



2013

Minturn Council Meeting

Wednesday June 5, 2013

Work Session: **5:00pm**
(Town Center)

Regular Session: **6:30pm**
(Town Center)

TOP COUNCIL PRIORITIES:

- Street and Drainage Projects Eagle Street, Toledo, Norman, Nelson
- Submit Grants for Infrastructure and Prioritize/Create a Regular Schedule
- 100 Block Streetscape
- Sidewalks/ Engineering South Minturn
- Submit DOLA Grant for Microfiltration Plant
- Electronic Packets (I-Pads or Comparable)
- Loop Water Lines



Agenda

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday June 5, 2013

Work Session – 5:00pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Jerry Bumgarner
Aggie Martinez
John Rosenfeld

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Work Session – 5:00pm

- Discussion regarding the Conditional Use Permit process for business operations in the UPRR property – Cerimele
- Update on Eagle Street Construction – White
- Begin review of Future Funding Agreement with BMR – White/Christensen
- GOCO Grant/Land Ownership Update

Regular Session – 6:30 pm

- 1. Call to Order**
 - a. Roll Call
- 2. Approval of Agenda**
 - a. Items to be Pulled or Added

3. Approval of Minutes and Action Report

- May 15, 2013 Pg 4
- Action Item Report Pg 12

4. Liquor License Authority

- Town of Minturn 4th of July Request for Special Event Permit; 800 Cemetery Rd.; Jim White, Town Manager – Brunvand Pg 14

5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

6. Special Presentations

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

7. Discussion/Action Item: Eagle St Project Contract Review and Approval - White

OTHER MATTERS

8. Planning Department Update

9. Town Manager's Report Pg 26

10. Town Council Comments

FUTURE AGENDA ITEMS

11. Next Meeting – June 19, 2013

- Work Session – Eagle Street Construction Update
- Work Session and Action Item: 2012 Audit Review and Acceptance

12. Future Meeting

- Work Session – Eagle Street Construction Update
- Work Session – Continued work on the Town Council Vision Statement
- Discussion with Xcel Representative

13. Set Future Meeting Dates

- a) Council Meetings:
- June 19, 2013

- July 3, 2013
- July 17, 2013

b) Planning & Zoning Commission Meetings:

- June 12, 2013
- July 10, 2013
- August 7, 2013

14. Other Dates:

- June 8, 2013 – Boneyard Clean up
- Locals Week – June 17-21, 2013

15. Adjournment



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL

**Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645**

Wednesday May 15, 2013

**Work Session – 5:00pm
Regular Session – 6:30pm**

**MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin**

**TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand**

COUNCIL MEMBERS:

Shelley Belm
Earle Bidez
Jerry Bumgarner
Aggie Martinez
John Rosenfeld

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645

Work Session – 5:00pm

- Discussion regarding the Conditional Use permit process for business operations in the UPRR property – Cerimele
 - Work with UPRR to monitor the dumping ground status and make an attempt to keep the yard clean and orderly
 - Continue to use the conditional use permit process to enforce the use of the lots as a business as opposed to a storage lot.
 - Enforce nuisance regulations
 - Planning to establish a set list of allowable uses on the property.
 - Encourage UPRR to develop the property
 - Planning to review the use tables in the Code to determine updating needs.

- Business License Discussion – Review the business license Code to simplify it and make it more enforceable with a consideration on impact, a business license, or a building permit fee (for contractors).
- Discussion regarding the addition of some parking along the 100 Block of Eagle Street – Cerimele
 - Proceed without the inclusion of parking by a straw poll of 3-2

Regular Session – 6:30 pm

1. Call to Order

a. Roll Call

The regular meeting was called to order by Mayor Hawkeye Flaherty at 6:35pm.

Those present included: Mayor Hawkeye Flaherty, Town Council members Shelley Bellm, John Rosenfeld, Earle Bidez, and Aggie Martinez. (Note: George Brodin and Jerry Bumgarner were excused absent.)

Staff present: Town Attorney Allen Christensen, Town Planner Chris Cerimele, and Town Treasurer/Town Clerk Jay Brunvand. (Note: Town Manager Jim White was absent/excused)

b. Pledge of Allegiance

2. Approval of Agenda

a. Items to be Pulled or Added

- Add Vail Ski and Snowboard Academy to Special Presentations

Motion by Shelley B., second by John R., to approve the agenda as amended. Motion passed (5-0). (Note: George Brodin and Jerry Bumgarner were absent/excused)

3. Approval of Minutes and Action Report

- May 1, 2013

Motion by John R., second by Aggie M., to approve the Minutes of May 1, 2013 as presented. Motion passed (5-0). (Note: George Brodin and Jerry Bumgarner were absent/excused)

- Action Item Report

4. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

5. Special Presentations

- Vail Ski and Snowboard Academy – 1951 S Hwy 24

Presentation for future consideration of the inclusion of a skateboard park at the VSSA school site at Maloit Park in conjunction with the proposed Recreation Center.

