



2012

Minturn Council Meeting

Wednesday October 3, 2012

Work Session: **5:00pm**
(Town Center)

Regular Session: **6:30pm**
(Town Center)

TOP COUNCIL PRIORITIES:

- Street Repairs with Drainage (by priority) Sidewalk Installations
- Expand Parking and Improve Appearance of Municipal Lot
- Improve Planning and Apply for Infrastructure Grants and Loans.
- Continue Sidewalk Installation Program and Improve Plan with Lafarge
- Implement Streetscape Plan
- Strengthen Marketing and Events
- Clean Up Parking Area on North Taylor Street



Agenda

MEETING OF THE MINTURN TOWN COUNCIL
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday October 3, 2012

Work Session – 5:00pm
Regular Session – 6:30pm

MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin

TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand

COUNCIL MEMBERS:

Shelley Bellm
Earle Bidez
Jerry Bumgarner
Aggie Martinez
John Rosenfeld

When addressing the Council, please state your name and your address for the record prior to providing your comments. Please address the Council as a whole through the Mayor. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays

Work Session – 5:00pm

Please remember to bring your FY2013 Budget Book

- 2013 Budget Review – White/Brunvand (75min)
 - Council Goals
 - 2012 Accomplishments
 - Water Update Pg 4
 - Budget Review pg 42

- Review of Ordinance 11 – Series 2012 – White (5min) Pg 79
- Review of Ordinance 12 – Series 2012 – White (5min) Pg 82

Regular Session – 6:30 pm

1. Call to Order

- a. Roll Call
 - b. Pledge of Allegiance
- 2. Approval of Agenda**
- a. Items to be Pulled or Added
- 3. Approval of Minutes and Action Report**
- September 19, 2012 Pg 53
 - Action Item Report Pg 62
- 4. Public comments on items, which are NOT on the agenda (5 minute time limit per person)**
- 5. Special Presentations**
- Special Presentation – Eagle River Fire Protection District Pg 64
 - Special Presentation – Mr. Chris Romer, Vail Valley Partnership Pg 70
 - Economic Council of Eagle County update
 - Group Sales – Sports & Events update
 - FY2013 funding request

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

- 6. Discussion/Action Item: Kayak course discussion and direction – White (20min)**
- 7. Discussion/Action Item: Ordinance 11 – Series 2012 (First Reading) an Ordinance amending Article 10, Chapter 7 of the Minturn Municipal Code authorizing Town Officials to implement a Fire Ban in the Town of Minturn and imposing penalties for violation – White (15min) Pg 79**
- 6. Discussion/Action Item: Ordinance 12 – Series 2012 (First Reading) an Ordinance amending Chapter 16 of the Town of Minturn Municipal Code by repealing and re-enacting Section 16-21-700(c)(3) as that section pertains to filing appeal of Planning Commission decisions – White/Christensen (15min) Pg 82**
- 7. Discussion/Action: – Council Action Item to formally accept the FY2012 Preliminary Budget – Brunvand/White (10min) Pg 84**
- 8. Discussion/Action: - Resolution 18 - Series 2012 a resolution to support the Eagle River Fire Protection District Mill Levy election – White (10min) Pg 85**

OTHER MATTERS

- 9. Planning Department Update – N/A**

10. Town Manager's Report Pg 86

11. Town Council Comments

EXECUTIVE SESSION

12. Executive Session - To convene in Executive Session Pursuant to CRS 24-6-402(4)(a) for the purposes of discussing the purchase of certain USFS land and pursuant to CRS 24-6-402(4)(b) for the purposes to consult with the Town's Attorney and receive legal advice regarding ongoing negotiations with Ski and Snowboard Club of Vail (SSCV) as related to a recreation Memo of Understanding and Battle Mountain Resort discussions and to provide direction to the negotiating team – White/Christensen
Pg 89

13. Executive Session – Action by Council or Direction to Staff as a result of the Executive Session (5min)

FUTURE AGENDA ITEMS

14. Next Meeting – October 17, 2012

15. Future Meeting

16. Set Future Meeting Dates

a) Council Meetings:

- October 17, 2012
- November 7, 2012
- November 21, 2012

b) Planning & Zoning Commission Meetings:

- October 10, 2012
- November 14, 2012
- December 12, 2012

c) Other Dates:

- Minturn Halloween – Tuesday, October 30, 2012
- Veteran's Day November 12, 2012 – Office Closed

17. Adjournment

Minturn Priority List

(late summer/fall 2012)

1. Master meter pit. Dig trench to transformer pole. Run wire in conduit. Leave 50' of wire at the pole and 15' at meter pit. Set tough shed on top of pit. Install heater. Install Hach CL-17 chlorine analyzer and recorder. **\$500 (Xcel hook up charge)**
2. Scrape filter #3. Pull old geotextile and level sand. Lay new geotextile. Pump in 6" sand and level. Repair heaters in Filter #3 building. **\$18,000**
3. Install 9" of sand in filter #1. **\$17,811**
4. Install new 2" PRV with isolation valves. Rebuild 8" PRV (2013) **\$3400** (This will require a full system shutdown)
5. Locate all curb stops and mark road.
6. Dig trench and install culvert pipe to allow gravity draining of groundwater from around water plant. (need bids)
7. Repair hydrant on Harrison and Eagle.
8. Install pump and surge anticipation valves at WTP (2013/14) **\$18,950** (just parts)
9. Repair fence around filters (2012/2013).
10. Pull vegetation from around outside filters.(2013)

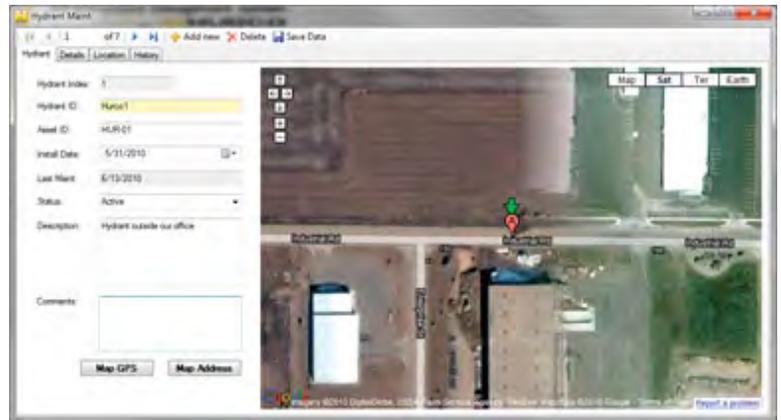
Hydrants, Valves & Mains Maintenance

Click on the thumbnails below to view a larger sample.

- **Main Screen user defined Dashlets that give quick views of specific data with click and go features that will take you to the appropriate functions of the software.**
- **Quick Launch short cut buttons on Main Screen**
- **General Maintenance capabilities**
 - District
 - Sub-Division
 - User
 - Edit User
 - Delete User
 - Password
 - Security
 - Reoccurrence Period
 - Work Order Actions
 - Devices
 - Manufacturer
- **Hydrant Maintenance**
 - Add a new a new hydrant
 - Address and GPS
 - Brand and Model
 - Restraint Types
 - Paint Color
 - NFPA Code
 - Vandal Proof Type
 - Work Order
 - Deficiencies
 - Detailed Reports
- **Flow Device Maintenance**
 - Hose Monster
 - Hose Monster Pitotless Nozzles
- **Valve Maintenance**
 - Add a new valve
 - Type
 - Drive Type
 - Function
 - Access Type
 - Work Order
 - Deficiency
 - Detailed Reports
- **Mains Maintenance**
 - Location
 - Type
 - Brand
 - Diameter
 - Length
 - Fittings
 - Function
 - Deficiency
 - Detailed Reports
- **Map GPS or Map Address will link you to your GIS system or web GPS maps with internet connection.**
- **Optional Modules**
 - Fire Flow Testing
 - C-Factor Testing
 - Unidirectional Flushing
 - QSI Integration Module
- **Integration Capabilities**
 - Will integrate with most Access based programs
 - Will integrate with most GIS systems
 - Will integrate with Hurco's Fire Flow Pro and Valve Star



Main Screen Dashlets & Quick Launch Short Cut Buttons



GPS maps with internet connection

systems

- **Product Support**

- Includes free support for one year
 - Phone
 - Webex
- Maintenance programs are available after the first year and include;
 - Phone support
 - Webex support
 - Website support
 - On-site training
 - Free Version upgrades

Valve Exercising

- **Manage valve and hydrant details**

- Complete details including Manufacturer, Model, Location, History and more.
- Size and number of turns
- Type of operation
- GPS Maps with internet connection

- **Set up tests for your valves or hydrants by single tests for valves or hydrants or groups of tests for valves and hydrants**

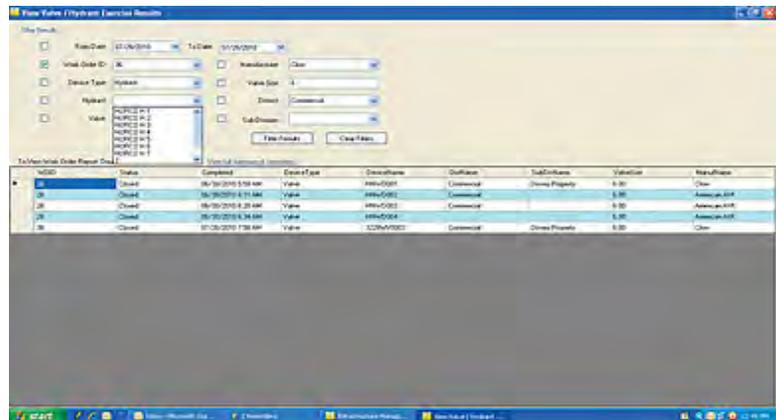
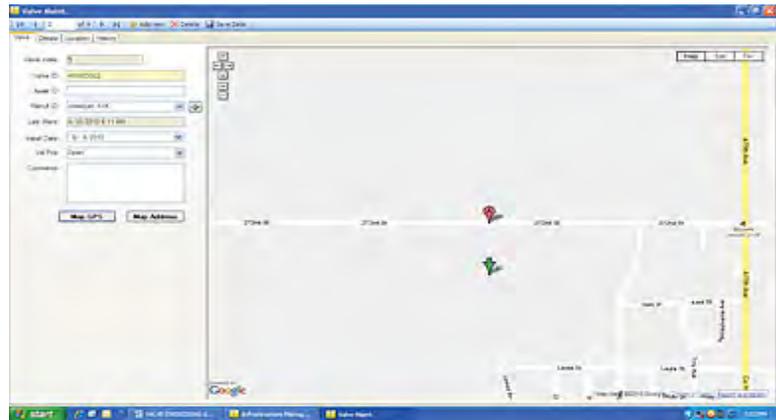
- Create test
- Create groups and walking order
- Set up repair and maintenance work orders
- Set up reoccurring schedules

- **Work Orders**

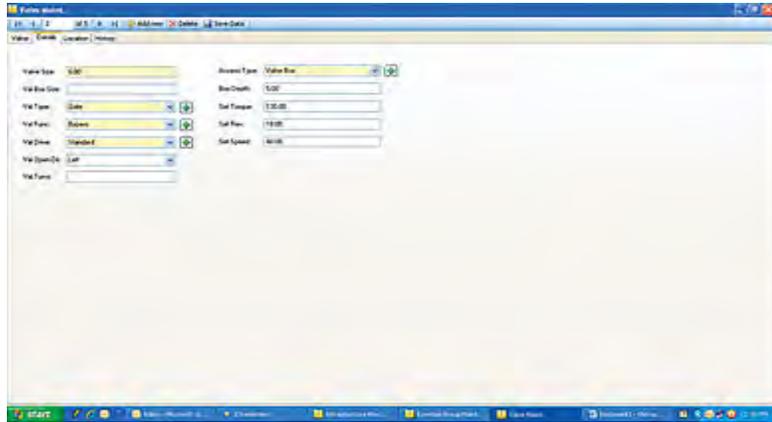
- Print work order forms for field crews
- Export work orders to Hurco's Valve Star. Valve Star eliminates the need to write field reports and captured data.

- **Reports**

- Valve work order exercise results
- Valve masters
- Design your own custom reports with Crystal Reports (Crystal Reports required)



Valve ID	Asset ID	Model Name	Serial Code	Status	Size	Type	Function	Close	Address	Location ID	City	State	District	Sub-District	Last Maint
HRV0001	HRV0001	HRV0001	HRV0001	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0002	HRV0002	HRV0002	HRV0002	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0003	HRV0003	HRV0003	HRV0003	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0004	HRV0004	HRV0004	HRV0004	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0005	HRV0005	HRV0005	HRV0005	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0006	HRV0006	HRV0006	HRV0006	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0007	HRV0007	HRV0007	HRV0007	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0008	HRV0008	HRV0008	HRV0008	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0009	HRV0009	HRV0009	HRV0009	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0010	HRV0010	HRV0010	HRV0010	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0011	HRV0011	HRV0011	HRV0011	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0012	HRV0012	HRV0012	HRV0012	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0013	HRV0013	HRV0013	HRV0013	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
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HRV0027	HRV0027	HRV0027	HRV0027	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0028	HRV0028	HRV0028	HRV0028	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0029	HRV0029	HRV0029	HRV0029	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	
HRV0030	HRV0030	HRV0030	HRV0030	Open	8.00	Gate	Release	Standard	Value Box	Hamburg	SD	Commercial	Drone Prep	10/10/2010	



Valve Master Report

Company Name: International Valve Co.
 Address: 401 S. 10th St.
 4th Floor
 Fargo, ND 58103
 701.785.1111

Manufacturer	Model	Material	Size	Pressure	Temp	Location	Notes
Woodsbury	53C	5.00	5.00	120.00	10.00		
Woodsbury	53C	5.00	5.00	120.00	10.00		
Woodsbury	53C	5.00	5.00	120.00	10.00		
Woodsbury	53C	5.00	5.00	120.00	10.00		



Siemens Industry: Memcor Membrane Systems



Signs of a Growing Community



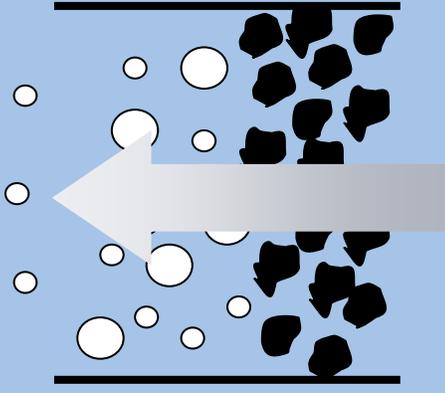
Introduction to Memcor

- Memcor is a Global Membrane Company, specialising in low-pressure membrane treatment and separation.
 - We innovate and invest heavily in Research & Development.
 - 40 Engineers and Scientists work in our R & D facility in Australia.
 - We manufacture and use only our own membranes and do not sell or supply them to others.
 - Industry recognised World leading membrane technology
- Membranes and membrane processes are at the forefront of our business, but not exclusively, we consider ourselves,
 - Water and Waste-water technologists
- Memcor pioneered the application of Membranes on a commercial scale throughout the world.
 - Over 20 years of membrane production experience
 - Over 1,300 installations on six continents (26 countries)

Typical Water/Solid Separation Mechanisms

Clarifiers

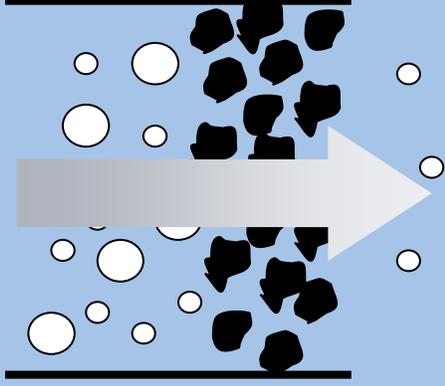
- Relies on:
 - Random contact
 - Floc formation
 - Gravity settling



Water flows through bed of buoyant floc

Granular Filters

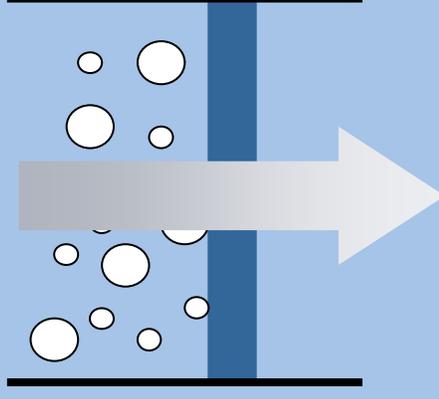
- Relies on:
 - Binding
 - Sieving
 - Entrapment



