and

WHEREAS, Colorado Gives Day in 2012 raised \$15 million in a single 24-hour period via online donations at coloradogives.org, a website allowing donors to direct their contributions to one or more of the thirty (30) local, Eagle County, charities featured on the site, making it an ideal resource for facilitating charitable giving to our locally-based nonprofit organizations; and

WHEREAS, Colorado Gives Day is December 10 this year, and all citizens are encouraged to participate because all donations, large or small, can make a difference to nonprofits in need.

NOW, THEREFORE, BE IT PROCLAIMED BY Mayor Hawkeye Flaherty and the Town Council of the Town of Minturn, Colorado

THAT:

Tuesday, December 10, 2013, will be known as Colorado Gives Day in our community.

TOWN OF MINTURN

ATTEST:

**By: _____
Hawkeye Flaherty, Mayor**

**_____
Jay Brunvand, Town Clerk**

Eagle County Gives Organizations - 2013				
Betty Ford Alpine Gardens				
Bravo! Vail				
Bright Future Foundation for Eagle County				
Can Do Multiple Sclerosis				
Eagle River Watershed Council				
Eagle River Youth Coalition				
Eagle Valley Child Care Association				
Eagle Valley Humane Society				
Eagle Valley Land Trust				
Early Childhood Partners				
Education Foundation of Eagle County				
Family Learning Center				
Habitat for Humanity of Eagle and Lake Counties				
Mountain Valley Horse Rescue				
Red Ribbon Project				
Roundup River Ranch				
Ski & Snowboard Club Vail				
Small Champions				
SOS Outreach				
Swift Eagle Charitable Foundation				
The Literacy Project				
The Samaritan Center of the Rockies, Inc.				
United Way of Eagle River Valley				
Vail Community Television Corporation				
Vail Mountain Rescue Group				
Vail Symposium				
Vail Valley Charitable Fund				
Vail Valley Foundation				
Vail Valley Salvation Army				
Vail Veterans Program				
Walking Mountains Science Center				
Local Chapters of Statewide/Regional Organizations, participating with Eagle County Gives in 2013:				
American Red Cross Mile High Region				
Colorado West Mental Health/Mind Springs				
Catholic Charities - Western Slope				



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

TO: Mayor and Town Council
FROM: Jay Brunvand, Town Treasurer
CC: Jim White, Town Manager
DATE: October 21, 2013

NOVEMBER 6, 2013 COUNCIL MEETING

As required by Colorado law, the Town has set two Public Hearings for the FY2014 Budget. The November 6th meeting is the first; the November 20th meeting is the second and final. To date, Staff has taken your comments and suggestions and incorporated them into the FY2014 Budget. If approved or directed by Council, the items will be included in the final budget. In the event any material changes come forth from the Public Hearing process, those changes also will be included in the proposed final passage of the budget ordinances on December 4th. As a budget page may be affected, those changes will be distributed at the December 4th meeting.

Following is the Public Hearing procedure recommended that you follow in order to make sure everything is covered procedurally and legally.

- (a) The Mayor will introduce the agenda item and announce the Public Hearing as “I hereby by call to order the Public Hearing for the purpose of discussion and comment on the fiscal year 2014 proposed budget and to gather input, pro or con on the proposed Minturn Town Budget for the fiscal year January 1 through December 31, 2014. Any citizen that would like to speak needs to clearly state their name and physical address for the record from the podium (even if they are known by all.)”
- (b) Take citizen input
- (c) Presentations as related to Community Funding Requests:
 - Radio Free Minturn – David Eickholt
 - Walking Mountain Science Center – Doug Dusenberry
 - Vail Valley Partnership and Economic Council of Eagle CO. – Chris Romer
 - Eagle CO School District – John Widerman Maloit Park Manager
 - Minturn Community Fund – Kate Gazunis
 - Eagle CO School District Transit Dept – Jim Shoun

- (d) Close the Public Hearing
- (e) Council discussion on the budget and comment on the Public Hearing if any. Council will discuss the budget during the Worksession and any direction given could be incorporated into the comments as a summary. Additionally, Council could give direction on the Community Funding Requests as well.
- (f) Announce this is the first Public Hearing on the Fiscal Year 2014 Preliminary Budget, a second Public hearing will be held on November 20, 201. at 6:30pm in the Town Council Chambers at 302 Pine St. and citizens are also encouraged to contact the Town Hall with questions or comments during regular business hours at 827-5645.

FY2014 BUDGET FUNDING REQUESTS

DISCRIPTION	REQUESTED BY	FUNDED FROM	FUNDED IN PROPOSED BUDGET	NOTES
1	Request from Radio Free Minturn \$1,000	Radio Free Minturn - David Eickholt	01-01-5271	
2	Walking Mountain Science Center \$2,000	Doug Dusenberry, Director of Major an planned Gifts	01-01-5271	
3	Vail Valley Partnership and Economic Council of Eagle Co \$5,000	Chris Romer	0.12	
4	EC School Dist (for Maloit Park mosquito control) \$3,850	John Widerman - Maloit Park Manager	01-01-5271	
5	Minturn Community Fund \$10,000	Kate Gazunis	01-01-5271	
6	ECSD Transit Dept \$1,000	Jim Shoun	01-01-5271	
7	Staff Raises	December 2013 Bonus		
8	Staff Raises	COLA in January 2014 - 2%		
9	Staff Raises	Merit in January 2014 2%		
10				
11				
12				
13				



RFI = \$1000

REQUEST FOR FUNDING APPLICATION

NAME OF ORGANIZATION: Radio Free Minturn, Inc
 DATE SUBMITTED: September 5, 2013
 NAME OF REPRESENTATIVE: David G. Scholt
 MAILING/STREET ADDRESS: P.O. Box 987 Minturn CO 81645
 TELEPHONE NUMBER: 203-246-9661

Please indicate major funding source: tax supported
 donations (corporate, foundation, private donors)
 other government-entity grants

Please indicate type of organization: health and human service environmental
 recreation and culture sports and athletics
 education youth services
 marketing other non-commercial, community radio station

Quick Reference Financial Data:

2011 Operating Revenue	\$ 17,286	Operating Expenses	\$ 18,298
2012 Operating Revenue	\$ 15,046	Operating Expenses	\$ 16,148
2013(a) Operating Revenue	\$ 20,520	Operating Expenses	\$ 16,170

Please answer the following questions on separate paper, not to exceed 3 pages. You may include an agency brochure, but please do not include any other additional materials.

- 1) WHAT IS YOUR ORGANIZATION'S MISSION?
- 2) SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROJECT/PROGRAM BENEFITS THE TOWN OF MINTURN.
- 3) HOW WILL YOU MEASURE THE SUCCESS OF THIS PROGRAM?
- 4) IS ANY OTHER AGENCY PROVIDING A SIMILAR SERVICE IN THE AREA?
- 5) HAVE PREVIOUS FUNDS BEEN AWARDED BY THE TOWN TO SUPPORT THIS ACTIVITY?
- 6) WHAT FUNDRAISING PROGRAMS DO YOU HAVE PLANNED TO ELIMINATE THE NEED FOR FUTURE TOWN FUNDING REQUESTS?
- 7) WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT 5 YEARS?

Please attach the following:
 *Financial Statements
 *Budget (Including Revenue Sources)
 *501(C)(3) Documentation
 *List of Officers and/or Directors

RADIO FREE MINTURN 107.9 FM • KLNK LP

Post Office Box 987
Minturn, CO 81645
970-827-9079 tel
970-279-4244 fax
www.minturnradio.org
info@minturnradio.org

TOWN OF MINTURN GRANT REQUEST-2014

Mission

To serve the Eagle River Valley community by providing radio programming that will reflect the musical and cultural interests and informational needs of the region, while offering a learning environment for fledgling broadcasters, students of journalism and music enthusiasts.

Project/program funding will support and how this project benefits Town of Minturn:

Radio Free Minturn (RFM) requests \$1,000 of financial support from the Town of Minturn to assist the Station cover its annual operating expenses. These expenses include rent for studio and office space, utilities and supplies.

RFM officially began broadcast operations on June 23, 2006. The signal is strong and clear from Vail Pass to Wolcott and from Redcliff to Tennessee Pass. RFM is a public broadcast corporation, operated by more than 40 volunteers, ranging in age from 21 to 65. RFM is a fun and creative community project where everyone can participate. The majority of RFM's DJ's have had no prior on-air radio experience but receive their orientation and training from RFM staff members.

RFM is the only community-created medium for music listening currently hosting 32 two-hour locally produced and hosted shows each week. The station is commercial-free and presents quality music from Eagle County residents' collections.

RFM (and its continued operation) provides substantial benefits to the Town of Minturn in many ways both direct and indirect. For example:

By its very name and unique programming, Radio Free Minturn promotes name recognition and reinforces the positive image of the Town of Minturn among listeners throughout the Valley and as far away as the Front Range where the Station's bumper stickers and T-shirts are spotted on a regular basis. Since 2010, RFM has been streaming its broadcasts on the world wide web thereby broadening its reach to people throughout Eagle County and, in fact, the world.

With studio and offices in Minturn, RFM attracts visitors and shoppers to Minturn businesses on a weekly basis, even if only the volunteers are considered.

Whenever possible, the Station conducts broadcast education programs in local high schools, middle schools and town libraries. These outreach programs include classroom and fieldwork and utilize our volunteer DJs as mentors. The goal is to teach technical and communication skills while empowering our youth through direct media access.

In 2014, a special focus will be placed on attracting additional DJ's to the Station and creating new programs devoted to Jazz, World Music and the music of Hispanic cultures.

How to measure success:

The number of active volunteers and youth participants as well as corporate and individual financial supporters will measure RFM's success. Interest in the station will also be measured through website traffic, phone calls and e-mail requests.

Other agencies or similar programs:

RFM is the only community radio station in Eagle County. The station is unique and there are no organizations providing similar over the air content or educational/outreach programs.

Previous Funds Awarded by the Town:

From 2008 to 2013, Minturn provided between \$500 and \$2,000 annually to support RFM. Because of RFM's healthy income/expense position, no funds were requested from the Town of Minturn for 2009. But, because of the slow economic recovery and anticipated equipment replacement expenses, the Station does need the Town's financial support in 2013.

Fundraising planned to eliminate the need for future funding:

RFM's fundraising includes an annual Birthday Bash to solicit support from past and first time donors, active solicitation of area and regional grants, underwriting from local businesses and two (2) on-air fund drives. Entering our eighth year of operation, more than half of RFM's funding comes from our listeners.

Projected need for future funding from Minturn:

Over the next five years, despite ambitious plans to expand operations, RFM anticipates that its funding request from Minturn will remain constant as additional revenue is raised from additional corporate and individual donations as well as foundation grants.

I am available to discuss this Request for Funding and answer any questions the Town of Minturn may have. Radio Free Minturn looks forward to hearing from you.



David G. Eickholt
President, Radio Free Minturn



VAIL TAX & ACCOUNTING, INC.
PROFESSIONAL TAX CONSULTANTS

111 SWIFT GULCH ROAD — SUITE 301
P.O. BOX 5940
AVON, COLORADO 81620

SARA FAHRNEY, PRESIDENT

PHONE: (970) 949-5383
FAX: (970) 949-7105

Accountant's Compilation Report

To the Board of Trustees of
Radio Free Minturn

We have compiled the accompanying Statement of Assets, Liabilities & Equity – Income Tax Basis of Radio Free Minturn (a non-profit entity) as of June 30, 2013, and the related Statement of Revenues & Expenses for the period then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, changes in net assets, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Radio Free Minturn.


Sara Fahrney
Accountant

Prepared 8/09/13

Radio Free Minturn Inc.
Statement of Assets, Liabilities & Equity - Income Tax Basis
As of June 30, 2013

	<u>Jun 30, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
FirstBank Checking	380.38
FirstBank Savings	<u>29,766.43</u>
Total Checking/Savings	30,146.81
Other Current Assets	
Prepaid Expenses	<u>2,307.86</u>
Total Other Current Assets	<u>2,307.86</u>
Total Current Assets	32,454.67
Fixed Assets	
Office Equipment	1,107.15
Studio & Broadcast Equipment	38,552.17
Accumulated Depreciation	<u>-13,989.50</u>
Total Fixed Assets	<u>25,669.82</u>
TOTAL ASSETS	<u><u>58,124.49</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
FirstBank Credit Card 9879	57.00
Total Credit Cards	<u>57.00</u>
Total Current Liabilities	<u>57.00</u>
Total Liabilities	57.00
Equity	
Unrestricted Net Assets	53,838.44
Net Income	<u>4,229.05</u>
Total Equity	<u>58,067.49</u>
TOTAL LIABILITIES & EQUITY	<u><u>58,124.49</u></u>

Radio Free Minturn Inc.
Statement of Revenues & Expenses - Income Tax Basis
April through June 2013

	Apr - Jun 13	Jan - Jun 13
Ordinary Income/Expense		
Income		
Contributions		
Grants	0.00	1,000.00
Semi-Annual Fund Drive	5,287.40	8,168.08
Underwriting/Advertising	2,100.00	4,500.00
Total Contributions	7,387.40	13,668.08
Total Income	7,387.40	13,668.08
Cost of Goods Sold		
Fund Drive Expenses	561.65	561.65
Total COGS	561.65	561.65
Gross Profit	6,825.75	13,106.43
Expense		
Advertising & Promotion	12.50	12.50
Bank Fees & Credit Card Fees	0.12	34.12
Insurance	704.90	1,073.16
Internet Service	142.62	237.70
Licenses & Fees	-9.00	592.00
Meals & Entertainment	0.00	507.60
Office Expense	150.00	211.11
Program & Music Acquisition	0.00	456.00
Rent		
Studio Rent	1,500.00	3,000.00
Tower Rent	368.40	736.80
Total Rent	1,868.40	3,736.80
Telephone Expense	170.86	340.75
Total Expense	3,040.40	7,201.74
Net Ordinary Income	3,785.35	5,904.69
Other Income/Expense		
Other Income		
Interest Income	7.13	13.86
Total Other Income	7.13	13.86
Other Expense		
Depreciation Expense	844.75	1,689.50
Total Other Expense	844.75	1,689.50
Net Other Income	-837.62	-1,675.64
Net Income	2,947.73	4,229.05

Town of Minturn
 302 PINE STREET
 P. O. BOX 309, MINTURN, CO 81645
 (970) 827-5645 FAX (970) 827-5545



1202 - 12000/yr
 five yrs

REQUEST FOR FUNDING APPLICATION

NAME OF ORGANIZATION: Walking Mountains Science Center
 DATE SUBMITTED: 9/26/2013
 NAME OF REPRESENTATIVE: Doug Dusenberry
 MAILING/STREET ADDRESS: PO Box 9469 / 318 Walking Mountains Lane, Avon, CO
 TELEPHONE NUMBER: 306-0561

Please indicate major funding source: tax supported
 donations (corporate, foundation, private donors)
 other government-entity grants

Please indicate type of organization: health and human service environmental
 recreation and culture sports and athletics
 education youth services
 marketing other _____

Quick Reference Financial Data:

FY 13: Operating Revenue	\$1,272,144	Operating Expenses	\$1,280,099.32
FY 12: Operating Revenue	\$1,198,679	Operating Expenses	\$1,189,336
FY 11: Operating Revenue	\$984,478	Operating Expenses	\$967,723

Please answer the following questions on separate paper, not to exceed 3 pages. You may include an agency brochure, but please do not include any other additional materials.