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

6. Discussion/Action Item: Ordinance 5 – Series 2013 (Second Reading) An Ordinance to prohibit the retail sale of marijuana within the Town of Minturn – White/Christensen

Chris C. outlined the changes made to the Ordinance from First Reading.

Mr. David Clapp, 392 Taylor St., addressed the Council stating that past citizen votes authorized the Town to allow the sale and use of marijuana. Mr. Clapp asked the Council why they were proceeding with this ban since the voters had clearly spoken.

Earle B. stated that the State is still in the process of establishing the enforcement rules and to have a marijuana business without the regulations in place would create a situation that would not be in the benefit of the Town. Earle B. also stated that the elections Mr. Clapp referred to were for Medical Marijuana.

Hawkeye requested this item be brought before the Council again once the regulations at the state level are established to poll the Council on direction.

Motion by John R., second by Aggie M., to approve Ordinance 5 – Series 2013 (Second Reading) an Ordinance to prohibit the retail sale of marijuana within the Town of Minturn. Motion passed (5-0). (Note: George Brodin and Jerry Bumgarner were absent/excused.)

OTHER MATTERS

7. Planning Department Update

Chris C. outlined his report that was included in the packet.

Council asked for Staff to contact Xcel for answers to why the power has been so fickle recently. Council was concerned with the frequency and the duration of the outages. Chris C. will research and report back to Council.

8. Town Manager's Report (No Report)

9. Town Council Comments

John R. expressed his condolences in the passing of Smokey Matheson.

FUTURE AGENDA ITEMS

10. Next Meeting – June 5, 2013

- Work Session – Discussion regarding the Conditional Use permit process for business operations in the UPRR property – Cerimele
- Work Session – Eagle Street construction
- Begin review of the future funding agreement (after the current 3yr agreement)

11. Future Meeting

- Work Session – Eagle Street construction and parking
- Work Session – Continued work on the Town Council Vision Statement

12. Set Future Meeting Dates

a) Council Meetings:

- June 5, 2013
- June 19, 2013
- July 3, 2013

b) Planning & Zoning Commission Meetings:

- June 12, 2013
- July 10, 2013
- August 7, 2013

13. Other Dates:

- June 1, 2013 – Town Clean up
- June 8, 2013 – Boneyard Clean up

14. Adjournment

Motion by Shelley B., second by Earle B., to adjourn the meeting at 7:22 p.m.

Mayor Hawkeye Flaherty

ATTEST:

Town Clerk, Jay Brunvand

David Clapp
392 Taylor Street
Minturn, Co 81645

To Whom it May Concern,

Minturn residents voted against banning Marijuana dispensaries in town on November 2, 2010. Voting 191 to 125 votes, 60% against the ban, 66.5% of Eagle County residents voted in approval of Amendment 64, legalizing marijuana in the State of Colorado.

Why are you, as Minturn town Council, acting against your constituents mandate, impeding citizens ~~at~~ their natural rights of liberty and property?

Include in mine's



To: Minturn Town Council
From: Chris Cerimele, Town Planner
Date: May 15, 2013
Re: Planning Department Update

Xcel Pipeline Replacement Project

The Town received notification from Xcel Energy that they intend to replace its high pressure gas pipeline through Minturn in the next three years. (see attached letter and map). A preliminary discussion with an Xcel representative indicates that they are exploring the possibility of located a new gas pipeline within the existing rail corridor.

May 22nd Planning Commission Meeting

The next Planning Commission meeting will be held on May 22, 2013. The topics of discussion include the review of the Minturn Recreation Center application and a proposed single family home for the Pine Street area. Additionally, we will discuss the conditional use permit process .



Right of Way & Permits

1123 West 3rd Avenue
Denver, Colorado 80223
Telephone: 303.571.3135
Facsimile: 303.571.3524

April 15, 2013

BY CERTIFIED MAIL

Chris Cerimele
Town Planner
Town of Minturn
P. O. Box 309
Minturn, CO 81645

Dear Mr. Cerimele:

Each year Public Service Company of Colorado ("Public Service" or the "Company"), an Xcel Energy Company, is required to notify the affected local government of its plans to site a major natural gas facility within the jurisdiction of the local government pursuant to Rule 4706 of the Public Utilities Commission (PUC) 4 CODE OF COLORADO REGULATIONS (CCR) 723-4, PART 4 RULES REGULATING GAS UTILITIES AND PIPELINE OPERATORS.