Water flows through bed of fixed granular media

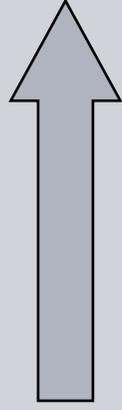
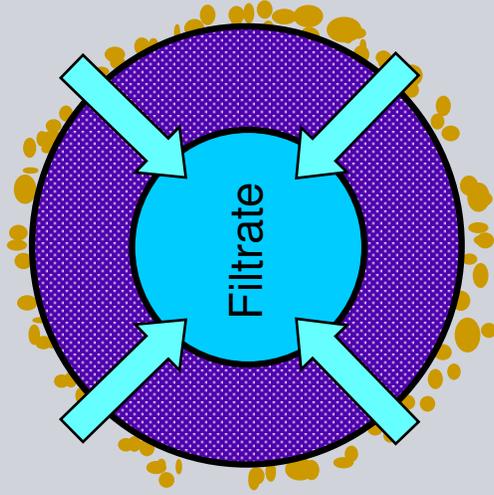
Membrane Filters

- Relies on pore size of membrane
 - < 0.1 NTU typical
 - < 3.0 SDI typical

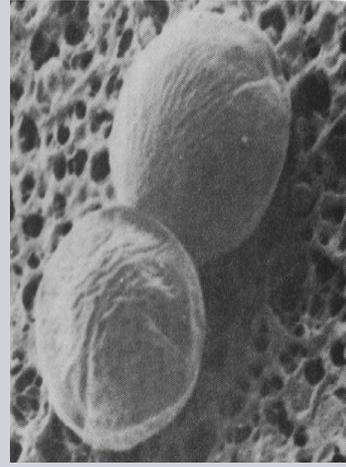
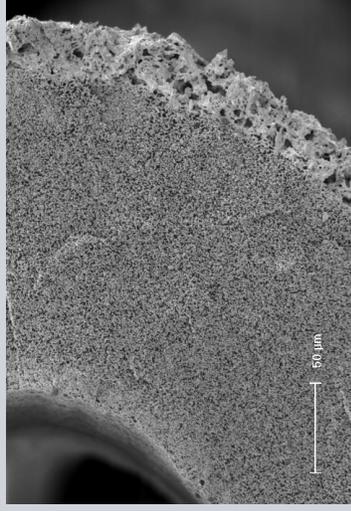


Water flows through fixed pores in membrane

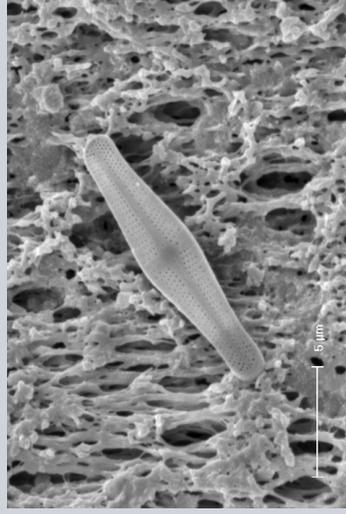
Membranes Provide a Positive Barrier and Remove Pathogens



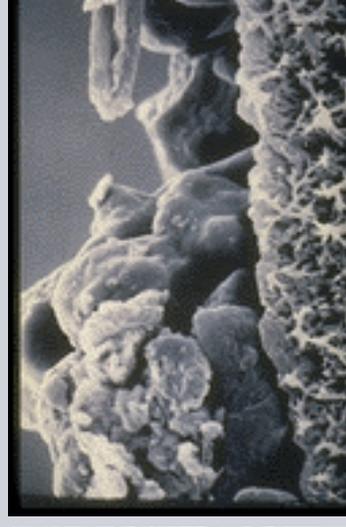
Cross-section: dirty fiber



Crypto on Fiber Surface



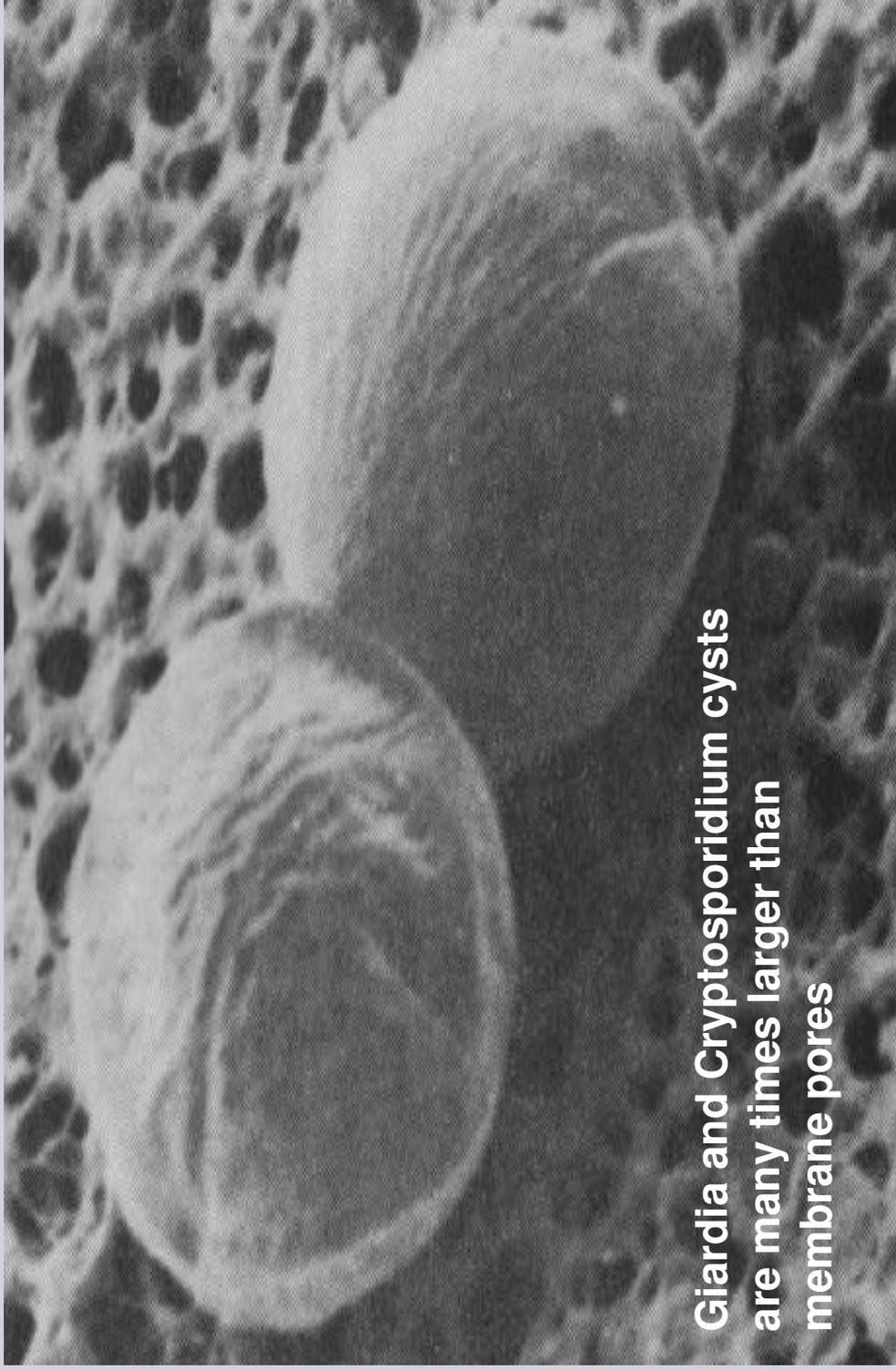
Diatom on Fiber Surface



Dirt on Fiber Surface

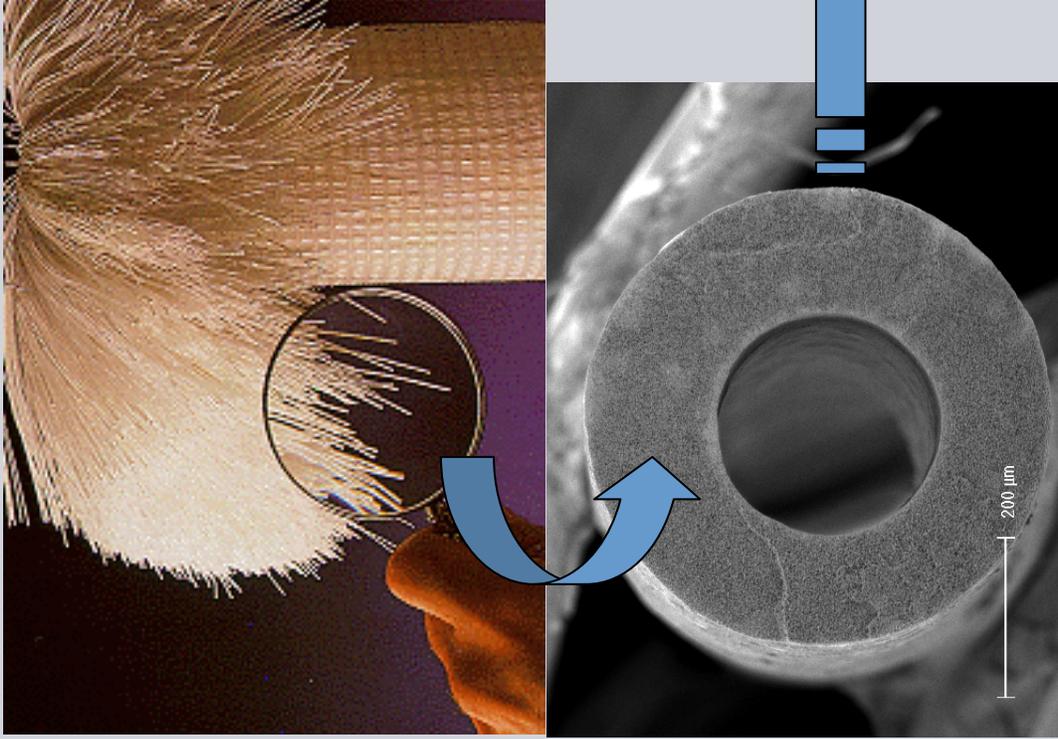
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Pathogen Removal

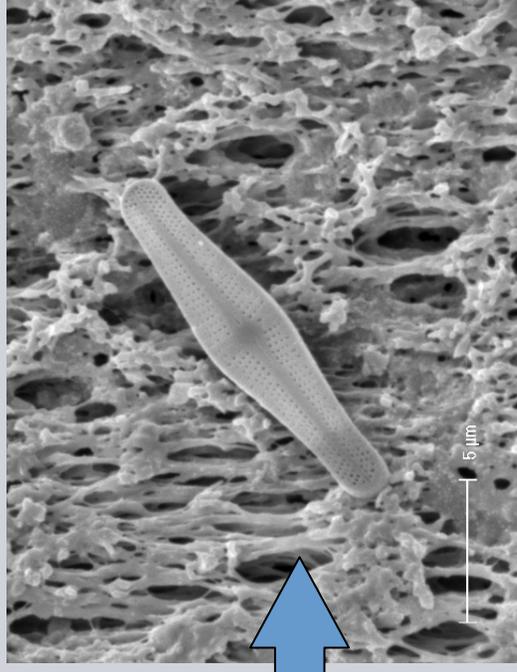


Giardia and Cryptosporidium cysts are many times larger than membrane pores

Physical Barrier

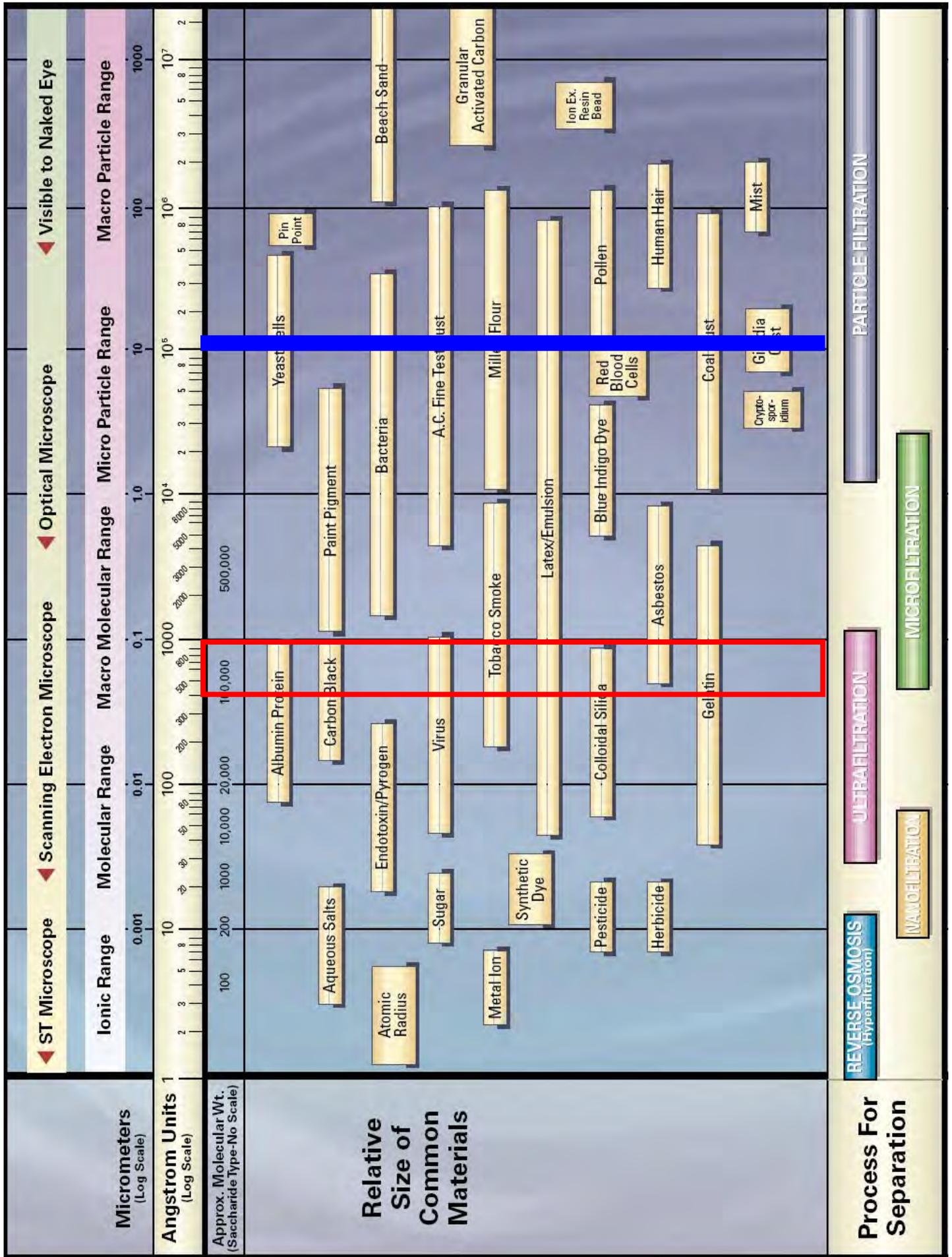


Memcor[®] Membranes have a pore size of 0.04 microns



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Water Technologies



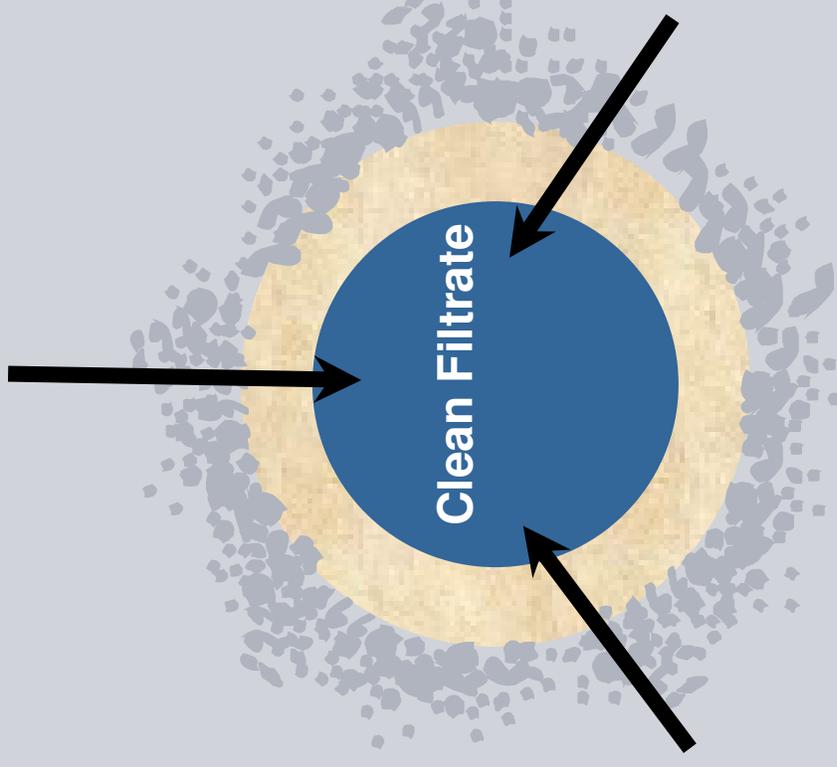
Applications

Drinking water, reuse, RO pretreatment and industrial water applications, including:

- Removal of high solids (up to 500 NTU)
- Pathogen and bacteria removal
- Retrofit of conventional filtration basins
- Non-potable industrial use (boiler feed, microelectronics, etc)
- Non-potable municipal use (irrigation, toilet flushing, etc)
- Potable reuse (RO as required by TCEQ)
- Pretreatment to RO, reducing op costs and increasing RO life
- Pretreatment for desalination

Membrane Basics

- Outside to inside filtration
- Flexibility to deal with changing feed water conditions with continuous, high quality filtrate water quality
- High recovery; minimal waste handling
- Fully automated backwash
- Verifiable system integrity more reliable than turbidity or particle count measurement
- Dead-end configuration (no cross-flow during filtration)



outside in filtration

Advantages

- 1. Physical Barrier** to prevent *Cryptosporidium*, *Giardia*, bacteria, turbidity and suspended solids without the need for chemical pretreatment
- 2. Flexibility** to handle changing feed water conditions and capacity demand increases
- 3. Simple, automated operation** ensuring system integrity is met and allowing operators advanced notice of potential maintenance
- 4. Lowest life cycle costs**, compared to conventional treatment alternatives due to footprint and process reduction and operator ease

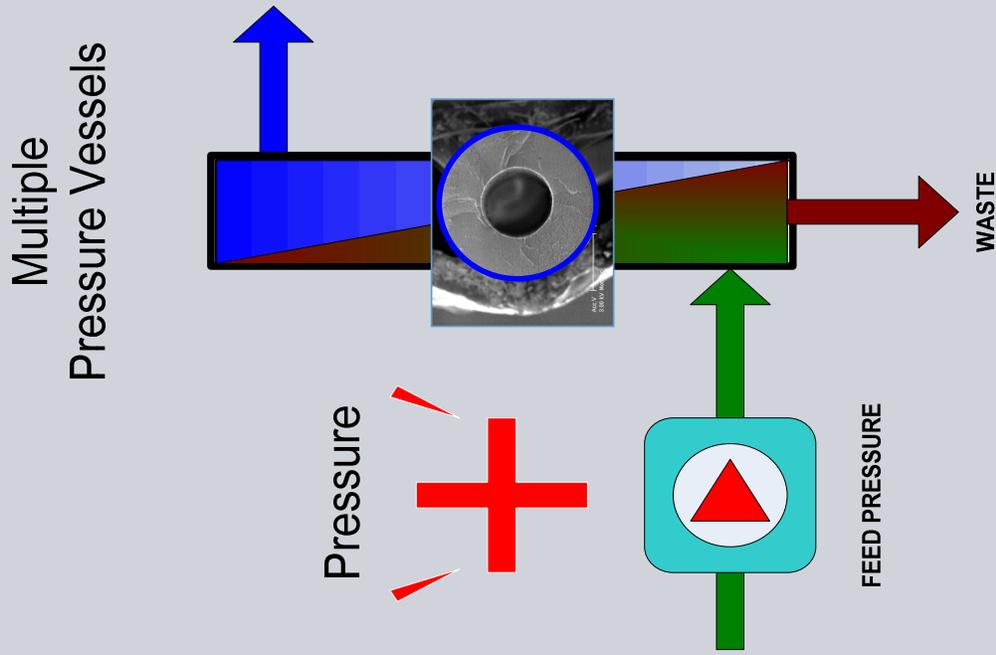
Memcor Basics

Memcor Products is the only provider of both Pressurized and Submerged low-pressure membranes systems and modules:

- **Pressurized:** Membrane modules operate in a closed environment. Feed water is pressurized (pump or gravity) through the modules and membrane **skid or unit**.
- **Submerged:** Membrane modules operate in a open tank, or **cell**. Feed water enters the cell by gravity and a suction pump draws water through the membranes.

Memcor Technology XP & CP (Pressure) Systems

SIEMENS



FEATURES

- High system pressure possible for single stage pumping
- Larger Operating TMP window
- Low waste
- Simple membrane maintenance



Membrane Systems to Fit Your Needs

Pressurized

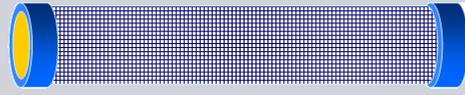
Memcor[®] pressurized systems employ modules contained in pressure vessels as feedwater is pumped through the membranes.

The modular “building-block” configuration simplifies the design, installation, and makes operation easy.



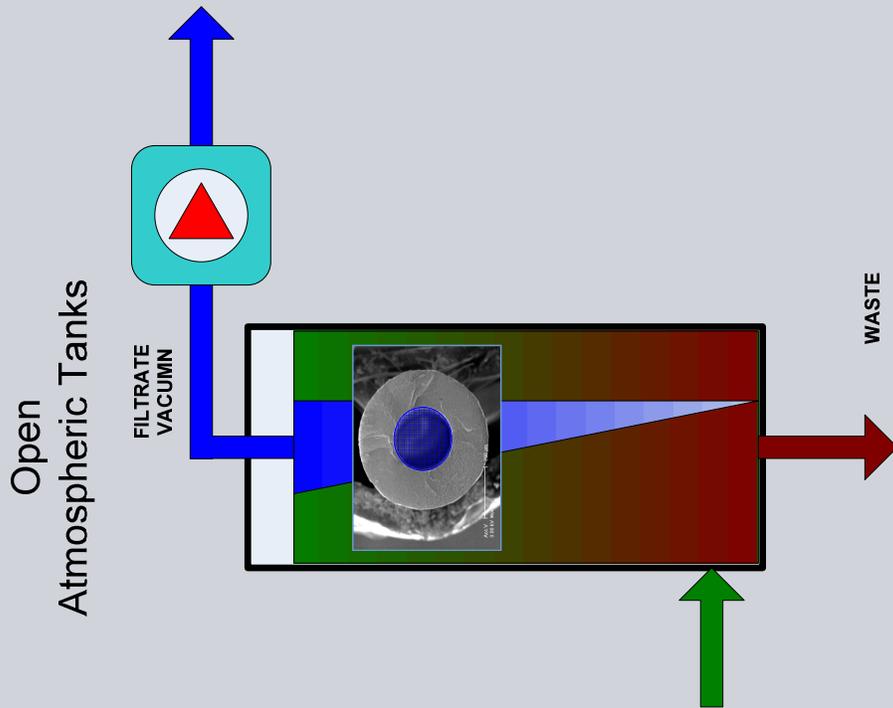
Pressurized Membrane Systems

Both skid-mounted and component-based large systems are available to cover a broad range of capacities and applications



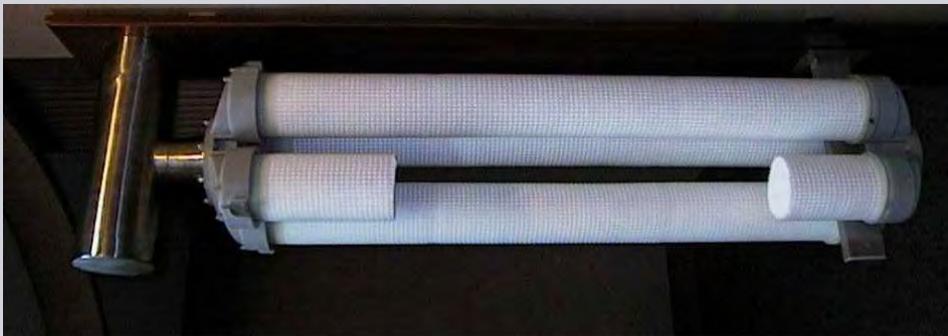
Module → Array → Skid

Memcor Technology XS & CS (Submerged) Systems



FEATURES

- Very simple process. Easy to package.
- Readily scaled
- Gravity for feed & low pressure filtration
- Process can be used to retrofit existing “conventional” equipment

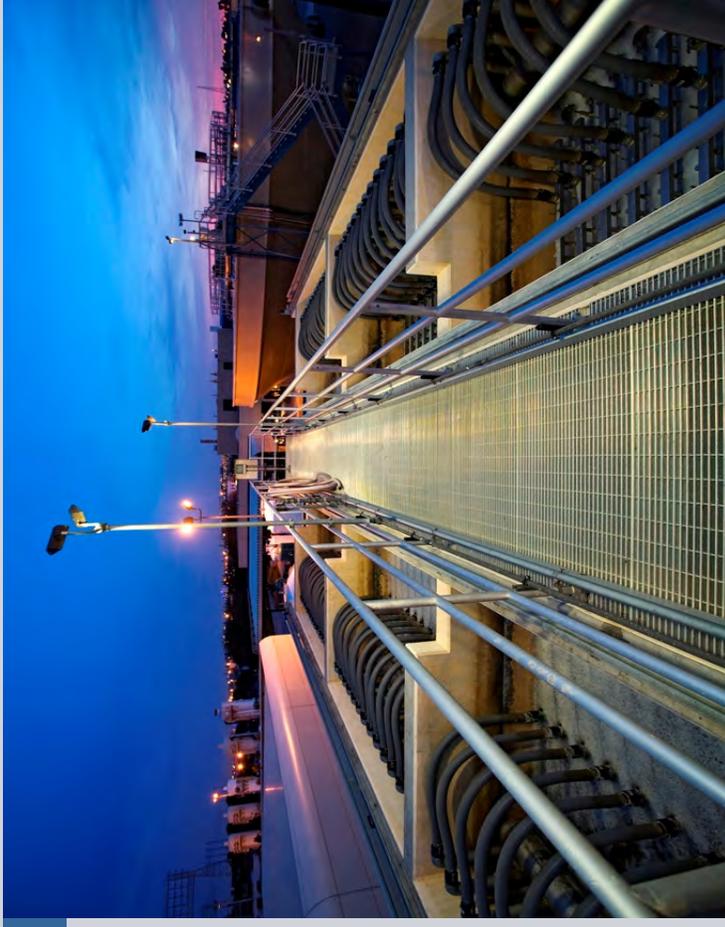


Membrane Systems to Fit Your Needs

Submerged

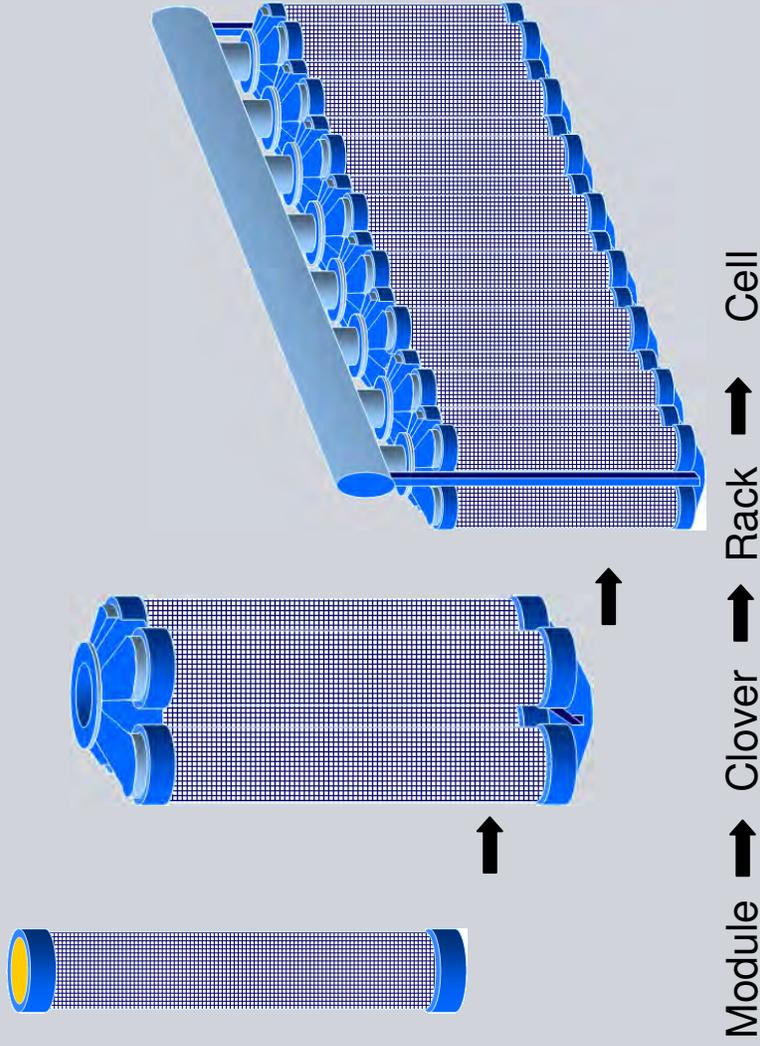
Memcor® submerged systems employ modules immersed in the feedwater as filtrate is drawn through the membranes.

The open tank configuration allows for visual inspection, simple membrane installation and removal.