- 1) WHAT IS YOUR ORGANIZATION'S MISSION?
- 2) SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROJECT/PROGRAM BENEFITS THE TOWN OF MINTURN.
- 3) HOW WILL YOU MEASURE THE SUCCESS OF THIS PROGRAM?
- 4) IS ANY OTHER AGENCY PROVIDING A SIMILAR SERVICE IN THE AREA?
- 5) HAVE PREVIOUS FUNDS BEEN AWARDED BY THE TOWN TO SUPPORT THIS ACTIVITY?
- 6) WHAT FUNDRAISING PROGRAMS DO YOU HAVE PLANNED TO ELIMINATE THE NEED FOR FUTURE TOWN FUNDING REQUESTS?
- 7) WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT 5 YEARS?

Please attach the following:
 *Financial Statements
 *Budget (Including Revenue Sources)
 *501(C)(3) Documentation
 *List of Officers and/or Directors

Town of Minturn Donation Request Form

Addendum

Applicant name: Walking Mountains Science Center

What is your organization's mission?

Our mission is to awaken a sense of wonder and inspire environmental stewardship through natural science education. Our programs reconnect students to the outdoors and awaken and build an interest in science.

Describe the project/program that the funding will support and how this project/program benefits the town of Minturn.

Walking Mountains recently opened a multi-million dollar, state of the art science center for residents and visitors to our valley. We believe that our programs directly benefit the Town of Minturn especially as regards stewardship of natural resources and expansion of cultural, educational and recreational offerings in partnership with private sector agencies.

In addition to serving our local students and families, our center continues to attract attention, visitors and funding from around the United States. Our campus was recently awarded LEED Platinum certification, making it one of the "greenest" educational facilities in the nation.

Through our work with the Colorado Department of Tourism and Department of Transportation we are beginning to market our center to Colorado visitors from around the United States. Our center is aligned closely with state, local and Vail Resorts' efforts to appeal to the large segment of travelers interested in "green", "active" and "educational" tourism. Walking Mountains Science Center adds significant value for visitors to the Vail Valley and sets our mountain experience apart from others around the US. We believe that this will provide direct financial benefit to the town of Minturn.

In addition to our new center, Walking Mountains continues to provide field science programs, after school science programs and summer science camp experiences for hundreds of Town of Minturn students on an annual basis. These experiences improve students' educational outcomes in science and reconnect them to the outdoors, providing a myriad of physical, intellectual and emotional benefits.

The interpretive services available to locals and visitors on our campus, at the Forest Service office, at campgrounds, trailheads and at the Discovery Center on Vail Mountain (over 30,000 visitors last year) are provided by Walking Mountains. These experiences significantly improve guest experiences and offer alternative sources of recreation for those interested in "green", "active" and "educational" offerings.

The majority of our programs, which benefit residents and visitors alike, are provided for no charge or are heavily subsidized by our development efforts. It is our target, based upon a review of national averages and the Denver Museum of Nature and Science's funding relationship with surrounding municipalities and counties, to raise 25% of our annual operating revenues from government sources including federal, state, county and local municipal.

We have worked with the CO Department of Tourism to market our facility throughout the state and the US. Visitors from all 50 states and internationally have already visited to take advantage of our services.

Walking Mountains Science Center offers the following programs in our community:

Field Science Programs

3,000 Eagle County K-12 students receive hands-on, natural science classes in the outdoors (at our new campus and on public lands) on an annual basis. These curriculum aligned programs that utilize the scientific method, awaken an interest in science while forging a meaningful connection to the natural world

Summer Youth Science Camps

These camps engage over 500 youth ages 5-13, annually, in weeklong day and overnight camps that explore the natural world through exciting educational activities. These active programs not only teach students about the natural world and scientific concepts they're also a lot of fun.

After School Science Programs

These programs which blend hands on activities with curriculum aligned science instruction provide enriching and safe after school options for over 150 students in elementary schools throughout our valley on an annual basis.

In-School

This program, which has attracted attention from funders around the US, brings much needed weekly science enrichment classes to all of the 245 K-5 students enrolled at Avon Elementary School.

Adult and Family Educational Programs

These programs, presented in partnership with the Denver Museum of Nature and Science, take families and small groups into our mountains, or onto our campus, to explore natural science topics of interest from astronomy to wildlife surveys.

Graduate Fellowships and Seasonal Internships

Our graduate fellowship (6 per year) draws the best and brightest natural science educators from around the US. These competitive 15 month positions offer graduate students in Education and Environmental Science the opportunity to hone their field teaching skills while earning graduate credit through a partnership with Colorado State University. Our seasonal interns earn undergraduate credit while staffing our Discovery Center, the Vail Nature Center and Girls in Science Programs.

Explorations on Public Lands

Walking Mountains offers evening campground programs, guided hikes and snowshoe tours and more at Yeoman Park, Gore Creek Campground, Sylvan Lake State Park and US Forest Service lands. These high quality natural science programs are free to the public.

Nature Discovery Center

Last year nearly 23,000 people visited this science center located on top of Vail Mountain. The Nature Discovery Center is full of exciting hands on exhibits and features hikes, snowshoes, family evening programs and lessons for youth ski school classes.

Vail Nature Center

The Vail Nature Center has been managed by our school for over a decade and has hosted countless visitors from our community and around the United States. Filled with exhibits that highlight our local flora and fauna and offering youth, family and adult programs throughout the summer, this is a true resource for our community.

The Town of Minturn benefits directly because we provide school field science programs to Minturn students at the Vail Ski and Snowboard Academy, Homestake Peak and Red Sandstone. We provide substantive after school science programs at Red Sandstone through our Girls in Science program and we have recently instituted a high school field science internship program for students at Battle Mountain High School. Many of our field science programs for youth also take place adjacent to Minturn at Maloit Park.

How will you measure the success of the program?

We developed rigorous metrics to gauge the efficacy of our programs in conjunction with Colorado State University. All students take part in a pre assessment, before our program, that gauges their scientific literacy on topics related to existing Eagle County School district and CO state science standards.

Following participation in our program, the students are assessed again to determine whether there were gains in their scientific literacy. We have found that our school field science programs increase understanding of scientific concepts by nearly 20%- a remarkable increase in a short period of time. More importantly, we have compiled data from our in school program that demonstrates significant increases on science CSAP scores. We are working to create longitudinal studies so that we may clearly demonstrate these increases over time.

Is any other agency providing a similar service in the area?

There are no other agencies in Eagle County that provide this type of educational experience for K-12 students- one that takes place out of doors, is hands on, teaches field research methodology, is conducted by graduate fellow educators and is aligned with district science standards.

Have previous funds been awarded by the town to support this activity?

Yes, the town of Minturn made a grant of \$1,000.00 last fiscal year (1/16/2013).

What fundraising programs do you have planned to eliminate the need for future town funding requests?

We have an established, effective and professional development department. Over 85% of our operating budget comes in the form of philanthropic gifts from individuals (\$879,400), foundations (\$110,000), corporations (\$55,000) and government (\$10,000). The remaining 15% (\$196,980) comes from user fees and other earned income.

We have included government support as a balanced approach to funding our programs. Our eventual goal is to raise 25% of the \$1,400,000 in revenue that we must raise each year, from government sources (federal, state, county and municipal). We are hopeful that the Town of Minturn would consider making and then maintaining their gift, when able, in the amount they feel is appropriate based upon the services we provide to their residents and visitors.

What is your projected need for funding from the town of Minturn for the next 5 years?

In order to build a sustainable funding model that will allow us to offer benefit to our community for years to come, we request philanthropic funding from individuals, government, foundations and corporations. It is our goal to eventually raise 25% of our operating revenue from government sources (federal, state, county and municipal support).

We would like the Town of Minturn to consider a grant of \$2,000 annually over the next five years, based upon the availability of funds for philanthropic uses. This amount would assist us with the subsidy we provide for Minturn students who participate in our Field Science Programs (\$85 per student). It would also assist us in covering operating costs for our new center which is visited regularly by Minturn residents.

Walking Mountains Science Center
Balance Sheet Prev Month Comparison
As of June 30, 2013

	Jun 30, 13	Jun 30, 12	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 · First Bank Checking	1,000.00	20,208.63	-19,208.63	-95.05%
1001 · Alpine Bank Operating Checking	29,960.93	123,067.51	-93,106.58	-75.66%
1037 · Alpine Bank Reserve-8090	150,000.00	150,000.00	0.00	0.0%
1036 · Alpine Bank AIS Savings-8082	1,008.40	322.74	685.66	212.45%
1034 · Alpine Bank GIS Savings-8111	16,482.78	4,955.04	11,527.74	232.65%
1095 · Vanguard - Reserve				
Stockwell Endowment - VBINX	40,173.20	42,954.75	-2,781.55	-6.48%
Vanguard Stock Mkt Index Acct	12,762.99	10,511.14	2,251.85	21.42%
Vanguard Money Mkt	2,505.28	2,497.75	7.53	0.3%
Total 1095 · Vanguard - Reserve	55,441.47	55,963.64	-522.17	-0.93%
1002 · Alpine Bank Capital Checking	35,005.60	1,888.01	33,117.59	1,754.1%
1038 · Alpine Bank Escrow Acct	25,702.00	25,702.00	0.00	0.0%
1041 · FirstBank Liquid Asset - 5417	51,155.59	51,071.99	83.60	0.16%
1031 · Centennial Bank Money Market	245,414.49	250,764.03	-5,349.54	-2.13%
Total Checking/Savings	611,171.26	683,943.59	-72,772.33	-10.64%
Accounts Receivable				
1100 · Accounts Receivable	6,136.00	9,160.00	-3,024.00	-33.01%
1110 · Promises to Give (Current)	264,342.33	125,098.66	139,243.67	111.31%
1120 · Promises to Give (Non Current)	445,791.50	744,650.00	-298,858.50	-40.13%
1122 · Allowance for Doubtful Accts	-42,608.03	0.00	-42,608.03	-100.0%
1111 · Disc. on Noncurrent Pledge Rec.	-3,552.36	-3,552.36	0.00	0.0%
Total Accounts Receivable	670,109.44	875,356.30	-205,246.86	-23.45%
Other Current Assets				
1121 · Store Inventory Asset	20,770.43	19,105.02	1,665.41	8.72%
1130 · Allowance for doubtful pledges	0.00	-87,792.61	87,792.61	100.0%
1140 · Prepaid Expenses	18,251.69	6,344.29	11,907.40	187.69%
1180 · Security Deposit	2,200.00	2,200.00	0.00	0.0%
Total Other Current Assets	41,222.12	-60,143.30	101,365.42	-168.54%
Total Current Assets	1,322,502.82	1,499,156.59	-176,653.77	-11.78%
Fixed Assets				
1610 · Building-Walking Mtn Campus	7,607,061.24	7,542,761.57	64,299.67	0.85%
1800 · Land	3,850,000.00	3,850,000.00	0.00	0.0%
1660 · Furnitures & Fixtures	711,171.68	691,345.96	19,825.72	2.87%

Walking Mountains Science Center
Balance Sheet Prev Month Comparison
As of June 30, 2013