Public Service has identified one project that may be within your jurisdiction. This project is currently referred to as the Meadow Mountain Valve Set to Vail TOVS Pipeline Replacement. A map is attached identifying the approximated project study areas within which the projects may be located. Consistent with the requirements of § 29-20-108, C.R.S., this letter constitutes notice to you of Public Service's intent to begin the work sometime during the next three calendar years that may lead to the construction of these utility facilities.

Public Service representatives will contact you to discuss its plans in more detail and to determine all applicable permits that may be required prior to beginning construction of these projects. In the meantime, should you have any questions, or require additional information please feel free to contact me at 303-571-3135.

Sincerely,

A handwritten signature in black ink that reads 'Rick Grady'. The signature is written in a cursive style with a large, looped 'R' and 'G'.
Rick Grady, SR/WA
Manager

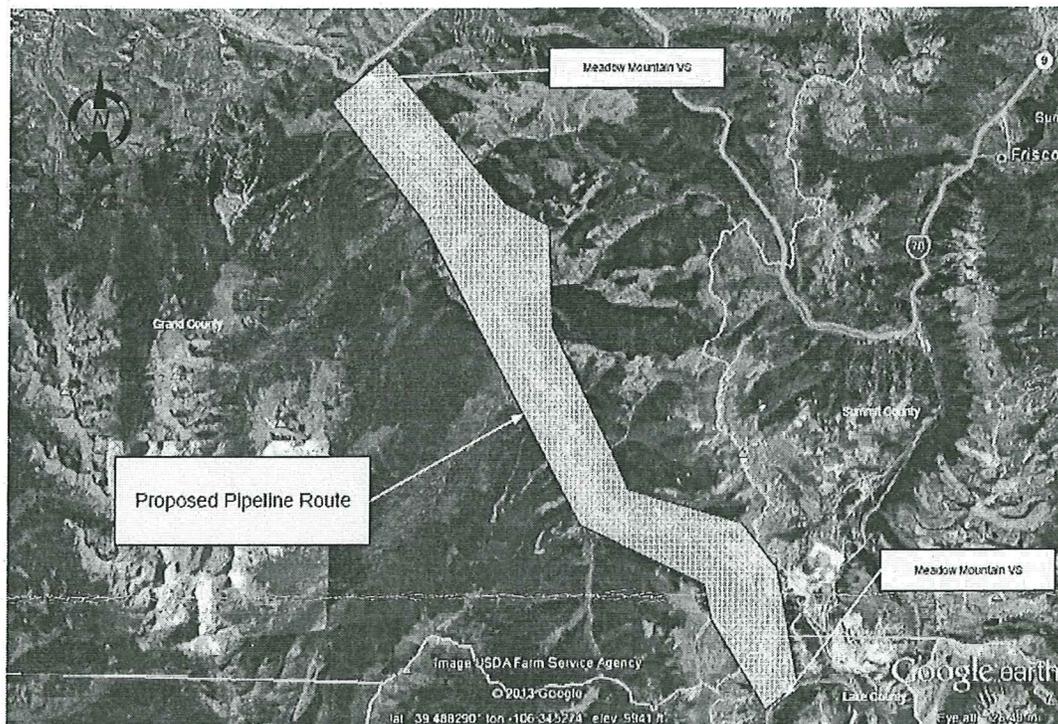
w/att:

Project: Meadow Mountain Valve Set to Vail Take Off Regulator Station Pipeline Replacement

Description: Construct a new pipeline to supply the growth in the following counties: Grand, Summit, Lake, Eagle and Chaffee

Time Line: Permitting – Begins summer of 2014
Construction – Begins summer of 2016
Completion – Fall 2018

Affected: Eagle County, Lake County, Town of Red Cliff, Town of Minturn



**Town of Minturn
Council Action Item Memo**

TO: Council Members/Staff Members
FROM: Jim White/Town Manager
DATE: June 5, 2013
SUBJECT: Status of Action Items from Town Council Meetings