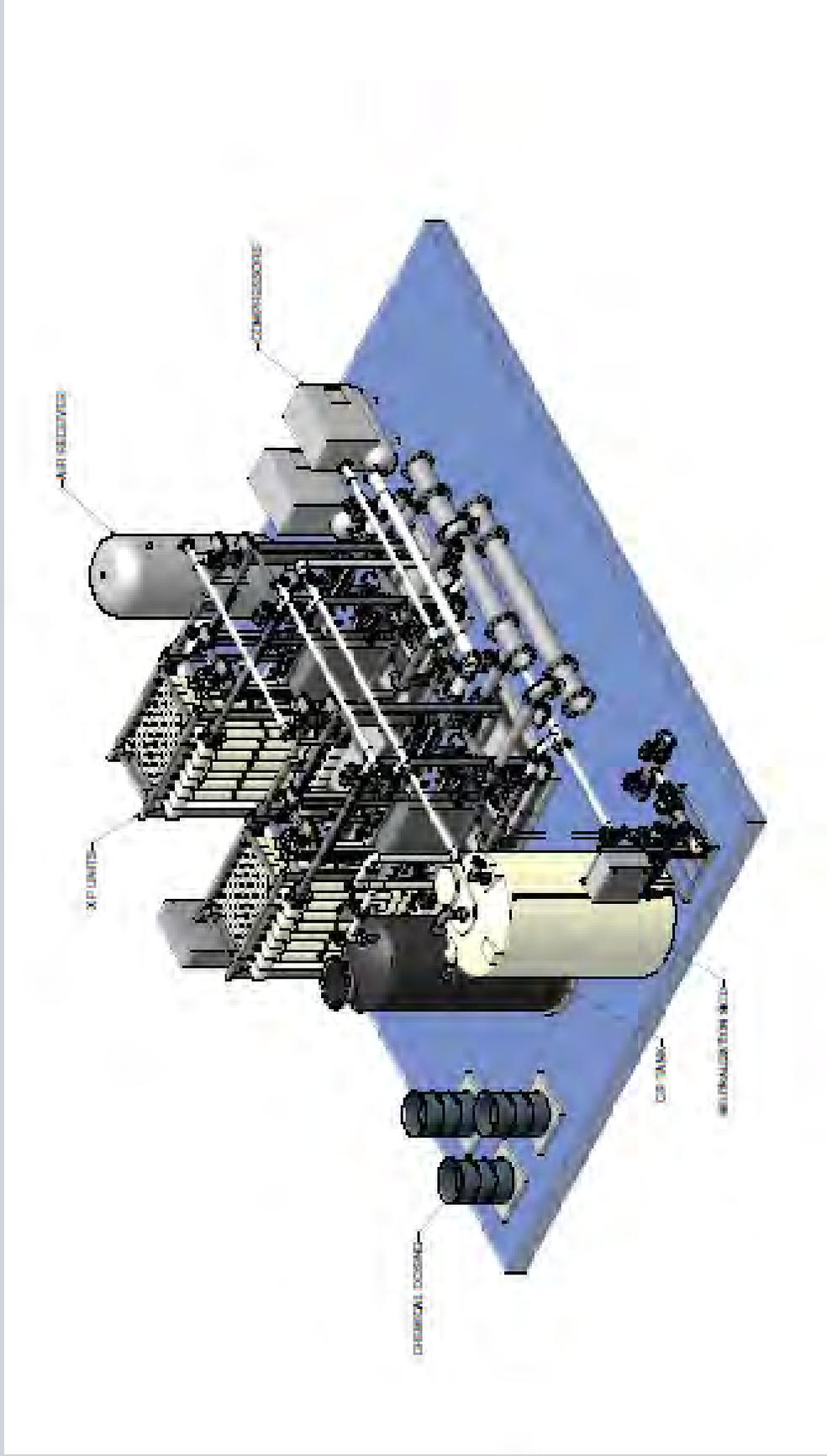


Submerged Membrane Systems

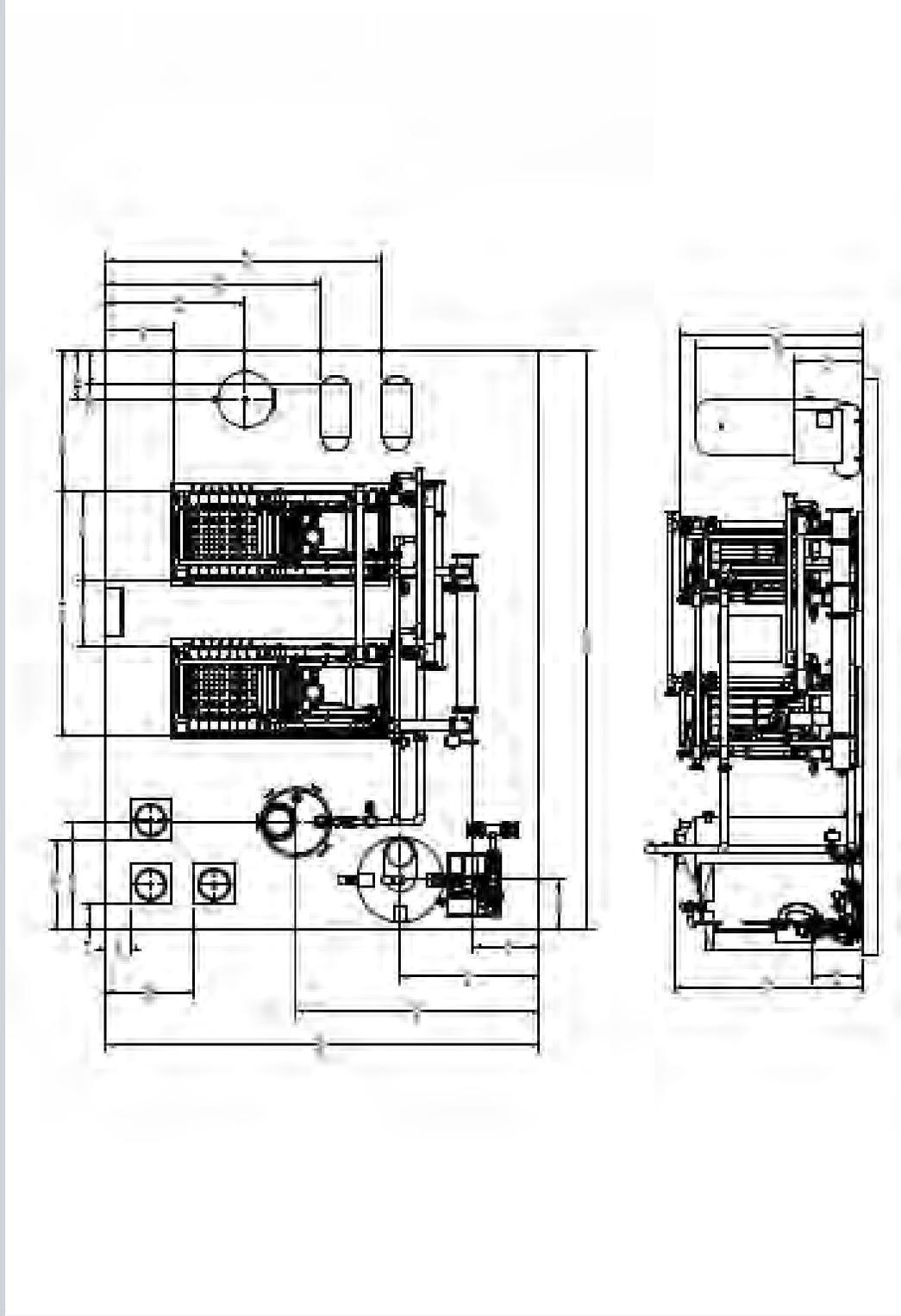
Both skid-mounted and component-based large systems are available to cover a broad range of capacities and applications



XP Mid Range Sample Layout (~ 1 MGD)



XP Midrange Sample Layout



How do they work?

- Four basic steps for UF System Operation

Step 1 - Normal filtration

Step 2 - Automated backwash

Step 3 - Chemical cleaning

Step 4 - Integrity testing

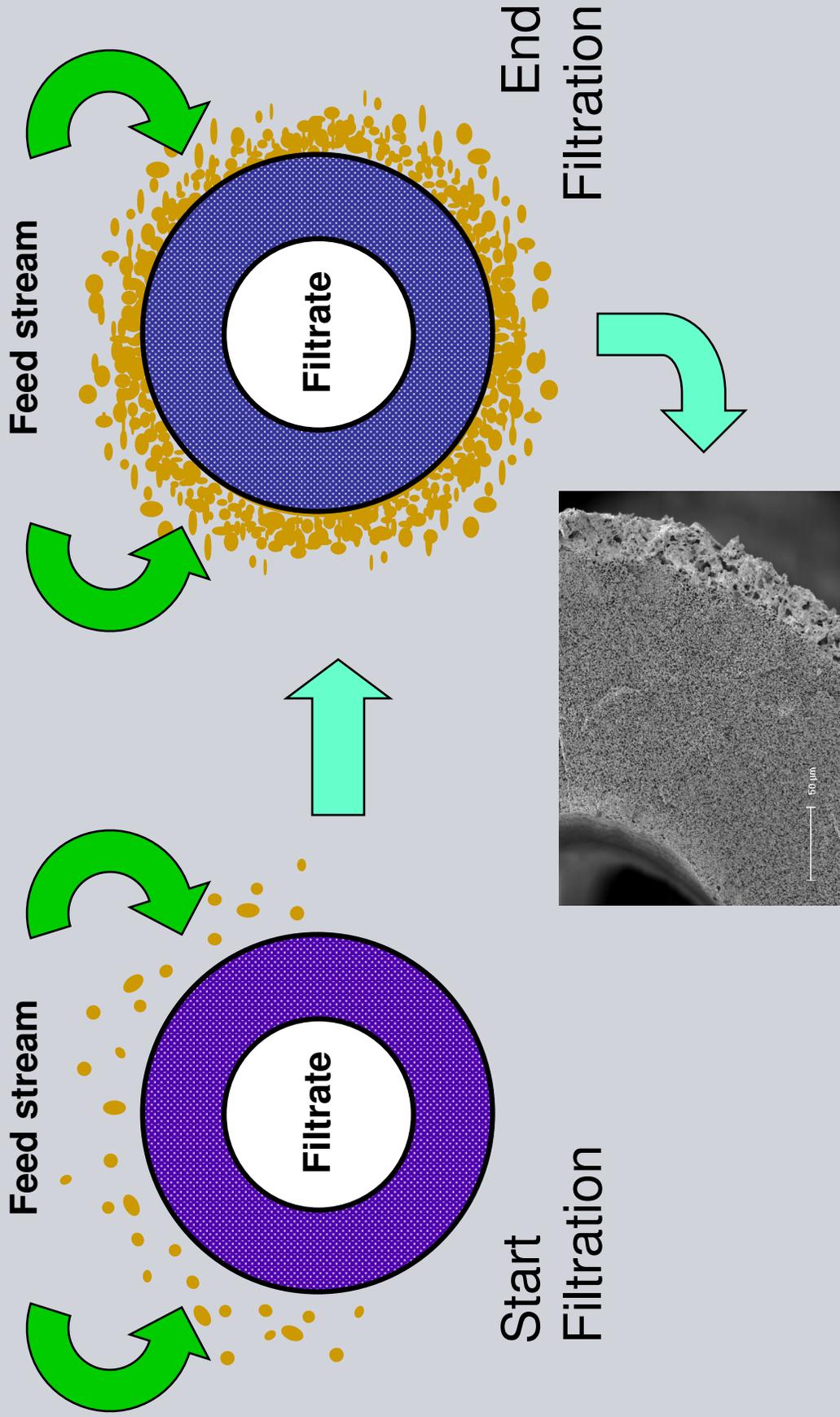
Step 1 – Normal Filtration



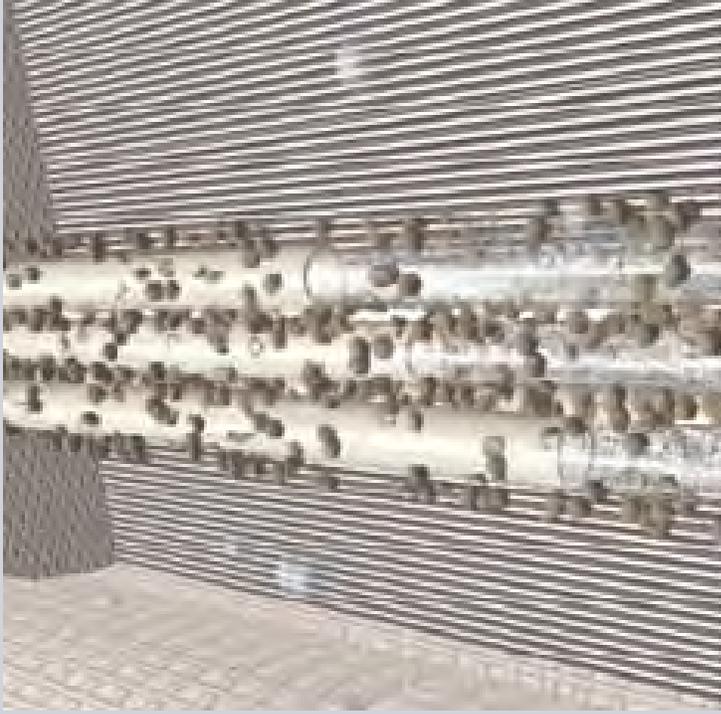
Fibers in a module shown retaining solids as clean water passes

- Outside-to-in operation
- Raw water is pressurized or drawn to the membrane fibers
- Particles larger than 0.04 microns remain on the surface
- Clean water, or filtrate, is collected in the inside (lumen) of the fibers
- Water from the fiber bundles (modules) is collected and sent to the next process in the application train

Membrane Filtration = Positive Barrier



Step 2 – Automated Backwash



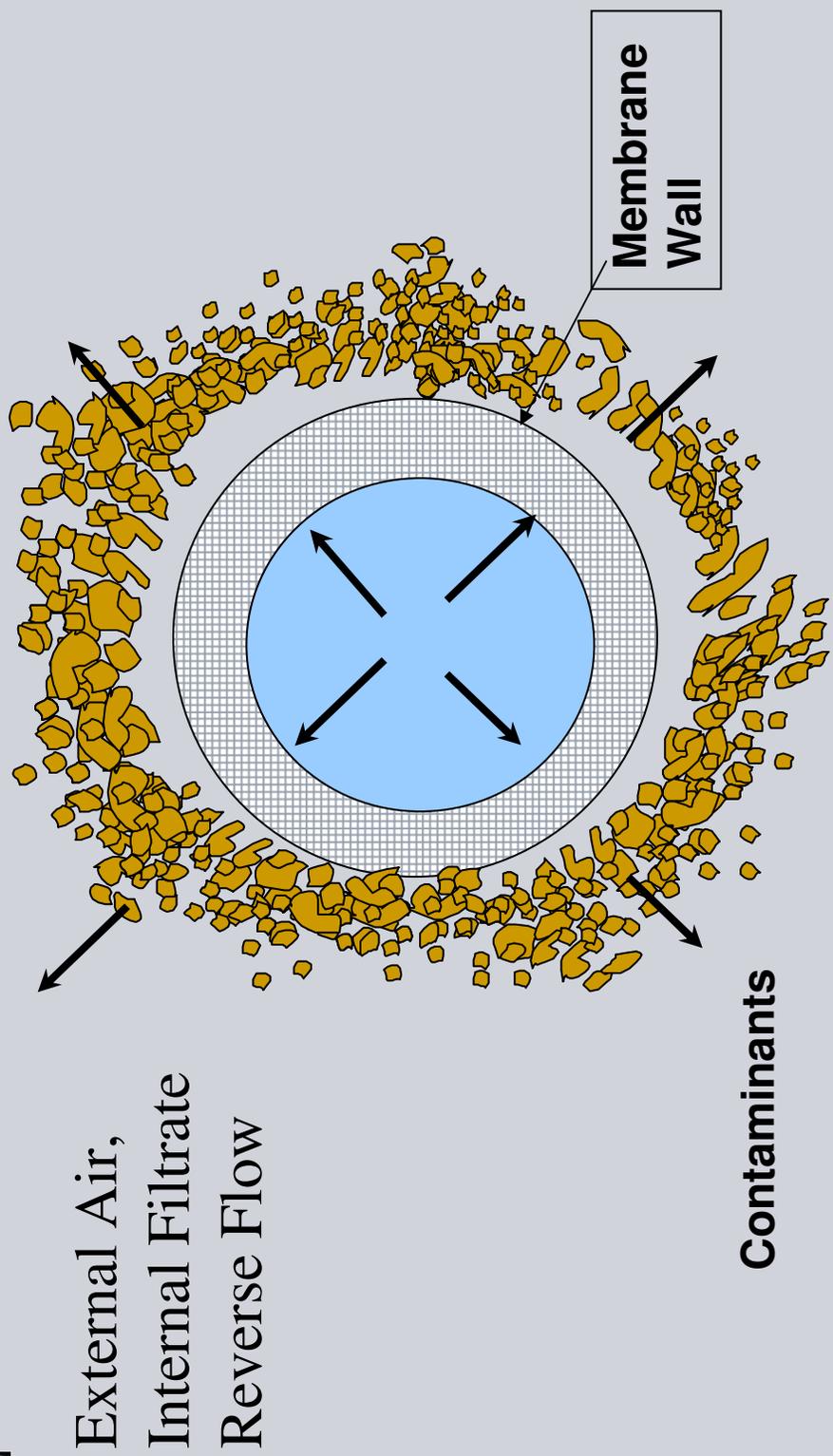
Air scours the outside of the fibers while filtrate water is back flushed to remove solids

- Remove solids accumulated during Normal filtration
- Commences automatically at a set time interval (15 to 60 minutes) or on high trans-membrane pressure (TMP)
- Air scours the outside of the membrane fibers for
- Filtrate water is back flushed in an inside-out pattern, while air scour continues
- Water is drained from the cell (submerged) or vessel (pressurized)
- Once drained, the system returns to Normal filtration

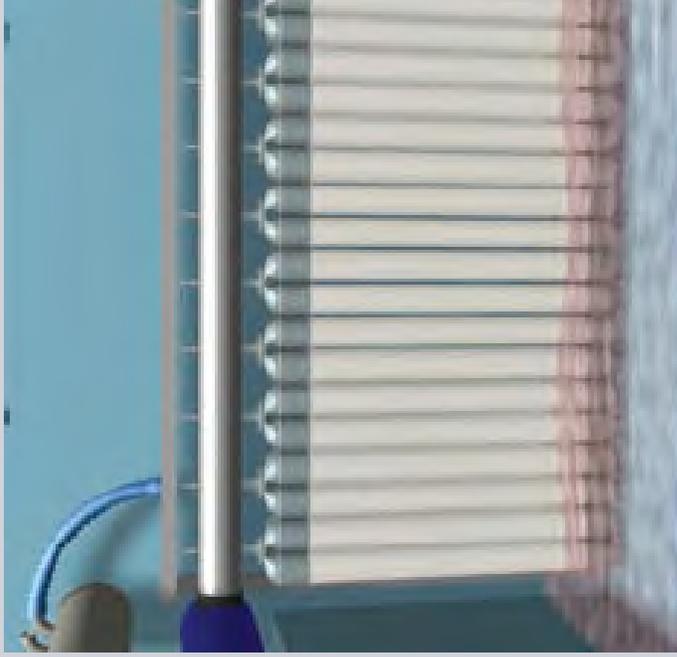
Low Pressure Membrane Backwash



Air/Water Scour



Step 3 - Chemical Cleaning

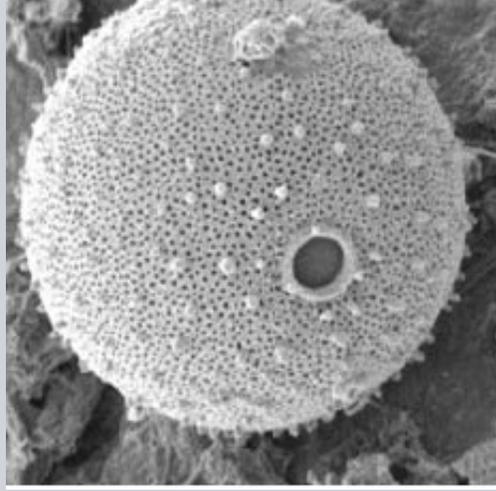


The membrane cell or skid is completely drained to remove all chemical and harmful solids retained on the membrane surface

- Maintenance wash – 30 to 60 minute short clean using chlorine or acid
- Clean-In-Place – 2 to 4 hour clean, typically heated, using chlorine or acid
- Chemical solution is re-circulated through a cell or unit
- Module soak in chemical solution
- Chemical are drained from the system (operator initiated)
- A backwash is conducted automatically to removal all chemicals
- System returns to normal operation

Step 4 – Integrity Testing

SIEMENS



- Used to verify the membranes Physical Barrier. Also checks seals, o-rings, etc.
- On-line, direct test method adopted by ASTM & EPA
- Memcor patented Air Hold Test
- Test holds air on the lumen side of the module to detect a 3-micron defect
- Air pressure drop correlates to defect size and to log-removal value (LRV)
- Test is conducted automatically every 24 hours (or set by operator) to ensure high log removal efficiency
- If defect is found, modules are isolated then removed for fiber “pinning”

Process Control Via PDT Assures System Integrity is Maintained



Memcor's Pressure Decay Test Complies With Industry Standards



Designation: D 6908 – 03

Standard Practice for Integrity Testing of Water Filtration Membrane Systems¹

United States
Environmental
Protection Agency

Office of Water
(4601)

EPA 815-D-03-008
June 2003
Proposal Draft



MEMBRANE FILTRATION GUIDANCE MANUAL

What are the results?