	<u>Jun 30, 13</u>	<u>Jun 30, 12</u>	<u>\$ Change</u>	<u>% Change</u>
1670 · Software & Website Design	97,516.08	97,516.08	0.00	0.0%
1640 · Computer Equipment	75,871.08	75,871.08	0.00	0.0%
1700 · Vehicles	35,194.00	28,694.00	6,500.00	22.65%
1680 · Program Equipment	9,755.62	9,755.62	0.00	0.0%
1600 · Accumulated Depreciation	-585,607.44	-264,893.44	-320,714.00	121.07%
Total Fixed Assets	<u>11,800,962.26</u>	<u>12,031,050.87</u>	<u>-230,088.61</u>	<u>-1.91%</u>
TOTAL ASSETS	<u>13,123,465.08</u>	<u>13,530,207.46</u>	<u>-406,742.38</u>	<u>-3.01%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	74,476.36	19,488.12	54,988.24	282.16%
Total Accounts Payable	<u>74,476.36</u>	<u>19,488.12</u>	<u>54,988.24</u>	<u>282.16%</u>
Credit Cards				
2005 - Chase	8,152.06	7,845.57	306.49	3.91%
Total Credit Cards	<u>8,152.06</u>	<u>7,845.57</u>	<u>306.49</u>	<u>3.91%</u>
Other Current Liabilities				
2050 · Alpine Bank Construction Loan	759,036.26	999,934.68	-240,898.42	-24.09%
2055 · Escrow-Lot 2	25,702.03	25,702.03	0.00	0.0%
2060 · Deferred revenues	46,650.00	32,300.00	14,350.00	44.43%
2070 · Prepaid Tuition	63,502.50	52,807.50	10,695.00	20.25%
2100 · Payroll Liabilities				
2110 · Federal Withholding	1,270.00	2,228.50	-958.50	-43.01%
2120 · FICA	1,274.93	2,849.02	-1,574.09	-55.25%
2130 · State Withholding	2,273.00	2,904.50	-631.50	-21.74%
Total 2100 · Payroll Liabilities	<u>4,817.93</u>	<u>7,982.02</u>	<u>-3,164.09</u>	<u>-39.64%</u>
2140 · Direct Deposit Liabilities	15,824.20	22,049.19	-6,224.99	-28.23%
2160 · Sales Tax Payble	374.92	338.25	36.67	10.84%
Total Other Current Liabilities	<u>915,907.84</u>	<u>1,141,113.67</u>	<u>-225,205.83</u>	<u>-19.74%</u>
Total Current Liabilities	<u>998,536.26</u>	<u>1,168,447.36</u>	<u>-169,911.10</u>	<u>-14.54%</u>
Total Liabilities	998,536.26	1,168,447.36	-169,911.10	-14.54%
Equity				
3900 · Retained Earnings	12,361,760.10	12,084,941.73	276,818.37	2.29%
Net Income	-236,831.28	276,818.37	-513,649.65	-185.56%
Total Equity	<u>12,124,928.82</u>	<u>12,361,760.10</u>	<u>-236,831.28</u>	<u>-1.92%</u>
TOTAL LIABILITIES & EQUITY	<u>13,123,465.08</u>	<u>13,530,207.46</u>	<u>-406,742.38</u>	<u>-3.01%</u>

Walking Mountains Science Center
Profit & Loss Budget vs. Actual Annual Operating
July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4030 · Corporate Contributions	39,780.00	55,000.00	-15,220.00	72.33%
4050 · Foundation Contributions	198,429.92	110,000.00	88,429.92	180.39%
4090 · Government Contributions	13,500.00	10,000.00	3,500.00	135.0%
4110 · Individual Contributions	747,803.32	879,400.00	-131,596.68	85.04%
4130 · In-Kind Donation	43,830.00	70,385.60	-26,555.60	62.27%
4210 · Tuition	198,030.50	163,180.00	34,850.50	121.36%
4270 · Other Income	5,686.45	10,000.00	-4,313.55	56.87%
4500 · Store Sales Income	25,084.21	23,800.00	1,284.21	105.4%
Total Income	<u>1,272,144.40</u>	<u>1,321,765.60</u>	<u>-49,621.20</u>	<u>96.25%</u>
Gross Profit	1,272,144.40	1,321,765.60	-49,621.20	96.25%
Expense				
6000 · Accounting	15,675.00	16,800.00	-1,125.00	93.3%
6020 · Advertising & Marketing	21,787.76	35,745.08	-13,957.32	60.95%
6030 · Bad Debt Expense	4,815.42			
6040 · Bank and Finance Charges	896.11	600.00	296.11	149.35%
6060 · Board & Committee Ops.	610.01	485.00	125.01	125.78%
6100 · Computer Support	45,767.01	43,000.00	2,767.01	106.44%
6140 · Contract Services	19,337.53	37,550.00	-18,212.47	51.5%
6150 · Credit Card Fees	6,821.47	8,170.00	-1,348.53	83.49%
6160 · Donor Cultivation/Stewardship	1,964.49	2,085.00	-120.51	94.22%
6180 · Dues & Subscriptions	3,106.15	1,844.00	1,262.15	168.45%
6200 · Employee Purchases	-227.56			
Total 6220 · Employees	845,607.31	808,345.75	37,261.56	104.61%
6300 · Equipment	4,488.35	2,900.00	1,588.35	154.77%
6320 · Fees & Permits	12,940.24	8,707.00	4,233.24	148.62%
6340 · First Aid Supplies	1,000.49	965.00	35.49	103.68%
6360 · Food Supplies	7,625.94	8,765.00	-1,139.06	87.0%
6380 · In-Kind Expense	20,192.00	10,385.60	9,806.40	194.42%
6400 · Insurance	28,708.25	30,000.00	-1,291.75	95.69%
6420 · Interest Expense	936.71	400.00	536.71	234.18%
6440 · Legal	-1,354.50	0.00	-1,354.50	100.0%
6460 · Library Supplies	292.27	1,000.00	-707.73	29.23%
6480 · Meals & Entertainment	3,178.77	3,860.00	-681.23	82.35%
6490 · Special Events Food & Entertain	42,619.47	76,250.00	-33,630.53	55.89%
6540 · Office Supplies	3,528.56	2,140.00	1,388.56	164.89%
6550 · Store Inventory Expense	12,212.70	8,800.00	3,412.70	138.78%
6560 · Postage	4,079.18	3,837.00	242.18	106.31%
6580 · Printing & Copying	25,332.24	30,316.00	-4,983.76	83.56%
6600 · Professional Development	9,201.46	10,565.00	-1,363.54	87.09%
6620 · Program Supplies	16,709.44	18,550.00	-1,840.56	90.08%
6640 · Recognition & Awards	5,393.65	4,437.00	956.65	121.56%
6660 · Recruitment	1,597.25	1,500.00	97.25	106.48%
Total 6700 · Repairs & Maintenance	53,921.52	47,689.00	6,232.52	113.07%
6710 · Special Events Inkind Expense	23,638.00	60,000.00	-36,362.00	39.4%
6720 · Telephone	8,713.03	8,885.00	-171.97	98.06%
6740 · Travel & Lodging	5,034.78	3,965.00	1,069.78	126.98%
6760 · Uniforms	2,797.24	2,650.00	147.24	105.56%
6780 · Utilities	10,263.71	10,000.00	263.71	102.64%
6800 · Vehicle Operations	10,887.87	9,710.00	1,177.87	112.13%
Total Expense	<u>1,280,099.32</u>	<u>1,320,901.43</u>	<u>-40,802.11</u>	<u>96.91%</u>
Net Ordinary Income	-7,954.92	864.17	-8,819.09	-920.53%
Other Income/Expense				
Other Income				
4230 · Unrealized Gains/Losses	6,977.81			
4250 · Interest/Div Income	394.00			
Total Other Income	<u>7,371.81</u>			
Net Other Income	<u>7,371.81</u>	<u>0.00</u>	<u>7,371.81</u>	<u>100.0%</u>
Net Income	<u>-583.11</u>	<u>864.17</u>	<u>-1,447.28</u>	<u>-67.48%</u>

Town of Minturn
 302 PINE STREET
 P. O. Box 309, MINTURN, CO 81645
 (970) 827-5645 FAX (970) 827-5545



req-5000

REQUEST FOR FUNDING APPLICATION

NAME OF ORGANIZATION: vail valley Partnership / Econ Council
 DATE SUBMITTED: _____
 NAME OF REPRESENTATIVE: Chris Romer
 MAILING/STREET ADDRESS: PO Box 1103 vail CO 81658
 TELEPHONE NUMBER: 970 477 4016

Please indicate major funding source: tax supported
 donations (corporate, foundation, private donors)
 other government-entity grants
 Program revenue

Please indicate type of organization: health and human service environmental
 recreation and culture sports and athletics
 education youth services
 marketing other Chamber of Commerce

Quick Reference Financial Data:

<u>2012</u> Operating Revenue	<u>1,106,318</u>	Operating Expenses	<u>1,147,860</u>
Operating Revenue	_____	Operating Expenses	_____
<u>2010</u> Operating Revenue	<u>659,924</u>	Operating Expenses	<u>81,088,913</u>

Please answer the following questions on separate paper, not to exceed 3 pages. You may include an agency brochure, but please do not include any other additional materials.

- 1) WHAT IS YOUR ORGANIZATION'S MISSION?
- 2) SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROJECT/PROGRAM BENEFITS THE TOWN OF MINTURN.
- 3) HOW WILL YOU MEASURE THE SUCCESS OF THIS PROGRAM?
- 4) IS ANY OTHER AGENCY PROVIDING A SIMILAR SERVICE IN THE AREA?
- 5) HAVE PREVIOUS FUNDS BEEN AWARDED BY THE TOWN TO SUPPORT THIS ACTIVITY?
- 6) WHAT FUNDRAISING PROGRAMS DO YOU HAVE PLANNED TO ELIMINATE THE NEED FOR FUTURE TOWN FUNDING REQUESTS?
- 7) WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT 5 YEARS?

Please attach the following:
 *Financial Statements
 *Budget (Including Revenue Sources)
 *501(C)(3) Documentation
 *List of Officers and/or Directors



Town of Minturn
302 Pine Street / PO Box 309
Minturn, CO 81645

Re: 2014 Request for Funding for the Vail Valley Partnership / Economic Council of Eagle County

Dear Minturn Town Council,

Thank you for the opportunity to present a funding request as part of your 2014 budget process. Please accept the following as the backup to our funding request as outlined by your application process.

Vail Valley Partnership mission:

The Vail Valley Partnership (VVP) takes the leadership role to create and manage collaborative programs that encourage economic development and result in increased destination tourism in Eagle County.

Economic Council of Eagle County mission:

Promote the long-term economic health of Eagle County.

Project Funding Request & How it Benefits the Town of Minturn:

Funding is requested in the amount of **\$5,000** to support our regional economic development efforts via the Economic Council of Eagle County as well as our Destination Marketing (group sales, sports & event coalition) efforts to drive destination visitation.

Regional economic development and local coordination efforts led by the Economic Council of Eagle County and VVP are outlined in detail on the funding request letter and include state-wide representation and active participation with the Colorado Office of Economic Development & International Trade, Colorado Tourism Office, Colorado Innovation Network, Colorado Workforce Centers and regional representation and participation with the Rural Workforce Consortium, Northwest Colorado Council of Governments economic development district and more. Funding support also assists with VVP local efforts including the implementation and facilitation of the economic development plan and our continued local programming efforts including the Health & Wellness Initiative and partnership with groups such as the EGE Air Alliance.



These countywide efforts are designed to achieve the core objectives outlined in the funding letter and achieve the metrics outlined in the strategy, thus positively impacting each community in the valley via increased tourism, increased jobs and increased average wages.

Program Measurement:

Measurement criteria include:

1. Group & event sales metrics including: groups & events recruited to the valley, lodging revenue, room nights and direct guest spending.
2. Economic development metrics including: local collaboration including Vail Valley Merchant Alliance, Health & Wellness Initiative and Research output. Specific measurements are being developed related to each of the core objectives (see accompanying letter) related to the economic development plan.
3. Implementation and facilitation of 2014 Eagle County Economic Development plan and associated objectives/tactics.

Is Any Other Agency Providing a Similar Service? Not at this time

Have Previous Funds Been Awarded by the Town to Support This Activity? Yes, the Town of Minturn made a generous investment of \$2,500 in 2013, joining Vail, EagleVail, Avon, Edwards, Eagle and Gypsum as well as Eagle County in participating in our economic development efforts.

What Fundraising Programs Are Planned to Eliminate the Need for Future Town Funding? The Economic Council of Eagle County has historically been funded solely by Eagle County and the Vail Valley Partnership has historically been funded by private businesses and programming revenue. Moving forward, we expect our economic development efforts to be a true public-private partnership; as more businesses engage in the effort, it is hopeful that municipal funding will remain stable or even drop in the future.

What is the Projected Need for Town Funding for the Next Five Years?

We estimate that the economic development efforts will continue to be a public-private partnership for the foreseeable future, much like similar economic development organizations such as the Metro Denver Economic Development Corporation and others throughout the county.

About the Vail Valley Partnership:

The Vail Valley Partnership, a 501c(6) non-profit organization, has been engaged in the community from the early days of Vail, starting in 1964 as the Vail Resort Association. We've grown over the



years to represent the entire Vail Valley and to fit the needs of the business community through our Chamber programs including educational events, networking opportunities, advertising programs and cost-savings programs.

The Vail Valley Partnership serves as the regional destination marketing organization for Eagle County, Colorado. Through our Marketing and Sales departments, we work to promote the destination's brand awareness and equity through media relations, group sales, regional advocacy and other communication strategies. We are proud to have been named Colorado's best Destination Marketing Organization by the readers of Colorado Meetings & Events Magazine in 2011 and again in 2013.

Because business and tourism go hand-in-hand, the Vail Valley Partnership also brings to the community a variety of signature programs that elevate the destination's attention to both guests and businesses. Signature Vail Valley Partnership programs include the Economic Council of Eagle County, Vail Valley Merchant Alliance, Health & Wellness Initiative, Platinum Service Program (PSP), Lodging Quality Assurance (LQA) and the Non-Profit Network. These signature programs are examples of how the Vail Valley Partnership reinforces commitment and dedication to improving the guest experience and adding value to the local business community.

Our Economic Development Leadership Council efforts – as outlined in the funding request letter and supporting executive summary – will result in a new economic development plan in late 2013. Funding from municipal agencies will be utilized to help implement and facilitate the implementation of this plan in 2014.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Chris Romer", with a long horizontal flourish extending to the right.