Action Item	Responsible Party	Progress Report
Minturn Education Fund	White	We are nearing completion of the documentation to form the 501(c) corporation. In early April, I sent a letter to the Eagle County Commissioners asking for a contribution to our scholarship endowment fund at Colorado Mountain College. In May, Eagle County sent a letter declining financial participation, yet supporting the program itself.
Parks and Recreation Master Plan	Cerimele	Staff continues its work on a Park Master Plan for Planning Commission review. The Town has curtailed work by Zehren and Associates to complete the design features for Little Beach Park improvements while we are working on land ownership issues. We are making some progress with Vail Resorts on the land ownership issue.
2012/2013 Goal: Town Street Repairs and Drainage.	White/ Cerimele	Staff received a storm drainage study proposal from TST Engineering and received DOLA grant approval of \$17, 325 to complete the study. We have requested and received a short extension of the contract to allow review with Town Council and to complete the scope of services. A final report will then be sent to the Department of Local Affairs. The deadline is June 30, 2013. The Eagle Street Project preparation is underway, led by TST Engineering.
2012/2013 Goal: Continue Sidewalk Installation Program/Improve Plan with Lafarge	White/A. Martinez	We are working with LaFarge representatives and engineers in planning to repair sidewalks on the east side and west side of the 100 block this year. We had a meeting with Lafarge on Monday, April 29, 2013. I have sent a letter to Dave Eller, CDOT, regarding Minturn's Highway 24 renovation. We were informed by CDOT that we are due a road replacement, probably by 2015 or 2016. LaFarge is being acquired by United Companies/Oldcastle...they will be maintaining the current lease with the Town.
2012/2013 Goal: Implement Streetscape Plan	White /Cerimele	Staff has reviewed previously submitted plans from OZ, and DCI. We have secured info on streetlights; and worked with the primary local property owner on design ideas for a mall/pedestrian area. Staff would like to further address this project with Town Council in a work session.

Action Item	Responsible Party	Progress Report
2012/2013 Goal: Strengthen Marketing and Events	Metteer	Staff is coordinating scheduled co-op advertising opportunities for Minturn business license holders. Special events permits now required for event planning. Locals week is June 17 to June 22nd. All participating local businesses will offer specials, discounts, sales, etc.
2012/2013 Goal: Clean Up Parking Area on North Taylor Street	White/Cerimele//A. Martinez	Continue to monitor and remove abandoned vehicles to allow for organized and structured short term parking. UPRR wants to lease a larger portion of the north end of Taylor Street and seek help from the Town in removing encroachments. UPRR will send a draft encroachment letter for staff review. We are still awaiting a letter from UPRR.
2012/2013 Goal: Opportunities & Submittals and scheduling and apply for infrastructure grants/loans	White/Cerimele	Staff to provide periodic updates to Council. Staff completed a Tier 1 DOLA grant for water system improvements. We met the grant deadline of December 3, 2012 for the Energy Mineral Impact DOLA grant and were awarded the full grant request with each share being \$106, 739; 50% by the Town and 50% by the Department of Local Affairs. We are now working on a GOCO grant application for Little Beach Park improvements (August submittal). We submitted a Weed Mitigation grant proposal in cooperation with Eagle County on February 22, 2013 and were awarded that grant too. Our share is \$6,000 and we will receive \$3,000.
2012 Goal: South Minturn sidewalks	White/Cerimele	We met with CDOT on March 15, 2013 to discuss right of way issues, investigate grant funding opportunities, and begin planning and implementation for future Minturn projects. VSSA may be interested in multi-purpose path between Town and Maloit Park.
CDOT Hwy 24 Work Project	White	We met with CDOT and were informed that we are due to have an overlay of Highway 24 from Dowd Junction to Maloit Park. This project is slated for 2015 or 2016. We held a meeting on June 4, 2013 with representatives from Battle Mountain to discuss the implications of this plan and to begin discussions about what projects we need to complete prior to the overlay.
Water Subcommittee	White	The response to the initial request for data has been prepared and provided to the subcommittee. The Water Subcommittee met again on April 11, 2013 to review the information and develop our strategy and to propose next steps to present to Town Council. We reviewed the information with Leroy Cruz from the Colorado Rural Water Association. He will now commence work which will subsequently provide a preliminary water rate study for the Town Council 's review.



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

TO: Town Manger, Mayor, and Council
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Thursday, May 30, 2013
RE: July 4, 2013 Town Picnic

SUMMARY:

At tonight's meeting the Council is asked to approve a Special Event Permit for the Town of Minturn's Special Event scheduled for July 4, 2013. The location of this license is the Little Beach Park located at 800 Cemetery Road. The attached documentation indicates the compliance with the posting of the site and the event.

PREVIOUS COUNCIL ACTION:

None.

STAFF RECOMMENDATION:

Approve the request as presented with the detailed conditions.