- Consistent, reliable filtrate quality
- Meets current and future SWTR regulations
- Approved for CA Title 22 use

Parameter	MEMCOR Membrane Filtrate
Turbidity	<0.02 NTU
<i>Cryptosporidium</i>	>6-log reduction
<i>Giardia</i>	>6-log reduction
Coliform	>6-log reduction
Algae	>6-log reduction
SDI	<2.0



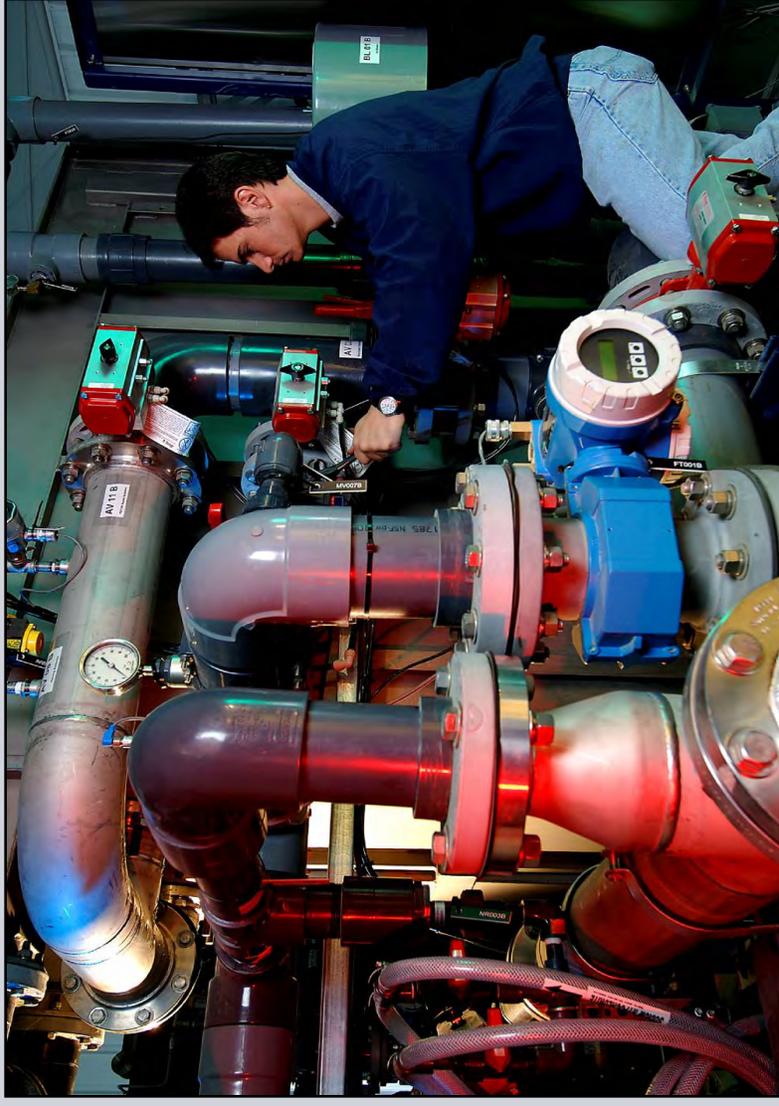
Project Delivery Approach

Project Manager =
Single Contact Point

Dedicated Engineering Staff

Dedicated Service Group

Field Support Services based
Colorado Springs



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Water Technologies

Membrane System Maintenance and Service

-General Equipment Maintenance Requirements

- General equipment maintenance (valves, compressors, pumps, etc.)
- Module removal and repair
- Alarm monitoring and clearing
- Water treatment industry standard requirements

-Remote Capabilities

- Standard modem connection – remote monitoring & alarm clearance poss.
- Dial-in connection for Siemens controls engineers if questions arise

-Siemens Service

- Siemens start-up provides training to kick off plant operations (follow-up training standard to enhance operator capabilities)
- Dedicated service team and Texas service branch locations provide rapid response capabilities
- Long-term service packages available

Memcor Products - “Take-ways”

- All our advancements over the last 20 years have been made on incremental changes to always provide our customers with a robust solution.
- Have the technologies and products to provide the right whole life cost for today and tomorrow.
- Memcor membranes are warranted by the factory, not by an OEM integrator
- Significant installation base already in the US and committed for the long term

SIEMENS

Thank You for Your Attention

Nick Lucas
Technical Sales Manager
Siemens Industry
Memcor Products
719 359 6195
Nicholas.Lucas@siemens.com

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TOWN OF MINTURN

FISCAL YEAR 2013 BUDGET

October 3, 2012

Council Worksession

FY 2013 Budget

General Fund Revenue - Highlights

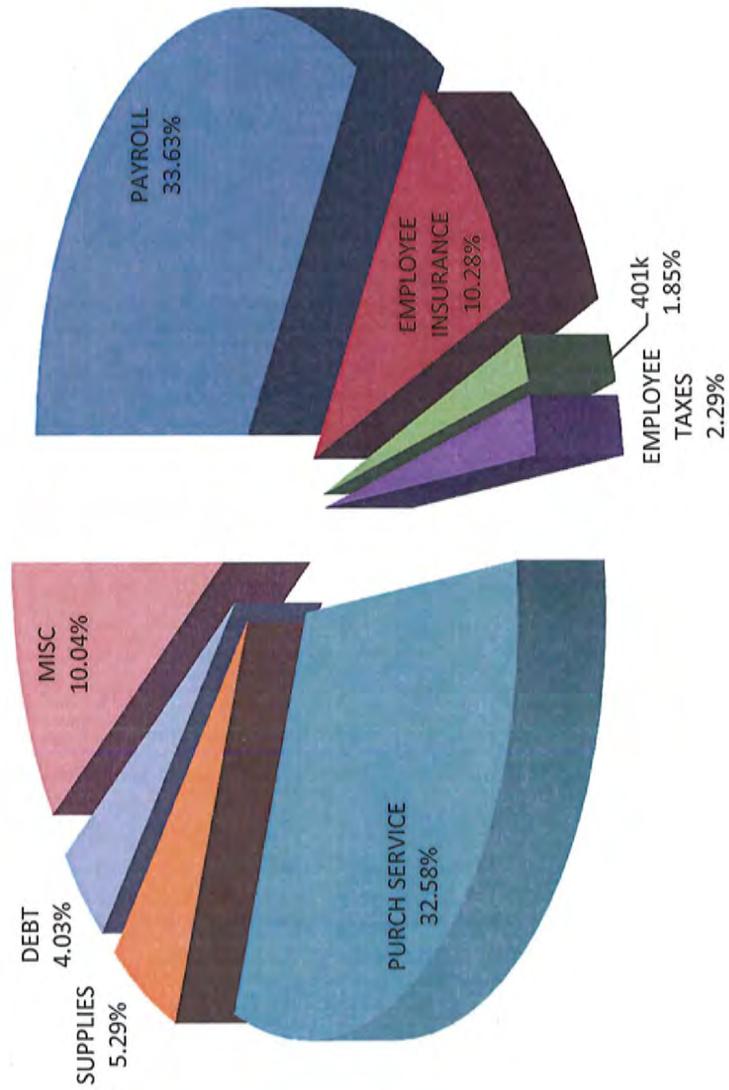
- 2013 Property Tax collections based on the recent valuations will increase \$8,987 over 2012 or a 2.03% increase
- Sales Tax is projected to be even or slightly up over 2012 estimates. This line item is budgeted flat over 2012

FY2013 BUDGET

- 2013 Gen Fund total Expenses \$1,454,834
- 2013 Ent Fund total Expenses \$733,075.
- 2012 Budget for General and Enterprise Funds expense is \$2,181,669 (net of BMR)
- This represents an overall net increase over 2012 of \$6,240

FY2013 BUDGET

FY2013 EXPENSES BY PERCENT



FY2013 BUDGET

The Town payroll as budgeted includes only 12 positions filled and, including employee benefits, totals \$1,051,388

This did not change from 2012

FY2013 BUDGET

- Total Funded Town Positions = 12
- General Fund Employees = 9.25 (77%)
- Enterprise Fund Employees = 2.75 (23%)

(Note: these percentages correspond to the actual breakdown used for our Workers Compensation Audit calculations and is comparable to actual hours worked as well)

FY2013 BUDGET

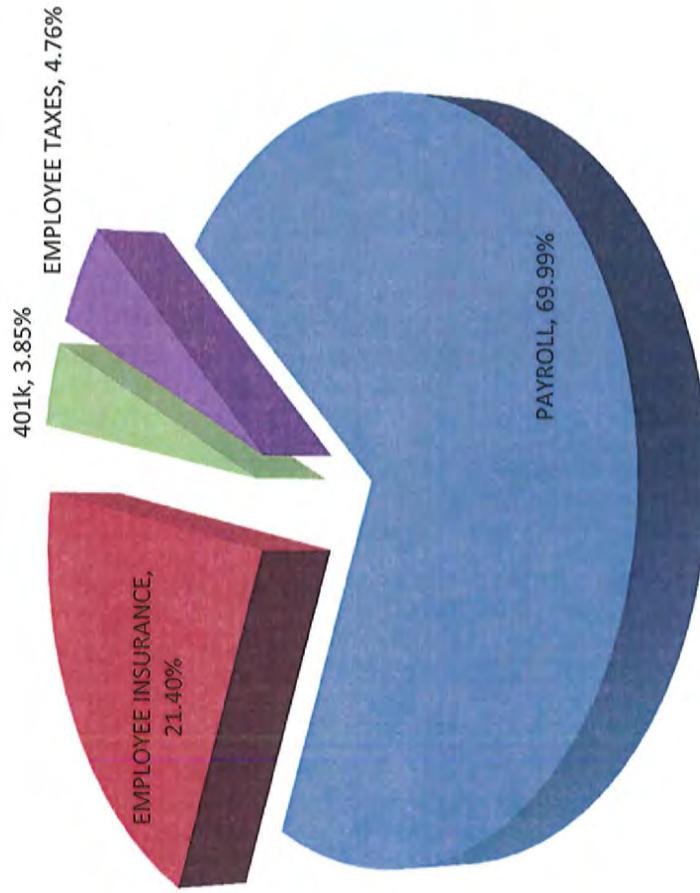
- Based on the work being performed the wages are separated into either the General Fund or the Enterprise Fund
- The Wage/Benefits held in the General Fund total \$816,096 (75%) and the Wage/Benefits in the Enterprise Fund total \$235,292 (25%)

FY2013 BUDGET

- Enterprise % of employee
 - 1 Meter Specialist 100%
 - 3 employees at 33% each
 - Town Manager 25%*
 - Town Treasurer/Town Clerk 50%*
- (*Historically established)

FY2013 PAYROLL BUDGET

WAGES, TAXES, AND BENEFITS



FY2013 BUDGET

- The Employee Benefit Package is reviewed annually by Staff

Employee Insurance Actual Cost Overview

YEAR	ACTUAL		TOTAL		PERCENT
	EMPEE	INSURANCE	EMPEES	COST	
				PER	INC/(DEC)
				EMPEE	
2006	194,336.22	16	12,146.01	-	
2007	209,670.24	15	13,978.02	13%	
2008	230,803.52	14	16,485.97	15%	
2009	204,771.96	14	14,626.57	-11%	
2010	188,673.32	12	15,722.77	-8%	
2011	192,120.34	11	17,456.45	9%	
2012 est	175,868.40	11	15,988.03	-8%	

FY2013 BUDGET

GENERAL FUND CAPITAL EXPENDITURES	
INTERFUND CAPITAL TRANSFER	48,279.00
2009 CAT LOADER	17,766.00
BOBCAT	3,000.00
TOWN BUILDING MAINT AND APT CARPET	11,750.00
STREET/SIDEWALK/DRAINAGE	37,500.00
PW TOOLS	5,000.00
COMPUTER ROTATION	3,500.00
POLICE TASERS (3)	3,500.00
TOTAL	\$130,295.00

FY2013 BUDGET

ENTERPRISE FUND CAPITAL EXPENDITURES	
INTERFUND CAPITAL TRANSFER	20,689.00
2009 CAT LOADER	17,766.00
BOBCAT	3,000.00
TOWN BLDING/PARK MAINT	14,750.00
PW TOOLS	5,000.00
WATER PLANT/SYSTEM	48,000.00
TOTAL	\$109,205.00

FY2013 BUDGET

Questions

And

Answers



Official Minutes

MEETING OF THE MINTURN TOWN COUNCIL

**Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645**

Wednesday September 19, 2012

Work Session – 4:00pm

Regular Session – 6:30pm

**MAYOR – Gordon “Hawkeye” Flaherty
MAYOR PRO TEM – George Brodin**

**TOWN MANAGER – Jim White
TOWN CLERK/TREAS – Jay Brunvand**

COUNCIL MEMBERS:

Shelley Bellm

Earle Bidez

Jerry Bumgarner

Aggie Martinez

John Rosenfeld

These minutes are formally submitted to the Town of Minturn Town Council for approval as the official written record of the proceedings at the identified Council Meeting. Additionally, all Council meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/824-5645 302 Pine St. Minturn, CO 81645

Work Session – 4:00 pm

- Retreat to review Council Goals, 2012 accomplishments, and cash funds available for future projects – White/Brunvand (60min)
- Work Session discussion to review scholarship funding with Mr. Dee Wisor, Sherman and Howard – White (90min)

Regular Session – 6:30 pm

1. Call to Order

- a. Roll Call
- b. Pledge of Allegiance

The meeting was called to order by Mayor Hawkeye Flaherty at 6:33 pm.

Those present included: Mayor Hawkeye Flaherty, Town Council members George Brodin, Aggie Martinez, Shelley Bellm, Earle Bidez, John Rosenfeld, and Jerry Bumgarner.

Staff present: Town Manager Jim White, Town Attorney Allen Christensen, Town Clerk/Treasurer Jay Brunvand, and Deputy Clerk, Michelle Metteer.

2. Approval of Agenda

- a. Items to be Pulled or Added

Motion by George B., second by Jerry B., to approve the agenda as presented. Motion passed (7-0).

3. Approval of Minutes and Action Report

- September 5, 2012

Motion by John R., second by Aggie M., to approve the minutes of September 5, 2012 as presented; motion passed (7-0).

- Action Item Report

4. Minturn Liquor License Authority

- Deutschman Family LLC, DBA Kirby Cosmo's BBQ Bar Annual Renewal of a Hotel & Restaurant License; 474 Main St.; Mark Tamberino, Manager – Brunvand (10min)

Motion by George B., second by John R., to approve Deutschman Family LLC, DBA Kirby Cosmo's BBQ Bar Annual Renewal of a Hotel & Restaurant License; 474 Main St.; Mark Tamberino, Manager; Motion passed (7-0)

- Gail Crowder, DBA Minturn Mile Liquors Annual Renewal of a liquor store License; 341 Main St.; Gail Crowder, Owner – Brunvand (10min)

Motion by Earle B., second by George B., to approve Gail Crowder, DBA Minturn Mile Liquors Annual Renewal of a liquor store License; 341 Main St.; Gail Crowder, Owner; Motion passed (7-0)

5. Public comments on items, which are NOT on the agenda (5 minute time limit per person)

Mr. Frank Lorenti, 1081 Main St, addressed concerns regarding removal of political signs in his yard during the recent run for the Republican race for County Commissioner. He cited the Minturn Municipal Code and asked why the political signs of a former candidate and Minturn resident are still up months after the election. He asked why the Town has not gone after the individual who still has their signs up even though the signs in his yard were taken and have not been returned.

Direction was given to staff to look into the issue and update the Council at the next Council meeting.

6. Special Presentations

- Presentation by John Cole of SSCV Human Performance Center – White (30min)
 - Actual funding will be an equal funding partnership between the Town of Minturn and Ski and Snowboard Club Vail at \$1,000,000 each. The School District will also be allowing the use of the land where the project will be built.
 - Revenue sharing will be considered between the Town of Minturn and SSCV, and revenues will not be at the cost of higher rec center rates to the Minturn residents.
 - Request by SSCV that Town Council hold a ye or nay vote by October 17th to determine if the proposed project will be approved and supported by the Town.
- Presentation on Eagle County Energy Smart program – White (10min)
 - John Gitchell, Eagle County Government provided a presentation on the Energy Smart program. Contact: 970-328-8777 or info@energysmartcolorado.com for more details.
- Update on Active Energies Solar Garden – White (20min)
 - Megan Gillman, Jason Weingast, Active Energies, 102 Main St.
- Presentation from the Eagle County Ambulance District – White (15min)
 - Chief Morrison & Chief Montera provided an update of the Ambulance District merger.