Chris Romer
President/CEO
Vail Valley Partnership



Town of Minturn
302 Pine Street / PO Box 309
Minturn, CO 81645

Dear Jim and Town Council members,

Thank you for the opportunity to present a funding request as part of your 2014 budget process. Please accept the following as our funding outline for the Vail Valley Partnership & the Economic Council of Eagle County as requested. A more detailed executive summary is available upon request and a complete strategic plan is expected by year-end.

Economic Development Goals and Objectives

To promote the long-term economic health of Eagle County, and solidify an economic base that is strong, diverse and resilient we must:

1. Retain and expand current businesses and
2. Recruit new businesses.

Based on local economic competitiveness factors, approaches developed by the Economic Development Leadership Council, and 1:1 interviews with a variety of business owners and stakeholders from around the region, the Economic Council developed six Core Objectives to position Eagle County's economy for long term success.

Eagle County Core Objectives

1. Build a Business-Friendly Eagle County
2. Create and Market an Eagle County Business Brand
3. Retain, Grow, and Recruit Businesses
4. Protect our Natural Environment
5. Expand opportunity in our leading sectors (*Tourism and Recreation, Health & Wellness and Creative Industries*)
6. Provide support for a Quality Workforce (*Affordable Housing/Education/Transportation/Health*)

Next Steps

- A. **County, town & stakeholder** presentations are scheduled through October to solicit feedback and community wide buy-in
- B. **Strategies & tactics** are being reviewed & refined to help achieve the above core objectives

PO Box 1130, Vail, CO 81658

vailvalleypartnership.com



- C. **Performance measures** are being developed to measure and track success of these efforts
- D. 2014 **community funding** solicitations to implement this plan are being sought from public (county, town, special district) and private (business community) entities

2014 Funding Request

Our regionally focused economic development efforts led by the Vail Valley Partnership and Economic Council of Eagle County include a variety of community programming and ensures local representation at, and active participation in, various regional and state-wide forums including the Northwest Colorado Council of Governments economic development district, Colorado Rural Workforce Consortium, Colorado Innovation Network, Colorado Office of Economic Development & International Trade, Colorado Tourism Office, and various regional planning sessions and coalitions. This participation ensures Eagle County interests are represented in a professional and active manner and ensures local facilitation and coordination of economic development efforts.

Moving forward the Partnership and Economic Council will continue to:

- Increase economic activity in Eagle County via implementation of the Economic Development Plan including supporting the stimulation of diversity of services and businesses relocating or expanding their presence in Eagle County via our economic development & promotional programs.
- Drive destination tourism via our group, meeting & event recruiting efforts.
- Build strong relationships between the various segments, both geographic and within key industries, within the business community and municipal stakeholders.
- Provide economic information (research) to stakeholders to assist in data driven decision-making.
- Provide regional & statewide representation to Eagle County and our business community and provide local facilitation of economic development activities.

Funding is requested from the Town of Minturn in the amount of **\$5,000** to support our regional economic development efforts, specifically to assist with the development and implementation of the Economic Development Strategic Plan for Eagle County. Specific strategies & tactics are being finalized and your 2014 funding will be utilized to help implement the plan.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Chris Romer", written over a horizontal line.

Chris Romer
President/CEO
Vail Valley Partnership

Vail Valley Partnership
(A Colorado Non-Profit Corporation)
Statements of Financial Position
December 31, 2011 and 2010

	2011	2010
Assets:		
Current Assets:		
Cash and cash equivalents - Unrestricted	30,509	11,887
Accounts receivable, net of allowance of \$10,000 and \$10,000 in 2011 and 2010	100,584	96,514
Prepaid expenses	15,025	12,714
Deposits	16,667	16,667
Total Current Assets	162,785	137,782
Property and Equipment:		
Software and website costs	134,679	134,679
Furniture and equipment	85,497	78,671
Leasehold improvements	60,350	60,350
Subtotal	280,526	273,700
Less: Accumulated depreciation	(208,333)	(166,473)
Total Property and Equipment	72,193	107,227
Total Assets	234,978	245,009
Liabilities and Net Assets:		
Liabilities:		
Current Liabilities:		
Accounts payable	24,497	35,275
Line of credit payable	-	10,000
Accrued payroll and payroll tax liabilities	20,250	17,279
Deferred revenue	230,209	180,891
Total Current Liabilities	274,956	243,445
Total Liabilities	274,956	243,445
Net Assets:		
Unrestricted	(39,978)	1,564
Total Liabilities and Net Assets	234,978	245,009

The accompanying notes are an integral part of these financial statements.

Vail Valley Partnership
(A Colorado Non-Profit Corporation)
Statements of Activities
For the Years Ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Revenues:		
Contributions	-	2,500
Local Marketing District funding	119,500	139,592
Dues	307,075	315,290
Co-ops, advertising & vacation guides	7,115	8,486
Partnerships	101,275	100,017
Central reservations	191,517	196,420
Conference sales income	151,101	153,434
Lodging quality assurance contributions and fees	150,260	150,635
Platinum service program	975	1,906
Public relations	40,000	39,845
Inkind contributions	800	800
Beaver Creek marketing contributions	35,000	50,500
Other revenue	1,700	499
Total Revenues	<u>1,106,318</u>	<u>1,159,924</u>
Expenses:		
Salary and related expenditures	582,350	585,725
Educational expenses	3,765	1,926
Professional fees	31,763	22,230
Postage	5,597	4,317
Operating supplies	3,561	3,317
Information technology	58,282	25,196
Co-ops and publications	880	11,994
Partner programs	124,508	110,892
Air program	1,515	1,000
Central reservations	84,065	69,447
Platinum service program	1,149	2,270
Lodging Quality Assurance program	105	-
Overhead costs	179,796	182,018
Personal property taxes	2,655	1,571
Bad debt expense	-	180
Bank charges and interest expense	418	4,658
Dues and subscriptions	4,215	2,638
Travel	11,586	7,408
Entertainment	4,988	4,504
Recruiting expense	-	25
Miscellaneous	3,948	4,584
Depreciation	41,860	43,013
Advertising	854	-
Total Expenses	<u>1,147,860</u>	<u>1,088,913</u>
Change in Net Assets	(41,542)	71,011
Unrestricted Net Assets - Beginning of Year	<u>1,564</u>	<u>(69,447)</u>
Unrestricted Net Assets - End of Year	<u>(39,978)</u>	<u>1,564</u>

The accompanying notes are an integral part of these financial statements.

Vail Valley Partnership
(A Colorado Non-Profit Corporation)
Statements of Cash Flows
For the Years Ended December 31, 2011 and 2010

	2011	2010
Cash Flows from Operating Activities:		
Cash received from operations	1,149,066	1,183,744
Cash received from other sources	1,700	499
Cash paid for salaries, wages, and related items	(579,378)	(599,453)
Cash paid for goods and services	(535,940)	(554,855)
Net Cash Provided (Used) by Operating Activities	35,448	29,935
Cash Flows from Investing Activities:		
Cash paid for property and equipment	(6,826)	(4,554)
Net Cash Provided (Used) by Investing Activities	(6,826)	(4,554)
Cash Flows from Financing Activities:		
Cash paid on line of credit	(10,000)	(33,500)
Cash paid on capital lease	-	(3,009)
Net Cash Provided (Used) by Financing Activities	(10,000)	(36,509)
Net Increase (Decrease) in Cash	18,622	(11,128)
Cash and Cash Equivalents - Beginning of Year	11,887	23,015
Cash and Cash Equivalents - End of Year	30,509	11,887
Cash and Cash Equivalents - End of Year:		
Cash and cash equivalents - Unrestricted	30,509	11,887
Total	30,509	11,887
Reconciliation of Change in Net Assets to Net		
Cash Provided (Used) by Operating Activities:		
Change in net assets	(41,542)	71,011
Adjustments:		
Depreciation	41,860	43,013
(Increase) decrease in accounts receivable, net of allowance	(4,070)	(9,021)
(Increase) decrease in prepaid expenses	(2,311)	(1,804)
Increase (decrease) in accounts payable	(10,778)	(93,676)
Increase (decrease) in accrued payroll and payroll taxes	2,971	(13,728)
Increase (decrease) in advance deposits	-	(9)
Increase (decrease) in deferred revenue	49,318	34,149
Total Adjustments	76,990	(41,076)
Net Cash Provided (Used) by Operating Activities	35,448	29,935

The accompanying notes are an integral part of these financial statements.

Town of Minturn
 302 PINE STREET
 P. O. BOX 309, MINTURN, CO 81645
 (970) 827-5645 FAX (970) 827-5545



202-93850
 (19250 even 8425)

REQUEST FOR FUNDING APPLICATION

NAME OF ORGANIZATION: Eagle County School District
 DATE SUBMITTED: 10/9/13
 NAME OF REPRESENTATIVE: John Widerman
 MAILING/STREET ADDRESS: Po Box 740 Eagle, CO 81631 / 1951 S. Hwy 24 Minturn, CO
 TELEPHONE NUMBER: 970-977-6650 81645

Please indicate major funding source: tax supported Tax ID # 98-02928
 donations (corporate, foundation, private donors)
 other government-entity grants

Please indicate type of organization: health and human service environmental
 recreation and culture sports and athletics
 education youth services
 marketing other _____

Quick Reference Financial Data:
 _____ Operating Revenue _____ Operating Expenses _____
 _____ Operating Revenue _____ Operating Expenses _____
 _____ Operating Revenue _____ Operating Expenses _____

Please answer the following questions on separate paper, not to exceed 3 pages. You may include an agency brochure, but please do not include any other additional materials.

- 1) WHAT IS YOUR ORGANIZATION'S MISSION?
- 2) SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROJECT/PROGRAM BENEFITS THE TOWN OF MINTURN.
- 3) HOW WILL YOU MEASURE THE SUCCESS OF THIS PROGRAM?
- 4) IS ANY OTHER AGENCY PROVIDING A SIMILAR SERVICE IN THE AREA?
- 5) HAVE PREVIOUS FUNDS BEEN AWARDED BY THE TOWN TO SUPPORT THIS ACTIVITY?
- 6) WHAT FUNDRAISING PROGRAMS DO YOU HAVE PLANNED TO ELIMINATE THE NEED FOR FUTURE TOWN FUNDING REQUESTS?
- 7) WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT 5 YEARS?

Please attach the following:
 *Financial Statements
 *Budget (Including Revenue Sources)
 *501(C)(3) Documentation
 *List of Officers and/or Directors

Maloit Park Mosquito Control

- 1.) The Intent of the Funding will be for the future protection of Mosquito borne illness in Maloit Park.
- 2.) The Funding will be directed to Colorado Mosquito Control in the effort to minimize the risk in an area of growing popularity. Maloit Park is seeing more traffic than ever, and the more people that are using the facility the more exposure they have to Mosquitos in the area.
- 3.) The Success of the Mosquito control can likely be measured by Colorado Mosquito Control. All of the residence of Maloit Park will also be able to give their personal testimonies. This service has been utilized by other Towns in the county and will be able to also give testimony to the relieve.
- 4.) No other agency is providing a similar service in the area.
- 5.) No Previous Funds have been directed towards this cause.
- 6.) No other fundraising programs are currently being planned to eliminate the future need for funding. Other entities associated with Maloit Park may eventually be interested in giving to the cause given its importance. Funding will be ongoing given that results are effective.
- 7.) \$19,250 would be the estimated cost for the next 5 years if no other source of funding is found.



COLORADO MOSQUITO CONTROL, INC.
695 North 7th Avenue
Brighton, Colorado 80601
(303) 558-8730 • FAX (303) 558-8734
E-Mail: ckruthaupt@comosquitocontrol.com

October 3, 2013

To: John Widerman
From: Colorado Mosquito Control
RE: 2014 Maloit Park Mosquito Control Program

John,

Here is a mosquito control proposal for Maloit Parkd. Please sign attachment B and either mail to the address listed above, scan and email to me, or fax to (303) 558 8734. If you have any questions please feel free to call.

Sincerely,
Colorado Mosquito Control, Inc.

Chris Kruthaupt,
(970) 641-4249

MOSQUITO MANAGEMENT PROGRAM

SCOPE OF SERVICES

1.0 INTRODUCTION & PROGRAM JUSTIFICATION

It is the goal of Colorado Mosquito Control to protect the residents of Maloit Park from mosquito born disease and nuisance by reducing the overall mosquito population.

To deal with these problems managers realize the advantages of an area-wide program directed by mosquito control professionals. The services provided by this program are based on science, and mosquito management practices endorsed by the American Mosquito Control Association. The field activities are under the direct supervision of licensed supervisors.

2.0 SERVICES SUMMARY

The primary objective of the mosquito control program is to suppress the seasonal development of high populations of mosquitoes to an acceptable low-biting annoyance level. This will be achieved using an integrated pest management program.

I. General Services Description

All General Services are quoted for the 2014 season at no charge, and are included as part of the total service package.

1. Liability Insurance Coverage

Comprehensive \$1,000,000 (\$1 Million) per occurrence General Liability, Claims-made policy. Including chemical and pollution coverage. Maloit Park may be named on the policy if so desired.

2. MosquitoLine®Customer Response System

Twenty-four hour customer access telephone number for reception of mosquito annoyance complaints and information requests.

3. C.M.M.S®(Computer-assisted Mosquito Management System)

Use of CMC's comprehensive computer data-base and reporting system to target specific larval mosquito control methods to historically active development sites. This method provides effective control and reduces the high cost of routine "hit & miss" site inspection.

II. Larval Control Services Description

The following larval mosquito control service items are quoted on a complete seasonal basis.

4 C. M. M. S. Site Inspection Service

Routine Individual Inspections covering all of the previously mapped potential larval mosquito development sites, once every seven to ten days throughout the mosquito season.