RECOMMENDED MOTION:

I move to approve the proposed Special Event Permit to sell malt, vinous and spirituous liquor beverages to be located at the Little Beach Park as defined on the attached location map as presented with the following conditions:

- That the Notice of Public Hearing on this matter was posted on the premises by the Town Treasurer on May 24, 2012 at least 10 days prior to the hearing.
- That the selling liquor in the manner currently proposed in the application is not in violation of the Minturn Municipal Code.
- We request that at least one experienced T.I.P.S certified, or equivalent, server be present at all times while alcoholic beverages are sold. We would like that those servers and certifications be identified to us in advance.
- Refer to Little Beach Park rules and regulations as it applies to security, traffic, parking, and crowd control.

ATTACHMENTS:

- Application

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

- | | | |
|---|--|--|
| <input type="checkbox"/> SOCIAL | <input type="checkbox"/> ATHLETIC | <input type="checkbox"/> PHILANTHROPIC INSTITUTION |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER | <input type="checkbox"/> POLITICAL CANDIDATE |
| <input checked="" type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION | |

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR: 2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY 2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	DO NOT WRITE IN THIS SPACE LIQUOR PERMIT NUMBER
---	---

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Town of Minturn	State Sales Tax Number (Required) 98-07290-0000
--	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP) PO Box 309 Minturn, CO 81645	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) Little Beach Park 800 Cemetery Rd Minturn, CO 81645
--	--

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE James J White	08/29/49	210 Eagle St, Minturn, CO 81645	970-827-5645
5. EVENT MANAGER Michelle Metteer	04/07/74	2100 Old Trail Rd, Avon, CO 81620	970-409-8909

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
--	---

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date
July 4, 2013			
Hours From 1:00 p.m. To 7:00 p.m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE 	TITLE Town Manager	DATE 5/24/13
---------------	-----------------------	-----------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$.

APPLICATION INFORMATION AND CHECKLIST

THE FOLLOWING SUPPORTING DOCUMENTS MUST BE ATTACHED TO THIS APPLICATION FOR A PERMIT TO BE ISSUED:

- Appropriate fee. *N/A*
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.

Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.

- Copy of deed, lease, or written permission of owner for use of the premises.
- N/A* Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- N/A* If not incorporated, a NONPROFIT charter; **or**
- N/A* If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- APPLICATION MUST FIRST BE SUBMITTED TO THE LOCAL LICENSING AUTHORITY (CITY OR COUNTY) AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.
- THE PREMISES TO BE LICENSED MUST BE POSTED AT LEAST TEN (10) DAYS BEFORE A HEARING CAN BE HELD. (12-48-106 C.R.S.)
- AN APPROVED APPLICATION MUST BE RECEIVED BY THE LIQUOR ENFORCEMENT DIVISION AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.
- CHECK PAYABLE TO THE COLORADO DEPARTMENT OF REVENUE

(12-48-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 46 and 47 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