PUBLIC HEARINGS AND DISCUSSION/ACTION ITEMS

7. Discussion/Action Item: Discussion and direction with regard to the Scholarship funds – White (30min)

George B. and Jerry B. both disclosed that they have personal investment relationships with the 1st and Main Investment Advisors. Allen C., Town Attorney, stated this has been reviewed and no conflict of interest exists.

George B. recommends the creation of the 501(c)(3) for the scholarship funds. He also recommends letting the Scholarship Committee decide how the money is invested.

Earle B. likes both proposals but agrees the Scholarship Committee should decide the investment strategy of the Scholarship funds.

Shelley B. agrees with the 501(c)(3) creation, but would like to ensure the Town Council is the overseer of the funds. Shelley B. would like to see a substantial sum of money go to local Colorado Mountain College (more than \$5,000). \$25,000 was mentioned and support for that amount will be considered in future discussions.

Jerry B. would also like to see CMC receive money (\$25,000) and ensures that the Scholarship Committee will not be capable of spending money directly from the Scholarship funds.

Direction to Staff to create a 501(c)(3). Scholarship Committee and to determine the direction of the investment of Scholarship funds.

Recommendation by Town Attorney that the Scholarship Committee hire an accountant for the purposes of writing a letter to the IRS. Town Council concurred.

OTHER MATTERS

8. Planning Department Update

Dead trees at the south end of Town on CDOT ROW and USFS land are in need of maintenance (cutting). Arnold M, Minturn Public Works will be following-up with responsible entities in an effort to find a solution.

Shelley B asked about the letter written to the Railroad regarding the revocable land lease. Shelley's concern is that the Council Railroad Committee was not informed before the letter was sent. She is in agreement of the letter in general, however asks that the Council Committee be updated and involved regularly.

9. Town Manager's Report

Meeting Regarding the Memorandum of Understanding related to the Human Performance Center/Rec Center at Maloit Park

The subcommittee meetings with representatives from SSCV and Battle Mountain are attended by Town Council representatives, Earle Bidez and John Rosenfeld, Town Manager Jim White, Town Attorney Allen Christensen, and Town Planner Chris Cerimele. At tonight's meeting, we will hear from John Cole, representing Ski and Snowboard Club Vail (SSCV).

DOLA Grant

Greg Winkler, our DOLA field representative, presented DOLA funding options at our last Town Council meeting on August 15, 2012. Subsequently, the Town Manager submitted a request, signed by the Mayor, for approval of an administrative grant from DOLA for a Master Drainage Plan for the Town of Minturn in the total amount of \$34,650, of which the Town of Minturn would have to match 50%, or \$17,325.

We have been awarded the grant for the Master Drainage study in the amount of \$17,325.

Maloit Park Water Tank Repairs

Repairs are now in progress again on the interior of the Maloit Park Water tank. The water tank is being sandblasted, filled with epoxy in certain areas and prepared for painting. Additional epoxy filler and coating on the interior will be applied prior to painting the interior of the tank and restoring it to use in the next two weeks.

Based on the report I received on August 28, 2012 from the engineering firm utilized by the school district, (Base Engineering) no steel structural modifications were required.

1st Bank

Letters drafted by the Town Manager and signed by the Mayor and the entire Town Council and were sent to John Ikard, president and CEO of 1st Bank Holding Company and to Mary McDougall, president, 1st Bank Vail on Friday August 24, 2012 requesting reconsideration of the closing of the Minturn branch currently planned for October 2012. A meeting will be held with 1st Bank representatives listed above, the Mayor, the Mayor Pro Tem, and the Town Manager on Monday, October 1, 2012.

Bone Yard Property

Staff has completed work on the Draft of the Management Plan for the Boneyard property in Minturn which the Town is planning to purchase and retain as open space. We are doing this with the assistance of the Eagle County Open Space Advisory Board and the Eagle County Commissioners. The Town Manager and the Town Planner presented this project at the Eagle County Open Space Advisory Committee meeting on Monday, September 10, 2012. We received OSAC's formal endorsement for **\$2,068,000** to augment Town funding to purchase the Bone yard parcel from the USFS. We are also working with Kara Heide with the Eagle Land Trust on developing a conservation easement on the site. I will continue to be in touch with the USFS to discuss the process and timetable for submitting a bid to purchase the property.

XCEL Energy

Following the last Town Council meeting, I contacted Todd Anderson from XCEL Energy to recite the list of issues presented at the last Town Council meeting. We received written follow up from him (see attached).

Scholarship Committee

The final two scholarship letters were sent during the final week of August. We have now depleted our original \$3600 minor scholarship fund. We are now \$732 dollars into the Battle Mountain/Town of Minturn Scholarship dollars.

Our scholarship investment options will be reviewed at the study session at tonight's meeting so the Town Council can eventually set policy for disbursement of the scholarship funds we now have available. We will have a presentation from 1st and Main Advisors and SRS Capital Advisors. In addition, Sherman & Howard attorney, Dee Wisor, will be available to answer Town Council questions on the investment options presented.

ECO Transit

ECO Transit plans to maintain the loops and fares again this year in Minturn as they were last year. Staff was asked to follow up with ECO following the last Town Council meeting.

Upcoming Events:

Minturn Winter Market

Our Minturn Winter market is planned for Saturday, December 15, 2012.

Christmas Tree Bonfire

The Town of Minturn Christmas Tree Bonfire is planned at Little Beach Park on Friday night, January 4, 2013.

10. Town Council Comments

Earle B. would like to see the Xcel Representative's timeline on the improvements that have been outlined by Xcel.

John R. is concerned about the outcome of Xcel's "switch-over" process and has doubts the system will be functional.

There is no sunset clause for the upcoming proposed Fire District Mill Levy increase.

EXECUTIVE SESSION

11. Executive Session - Motion to convene into Executive Session pursuant to CRS 24-6-404 (b) for the purposes to consult with the Town's Attorney and receive legal advice regarding ongoing negotiation with Ski and Snowboard Club Vail (SSCV) as related to a recreation center Memorandum of Understanding and to discuss Elam Construction final payment and to discuss a pending agreement for fee dispute with Martin and Woods and to provide direction to the negotiating team." White/Christensen

Motion by Shelley B., second by George B., to convene into Executive Session... Motion passed (7-0).

12. Executive Session – Action by Council or Direction to Staff as a result of the Executive Session (5min)

Direction to staff to continue negotiations with SSCV; set a meeting with Barker, Rinker, Seacat and the subcommittee; consider relief of payment amount to Elam Construction, and continue negotiations toward the purchase of the Minturn Bone yard property with the USFS and Eagle County Open Space.

FUTURE AGENDA ITEMS

13. Next Meeting – October 3, 2012

- Ord 11, 2012 – Fire Ban
- Ord 12, 2012 – Planning Commission Appeals Period
- Discussion/Action – Ski & Snowboard Club Vail Rec Center
- Work session – Budget goals
 - Water update
 - Staff recommendations

- Discussion/Action - Kayak Course support or denial
- Special Presentation – Eagle River Fire Protection District
- Special Presentation – Mr. Chris Romer, Vail Valley Partnership
 - Economic Council of Eagle County update
 - Group Sales – Sports & Events update
 - FY2013 funding request

14. Future Meeting

15. Set Future Meeting Dates

a) Council Meetings:

- October 3, 2012
- October 17, 2012
- November 7, 2012

b) Planning & Zoning Commission Meetings:

- October 10, 2012
- November 14, 2012
- December 12, 2012

c) Other Dates: N/A

16. Adjournment

Motion by Jerry B., second by John R., to adjourn the meeting at 9:545pm.

Mayor Hawkeye Flaherty

ATTEST:

Town Clerk, Jay Brunvand

**Town of Minturn
Council Action Item Memo**

TO: Council Members/Staff Members
FROM: Jim White/ Town Manager
DATE: October 3, 2012
SUBJECT: Status of Action Items from Town Council Meetings

Action Item	Responsible Party	Progress Report
Battle Mountain Annexation/Minturn Scholarship Fund	White	Funding from Annexation escrow interest money.- Scholarship Committee met on September 20 August 7, 2012. <u>An investment option recommendation will be forthcoming from the subcommittee, pending legal review. Several scholarships awarded recently; .More specific information will be provided in Manager's Report.</u>
OSAC Funding for Boneyard Purchase	White	On September 10, 2012, OSAC formally referred this to the Eagle County Commissioners for approval to support the Town's \$2,068,000 request for funding to purchase the Minturn Bone yard parcel. Town staff will pursue the purchase of the property through property through the USFS open bid process. Staff has prepared a draft management plan and is working with Eagle Valley Land Trust on a Conservation Easement.
Parks and Recreation Master Plan	Cerimele	Staff is creating an initial draft of a Park Master Plan for Planning Commission review in- October.
2012 Goal: Town Street Repairs and Drainage.	White/ Cerimele	Check with CDOT regarding south Town drainage. Staff received a storm drainage study proposal <u>from TST Engineering</u> and has received DOLA grant approval of \$17, 325 to complete the study.
2012 Goal: Continue Sidewalk Installation Program/Improve Plan with Lafarge	White/A. Martinez	We are working with La Farge representatives in planning to repair sidewalks on a portion of the east side of 100 block this year.-
2012 Goal: Implement Streetscape Plan	White /Cerimele	Staff has reviewed previously submitted plans from OZ, and DCL. We have secured info on streetlights; and worked with local property owner on design ideas for a mall/ <u>pedestrian</u> -area.
2012 Goal: Strengthen Marketing and Events	Metteer	Using media to promote local events. Vail Valley event guests' data research work complete. Coordinating scheduled co-op advertising opportunities for Minturn business license holders. <u>Additional Internet marketing options are being explored.</u>

Action Item	Responsible Party	Progress Report
2012 Goal: Clean Up Parking Area on North Taylor St	Cerimele/L. Martinez	Continue to monitor and remove abandoned vehicles to allow for organized and structured short term parking. Discussed this area with UPRR. Staff to send a draft lease proposal to UPRR for parking area. <u>UPRR wants to lease a larger portion of the north end of Taylor Street and seek help form the Town in policing encroachments.</u>
2012 Goal: Opportunities & Submittals and scheduling and apply for infrastructure grants/loans	White/Cerimele	Staff to provide periodic updates to Council.- Received \$17, 325 DOLA grant for Master Drainage Plan (September 2012).
2012 Goal: South Minturn sidewalks	White/Cerimele	Work with CDOT to determine right of way, investigate grant funding opportunities, and begin planning and implementation. VSSA may be interested in multi-purpose path between Town and Maloit Park. <u>Staff requested a meeting with Sam Otero, BMR engineer.</u>

EAGLE RIVER FIRE PROTECTION DISTRICT

RESOLUTION SUPPORTING PASSAGE OF BALLOT ISSUE 5A

WHEREAS, the Board of Directors of the Eagle River Fire Protection District (“District”) has determined and hereby determines and declares that the interest of District and the public interest and necessity require that the District increase its property tax levy with regard to the provisions and restrictions set forth in Article X, Section 20 of the Colorado Constitution (“TABOR”) and Section 29-1-301, C.R.S. to carry out the objects and purposes of the District; and

WHEREAS, the District is a professional fire service agency proudly protecting a 186 square mile service area, including Camp Hale, Tennessee Pass, Redcliff, Minturn, Eagle-Vail, Avon, Mountain Star, Wildridge, Beaver Creek, Bachelor Gulch, Arrowhead, Homestead, Edwards, Lake Creek, Singletree, Pilgrim Downs, Cordillera, Bellyache Ridge, Red Sky Ranch and the portions of I-70, Hwy 6 & 24; and

WHEREAS, the District wishes to continue providing the same high level of service to its constituents; and

WHEREAS, the District approved a resolution asking its voters to pass a 3.770 Mill Levy increase to recover lost revenues due to a severe decline in property value in the District’s service area; and

WHEREAS, the District receives approximately 94% of its revenues from property taxes; and

WHEREAS, as of January 2012, the District lost approximately 25% of its property tax revenue, or \$1.7 million; and

WHEREAS, the District has cut 70% of its administrative staff and deferred the purchase of critical equipment to minimize its budget; and

WHEREAS, beginning in January 2014, the County Assessor estimates a drop in assessed value (AV) of 20%, with higher drops in AV potentially occurring in western portions of the County; and

WHEREAS, a 20% drop in AV within Eagle River Fire would equate to approximately \$1 million, for a combined loss between the 2012 and 2014 assessments of approximately \$2.7 million; and

WHEREAS, replacing a total loss in revenue of \$2.7 million would require an additional 3.770 Mills; and

WHEREAS, the 3.770 Mills would equate to \$30.01 annually per \$100,000 of actual value for residential properties; and

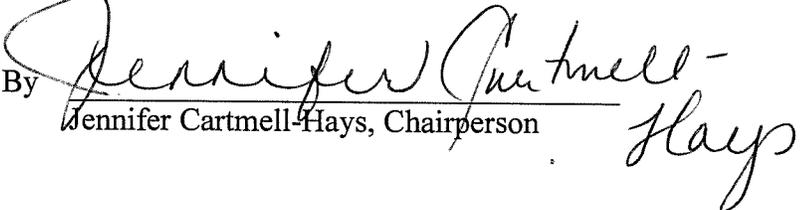
WHEREAS, if the mill levy does not pass, two fire stations within the District's service area would permanently close in 2014.

NOW THEREFORE, BE IT RESOLVED that the Eagle River Fire Protection District SUPPORTS the passage of a 3.770 Mill Levy increase, and urges its voters to pass the measure at the November 6, 2012, Election, and endorses the positive summary of the measure attached as Exhibits A, B and C, and incorporated hereto.

Adopted this 20th day of September, 2012.

EAGLE RIVER FIRE PROTECTION
DISTRICT

By


Jennifer Cartmell-Hays, Chairperson

ATTEST:



Clint Janssen, Acting Secretary

Exhibit A

Why to Vote for 5A

- Keeps the Fire Protection District response stations open 24 hours/day, 7 days/week, 365 days/year.
- Maintains a constant state of readiness for emergency response.
- Protects you, your family and your property.

Exhibit B

Pro-TABOR Statement for Eagle River Fire Protection District Issue 5A

YES ON 5A – Eagle River Fire Protection District’s mill levy increase

A YES VOTE ON 5A will

- approve a maximum additional 3.77 mill levy, which will stabilize the District’s revenues;
- maintain the District’s property tax revenues at 2010 levels; the mill levy will ratchet down as property values recover and will not contribute to a revenue increase of greater than 2010 levels, plus inflation and growth;
- allow the District to provide 24/7 protection at each of its four staffed fire stations, eliminating the rolling closures that have taken place since April 2012 (the Beaver Creek station operates via a contractual agreement);
- ensure the taxpayers of the District continue to receive a high level of fire protection service;
- ensure the District can adequately respond to large-scale emergencies
- will **annually** increase your taxes, at a maximum, in the following manner:
 - \$30.01 per \$100,000 of your home’s actual value
 - \$109.33 per \$100,000 of your commercial property’s value
- will ensure the highest level of protection for you, your family, your home, and your community
- will ensure the District can respond to every emergency in its service area (*Camp Hale, Tennessee Pass, Redcliff, Minturn, EagleVail, Avon, Mountain Star, Wildridge, Beaver Creek (Contractual agreement), Bachelor Gulch, Arrowhead, Homestead, Edwards, Lake Creek, Singletree, Pilgrim Downs, Cordillera, Colorow, Bellyache Ridge, Red Sky Ranch and portions of I-70 and Hwy 6.*)
- allow the District to replenish its wildfire reserve fund, 25% of which has been spent in 2012 on operational expenses; even these expenditures have still resulted in intermittent station closures
- replace aging equipment, much of which would not allow the District to adequately respond to a wildland fire
- prevent long response times or instances in which the District cannot respond to emergency calls due to lack of resources

For Ballot Issue 5A, vote YES – for your family, your home, and your community.

Exhibit C

Eagle River Fire Protection District: Frequently Asked Questions

1. What is Eagle River Fire's service area?

The Eagle River Fire Protection District (ERFPD) covers 186 square miles and serves the following areas/communities:

Camp Hale	Tennessee Pass
Red Cliff	Minturn
Eagle Vail	Beaver Creek (contract)
Bachelor Gulch	Avon
Edwards	Colorow
Cordillera	Bellyache Ridge
Red Sky Ranch	I-70 and Hwy 6

The Eagle River Fire Protection District is **NOT** associated with the Town of Vail Fire Department, which is entirely funded and operated by the TOV.

2. What is Eagle River Fire Protection District asking for?

Eagle River Fire is asking for a 3.77 mill levy increase. The majority of the District's revenues are generated by property taxes. As a result of the 2010 property value reassessment, ERFPD's revenues were reduced by 25% or nearly \$1.8 million (from \$6.9 million to \$5.2 million). In 2014, it is forecasted that an additional 20% drop will occur.