5 Larvicide Application

Ground application of Bti biological larvicide at a U.S. EPA approved dosage rate.
Application of Altosid and Abate pellets & briquets when deemed appropriate and necessary.

6. Larval Service Quality Control

As needed, twenty-four hour elapse time spot check of the previous day's inspected and treated sites.

III. Adult Mosquito Control Services Description

The following adult mosquito control service items are quoted on a complete seasonal basis.

7. General Adulticide Application

As needed 6 ULV applications through the 2014 season, ULV (ultra-low volume fogging) applications via truck-mounted Leco-type spray units with EPA approved Biomist 3+15 (Permethrin) or similar in and around problem areas, at a dosage rate of 6.0 fl. oz. per minute at 10 mph (1.0 fl. ounce per acre)

8. Supplementary Adulticide Application - Truck-mounted ULV

In the case of a public health emergency or upon request of Maloit Park management in excess of the 6 ULV applications listed above, this service will be provided at \$450.00 per application. Biomist 3+15 or similar will be used. CMC will apply these synthetic pyrethroid insecticides (a.i. permethrin) for emergency control of Culex and other mosquito populations to all streets, roads and other accessible areas. This material will be applied using the ultra-low-volume (ULV) technique at 6.0 ounces per minute at 10 mph vehicle speed and in compliance with the label and all U.S. EPA, Colorado Dept. of Agriculture, and Colorado Dept. of Public Health regulations.

3.0 ENTRY ON TO PRIVATE PROPERTY

The entry onto private property to treat for mosquito larvae shall be by prior authorization from owner/agent.

The field staff will service the project area as one mosquito management area. Manpower and control operations will be prioritized to obtain maximum mosquito control effectiveness and to minimize annoyance levels. The program will begin in early May and continue until water levels and other environmental conditions limit mosquito emergence.

COLORADO MOSQUITO CONTROL, INC.

**ATTACHMENT "A" October 3, 2014
2014 CONTRACTUAL SERVICE COST SUMMARY**

2014 Maloit Park Mosquito Management Program

The following price is quoted on a complete seasonal basis and will be fully earned. The complete seasonal cost will not be exceeded without written approval. This program is offered by CMC as a comprehensive integrated larval and adult mosquito control program specifically designed for Maloit Park to protect against severe mosquito annoyance. Please see the previous cost and services description pages for more detailed information.

I. General Services

- 1. Liability Insurance Coverage
- 2. MosquitoLine® Customer Response System
- 3. ImmediateResponse® System

II. Larval Mosquito Control Services

- 4. C.M.M.S. Site Inspection Service.
- 5. Larvicide Application
- 6. Larval Service Quality Control.

III. Adult Mosquito Control Services

- 7. General Adulticide Application
- 8. Adult Service Quality Control.
- 9. Supplementary Adulticide Application (Additional Cost)

2014 Maloit Park Mosquito Control Program Cost Summary

This proposal includes all labor, insecticides, vehicles, equipment, liability insurance coverage, administrative support, and the overhead expenses.

2014 Program Cost ----- \$3,850.00

Town of Minturn

302 PINE STREET
P. O. BOX 309, MINTURN, CO 81645
(970) 827-5645 FAX (970) 827-5545



\$10,000

REQUEST FOR FUNDING APPLICATION

NAME OF ORGANIZATION: Minturn Community Fund
DATE SUBMITTED: September 18, 2012
NAME OF REPRESENTATIVE: Kate Gazunis
MAILING/STREET ADDRESS: PO Box 279, 291 Main Street, Minturn, CO 81645
TELEPHONE NUMBER: Voice Mail: 970-306-6553 Kate's Cell: 970-471-0489

Please indicate major funding source: tax supported
 X donations (corporate, foundation, private donors)
 other government-entity grants

Please indicate type of organization: health and human service environmental
 X recreation and culture sports and athletics
 education youth services
 marketing other

Quick Reference Financial Data:

<u> </u> Operating Revenue	<u> </u>	<u> </u> Operating Expenses	<u> </u>
<u> </u> Operating Revenue	<u> </u>	<u> </u> Operating Expenses	<u> </u>
<u> </u> Operating Revenue	<u> </u>	<u> </u> Operating Expenses	<u> </u>

Please answer the following questions on separate paper, not to exceed 3 pages. You may include an agency brochure, but please do not include any other additional materials.

- 1) WHAT IS YOUR ORGANIZATION'S MISSION?
- 2) SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROJECT/PROGRAM BENEFITS THE TOWN OF MINTURN.
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- 7) WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT 5 YEARS?

Please attach the following: *Financial Statements *Budget (Including Revenue Sources) *501(C)(3) Documentation *List of Officers and/or Directors
--

MINTURN

— COMMUNITY FUND

MINTURN MATTERS

1. Mission Statement: “The Minturn Community Fund strives to preserve culture and connect people who care with causes and events to enrich the quality of life in Minturn ensuring that Minturn Matters.”

2. The Minturn Community Fund is the only non-profit focused on the people, culture, and Town of Minturn. The Minturn Community Fund seeks feedback from citizens and supports grass root efforts to develop community projects and events. From the concert series in Little Beach Park to helping families in need, from creating the Community Garden to providing children’s programming for Minturn’s youngsters, the Minturn Community Fund strives to provide, participate in, and partner with other organizations to develop a diverse range of projects.

Board of Directors

Andy Kaufman
President

Earle Bidez

Marka Brenner

Terry Armistead

Jay Huffard

Kirk Huffard

Tom Sullivan

Maren Cerimele

Dave Kleinkopf

Executive Director

Kate Gazunis

The Minturn Community Fund connects people who care with causes and events to enrich the quality of life in the Minturn area. The Minturn Community Fund is a non-profit organization supporting cultural, educational, and community building events and programming in Minturn while also providing assistance to projects initiated in Minturn that preserve the unique character of our community. By helping our grass-root efforts grow, ***the Town of Minturn will make a significant impact on the economic and cultural development of an entire community*** as well as surrounding towns that participate in Minturn events and activities. The Town of Minturn grant will allow the Minturn Community Fund to continue existing programs and bring new projects and activities.

The 2010 U.S. Census states that Minturn has a population of approximately 1027 residents and 190 children under the age of 18. Minturn has the lowest per capita income in the Vail Valley with many multi-generational families serving as the primary work force for surrounding towns. With thirty-four percent of Minturn residents of Hispanic and Latino origin, Minturn is one of our county’s most diverse communities. However, there are limited local businesses, public services and programs available to Minturn residents and Minturn has historically not been supported by other local non-profit organizations in the area. Our programs directly reach out to the resident population.

Historically both the Town and the Minturn Community fund try to increase services each year. With the residual downturn in the economy and the cyclical nature of some funders, the Minturn Community Fund did a review of its programs in 2013, hired a new

Mailing: Post Office Box 279 Minturn, CO 81645

Website: <http://MinturnCommunityFund.com>

Phone: 970.306.6553

Email: MinturnCommunityFund@gmail.com

director, is working on strengthening its board, and hopes to increase its level of service by bringing back revamped and new programs in 2014.

The Minturn Community Fund is the only 501(c)(3) dedicated to helping the Minturn, Colorado community. Previous funds awarded by the Town of Minturn serve three needs to help build community bonds as well as serve the economic development of the community: block parties, concerts in the park, the Community Garden and Halloween Party.

We continue to fundraise both on a corporate level and through individual contributions. Since the 2011 we have been conducting extensive marketing to brand the Minturn Community Fund and have made large efforts to help the community development of the Town of Minturn. ***This effort creates long-term partnerships in the business community as well as the Town so when events and projects arise, the benefit is realized by all involved.*** Our hope that our community development efforts will help local businesses, the quality of life of the residents will be served at a greater depth. Additional fundraising efforts include a direct mail campaign, business-driven fundraising events, and event driven fundraising.

Support from the Town of Minturn is vital, insuring that the Minturn Community Fund can continue its programs and events which enrich the quality of life in Minturn. The MCF is grateful for the support and looks forward to continuing a very successful partnership with the Town of Minturn.

3. The measure of success for The Minturn Community Fund includes the public participation in the events, the variety of donors, and our volunteers. Although we do not have a formal process for capturing all of the participants, approximately 1400 people attended the summer concert series, over 500 (small) bags of popcorn and six dozen prizes were given to children at the Fourth of July Celebration, 35 residents and additional volunteers participated in the community garden, several volunteers worked on our behalf at the Rummage Sale, and we currently have 133 individual and corporate donor.

4) The Minturn Community Fund is the only 501(c)(3) dedicated to helping the Minturn, Colorado community. No other non-profit agencies provide community development services exclusively for the Town of Minturn. While many of our *Neighbors In Need* activities are conducted in partnership with the Salvation Army and/or Health and Human Services, this partnership may be financial or it may be only by consultation. A few special events are also held by other agencies, such as the Copper Triangle Bike Race, in which MCF has the opportunity to partner.

5) The Town is the MCF largest individual supporter and through this support, the Town of Minturn joins a broad collaborative network of MCF partners. Town support encourages broad public recognition that community development is critical to the long-term health and success of our children, our residents and the vitality of our community. We believe it was also influential in the support we receive from major funding sources including Battle Mountain, Alpine Bank, the Eagle Valley Community Fund, and many new individual donors.

6) Although it is always the hope and aspiration of the MCF to be financially independent, we anticipate continuing to operate in partnership with the Town of Minturn to leverage their funds in a way so as to provide community development services to the residents as an economical and cost-efficient service to the town.

7) Always mindful of the increasing demands on the budget of the Town and the constraints of a flat economy, the MCF continues to anticipate funding in the \$10,000 level for the next five years.

2013 MINTURN COMMUNITY FUND EVENTS

Minturn Independence Day Celebration	At this years' event the Minturn Community Fund again provided the entertainment of Robert Wagoner and Slippery Slope Productions who entertained the children with his free balloon animals and "cowboy" clown charm. The MCF supplied free popcorn to all the children and quite a few adults as well and also gave away stuffed animals, stickers, pencils and American flags as prizes for the bean bag toss under the tent. We also gave away Minturn water bottles for all attendees.
Halloween Party	This annual event will be held again this year on October 31 st at the Minturn Saloon. While fun for the whole community, this is also one of the Minturn Community Fund's yearly fundraisers. For a \$10 donation at the door guests receive 2 drink tickets, live entertainment and a chance at the best costume prize.
Christmas on Main Street	The Minturn Community Fund is looking forward to working with the Town of Minturn to host a children's event that includes a visit from Santa and kid's activities, paired with a tree lighting ceremony and town decorating contest. Robert Wagner of Slippery Slope Productions will be joining us again this Christmas to entertain the kids (of all ages.)
Garden Club	<p>The Garden Club is enjoying its second successful season with 33 garden plots with the children's garden plot the central feature again this year. Under the excellent leadership of the Garden Club chairwoman, Patty Bidez, the club also built a raised garden bed for the Seniors at Maloit park and hosted a "Lady Bug" release for the children in July.</p> <p>Also new this year, the MCF obtained a Raffle License from the Colorado Secretary of State for the Garden Club's use. MCF is working with Glenda Wentworth of the County Extension Service and Pat Nolan of the Senior Center to host a Master Gardner canning class for this years' harvest season finale.</p>
Concerts Series at Little Beach Park	<p>This year's Concert in the Park Series kicked off the end of June and continued every Thursday night until August 29th. Although there was one "rain out" evening, most of the nights were attended by nearly 200 Minturn and surrounding community residents, visitors and friends.</p> <p>After Beach parties were hosted again this year at Kirby Cosmo's, Magustos and the Minturn Saloon. (This is a sponsored event which MCF coordinates as an effort to get visitors and guests to stay in Minturn and spend a little bit extra on Thursday nights.)</p>
Yoga in the Park	MCF volunteer Jill Koellhoffer hosted Yoga in Little Beach Park again this summer every Saturday from June 22 until August 31. The stage was full every session and this event generates a lot of positive feedback.
Copper Triangle Race Aid Station	The Assembly of God youth group volunteered at the Copper Triangle Race aid station again this year and while the bikers themselves may have not observed all of the rules of the road, the aid station went off without a hitch. We could not have hosted this event at all this year if not for the help of the Town of Minturn and the staff of the Public Works Department.