LITTLE BEACH PARK MINTURN, CO

DATE OF EVENT: July 4, 2013

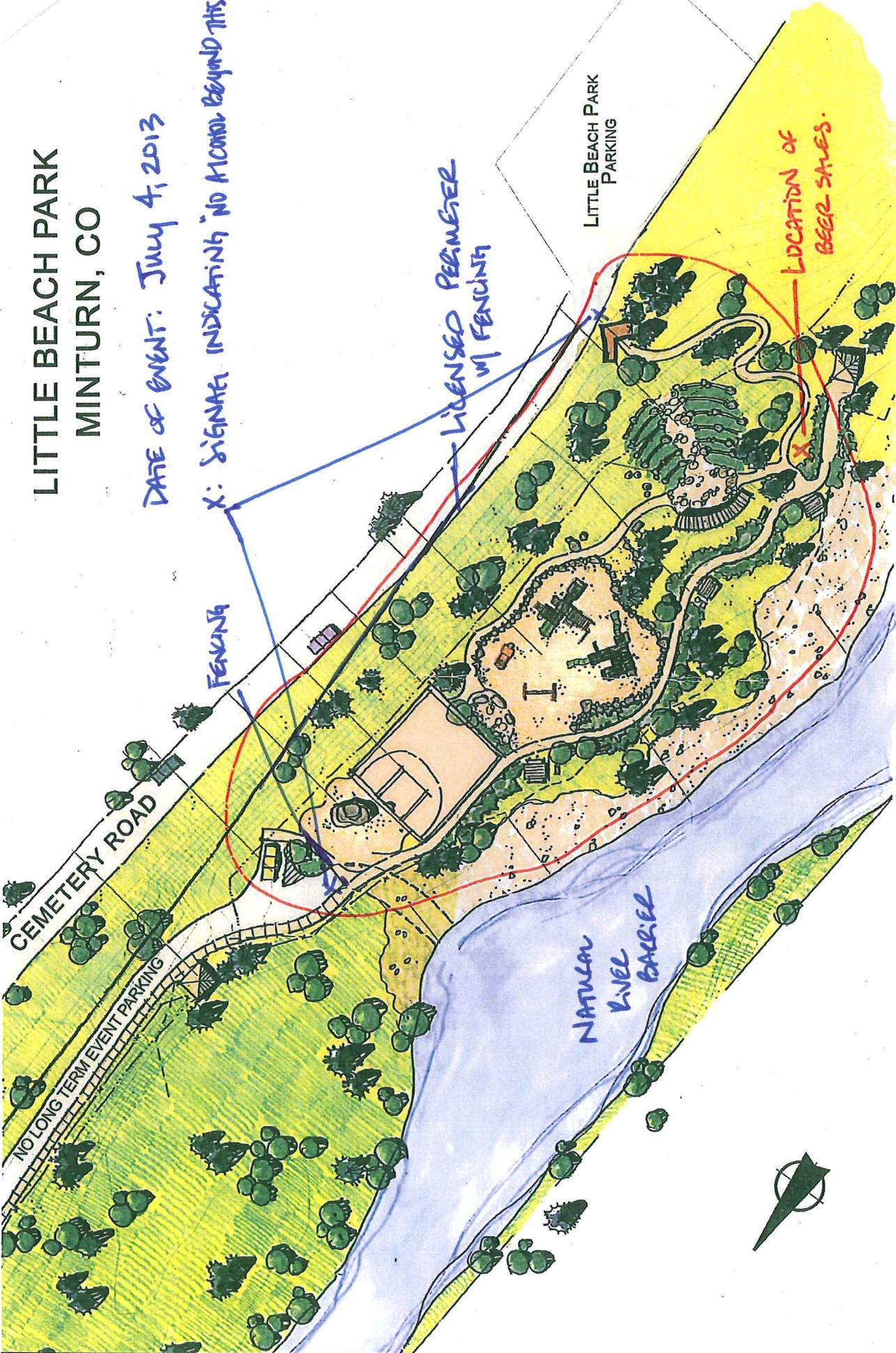
X: SIGNAGE INDICATING NO ALCOHOL BEYOND THIS POINT

LICENSED PERIMETER
w/ FENCING

FENCING

LITTLE BEACH PARK
PARKING

LOCATION OF
BEER SALES.



TOWN OF MINTURN / PO BOX 309 / MINTURN, CO 81645
(970) 827-5645 / INFO@MINTURN.ORG / WWW.MINTURN.ORG



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-5545
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, CLERK/TREASURER/FINANCE**

MEMORANDUM

TO: Town of Minturn-Minturn Market
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Friday, May 24, 2013
RE: Special Event Liquor Permit

I am in receipt of your Special Event Permit application for a Malt, Vinous and Spirituous permitted event to be held on July 4, 2013 at Little Beach Park as defined in your submitted application.

This location is a Town owned venue. In order to serve liquor you will need the Town's permission and approval of the event as back up detail for your permit application. Please consider this letter authorization from the Town of Minturn to utilize the venue as requested.

Please feel free to contact me in the event you have any questions.

Sincerely,

Jay Brunvand
Town Clerk/Treasurer

Staff Initials: _____ Today's Date: _____ Info Sent: _____ PW Notified: _____

**TOWN OF MINTURN
Park Permit**

Name of Contact: MICHELE METTEER Phone #: 970.409.8909

Day of Event Contact: MICHELE METTEER Phone #: 970.409.8909.

Address: (Physical) 2100 OLD TRAIL RD, ARON, CO 81120
(Mailing) PO BOX 533 MINTURN, CO 81145

Park Requested for Rental: Little Beach Park
Date(s): JULY 4, 2013 Time: (from) 8:00 A.M to 9:00 P.M
Date(s): _____ Time: (from) _____ to _____

Activity Planned: INDEPENDENCE DAY CELEBRATION Number People Expected: 200
COMMENTS: _____

Security Deposit: All individuals are required to pay a security deposit. An inspection of the premises will occur to determine condition of facility after use. If the condition is approved, security deposit will be refunded in full within thirty (30) working days after reservation date.

Cancellations: All cancellations must be received no later than thirty (30) days in advance to guarantee full refund of deposits and fees. If cancelling within 30 days of scheduled use, the entire deposit may be forfeited.