The mill levy will allow Eagle River Fire to fully staff the District's four stations (not including the Beaver Creek station, which operates via a contractual agreement). Currently, ERFPD is implementing rolling station closures; all overtime has been eliminated to cut costs.

3. What does this mean for me?

Effect of 3.77 Mill Levy per \$100,000 of Actual Value

Property Type	Monthly Cost*	Annual Cost*
Residential	\$2.50	\$30.01
Commercial	\$9.11	\$109.33
Home Value	Monthly Cost	Annual Cost
\$250,000	\$6.25	\$75.02
\$500,000	\$12.50	\$150.05
\$750,000	\$18.76	\$225.07
\$1,000,000	\$25.01	\$300.09

4. What have you done to cut costs?

Eagle River Fire has taken the following measures to cut costs:

- Cut 70% of its administrative staff
- No salary increases for almost 4 years
- Eliminated its resident program, cutting eight firefighters
- Eliminated all overtime (have spent funds in 2012 for critical incident staffing)

5. How long will the mill levy be in effect?

The mill levy will be in effect *only until* 2010 base revenue levels are achieved. The mill levy will ratchet down based upon how base revenues generated from property taxes compare to 2010 levels; as property values increase, the mill levy will decrease. The 2010 revenue base was selected as it allowed ERFPD to fully staff all stations and provide the response and resources for the risks within the District. Growth in revenue that results from new construction will adhere to the benefit of the District in addition to the base revenue.

6. How does the system of stations operate?

The closure of a single station impacts the ability of all stations to adequately respond. Response time and the adequacy of response are the crucial determinants in any emergency. For example, the first response to the Chambertin fire occurred within 2 minutes from the sound of the alarm. This event ultimately utilized every resource within the Vail Valley. The speed of the first response and the magnitude of the resources allowed this extremely dangerous fire to be extinguished without loss of life and without expanding to a wildfire.

7. Eagle River Fire has reserve funds. What are they for?

This reserve is earmarked for initial wildfire response.

The federal government can and does provide aid, however, the initial response to a wildfire is the responsibility of the department. Without this reserve, ERFPD would have insufficient financial resources. In order to fund ongoing operations in 2012, 25% of this reserve was spent.

Monies from this fund would also be utilized to replace aging equipment.

Town of Minturn
 302 PINE STREET
 P. O. BOX 309, MINTURN, CO 81645
 (970) 827-5645 FAX (970) 827-5545



request = 4000-

REQUEST FOR FUNDING APPLICATION

NAME OF ORGANIZATION: Vail Valley Partnerships / Economic Council of Eagle County
 DATE SUBMITTED: _____
 NAME OF REPRESENTATIVE: Chris Power
 MAILING/STREET ADDRESS: PO Box 1103, Vail, CO 81658
 TELEPHONE NUMBER: 970 477-4016

Please indicate major funding source: tax supported
 donations (corporate, foundation, private donors)
 other government-entity grants
 Program Revenue

Please indicate type of organization: health and human service environmental
 recreation and culture sports and athletics
 education youth services
 marketing other Chamber of Commerce

<i>Quick Reference Financial Data:</i>			
<u>2011</u> Operating Revenue	<u>\$ 1,106,318</u>	Operating Expenses	<u>\$ 1,147,860</u>
Operating Revenue		Operating Expenses	
<u>2010</u> Operating Revenue	<u>\$ 1,159,924</u>	Operating Expenses	<u>\$ 1,088,913</u>

Please answer the following questions on separate paper, not to exceed 3 pages. You may include an agency brochure, but please do not include any other additional materials.

- 1) WHAT IS YOUR ORGANIZATION'S MISSION?
- 2) SPECIFICALLY DESCRIBE THE PROJECT/PROGRAM THAT THE FUNDING WILL SUPPORT AND HOW THIS PROJECT/PROGRAM BENEFITS THE TOWN OF MINTURN.
- 3) HOW WILL YOU MEASURE THE SUCCESS OF THIS PROGRAM?
- 4) IS ANY OTHER AGENCY PROVIDING A SIMILAR SERVICE IN THE AREA?
- 5) HAVE PREVIOUS FUNDS BEEN AWARDED BY THE TOWN TO SUPPORT THIS ACTIVITY?
- 6) WHAT FUNDRAISING PROGRAMS DO YOU HAVE PLANNED TO ELIMINATE THE NEED FOR FUTURE TOWN FUNDING REQUESTS?
- 7) WHAT IS YOUR PROJECTED NEED FOR FUNDING FROM THE TOWN OF MINTURN FOR THE NEXT 5 YEARS?

Please attach the following:

- *Financial Statements
- *Budget (Including Revenue Sources)
- *501(C)(3) Documentation
- *List of Officers and/or Directors



Town of Minturn
302 Pine Street
PO Box 309
Minturn, CO 81645

Re: 2013 Request for Funding for the Vail Valley Partnership / Economic Council of Eagle County

Minturn Town Council,

Thank you for the opportunity to present a funding request as part of your 2013 budget process. Please accept the following as our funding request as outlined by your application process.

Vail Valley Partnership Mission:

The Vail Valley Partnership (VVP) is a regional leader in sustaining & enhancing the Vail Valley as a tourism destination and as a place to do business by contributing to the identity and economic wellbeing of the Eagle River Valley. The VVP takes a leadership role to bring groups, meetings, events and leisure visitors to the Vail Valley for the economic benefit of the community and our member businesses.

Economic Council of Eagle County:

The Economic Council of Eagle County was incorporated in 2006 as a 501c(3) corporation to promote the long-term economic health of Eagle County. The Economic Council consolidated operations with the Vail Valley Partnership in January, 2012 to better serve the needs of the Eagle County business community and to streamline economic development efforts.

The efforts of the Economic Council of Eagle County are focused on four main areas of emphasis:

1. General Economic Development Inquiries & Promotions
2. Regional & Local Collaboration and Coordination
3. Economic Research
4. Health & Wellness Initiative



The Chamber & Tourism Bureau.

Project Funding Request & How it Benefits the Town of Minturn:

Funding is requested in the amount of **\$5,000** to support our regional economic development efforts via the Economic Council of Eagle County and our Destination Marketing (group sales, sports & event coalition) efforts to drive destination visitation.

Regional economic development and local coordination efforts led by the Economic Council of Eagle County include quarterly Mayor/Manager meetings, quarterly Economic Advisory Council meetings and local representation at regional and state-wide forums including the Colorado Blueprint (state economic development plan), Colorado Tourism Office committees and planning sessions and other regional coalitions.

The tourism industry makes up 52% of Eagle County's workforce (source: quarterly census of employment & wages) and the Town of Minturn's financial support will support our regional destination marketing and economic development efforts.

Program Measurement:

Measurement criteria include:

1. Group & event sales metrics including: groups & events recruited to the valley, lodging revenue, room nights and direct guest spending
2. Economic development metrics including: local collaboration including Vail Valley Merchant Alliance, Health & Wellness Initiative and Research output.

Is Any Other Agency Providing a Similar Service? No

Have Previous Funds Been Awarded by the Town to Support This Activity? No, as this is our first request to the Town of Minturn for funding.

What Fundraising Programs Are Planned to Eliminate the Need for Future Town Funding?

The Economic Council of Eagle County has historically been funded solely by Eagle County; consolidation with the Vail Valley Partnership allows for greater reach and efficiencies moving forward. As our membership base (primarily private industry) grows, our need for public funding from municipalities decreases.



The Chamber & Tourism Bureau.

What is the Projected Need for Town Funding for the Next Five Years?

It is our goal to reduce and potentially eliminate municipal funding from individual towns to support our Economic Development (Economic Council of Eagle County) efforts as our membership base (private businesses) grows.

About the Vail Valley Partnership:

The Vail Valley Partnership, a 501c(6) non-profit organization, has been engaged in the community from the early days of Vail, starting in 1964 as the Vail Resort Association. We've grown over the years to represent the entire Vail Valley and to fit the needs of the business community through our Chamber programs including educational events, networking opportunities, advertising programs and cost-savings programs.

The Vail Valley Partnership serves as the regional destination marketing organization for Eagle County, Colorado. Through our Marketing and Sales departments, we work to promote the destination's brand awareness and equity through media relations, group sales, regional advocacy and other communication strategies. We are proud to have been named Colorado's best Destination Marketing Organization by the readers of Colorado Meetings & Events Magazine in early 2011.

Because business and tourism go hand-in-hand, the Vail Valley Partnership also brings to the community a variety of signature programs that elevate the destination's attention to both guests and businesses. Signature Vail Valley Partnership programs include the Economic Council of Eagle County, Vail Valley Merchant Alliance, Health & Wellness Initiative, Platinum Service Program (PSP), Lodging Quality Assurance (LQA) and the Non-Profit Network. These signature programs are examples of how the Vail Valley Partnership reinforces commitment and dedication to improving the guest experience and adding value to the local business community.

Thank you for your consideration!

Chris Romer

Executive Director

Vail Valley Partnership & Economic Council of Eagle County

(970) 477-4016

VailValleyPartnership.com / VisitVailValley.com

PO Box 1130, Vail, CO 81658

www.visitvailvalley.com

Vail Valley Partnership
(A Colorado Non-Profit Corporation)
Statements of Financial Position
December 31, 2011 and 2010

	2011	2010
Assets:		
Current Assets:		
Cash and cash equivalents - Unrestricted	30,509	11,887
Accounts receivable, net of allowance of \$10,000 and \$10,000 in 2011 and 2010	100,584	96,514
Prepaid expenses	15,025	12,714
Deposits	16,667	16,667
Total Current Assets	162,785	137,782
Property and Equipment:		
Software and website costs	134,679	134,679
Furniture and equipment	85,497	78,671
Leasehold improvements	60,350	60,350
Subtotal	280,526	273,700
Less: Accumulated depreciation	(208,333)	(166,473)
Total Property and Equipment	72,193	107,227
Total Assets	234,978	245,009
Liabilities and Net Assets:		
Liabilities:		
Current Liabilities:		
Accounts payable	24,497	35,275
Line of credit payable	-	10,000
Accrued payroll and payroll tax liabilities	20,250	17,279
Deferred revenue	230,209	180,891
Total Current Liabilities	274,956	243,445
Total Liabilities	274,956	243,445
Net Assets:		
Unrestricted	(39,978)	1,564
Total Liabilities and Net Assets	234,978	245,009

The accompanying notes are an integral part of these financial statements.

Vail Valley Partnership
(A Colorado Non-Profit Corporation)
Statements of Activities
For the Years Ended December 31, 2011 and 2010

	2011	2010
Revenues:		
Contributions	-	2,500
Local Marketing District funding	119,500	139,592
Dues	307,075	315,290
Co-ops, advertising & vacation guides	7,115	8,486
Partnerships	101,275	100,017
Central reservations	191,517	196,420
Conference sales income	151,101	153,434
Lodging quality assurance contributions and fees	150,260	150,635
Platinum service program	975	1,906
Public relations	40,000	39,845
Inkind contributions	800	800
Beaver Creek marketing contributions	35,000	50,500
Other revenue	1,700	499
Total Revenues	1,106,318	1,159,924
Expenses:		
Salary and related expenditures	582,350	585,725
Educational expenses	3,765	1,926
Professional fees	31,763	22,230
Postage	5,597	4,317
Operating supplies	3,561	3,317
Information technology	58,282	25,196
Co-ops and publications	880	11,994
Partner programs	124,508	110,892
Air program	1,515	1,000
Central reservations	84,065	69,447
Platinum service program	1,149	2,270
Lodging Quality Assurance program	105	-
Overhead costs	179,796	182,018
Personal property taxes	2,655	1,571
Bad debt expense	-	180
Bank charges and interest expense	418	4,658
Dues and subscriptions	4,215	2,638
Travel	11,586	7,408
Entertainment	4,988	4,504
Recruiting expense	-	25
Miscellaneous	3,948	4,584
Depreciation	41,860	43,013
Advertising	854	-
Total Expenses	1,147,860	1,088,913
Change in Net Assets	(41,542)	71,011
Unrestricted Net Assets - Beginning of Year	1,564	(69,447)
Unrestricted Net Assets - End of Year	(39,978)	1,564

The accompanying notes are an integral part of these financial statements.

Vail Valley Partnership
(A Colorado Non-Profit Corporation)
Statements of Cash Flows
For the Years Ended December 31, 2011 and 2010

	<u>2011</u>	<u>2010</u>
Cash Flows from Operating Activities:		
Cash received from operations	1,149,066	1,183,744
Cash received from other sources	1,700	499
Cash paid for salaries, wages, and related items	(579,378)	(599,453)
Cash paid for goods and services	(535,940)	(554,855)
Net Cash Provided (Used) by Operating Activities	<u>35,448</u>	<u>29,935</u>
Cash Flows from Investing Activities:		
Cash paid for property and equipment	(6,826)	(4,554)
Net Cash Provided (Used) by Investing Activities	<u>(6,826)</u>	<u>(4,554)</u>
Cash Flows from Financing Activities:		
Cash paid on line of credit	(10,000)	(33,500)
Cash paid on capital lease	-	(3,009)
Net Cash Provided (Used) by Financing Activities	<u>(10,000)</u>	<u>(36,509)</u>
Net Increase (Decrease) in Cash	18,622	(11,128)
Cash and Cash Equivalents - Beginning of Year	<u>11,887</u>	<u>23,015</u>
Cash and Cash Equivalents - End of Year	<u>30,509</u>	<u>11,887</u>
Cash and Cash Equivalents - End of Year:		
Cash and cash equivalents - Unrestricted	30,509	11,887
Total	<u>30,509</u>	<u>11,887</u>
Reconciliation of Change in Net Assets to Net Cash Provided (Used) by Operating Activities:		
Change in net assets	(41,542)	71,011
Adjustments:		
Depreciation	41,860	43,013
(Increase) decrease in accounts receivable, net of allowance	(4,070)	(9,021)
(Increase) decrease in prepaid expenses	(2,311)	(1,804)
Increase (decrease) in accounts payable	(10,778)	(93,676)
Increase (decrease) in accrued payroll and payroll taxes	2,971	(13,728)
Increase (decrease) in advance deposits	-	(9)
Increase (decrease) in deferred revenue	49,318	34,149
Total Adjustments	<u>76,990</u>	<u>(41,076)</u>
Net Cash Provided (Used) by Operating Activities	<u>35,448</u>	<u>29,935</u>

The accompanying notes are an integral part of these financial statements.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE

I, Mike Coffman, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

VAIL VALLEY TOURISM AND CONVENTION BUREAU

is a
Nonprofit Corporation

formed or registered on 09/04/1964 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871175487 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 10/26/2007 that have been posted, and by documents delivered to this office electronically through 11/01/2007 @ 09:00:22 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 11/01/2007 @ 09:00:22 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 6924033 .



Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."

Member	Company	Title	Email	Address
Mike Brumbaugh	Avon Venture Sports	Owner	mike@avonventuresports.com	PO Box 3268, Avon, CO 81620
Glenn Davis	Alpine Bank - Avon	Regional President	glenn@davis@alpinebank.com	PO Box 7330, Avon, CO 81620
Johannes Faessler	Sonnenalp Resort	General Manager/Owner	jfaessler@sonnenalp.com	20 Vail Road, Vail, CO 81657
Ceil Folz	Vail Valley Foundation	President/CEO	cfolz@vvf.org	PO Box 309, Vail, CO 81658
Doug Lovell	Vail Resorts	COO	dlovell@vailresorts.com	PO Box 7, Vail, CO 81658
Laurie Mullen	West Vail Liquor Mart	Owner	lmullen@westvail.com	2151 N. Frontage Road W, Vail, CO 81658
Brian Nolan	Group 970 Restaurants	Owner	brian@group970.com	PO Box 5549, Avon, CO 81620
John Shipp	Dusty Boot	Owner	jshipp@dustyboot.com	PO Box 4388, Avon, CO 81658
Beth Slifer	Slifer Designs	Creative Director/CEO	beth@sliferdesigns.com	216 Main Street, Ste #C-100, Edward
Jim Wear	Sherman & Howard	Attorney	jwear@shermanhoward.com	1000 S. Frontage Road West, Vail, CO 81658
Hans Willmann	Four Seasons Resort Vail	General Manager	hans.willmann@fourseasons.com	PO Box 3760, Vail, CO 81658
Doris Kirchner	Vail Valley Medical Center	President/CEO	kirchner@vvmc.org	
Tim Baker	Beaver Creek Resort Company	Executive Director	tbaker@vailresorts.com	PO Box 5390, Avon, CO 81620
Chris Romer	Vail Valley Partnership	Executive Director	cromer@visitvailvalley.com	PO Box 1130, Vail, CO 81658

**TOWN OF MINTURN, COLORADO
ORDINANCE 11 - SERIES OF 2012**

**AN ORDINANCE AMENDING ARTICLE 10, CHAPTER 7 OF THE MINTURN
MUNICIPAL CODE, AUTHORIZING TOWN OFFICIALS TO IMPLEMENT
FIRE BAN IN THE TOWN OF MINTURN AND IMPOSING PENALTIES
FOR VIOLATION THEREOF**

WHEREAS, the Town of Minturn (“Town”) is a home rule authority municipal corporation and body politic organized under the laws of the State of Colorado and possessing the powers, authority and privileges to which it is entitled under Colorado law; and

WHEREAS, the Town Council finds and determines that the Town’s geographic location and history of seasons with warm weather conditions, lack of precipitation, and heavy fuel loading which create a threat of wildfire in and around the Town and furthermore the Town Council takes notice of the numerous wildfire occurrences throughout Colorado and other western states; and

WHEREAS, the public awareness and compliance with fire bans is most efficiently promoted with consistent regulations across Eagle County and the Town of Minturn jurisdictions and therefore the Town Council desires to adopt and apply the fire restrictions enacted by the County in coordination with the Eagle River Fire Protection District; and

WHEREAS, the Town Council previously adopted this ordinance on an emergency basis; and that ordinance will expire in accordance with terms of the Town Charter on or about October 18, 2012; and

WHEREAS, the Town Council desires to adopt the provisions of the fire ban ordinance on a permanent basis.