<p>Minturn Market Support</p>	<p>MCF did not have a booth at the Market this year, ceding our space to the Garden Club, but opened the office doors, offered coffee, handed out informational material about the town and valley and opened our restroom facility to the public during the Market hours. We will want to reserve a space in the Market again next year, though because we would like to provide these materials and more to a larger group of visitors</p>
<p>Popcorn Fridays</p>	<p>Popcorn Fridays started up again in April and went until school ended in June. Typically just six to 10 kids stop in after school, but they play checkers and foosball after school and then just before 6 o'clock another group of kids come in and help clean out whatever is left! Although this isn't a big or particularly significant event, it generates good will and help build a sense of belonging and community in our youth. Popcorn Fridays will start up again on September 13th and will continue until the winter holiday break.</p>
<p>World Book Night</p>	<p>This year's World Book Night was a success with 19 of the 20 free books given away. This year's book was John Grisham's bestseller "Playing for Pizza." MCF will continue to participate in this program as long as it is available to us.</p>
<p>Monthly Postcards</p>	<p>The monthly postcard program is a calendar of events happening in Minturn every month and is distributed to approximately 700 post office boxes.</p>
<p>Minturn Calendar</p>	<p>Approximately 500 of the Minturn Mutts 2013 Calendars sold and the MCF is working on creating a 2014 Calendar which will be available in November again this year and at the winter Minturn Market.</p>
<p>Neighbors in Need</p>	<p>The Neighbors in Need program has helped three residents of Minturn to date this year. This year the Board developed a policy for applicants and is requiring community service or volunteer hours as a part of the program and although there is interest in continuing the Minturn Monday giveaway of a free staple, the organization is working on a way to control costs and insure that serving residents is the first priority.</p>

Minturn Community Fund Inc
Profit & Loss
 January through August 2013

	Jan - Aug 13
Ordinary Income/Expense	
Income	
43-40 · Direct Public Support	18,355.00
43-41 · Corporate Contributions-Major	1,250.00
43-42 · Grants	35.00
43-43 · Direct Mail Campaign	1,818.00
43-45 · Annual Contributions	175.09
43-40 · Direct Public Support - Other	175.09
Total 43-40 · Direct Public Support	21,633.09
44-00 · Retail	1,581.00
45-00 · Events Income	
45-04 · Concert Series	-955.05
45-08 · Christmas on Main Street	7.22
45-09 · Minturn Mutts Calendar	263.68
45-00 · Events Income - Other	440.00
Total 45-00 · Events Income	-244.15
45-14 · Clubs	1,762.75
46-40 · Other Types of Income	
4282011 · Concerts in the Park	10,750.00
Total 46-40 · Other Types of Income	10,750.00
Total Income	35,482.69
Expense	
60-30 · Awards and Grants	
60-31 · Family Emergency Fund	1,100.00
60-32 · Cash Awards- Grant Awards	-5,000.00
60-35 · Minturn Monday	250.00
Total 60-30 · Awards and Grants	-3,650.00
60-90 · Business Expenses	
60-91 · Thank You Gifts	25.65
60-93 · Business Entertainment	50.00
Total 60-90 · Business Expenses	75.65
61-00 · Events	
61-02 · Concert Series	6,220.10
61-03 · Independence Celebration	300.00
61-07 · Christmas on Main Street	-137.05
61-14 · Minturn Mutts Calendar	15.00
61-15 · Community Clubs	305.67
61-00 · Events - Other	48.87
Total 61-00 · Events	6,752.59
62-10 · Contract Services	
62-11 · Accounting Fees	56.00
62-15 · Outside Contract Services	4,586.75
62-10 · Contract Services - Other	9,226.00
Total 62-10 · Contract Services	13,868.75
62-80 · Facilities and Equipment	
62-87 · Property Insurance	1,648.00
62-88 · Officers Insurance	894.00
62-89 · Rent, Parking, Utilities	2,550.00
62-80 · Facilities and Equipment - Other	50.00
Total 62-80 · Facilities and Equipment	5,142.00

Minturn Community Fund Inc
Profit & Loss
January through August 2013

	<u>Jan - Aug 13</u>
65-00 · Operations	
65-01 · Internet	79.99
65-02 · Postage, Mailing Service	1,719.45
65-03 · Printing and Copying	784.69
65-04 · Supplies	587.92
65-06 · Website	41.34
65-08 · Banking Fees	-45.91
65-09 · Computer BackUp	59.00
Total 65-00 · Operations	<u>3,226.48</u>
65-10 · Other Types of Expenses	
65-11 · Advertising Expenses	
65-111 · Constant Contact	188.00
65-11 · Advertising Expenses - Other	1,126.34
Total 65-11 · Advertising Expenses	<u>1,314.34</u>
65-13 · Board Meeting	76.75
65-14 · Continuing Education	75.00
65-16 · Other Costs	73.00
Total 65-10 · Other Types of Expenses	<u>1,539.09</u>
Total Expense	<u>26,954.56</u>
Net Ordinary Income	<u>8,528.13</u>
Net Income	<u><u>8,528.13</u></u>

Town of Minturn
 302 PINE STREET
 P. O. BOX 309, MINTURN, CO 81645
 (970) 827-5645 FAX (970) 827-5545



REQ = 41000-

REQUEST FOR FUNDING APPLICATION

NAME OF ORGANIZATION: ECSD Transportation Dept
 DATE SUBMITTED: 10/07/2013
 NAME OF REPRESENTATIVE: Jim Shown, Melanie McMichael
 MAILING/STREET ADDRESS: PO Box 740 Eagle CO 81631
 TELEPHONE NUMBER: 970-328-2579

Please indicate major funding source: tax supported
 donations (corporate, foundation, private donors)
 other government-entity grants

Please indicate type of organization: health and human service environmental
 recreation and culture sports and athletics
 education youth services
 marketing other _____

Quick Reference Financial Data:

_____ Operating Revenue	_____ Operating Expenses	_____
_____ Operating Revenue	_____ Operating Expenses	_____
_____ Operating Revenue	_____ Operating Expenses	_____

Please answer the following questions on separate paper, not to exceed 3 pages. You may include an agency brochure, but please do not include any other additional materials.

- 1) WHAT IS YOUR ORGANIZATION'S MISSION?
- 2) SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROJECT/PROGRAM BENEFITS THE TOWN OF MINTURN.
- 3) HOW WILL YOU MEASURE THE SUCCESS OF THIS PROGRAM?
- 4) IS ANY OTHER AGENCY PROVIDING A SIMILAR SERVICE IN THE AREA?
- 5) HAVE PREVIOUS FUNDS BEEN AWARDED BY THE TOWN TO SUPPORT THIS ACTIVITY?
- 6) WHAT FUNDRAISING PROGRAMS DO YOU HAVE PLANNED TO ELIMINATE THE NEED FOR FUTURE TOWN FUNDING REQUESTS?
- 7) WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT 5 YEARS?

Please attach the following:
 *Financial Statements
 *Budget (Including Revenue Sources)
 *501(C)(3) Documentation
 *List of Officers and/or Directors

POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT

1. WHAT IS YOUR ORGANIZATION'S MISSION?

Our mission is to continue implementation of PBIS, a teaching method that uses positive behavior rewards. We award small prizes and praise to those students who behave correctly on our school busses. By pointing out the good things students do, we can reduce problem behaviors by 80% before they occur. This is a very effective teaching method that minimizes driver distractions and makes for a safer, more pleasant ride to and from school.

2. SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROGRAM BENEFITS THE TOWN OF MINTURN.

The idea behind PBIS is to replace undesirable behaviors with positive behaviors and skills. We must first teach desirable behaviors and actions to our students. As kids "do the right thing", we recognize them with praise and prizes. When others see those students getting recognized, they mimic, or duplicate, the desired behavior in an effort to be recognized themselves. Not only do students learn positive behaviors, they also learn to respect themselves and others. We also hope to foster a pride in self that many of our students desperately need.

We were recently recognized at the State of Colorado PBIS conference as the Transportation Department that is most effective in utilizing this program. A large portion of our budget goes into purchasing movie tickets as rewards. We give students that we recognize on the bus a coupon. Half of that coupon is for the student to take home to their parents and the other half goes into a hat and each month we draw a name from each school. That student then receives 2 movie tickets from Cascade Theatres. At schools in Gypsum, where we get additional funding, star riders also receive a yard sign proclaiming them to be "an excellent bus rider"

As we enter our fourth year using PBIS, the numbers are encouraging. Our Behavior Concerns (written reprimands sent home to parents) have dropped substantially. Unfortunately, we can only give these larger rewards to a small number of students. We need more sophisticated rewards and we need to reward more students for good behavior on our busses. We do not currently have the funding to do this.

There are no public schools in Minturn. If you are a public school student that lives in the Town of Minturn, you likely ride a bus every day to and from school. Any grant money we receive from Minturn will be used in schools that serve your town.

3. HOW WILL YOU MEASURE THE SUCCESS OF THIS PROGRAM

We have sophisticated software that we use to track the success of this program. Our measurement criteria for determining success is based upon Discipline Referrals (Written reprimands sent home to parents).

We track:

- a. The number of referrals given out
- b. Which schools were issued referrals
- c. Types of behavior problems
- d. Time of day
- e. Which drivers were issuing referrals

We use all of this information to determine the areas that need work and which areas are doing well. All of this information is also given to the State of Colorado PBIS department so that they may track this information as well.

We have proof that our system is successful. **(PLEASE SEE ATTACHED GRAPH)**. The numbers show that year over year discipline referrals went down substantially from year zero (the year before implementation) to year 1. Again, our discipline referrals went down from year 1 to year 2. The schools in Gypsum are particularly interesting. The Gypsum Town Council has granted us funding for the last two years. With the extra funding we were able to purchase more movie tickets and bus rider of the month signs for the Gypsum schools. Last year the referrals for 3 of the 4 schools were down significantly, while referrals for the county as a whole were up slightly.

4. IS THERE ANY OTHER AGENCY PROVIDING A SIMILAR SERVICE IN THE AREA?

Some schools within the district are using PBIS but other than that, we are the only agency providing this type of service that I am aware of.

5. HAVE PREVIOUS FUNDS BEEN AWARDED BY THE TOWN TO SUPPORT THIS ACTIVITY?

We applied for a grant from Minturn in 2011 but have never received any funding.

6. WHAT FUNDRAISING PROGRAMS DO YOU HAVE PLANNED TO ELIMINATE THE NEED FOR FUTURE TOWN FUNDING REQUESTS?

We have applied for funds from other towns in the valley. As I said previously, we currently receive funding from the Town of Gypsum. Also, starting this year, we began volunteering at the Minturn Rummage Sale. We had 10 drivers volunteer time for the program. In future years we expect more time spent there. We have also received merchandise from private companies. Looking forward, we expect to come to you each year to help fund our program.

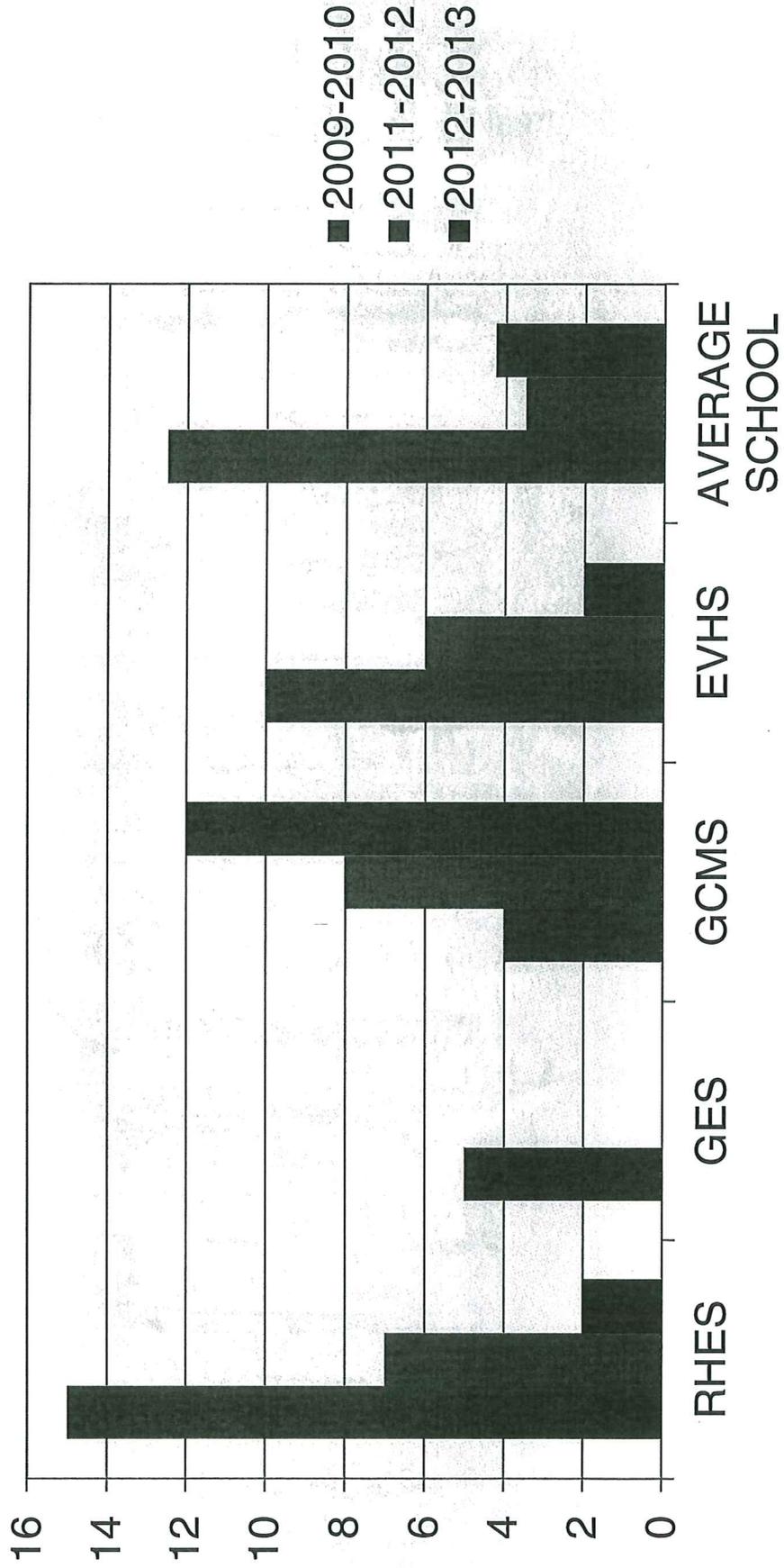
7. WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT FIVE YEARS?

Based upon the number of students riding busses from Minturn, we are hoping to receive \$1000 for this school year, as well as future years, so that we may continue this process as long as possible. Any assistance that the Town of Minturn is willing to help us with would be appreciated! We also welcome any suggestions for, or input about, our program.