Will alcohol be served? Yes No Will admission be charged? Yes No
Will alcohol be sold? Yes No
(If yes to admission being charged and/or alcohol sold, a Special Events Permit is required)

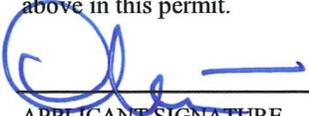
Town Resident? Yes No Non-Profit Status*? Yes No
County Resident*? Yes No Out of County? Yes No
**Proof of residency and non-profit status required*

	FEES	AMOUNT PAID	DATE	PAYMENT TYPE
Facility Rental:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Admission:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Deposit:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Fees:	<u>\$ -</u>	<u>\$ -</u>	<u> </u>	<u> </u>
Facility Rental Fees Due By:	<u> </u>	Deposit Returned:	<u> </u>	<u> </u>

IN CONSIDERATION of the permission by the Town of Minturn given the undersigned to use certain Town facilities, the undersigned herewith agrees to indemnify and hold harmless the Town of Minturn from all liability, claim or demand for any event or incident involving damages, injuries, or the no-payment of any obligation incurred by the undersigned which may be asserted against the Town of Minturn and further agree to defend the Town of Minturn against any claim arising therefrom, and to pay any judgment which may be obtained, together with costs and attorney's fees incurred by the Town of Minturn.

FURTHER, the undersigned agrees to furnish, at its cost, such liability insurance, if any be required or requested by the Town of Minturn, at least two weeks prior to the time of the intended use of the Town facility.

I have read the policy contained on the reverse side of this form for the use of Town Recreational Facilities, understand it, and agree to comply with all the provisions set forth therein. I also agree to comply with the provisions set forth above in this permit.


APPLICANT SIGNATURE

5/24/13
DATE

MICHELE METTEER
APPLICANT NAME (PRINT)

Michelle Metteer
Economic Development
Coordinator
P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
970-827-5645
mmetteer@minturn.org
www.downtownminturn.com
www.minturn.org



Town Council
Mayor – Hawkeye Flaherty
Mayor Pro Tem – George Brodin
Council Members:
Shelley Bellm
Earle Bidez
Jerry Bumgarner
Aggie Martinez
John Rosenfeld

May 24, 2013

Jim,

Attached is the special liquor license application for the July 4th celebration at Little Beach Park.
Please review, sign and return.

Thank you,

A handwritten signature in black ink, appearing to be "Michelle Metteer", written over a horizontal line.

Michelle Metteer
Economic Development Coordinator
Town of Minturn



5/24/13
1:36 PM

Jay Brunvand

From: Jay Brunvand
Sent: Friday, May 24, 2013 2:22 PM
To: 'Allen Christensen'; Brad Lamb
Cc: Jim White
Subject: RE: Special Event Permit

See below:

Jay Brunvand, MMC
Town Clerk/Town Treasurer
Town of Minturn
P.O Box 309
Minturn, CO 81645

treasurer@minturn.org
970/827-5645

From: Allen Christensen [<mailto:accpc@hotmail.com>]
Sent: Friday, May 24, 2013 2:10 PM
To: Jay Brunvand; Brad Lamb
Cc: Jim White
Subject: RE: Special Event Permit

Jay, I reviewed and everything is in good order. Please consider this as my approval. The following are just questions/thoughts/comments which are not objections and should not delay the approval.

- Why is the box checked for malt, vinous liquor - is that because it may not be 3.2 beer?

Because the Malt, Vinous and Spirituous is checked it WILL NOT be 3.2. I would assume that we are looking at a sponsor for the beer such as Crazy Mtn Brewery. They do not do 3.2 and this also would allow us to serve wine if desired. In past events this has been done and we have had no issues.

- The map of the premises is outstanding and should be a model for our future endeavors!

Thank you, this is a map that we use for the park events but Michelle did a very good job detailing it

- Permission to use premises is attached.
- Proof of posting was provided separately.

I have included the proof of posting for the Council submittal.

All good to go!

Allen

Allen C. Christensen
Attorney at Law, P.C.
97 Main St. Suite W 206
P.O. Box 4128
Edwards, CO 81632
Phone: 970-926-3835
Fax: 970-926-0880

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> From: treasurer@minturn.org
> To: accpc@hotmail.com; BLamb@minturn.org
> Subject: Special Event Permit
> Date: Fri, 24 May 2013 19:26:58 +0000
>
> Let me know if you have any questions. Thanks j
>
> Jay Brunvand, MMC
> Town Clerk/Town Treasurer
> Town of Minturn
> P.O Box 309
> Minturn, CO 81645
>
> treasurer@minturn.org
> 970/827-5645
>
>
> -----Original Message-----
> From: Scans [<mailto:scans@minturn.org>]
> Sent: Friday, May 24, 2013 11:16 AM
> To: Jay Brunvand
> Subject:
>
> This E-mail was sent from "RNPC5B2C2" (Aficio MP C4500).
>
> Scan Date: 05.24.2013 13:15:52 (-0400)
> Queries to: scans@minturn.org

To: treasurer@minturn.org
From: accpc@hotmail.com

Remove this sender from my allow list

You received this message because the sender is on your allow list.