NOW, THEREFORE, THE TOWN OF MINTURN, COLORADO, ORDAINS:

Section 1. **Recitals Incorporated.** The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Town Council.

Section 2. **Amendments to Chapter 7.** Chapter 7 is amended to enact a new Article 10, Section 7.10.010 and 7.10.020 to read as follows:

Article 10. Emergency Restrictions.

“7.10.010 Severe Wildfire Conditions Fire Restrictions. The Town Council and/or Town Manager may declare that severe wildfire conditions exist and may further declare that fire restrictions adopted by the Eagle River Fire Protection District and/or County of Eagle shall be applicable in the Town of Minturn. Any fire restrictions adopted in accordance with this Section 7.10.010 shall become effective immediately and shall supersede any provision of the Minturn Municipal

Code which is inconsistent with such restriction. Notice of the adoption of such additional fire restrictions shall be posted immediately in accordance with the Town's general posting requirements adopted in accordance with the Minturn Home Rule Charter. The Town of Minturn shall be authorized to erect such signage and post such notices as deemed appropriate to notify the general public. The Town Council and/or Town Manager may rescind the additional fire restrictions adopted in accordance with this Section 7.10.010 when determined by Town that the conditions warranting such additional fire restriction no longer exist.

7.10.020 Violation – Penalty. Any person violating any of the provisions of this Chapter shall be deemed to have committed an offense for each and every day or portion thereof during which any infraction is committed, continued or permitted and shall be subject to the General Penalty set forth in Section 1.4.20 of this Code.”

Section 3. Severability. If any provision of this Ordinance, or the application of such provision to any person or circumstance, is for any reason held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable. The Town Council hereby declares that it would have passed this Ordinance and each provision thereof, even though any one of the provisions might be declared unconstitutional or invalid. As used in this Section, the term “provision” means and includes any part, division, subdivision, section, subsection, sentence, clause or phrase; the term “application” means and includes an application of an ordinance or any part thereof, whether considered or construed alone or together with another ordinance or ordinances, or part thereof, of the Town.

Section 4. Safety Clause. The Town Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Minturn, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 5. No Existing Violation Affected. Nothing in this Ordinance shall be construed to release, extinguish, alter, modify, or change in whole or in part any penalty, liability or right or affect any audit, suit, or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing which may have been incurred or obtained under any ordinance or provision hereby repealed or amended by this Ordinance. Any such ordinance or provision thereof so amended, repealed, or superseded by this Ordinance shall be treated and held as remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings and prosecutions, for the enforcement of such penalty, liability, or right, and for the purpose of sustaining any judgment, decree or order which can or may be rendered, entered, or made in such actions, suits or proceedings, or prosecutions imposing, inflicting, or declaring such penalty or liability or enforcing such right, and shall be treated and held as remaining in force for the purpose of sustaining any and all proceedings, actions, hearings, and appeals pending before any court or administrative tribunal.

Section 6. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

INTRODUCED, READ BY TITLE, APPROVED ON THE FIRST READING AND ORDERED PUBLISHED BY TITLE ONLY AND POSTED IN FULL ON THE OFFICIAL TOWN WEB SITE THE ____ DAY OF _____, 2012. The ____ day of _____, 2012 AT 6:30 p.m. AT THE MINTURN TOWN HALL 302 PINE STREET, MINTURN COLORADO 81645 IS SET FOR PUBLIC HEARING HEREON.

TOWN OF MINTURN, COLORADO

Hawkeye Flaherty, Mayor

ATTEST:

By: _____

Jay Brunvand, Town Clerk

THE TOWN OF MINTURN, COLORADO, ORDAINS THIS ORDINANCE ENACTED ON SECOND READING THIS ____ DAY OF _____, 2012.

Hawkeye Flaherty, Mayor

ATTEST:

Town Clerk

TOWN OF MINTURN, COLORADO

ORDINANCE 12 SERIES 2012

AN ORDINANCE AMENDING CHAPTER 16 OF THE TOWN OF MINTURN MUNICIPAL CODE BY REPEALING AND RE-ENACTING SECTION 16-21-700 (c) (3) AS THAT SECTION PERTAINS TO FILING APPEAL OF PLANNING COMMISSION DECISIONS

WHEREAS, the Town of Minturn, in the County of Eagle and State of Colorado is a home rule municipal corporation duly organized and existing under the laws of the State of Colorado and the Town Charter; and

WHEREAS, the Council has carefully considered the time for citizens and the Town Council to file an appeal of any decision, determination or interpretation by the Planning Commission with respect to the provisions of Chapter 16 of the Minturn Municipal Code.

NOW, THEREFORE, THE TOWN OF MINTURN, COLORADO, ORDAINS:

Section 1. Amendment. The Municipal Code of the Town of Minturn is amended by the repeal and re-enactment of Section 16-21-700 (c) (3) as follows:

(3) Procedures. A written notice of appeal must be filed with the administrator within thirty (30) calendar days of the Planning Commission's decision becoming final. If the last day for filing an appeal falls on a Saturday, Sunday or a Town-observed holiday, the last day for filing an appeal shall be extended to the next business day. Such notice shall be accompanied by the name and addresses (person's mailing and property's physical) of the appellant, applicant, property owner and adjacent property owners (the list of property owners within a condominium project shall be satisfied by listing the addresses for the managing agent or the board of directors of the condominium association) as well as specific and articulate reasons for the appeal on forms provided by the Town. The filing of such notice of appeal will require the Planning Commission to forward to the Town Council at the next regularly scheduled meeting a summary of all records concerning the subject matter of the appeal and to send written notice to the appellant, applicant, property owner and adjacent property owners (notification within a condominium project shall be satisfied by notifying the managing agent or the board of directors of the condominium association) at least fifteen (15) calendar days prior to the hearing. A hearing shall be scheduled to be heard before the Town Council on the appeal within forty (40) calendar days of the appeal being filed. The Town Council may grant a continuance to allow the parties additional time to obtain information. The continuance shall be allowed for a period not to exceed an additional thirty (30) calendar days. Failure to file such appeal shall constitute a waiver of any rights under this Chapter to appeal any interpretation or determination made by the Planning Commission.

Section 2. Severability. If any provision of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining provisions of this Ordinance will remain valid, it being the intent of the Town of Minturn that the provisions of this Ordinance are severable.

Section 3. Repealer. All ordinances or resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

INTRODUCED, READ BY TITLE, APPROVED ON THE FIRST READING AND ORDERED PUBLISHED BY TITLE ONLY AND POSTED IN FULL ON THE OFFICIAL TOWN WEB SITE THE _____ DAY OF _____, 2012. The _____ day of _____, 2012 AT 7:00 p.m. AT THE MINTURN TOWN HALL 302 PINE STREET, MINTURN COLORADO 81645 IS SET FOR PUBLIC HEARING HEREON.

TOWN OF MINTURN, COLORADO

Hawkeye Flaherty, Mayor

ATTEST:

By: _____
Jay Brunvand, Town Clerk

THE TOWN OF MINTURN, COLORADO, ORDAINS THIS ORDINANCE ENACTED ON SECOND READING THIS _____ DAY OF _____, 2012.

Hawkeye Flaherty, Mayor

ATTEST:

Jay Brunvand, Town Clerk

**P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
Phone: 970-827-5645
Fax: 970-827-5545
Jay Brunvand, Treasurer/Clerk
Email: treasurer@minturn.org**



TOWN COUNCIL
Mayor – Gordon “Hawkeye” Flaherty
Mayor Pro Tem – George Brodin
Councilmember – Shelley Bellm
Councilmember – Earle Bidez
Councilmember – Jerry Bumgarner
Councilmember – Aggie Martinez
Councilmember – John Rosenfeld

AGENDA ITEM COVER SHEET

AGENDA TITLE: Regular Session
MEETING DATE: October 3, 2012
PRESENTER: Brunvand
BACKGROUND: During the Regular Session Council will be presented with the FY2013 Proposed Budget. In the event there are any questions from the Work Session we will continue the discussion. Otherwise Council need only accept the document. This acceptance will then allow me to publish the Public Hearing dates which begins the public portion of the budget process. Please find a copy of the FY2013 Budget under separate cover.
CORE ISSUES: None.
BUDGET/FINANCE IMPLICATIONS:
STAFF RECOMMENDATION/MOTION: “I move to accept the Fiscal Year 2013 Proposed Annual Budget and set Public Hearings at 7:00pm on November 7 and November 21, 2012 to be held in the Council Chambers at 302 Pine St, Minturn as presented.”

**TOWN OF MINTURN
RESOLUTION NO. 18 – SERIES 2012**

**RESOLUTION OF SUPPORT
FOR EAGLE RIVER FIRE PROTECTION DISTRICT
BALLOT QUESTION 5A**

WHEREAS, the Eagle River Fire Protection District (“Fire District”) is, as a result of an unprecedented property value decrease, suffering a shortfall of \$2.7 million in revenue and shortfall in ability to provide critical services in 2013 and thereafter if voters do not authorize maintaining property taxes at their current level of receipts; and

WHEREAS, the Fire District has determined that the effects of Article X, Section 20 of the Colorado Constitution (“TABOR”) regarding the operating mill levy will in the future become even more detrimental to the Fire District’s ability to supply the requested level of fire protection and emergency response; and

WHEREAS, the Board of Directors of the Fire District has determined to request the Electors to authorize maintaining the current level of revenue and service, without any increase, except for inflation and growth; and

WHEREAS, the Town of Minturn recognizes that fire protection services to its citizens are provided by Fire District, and that the level of fire protection provided to its citizens will greatly diminish unless corrective action is taken to allow the stabilization of revenue levels; and

WHEREAS, the Colorado Fair Campaign Practices Act authorizes local governments to adopt and distribute in normal fashion a Resolution regarding any ballot issue of import to that local government.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Minturn that the Board does express its strongest possible support for Eagle River Fire Protection District Ballot Issue 5A; and expresses its collective belief that it is vitally important to maintain the current level of fire protection services and facilities for the health, safety and welfare of Fire District residents and property.

INTRODUCED, READ, APPROVED AND ADOPTED this 3rd day of October 2012.

GORDON “HAWKEYE” FLAHERTY, MAYOR

ATTESTS:

JAY BRUNVAND, TOWN CLERK

Jim White
Town Manager
P.O. Box 309 ♦ 302 Pine Street
Minturn, CO 81645
Phone: 970-827-5645
Fax: 970-827-5545
Email: manager@minturn.org



TOWN COUNCIL
Mayor – Gordon “Hawkeye” Flaherty
Mayor Pro Tem – George Brodin
Councilmember – Shelley Bellm
Councilmember – Earle Bidez
Councilmember – Jerry Bumgarner
Councilmember – Aggie Martinez
Councilmember – John Rosenfeld

To: Mayor Flaherty and Minturn Town Council
From: Jim White, Town Manager
Date: September 28, 2012
Re: Manager’s Report for the October 3, 2012 Town Council Meeting

Little Beach Park

The Little Beach Park stage area and all woodwork areas, including the playground have been stained and prepared for the upcoming fall and winter. The work was done by Prima Painting, located in the Minturn business park.

Meeting Regarding the Memorandum of Understanding related to the Human Performance Center/Rec Center at Maloit Park

The most recent subcommittee meeting with representatives from SSCV and Battle Mountain was held on Monday, October 1, 2012 and was attended by Town Council representatives, Earle Bidez and John Rosenfeld, Town Manager Jim White, and Town Attorney Allen Christensen. We addressed issues related to the development of a Memorandum of Understanding for Phase 1 of the Human Performance Center/Recreation Center facility.

DOLA Grant

We have been awarded the grant for the Master Drainage Study in the amount of \$17,325. TST Engineering has been given approval to begin the project and expect to get started the first week of October, 2012.

Maloit Park Water Tank Repairs

Repairs are now in progress again on the interior of the Maloit Park Water tank. The water tank has been sandblasted, surfaced filled with epoxy in certain areas and prepared for painting. The top coat of paint will be applied the weekend of September 29-30, 2012 and the project will be complete and cured by the second week of October, 2012. Due to the imminent colder weather, heaters will be used to accelerate the cure time.

1st Bank

Letters drafted by the Town Manager and signed by the Mayor and the entire Town Council and were sent to John Ikard, president and CEO of 1st Bank Holding Company and to Mary McDougall, president, 1st Bank Vail requesting reconsideration of the closing of the Minturn branch planned for October 2012. A meeting was held with 1st

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Bank representatives, the Mayor, the Mayor Pro Tem, and the Town Manager on Monday, October 1, 2012.

Bone Yard Property

Staff has completed work on the Draft of the Management Plan for the Boneyard property in Minturn planned to be held as open space. We are doing this with the assistance of the Eagle County Open Space Advisory Board and the Eagle County Commissioners. The Town Manager and the Town Planner presented this project at the Eagle County Open Space Advisory Committee meeting on Monday, September 10, 2012. We received OSAC's formal endorsement for \$2,068,000 to augment Town funding to purchase the Boneyard parcel from the USFS. We are also working with Kara Heide with the Eagle Land Trust on developing a conservation easement on the site. I continue to be in touch with the USFS to discuss the process and timetable for submitting a bid to purchase the property.

Scholarship Committee

Our scholarship investment options were reviewed at the study session on Wednesday, September 19, 2012 by the Town Council. We had presentations from 1st and Main Advisors and SRS Capital Advisors. The subcommittee met on Thursday, September 20, 2012 and will have a recommendation to Town Council soon, pending legal review by Sherman & Howard attorney, Dee Wisor.

ECO Transit

ECO Transit plans to maintain the loops and fares again this year in Minturn as they were last year. Staff was asked to follow up with ECO following the last Town Council meeting. We have had some subsequent comments and concerns raised by citizens that the proposed schedule only works for a small segment of the working population in Minturn. I have notified ECO Transit of the concerns expressed.

Infrastructure Planning

John Volk, water operator, and Don Taranto, TST Engineering will be present at tonight's meeting to provide an update on the status and future planning related to the Minturn water treatment plant. The Town Council has been given preliminary information on microfiltration treatment and asked for more financial data.

Upcoming Events:

Minturn Halloween Celebration, Tuesday, October 30, 2012.

Veterans Day Holiday, Monday, November 12, 2012.

Town offices will be closed.

Minturn Winter Markets

Our Minturn Winter Markets are planned for **Saturday, December 8, 2012 and Saturday, December 15, 2012.**

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Christmas Tree Bonfire

The Town of Minturn Christmas Tree Bonfire is planned at Little Beach Park on **Friday night, January 4, 2013.**

Respectfully submitted,
Jim White
Town Manager



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**FROM THE DESK OF
JAY BRUNVAND, TREASURER/FINANCE**

MEMORANDUM

TO: Minturn Town Council
FROM: Jay Brunvand, Treasurer/Clerk
CC:
DATE: Friday, September 28, 2012
RE: Executive Session

At the Council meeting, Council will need to convene in Executive Session with the Attorney to discuss and direct Staff regarding the negotiation update regarding the Ski and Snowboard Club of Vail to discuss the developing Memo of Understanding as well as to discuss a fee dispute with Martin and Woods and discuss final payment to Elam Construction. The following motion is recommended:

“Recommended motion: “I move to convene in Executive Session Pursuant to CRS 24-6-402(4)(a) for the purposes of discussing the purchase of certain USFS land and pursuant to CRS 24-6-402(4)(b) for the purposes to consult with the Town's Attorney and receive legal advice regarding ongoing negotiations with Ski and Snowboard Club of Vail (SSCV) as related to a recreation Memo of Understanding and Battle Mountain Resort discussions and to provide direction to the negotiating team.”

The Mayor will announce for the record if any decision is to be made as a result of the Executive Session once the Regular Session meeting reconvenes.

Please contact me in the event you have any questions.

Thank You, Jay