Thank you for spending your valuable time considering this issue.
Sincerely,

Jim Shoun
Transportation Specialist
Eagle County School District
970-328-2571

BUS VIOLATIONS AT GYPSUM SCHOOLS



Gypsum council considers higher funding requests

SCHOOL BUS BEHAVIOR

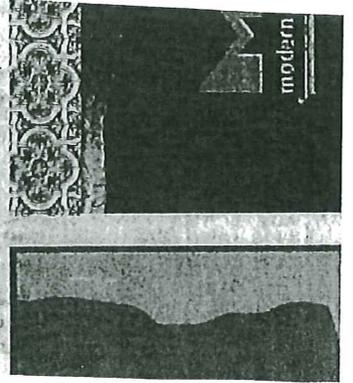
The Eagle County School District introduced a Positive Behavior Intervention and Support program on its school buses a couple years ago and Gypsum has been the only town to help fund it so far.

Shoun and two other district representatives said the program encourages good behavior by focusing more on the positive behavior on the school bus.

"We praise them for doing something well before they realize they are doing it," Shoun said. "We take it for granted but kids don't always know how they are supposed to behave."

The group said they have data that shows the program is increasing positive behavior in schools. The program's strongest efforts have been focused in Gypsum because of the town's contributions and the Gypsum area is showing a clear difference from the other areas in the last few years, Shoun said.

"We're using Gypsum as a model for other towns," he said. "This works and hopefully the other towns will see that soon."



RT#
18740



**EXCELLENT
RIDER
LIVES HERE!**



ECSD TRANSPORTATION PBIS PROGRAM

U.S. Superior Award
CAREN RUIZ
SCHOOL BUS

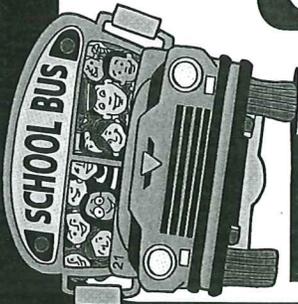


*Presented to Caren Ruiz by
The Board of Directors
of the
Town of Gypsum*

Star Bus

SPONSORED BY:





Using Your B.U.S. Behavior . . .

WAITING for BUS

- Arrive 5 Minutes Early
- Be Ready to Board
- Have ID's Ready

ON the BUS

- Listen & Follow Directions
- Keep Hands, Feet & Objects to Self
- Find a Seat Quickly & Stay Seated
- Take Pride in Your Bus

LEAVING the BUS

- Remember All Personal Items
- Get Off at Your Assigned Stop
- Stay Away from the Danger Zone

- Wait in Line Out of Danger Zone
- Respect Personal & Private Property

- Share Your Seat
- Know All Voice Levels

- Put Trash in Trash Can
- Move to Allow Others to Exit

USE GOOD MANNERS

- Wait in Line Behind Curb
- Approach Bus When Door Opens
- Enter Bus in Single File

- Seat to Seat & Back to Back
- Keep Aisle Clear
- Know Voice Levels

- Wait for Door to Open Before Standing
- Exit in Single File
- Look at Driver for Hand Signal

BUS STAY SAFE

ESD 7 Transportation Budget

FY2012-13 SUMMARY BUDGET									
SCHOOL DISTRICT	DISTRICT CODE	24 Full-Day Kindergarten Mill Levy Override	25 Transportation	(26-29) Other Special Revenue	30 Debt Service Fund	31 Bond Redemption	41 Building Fund	42 Special Building & Technology	
Budgeted Pupil Count	0.0								
BEGINNING FUND BALANCE (Includes ALL Reserves)	Object/Source		64,538.00				3,542,306.00		
REVENUES									
Local Sources	1000 - 1999		1,442,000.00			11,400,404.00			
Intermediate Sources	2000 - 2999					14,500,000.00			
State Sources	3000 - 3999		450,000.00						
Federal Sources	4000 - 4999								
TOTAL REVENUES		0.00	1,892,000.00	0.00	0.00	14,500,000.00	0.00	0.00	
TOTAL BEGINNING FUND BALANCE & REVENUES		0.00	1,956,538.00	0.00	0.00	25,900,404.00	3,542,306.00	0.00	
TOTAL ALLOCATIONS TO/FROM OTHER FUNDS	5600,5700,5800								
TRANSFERS TO/FROM OTHER FUNDS	5200 - 5300		600,000.00						
Other Sources	5100,5400,5500,5900,5990,5991								
AVAILABLE BEGINNING FUND BALANCE & REVENUES (Plus or Minus (if Revenue) Allocations and Transfers)		0.00	2,556,538.00	0.00	0.00	25,900,404.00	3,542,306.00	0.00	
EXPENDITURES									
Instruction - Program 0010 to 2099									
Salaries	0100								
Employee Benefits	0200								
Purchased Services	0300,0400,0500								
Supplies and Materials	0600								
Property	0700								
Other	0800, 0900								
Total Instruction		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Supporting Services									
Students - Program 2100									
Salaries	0100								
Employee Benefits	0200								
Purchased Services	0300,0400,0500								



FY2012-13 SUMMARY BUDGET

SCHOOL DISTRICT	DISTRICT CODE	24 Full-Day Kindergarten Levy Override	25 Transportation	(26-29) Other Special Revenue	30 Debt Service Fund	31 Bond Redemption	41 Building Fund	42 Special Building & Technology
Supplies and Materials	0600							
Property	0700							
Other	0800, 0900							
Total Students		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Instructional Staff - Program 2200								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,							
Supplies and Materials	0500							
Property	0600							
Other	0700							
Total Instructional Staff		0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Administration - Program 2300								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,							
Supplies and Materials	0500							
Property	0600							
Other	0700							
Total School Administration		0.00	0.00	0.00	0.00	0.00	0.00	0.00
School Administration - Program 2400								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,							
Supplies and Materials	0500							
Property	0600							
Other	0700							
Total School Administration		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Business Services - Program 2500								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,							
Supplies and Materials	0500							
Property	0600							
Other	0700							
Total Business Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operations and Maintenance - Program 2600								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,							
Supplies and Materials	0500							
Property	0600							
Total Operations and Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0.00



**FY2012-13 SUMMARY
BUDGET**

SCHOOL DISTRICT	DISTRICT CODE	24 Full-Day Kindergarten Mill Levy Override	25 Transportation	(26-29) Other Special Revenue	30 Debt Service Fund	31 Bond Redemption	41 Building Fund	42 Special Building & Technology
Other	0800, 0900	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operations and Maintenance								
Student Transportation - Program 2700								
Salaries	0100		1,372,200.00					
Employee Benefits	0200		354,375.00					
Purchased Services	0300,0400,0500		80,950.00					
Supplies and Materials	0600		593,600.00					
Property	0700							
Other	0800, 0900							
Total Student Transportation								
		0.00	2,401,125.00	0.00	0.00	0.00	0.00	0.00
Central Support - Program 2800								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,0500							
Supplies and Materials	0600							
Property	0700							
Other	0800, 0900							
Total Central Support								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Support - Program 2900								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,0500							
Supplies and Materials	0600							
Property	0700							
Other	0800, 0900							
Total Other Support								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Service Operations - Program 3100								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,0500							
Supplies and Materials	0600							
Property	0700							
Other	0800, 0900							
Total Other Support								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Enterprise Operations - Program 3200								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400,0500							
Supplies and Materials	0600							
Property	0700							
Other	0800, 0900							
Total Enterprise Operations								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00



**FY2012-13 SUMMARY
BUDGET**

SCHOOL DISTRICT	DISTRICT CODE	24 Full-Day Kindergarten Mill Levy Override	25 Transportation	(26-29) Other Special Revenue	30 Debt Service Fund	31 Bond Redemption	41 Building Fund	42 Special Building & Technology
Community Services - Program 3300								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400							
Supplies and Materials	,0500							
Property	0600							
Other	0700							
Total Community Services	0800, 0900	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Education for Adults - Program 3400								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400							
Supplies and Materials	,0500							
Property	0600							
Other	0700							
Total Education for Adults Services	0800, 0900	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Supporting Services		0.00	2,401,125.00	0.00	0.00	0.00	0.00	0.00
Property - Program 4000								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400							
Supplies and Materials	,0500							
Property	0600							
Other	0700							
Total Property	0800, 0900	0.00	0.00	0.00	0.00	14,851,563.00	3,542,306.00	0.00
Other Uses - Program 5000s - including Transfers Out and/or Allocations Out as an expenditure								
Salaries	0100							
Employee Benefits	0200							
Purchased Services	0300,0400							
Supplies and Materials	,0500							
Property	0600							
Other	0700							
Total Other Uses	0800, 0900	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	2,401,125.00	0.00	0.00	14,851,563.00	3,542,306.00	0.00
RESERVES								
Other Reserved Fund Balance - Program 9900	0840							
Reserve for Encumbrance: 9400	0840							
Reserved Fund Balance - Program 9100	0840							



**FY2012-13 SUMMARY
BUDGET**

SCHOOL DISTRICT	DISTRICT CODE	24 Full-Day Kindergarten Mill Levy Override	25 Transportation	(26-29) Other Special Revenue	30 Debt Service Fund	31 Bond Redemption	41 Building Fund	42 Special Building & Technology
District Emergency Reserve - Program 9315	0840							
Reserve for TABOR 3% - Program 9310	0840							
Res. for TABOR - Multi-Year Obligations Program 9320	0840							
TOTAL RESERVES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES & RESERVES		0.00	2,401,125.00	0.00	0.00	14,851,563.00	3,542,306.00	0.00
NON-APPROPRIATED RESERVE - Program 9200								
TOTAL AVAILABLE BEGINNING FUND BALANCE & REVENUES LESS TOTAL EXPENDITURES & RESERVES LESS NON- APPROPRIATED RESERVES (Should Equal Zero (0))		0.00	155,413.00	0.00	0.00	11,048,841.00	0.00	0.00



MINTURN GENERAL IMPROVEMENT DISTRICT

302 Pine Street
Minturn, CO 81645
(970) 827-5645

NOTICE OF MEETING AND AGENDA

DATE: Wednesday November 6, 2013

TIME: 6:30 P.M.

PLACE: Minturn Town Center
302 Pine Street
Minturn, CO 81645
(970) 827-5645

Board of Directors
Gordon "Hawkeye" Flaherty, Mayor
George Brodin, Mayor Pro Tem
Shelley Bellm
Earle Bidez
Aggie Martinez
John Rosenfeld
Darell Wegert
David Kleinkopf
Sarah J. Baker, Esq.

I. ADMINISTRATIVE MATTERS

- Approve Agenda.
- Review and approve minutes from the February 6, 2013 Board Meeting

II. FINANCIAL MATTERS

- Discuss and consider ratifying appointment of Town Staff to prepare 2014 GID Budget

Action Recommended: Motion to Ratify the Appointment

- Discussion/Action – 2014 General Improvement District Budget: Public Hearing and Board Comments

Action Recommended:

- a. Open Public Hearing
- b. Staff Presentation
- c. Public Comment or Testimony
- d. Council Comments
- e. Close Public Hearing

MINTURN GENERAL IMPROVEMENT DISTRICT

Wednesday November 6, 2013

Notice of Meeting and Agenda

Page 2

- Discussion/Action – Consider adoption of Resolution No. 2013-11-01 a Resolution to adopt the Fiscal year 2014 Budget

Action Recommended: Motion to approve Resolution No. 2013-11-01 a Resolution to adopt the Fiscal year 2014 Budget as presented

- Discussion/Action – Consider approve of Resolution No. 2013-11-02 a Resolution to appropriate sums of money for the Fiscal year 2014 Budget

Action Recommended: Motion to approve Resolution No. 2013-11-02 a Resolution to appropriate sums of money for the Fiscal year 2014 Budget as presented

- Discuss/Action – Update of the need to prepare and file the Application for Audit Exemption for the Fiscal Year 2013 General Improvement District.

Action Recommended: No action requested

III. OTHER BUSINESS

- Discuss and set meeting dates for 2014:
 - Board Meeting to consider budget approval set for November 5, 2014 6:30pm at the Minturn Town Center, 302 Pine Street, Minturn, CO 81645
 - a. Alternative Date: This item closely follows the State and the Town of Minturn's budget cycle. If an alternative is considered it should be considered as the Board in conjunction with the GID Council.

IV. ADJOURNMENT

RESOLUTION NO. 2013-11-01

RESOLUTION TO ADOPT BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE MINTURN GENERAL IMPROVEMENT DISTRICT, EAGLE COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2014, AND ENDING ON THE LAST DAY OF DECEMBER 2014

WHEREAS, the Board of Directors of the Minturn General Improvement District (“District”) appointed Town staff to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Town staff submitted a proposed budget to this governing body for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 6, 2013, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Minturn General Improvement District, Eagle County, Colorado:

1. That estimated expenditures for each fund are as follows:

General Fund: \$500.00

2. That estimated revenues or previous year carry forward for each fund are as follows:

General Fund: \$500.00

3. That the budget as submitted, and hereinabove summarized by fund, hereby is approved and adopted as the budget of the Minturn General Improvement District for the year stated above.

4. That the budget hereby approved and adopted is made a part of the public records of the Minturn General Improvement District.

APPROVED AND ADOPTED this 6th day of November, 2013.