TOWN OF MINTURN
P.O. Box 309 (302 Pine Street)
Minturn, Colorado 81645-0309
970-827-5645 Fax: 970-827-4049
treasurer@minturn.org

**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

To: Brad Lamb, Police Chief
Allen C., Town Attorney (via fax PDF email)
CC:
Date: 5/24/13 1:06 PM
RE: Liquor License

Attached please find a copy of a Special Event Permit submitted by the Town of Minturn for the July 4th Celebration. The event is to be held at the Little Beach Park. I have reviewed the application and am forwarding it on to you for further review. As this is a Special Event Permit, the Town approves these and informs the State we have approved it, they do not approve it as a duel authority. Also, because the applicant is our Town Manager, I have agreed to forgo the need for finger prints and the need for a back ground check.

PLEASE NOTE: Our standard reviewing process is for both the Police Department and Allen to review AND approve PRIOR to this being scheduled for a Council meeting. HOWEVER, because this is the Town's application, I HAVE posted the premises and am anticipating it to be on the June 5th Council agenda. Please inform me if you have any questions when you approve for forwarding to the Council.

Please let me know if you have any questions or concerns, which I may be able to answer.

Thanks, jay

Jim White
Town Manager
P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
Phone: 970-827-5645
Fax: 970-827-5545
Email: manager@minturn.org



TOWN COUNCIL
Mayor – Gordon “Hawkeye” Flaherty
Mayor Pro Tem – George Brodin
Councilmember – Shelley Bellm
Councilmember – Earle Bidez
Councilmember – Jerry Bumgarner
Councilmember – Aggie Martinez
Councilmember – John Rosenfeld

To: Mayor Flaherty and Minturn Town Council
From: Jim White, Town Manager
Date: May 30, 2013
Re: Manager’s Report for the June 5, 2013 Town Council Meeting

LaFarge Acquisition

LaFarge Concrete is being acquired by United Companies, a.k.a. Oldcastle. Steve Fisk and Jody Bernal, the Town’s primary contacts, will remain in the same positions that they have held with LaFarge and the local staff will remain the same. Bill Arrasmith, the General Manager, will be moving to a different position and a new General Manager will be assigned form within the ranks of the new company. They are maintaining the same lease we have with LaFarge. Allen Christensen Is reviewing the Landlord and Estoppel Certificate document. His recommended revisions were accepted by United Companies.

Fitness Center

The fitness center progress in currently in the hands of the School District’s Land Resource Committee and SSCV to continue discussions related to planning, and future construction of Phase 1 of the Human Performance Center/Fitness Center facility. We are all working on parking issues and supporting SSCV in its efforts with the School District. We also continue to work with Kelly Lyle, CPA, to determine the correct IRS entity needed to oversee the facility. The Eagle County School District Land Resources Committee will reconvene on June 5th, or soon thereafter, to address parking requirements and any other outstanding issues related to Phase 1 at the Minturn Fitness Center site.

Scholarship Subcommittee

Our scholarship committee is working to formally complete the documents and register with the State of Colorado as the Minturn Education Foundation as a formal 501 (c) entity. We have also submitted the payment for the scholarship endowment fund (\$40,000) with Colorado Mountain College here in Eagle County. We will be securing a room at the college to be named after the Town of Minturn. CMC is requesting some dates we might consider to host a meeting in the new room once it has been secured. We will be convening another scholarship committee meeting soon.

Camp Hale Meeting

The next Camp Hale working group meetings will be held in Minturn on June 5, 2013 and on June 12, 2013. Two working groups are discussing future plans for Camp Hale by reviewing Camp Hale history, current uses, and future planning efforts. Two committees were formed to discuss water rights issues; and history, culture, land stewardship, and recreational uses.

6/5/13

Little Beach Park Improvements Planned

We are now working on land issues related to the project. We plan to submit a GOCO grant by the August, 2013 cycle for park improvements. We have made some progress on the land issues and will be providing an update to Town Council.

Bone Yard Property/Railroad Subcommittee

We are planning for a community cleanup day at the Minturn Bone yard property on Saturday, June 8; 2013. We will also have a B.B.Q to help celebrate the occasion!

Upcoming Events:

Minturn Boneyard Property Cleanup/ Saturday, June 8, 2013

Locals Week in Minturn, June 17 through June 22, 2013

Colorado Municipal League Annual Conference, June 19-21, 2013/Vail, CO

Minturn Market starts Saturday, June 29, 2013 through September 14, 2013

Respectfully submitted,
Jim White
Town Manager