MINTURN GENERAL IMPROVEMENT
DISTRICT

By: _____
President

Attest:

By: _____
Secretary

**MINTURN GENERAL IMPROVEMENT DISTRICT
PROPOSED BUDGET
GENERAL FUND
FOR THE YEAR ENDING DECEMBER 31, 2014**

	ACTUAL 2012	EST YE 2013	PROPOSED 2014
Beginning Funds Available	\$3,855	\$3,773	\$3,273
Revenue			
Property Taxes	\$0	\$0	\$0
Specific Ownership Taxes	\$0	\$0	\$0
Developer Advance	\$0	\$0	\$0
Miscellaneous Income	\$0	\$0	\$0
Total Revenue	\$0	\$0	\$0
Total Funds Available	\$3,855	\$3,773	\$3,273
Expenditures			
Accounting	\$0	\$0	\$0
Insurance	\$0	\$0	\$0
SDA Dues	\$0	\$0	\$0
Legal	\$83	\$500	\$500
District Management (Town Staff)	\$0	\$0	\$0
Reimbursement of ending Fund Balance to Developer	\$0	\$0	\$0
Operations and Maintenance of Public Improvements	\$0	\$0	\$0
Total Expenditures	\$83	\$500	\$500
Emergency Reserve	-	-	-
Total Expenditures Requiring Appropriation	\$83	\$500	\$500
Ending Funds Available	\$3,773	\$3,273	\$2,773

I, Jay Brunvand, hereby certify that I am a Director and the duly elected and qualified Secretary of the Minturn General Improvement District, and that the foregoing is a true and correct copy of the budget for the budget year 2014, duly adopted at a meeting of the Board of Directors of the Minturn General Improvement District held on the 6th day of November, 2013.

Secretary

RESOLUTION NO. 2013-11-02

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE MINTURN GENERAL IMPROVEMENT DISTRICT, EAGLE COUNTY, COLORADO, FOR THE 2014 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on November 6, 2013, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Minturn General Improvement District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MINTURN GENERAL IMPROVEMENT DISTRICT, EAGLE COUNTY, COLORADO:

1. That the following sums are hereby appropriated from the revenue or previous year carry forward of each fund, to each fund, for purposes stated:

General Fund:	\$ 500.00
Debt Service Fund:	\$ 0.00
Capital Projects Fund:	\$ 0.00
Emergency Reserve Fund:	\$ 0.00
Enterprise Fund:	\$ 0.00

ADOPTED this 6th day of November, 2013.

MINTURN GENERAL IMPROVEMENT
DISTRICT

By: _____
President

Attest:

By: _____
Secretary



Minturn General Improvement District
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

MEMORANDUM

TO: Minturn GID Board of Directors
FROM: Jay Brunvand, Board Secretary
CC: Jim White, Town Manager
DATE: Wednesday, October 16, 2013
RE: Annual Audit Exemption

Since the inception of the Minturn General Improvement District, the GID Board was instructed to annually file an Audit Exemption with the State of Colorado. This practice costs the GID over \$300 each year. Attached is an email from our Town of Minturn Auditor indicating that this is not the requirement and how we can still remain in compliance.

Staff is recommending the practice of annually filing an Audit Exemption cease based on the documentation attached.

Please contact me in the event you have any concerns or questions.

Jay Brunvand, Board Secretary

RESOLUTION NO. 2013-11-02

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE MINTURN GENERAL IMPROVEMENT DISTRICT, EAGLE COUNTY, COLORADO, FOR THE 2013 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on November 6, 2013, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Minturn General Improvement District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MINTURN GENERAL IMPROVEMENT DISTRICT, EAGLE COUNTY, COLORADO:

1. That the following sums are hereby appropriated from the revenue or previous year carry forward of each fund, to each fund, for purposes stated:

General Fund:	\$ 500.00
Debt Service Fund:	\$ 0.00
Capital Projects Fund:	\$ 0.00
Emergency Reserve Fund:	\$ 0.00
Enterprise Fund:	\$ 0.00

ADOPTED this 6th day of November, 2013.

MINTURN GENERAL IMPROVEMENT
DISTRICT

By: _____
President

Attest:

By: _____
Secretary



Minturn General Improvement District
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

MEMORANDUM

TO: Minturn GID Board of Directors
FROM: Jay Brunvand, Board Secretary
CC: Jim White, Town Manager
DATE: Wednesday, October 16, 2013
RE: Annual Audit Exemption

Since the inception of the Minturn General Improvement District, the GID Board was instructed to annually file an Audit Exemption with the State of Colorado. This practice costs the GID over \$300 each year. Attached is an email from our Town of Minturn Auditor indicating that this is not the requirement and how we can still remain in compliance.

Staff is recommending the practice of annually filing an Audit Exemption cease based on the documentation attached.

Please contact me in the event you have any concerns or questions.

Jay Brunvand, Board Secretary

Jay Brunvand

From: wendy-swanhorst@att.net
Sent: Friday, June 07, 2013 3:05 PM
To: Jay Brunvand; Jim White
Subject: Audit Law re. GID
Attachments: 12minturn_GID audit law.pdf

Hi. I have attached the audit law that says if the GID is included in the Town's audit, they don't need a separate audit. Clifton should not be filing an exemption for the GID. Please let me know if you need anything else.

Thanks. Wendy

Wendy Swanhorst
Swanhorst & Company LLC
8400 E. Crescent Parkway, Suite 600
Greenwood Village, CO 80111
(720) 528-4306
fax (720) 528-4307
cell (303) 638-3495

Total Control Panel

[Login](#)

To: treasurer@minturn.org [Remove](#) this sender from my allow list
From: wendy-swanhorst@att.net

You received this message because the sender is on your allow list.

TITLE 29. GOVERNMENT - LOCAL
GENERAL PROVISIONS
ARTICLE 1. BUDGET AND SERVICES
PART 6. LOCAL GOVERNMENT AUDIT LAW

C.R.S. 29-1-603 (2012)

29-1-603. Audits required

(1) The governing body of each local government in the state shall cause to be made an annual audit of the financial statements of the local government for each fiscal year. To the extent that the financial activities of any local government, or of any other entity, organization, or corporation formed by intergovernmental agreement or other contract between or among local governments, are fully reported in the audit or audits of a parent local government or governments, a separate audit is not required. Such audit shall be made as of the end of the fiscal year of the local government, or, at the option of the governing body, audits may be made at more frequent intervals. As part of the audit of a school district, the auditor shall ensure that the school district is complying with the provisions of [section 22-44-204 \(3\)](#), C.R.S., concerning the use of the financial policies and procedures handbook adopted by the state board of education. The audit report shall contain a fiscal year report of receipts and expenditures of each fund with designated program reports in accordance with the financial policies and procedures handbook. The supplemental schedules of receipts and expenditures for each fund shall be in the format prescribed by the state board of education and shall be in agreement with the audited financial statements of the school district. The department of education shall provide assistance to auditors and school districts in implementing and following these requirements.

(1.5) Notwithstanding the provisions of this part 6, beginning January 1, 2013, the office of the county public trustee of any trustee who is appointed by the governor pursuant to [section 38-37-102 \(1\)](#), C.R.S., shall cause to be made an annual audit of the financial activities of the office of the public trustee that is separate from the audit made pursuant to subsection (1) of this section, and such offices of the public trustee need not be included in the county audit made pursuant to subsection (1) of this section. The office of the county public trustee of any trustee who is the county treasurer pursuant to [section 38-37-102 \(2\)](#), C.R.S., shall continue to be included in the county audit made pursuant to subsection (1) of this section.

(2) The audits of each local government shall be conducted in accordance with generally accepted auditing standards by an auditor, as defined in [section 29-1-602](#), but in no event shall any auditor audit the records, books, or accounts which he has maintained.

(3) The expenses of audits required by this part 6, whether ordered by the local government or the state auditor, shall be paid by the local government for which the audit is made. It is the duty of the governing body of the local government to make provision for payment of said expenses.

(4) The entities listed in [section 29-1-602 \(5\) \(b\)](#) shall annually have an audit made by a certified public accountant and shall file a copy of the audit report made pursuant to such audit with the state auditor no later than thirty days after the report is received by such entity.

(5) For the audit for the 1994-95 budget year and budget years thereafter, the audit report of each school district shall include a calculation of the school district's fiscal year spending under [section 20 of article X of the state constitution](#); except that, if a school district has received voter approval to retain revenues in excess of its spending limits under said section 20 (7), the school district shall include a calculation of its fiscal year spending for the first fiscal year following said voter approval but need not include such calculation for fiscal years thereafter.

Planning Department - November

Identifying Grant Opportunities:

1. CDOT Safe Routes to School - 100% funding - not matching - pay for sidewalks south town and bus stop facilities

Partners: schools - police department - eco transit - sidewalk contractor - TST Engineering - CDOT Engineers (Mark Rogers) - educational component needs developed with schools - bike shop involvement - bike and pedestrian focus - distribute and develop programs for K-8

Deadline: December 6, 2013 - 4pm

2. TAP - Transportation Alternative Program - \$300,000 for sidewalks - 80% town matches 20% Distributed by CDOT

Deadline in February - not announced

3. State Historical Fund Grant - History Colorado

Begin a history park/ guided tour of Minturn History - create signs, historic structures, statues, a trail walk through Eagle Park to Minturn Water Tower -

\$35,000 or less and \$35,001 or more for historic education of rural areas

Deadline: April 1, 2014 - Notification June 1

4. LiveWell Colorado Grants - multiple grants for community gardens - work with Minturn Community Fund to determine which grants

Deadline: Most of these grants are due beginning of December, 2013.

5. GOCO - Get Outdoors Colorado Grant - funding for the 'Boneyard' - to clean up debris, construct trail, fishing area? Erosion protection of Eagle River Bank?

Partner with Rocky Mountain Youth Corp

Deadline: Fall 2013 have ended - waiting for announcement on Spring deadlines 2014

Other Planning News:

2 more streets address changes identified.

Sign for the Maloitt Park Recreation Center being constructed

Is there funding for Public Restrooms at Eagle Park? Cost: \$45,000.00 on the low end with one bathroom to \$100,000.00 with a pre-fabricated 2 stall bathroom.

Jim White
Town Manager
P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
Phone: 970-827-5645
Fax: 970-827-5545
Email: manager@minturn.org



TOWN COUNCIL
Mayor – Gordon “Hawkeye” Flaherty
Mayor Pro Tem – George Brodin
Councilmember – Shelley Bellm
Councilmember – Earle Bidez
Councilmember – Darell Wegert
Councilmember – Aggie Martinez
Councilmember – John Rosenfeld

To: Mayor Flaherty and Minturn Town Council
From: Jim White, Town Manager
Date: October 31, 2013
Re: Manager’s Report for the November 6, 2013 Town Council Meeting

Condolences

The Town of Minturn, and the staff that I represent, express our condolences to the family of Allen Christensen, long time attorney for the Town of Minturn. It is with great sadness that we observe his empty chair tonight. Our thoughts are with his family and friends during their time of mourning and grief.

Eagle Street Project

A final “punch list” walk through took place on Thursday, October 31, 2013 with ELAM, TST, and the Town of Minturn all represented. A final report will be prepared for the next Town Council meeting that can be attended by Steve Humann, TST Engineering. We are currently planning to have him report at the November 20, 2013 meeting.

DOLA Grant Projects

We have completed the work on the additional isolation valves on the Main Line in Minturn as part of the DOLA grant. The Master Meter Vault construction work began during the week of October 28-November 1, 2013. Both projects are part of this year’s DOLA grant.

Fitness Center

Weekly owner architect construction progress meetings continue to move this project forward. Representatives from Viele Construction, RDK Architects, Ski and Snowboard Club Vail, and the Town of Minturn continue to review progress at this weekly meeting.

Water Subcommittee

The Water Subcommittee met again on October 28, 2013 to review the results of the water rate study and to attempt to formulate a recommendation to Town Council for 2014 water rate adjustments. Mayor Pro-Tem George Brodin and Town Councilman Aggie Martinez represent the Town Council on this committee.

United Companies

During the past two weeks, United Companies worked with the Town of Minturn public works department to tear out, form and pour (install) sidewalks around the Town Hall and Post Office building. In addition, we completed three local resident sidewalk projects, two on Main Street and one on Pine Street.

10/16/13

Battle Mountain Subcommittee

The Battle Mountain Subcommittee will meet at 3:30pm on Wednesday, November 6, 2013 prior to the Town Council meeting. Town Councilwoman Shelley Bellm and Town Councilman Earle Bidez represent the Town Council on this committee.

Meeting with Vail Valley Foundation

Michelle Metteer and I had a meeting on Tuesday October 29, 2013 with Michael Imhof of Vail Valley Foundation regarding planning for the 2015 World Ski Championships to be held in Vail and Beaver Creek in February 2015.

Minturn Halloween

Minturn Halloween was safe and a grand success. Despite another multi vehicle accident on Vail Pass again this year on our Halloween night, traffic moved steadily through Town... thanks to the combined efforts of the Town of Minturn Police Department, Public Works, and Eagle River Fire District staff. Despite snow and cold weather, other Town staff handed out candy outside at Town Hall from 4pm till 8pm.

Officer Belz

Officer Tommie Belz resigned effective Saturday November 2, 2103. We appreciate her work here in the Town of Minturn and wish her success in all future endeavors.

One of Tommie's last duties was to serve as Field Training Officer for our new officer, Jason Donfris.

Recent Events/Upcoming Events:

The Store Front Decorating Contest is underway. By November 4, 2013, the judges were asked to cast the ballots for this year's winning entries!

Christmas Tree Lighting

Our annual Christmas Tree Lighting celebration is set for Friday evening, November 15, 2013. We are also tying this into a "Founder's Day" Celebration as the Town of Minturn was **incorporated on November 15, 1904!**

The Minturn Winter Markets are planned for December 7 and December 14, 2013 from 10am until 2pm.

Respectfully submitted,
Jim White
Town Manager



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

TO: Minturn Town Council
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Friday, November 01, 2013
RE: Executive Session

At the Council meeting, Council will need to convene in Executive Session to discuss and direct Staff. The following motion is recommended:

“Recommended motion: “I move To convene in Executive Session pursuant to Section 24-6-402(4)(e) for the purpose of determining positions, develop a strategy and instruct negotiators regarding the process for replacement of the Town Attorney – White

The Mayor will announce for the record if any direction is to be given as a result of the Executive Session once the Regular Session meeting reconvenes.

Please contact me in the event you have any questions.

Thank You, Jay