



## Official Minutes

### MEETING OF THE MINTURN PLANNING COMMISSION

Minturn Town Center, 302 Pine Street

Minturn, CO 81645 • (970) 827-5645

Wednesday April 11, 2018

Regular Session – 6:30 pm

#### COMMISSION MEMBERS:

CHAIR – Lynn Teach

Greg Gastineau

Jeff Armistead

Burke Harrington

Greg Sparhawk

Lauren Dickie

Planning Director – Janet Hawkinson

Planning Clerk – Jenny Lowe

These minutes are formally submitted to the Town of Minturn Planning Commission for approval as the official written record of the proceedings at the identified Meeting. Additionally, all Planning Commission meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Planning Office at 970/827-5645 302 Pine St. Minturn, CO 81645.

#### Regular Session – 6:30 pm

##### 1. Call to Order

Chair Lynn. T. called the meeting to order at 6:35pm

- Roll Call

Those present: Chair Lynn Teach, Jeff Armistead, Greg Sparhawk and Burke Harrington. *Note: Lauren Dickie and Greg Gastineau were excused absent.*

- Pledge of Allegiance

## **2. Approval of Agenda**

- Items to be Pulled or Added

Motion by Jeff A., second by Greg S. to approve the agenda as presented.

Motion passed 4-0.

## **3. Approval of Minutes**

- March 14, 2018

Motion by Greg S, second by Burke H. to approve the minutes of March 14, 2018 as amended with a grammatical change to section 7. by Lynn T. Motion passed 4-0.

## **4. Public comments on items, which are NOT on the agenda (5-minute time limit per person)**

None

## **5. Planning Commission Comments**

None

## **6. Planning Director Report**

Janet H. reported a trailer at 947 Main St. caught fire last week, where the trailer was destroyed one person was hospitalized. Due to this incident, Xcel Energy inspected the gas line connections per code. It was discovered that the gas connection in 6 trailers are not connected per code properly. Consequently, Xcel Energy red tagged them and turned off the gas, for the resident's safety.

The town code permits non-conforming structures to be repaired up to 50% the value of the structure. The town red tagged 6 mobile homes and had to evacuate the tenants for unsafe living conditions. The Fire department, Red Cross and the Salvation Army were contacted to assist and relocate the tenants from the condemned trailers.

## **7. Anglers Sign Proposal**

Janet H. explained the design and dimensions of the proposed illuminated sign.

Mr. Dave Budniakiewicz, 106 Main St., showed a video of the art designer's work back in Austin, TX.

Jeff A. asked if the neon light would be in the front or the back of the sign. Mr. Budniakiewicz stated he believes it will be behind it.

Burke H. and Greg S. affirmed they don't have a problem with the sign, they said it looks cool and blends in with the town's style.

Lynn T. liked the idea of the sign as well and appreciates the use of neon lights in a subtle way. She suggested that rather than most of the sign being neon red, outside on the border lines and the inside lettering, she stated a darker color inside would look better.

Motion by Jeff A., second by Greg S., to approve the sign application design for the Minturn Anglers shop at 106 Main St. With the condition that the sign resembles more to their actual sticker colors, with blue letters inside and not as much neon red. And that the inside "C" letter is only bordered in red, not filled up all in bright red. Motion passed 4-0.

### **8. Union Pacific Railroad Property Code Enforcement**

Janet H. presented a map of the UPRR area, depicting existing uses and setbacks on the Railroad property. She stated the town gave Mr. Jason Mashek, UPRR Real Estate Manager, until April 30, 2018 to bring the zoning and land use into compliance.

Jeff A. asked, considering the number of several violations, specifically in the trailers, if there had been any fees charged yet; no.

### **9. Maloit Park – Sandstone Elementary School Construction**

Janet H. reviewed a plan of the Red Sandstone School's project, describing the areas that will begin construction next week. The current dirt park zone will remain as is. They will be placing seven new trailers.

### **10. Future Meetings:**

- **April 25, 2018**
- **May 9, 2018**
- **May 23, 2018**


### **11. Adjournment**

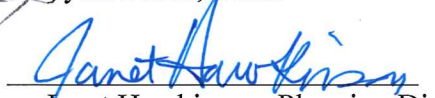
Motion by Greg S., second by Burke H. to adjourn the meeting at 8:00pm. Motion passed 4-0.  
*Note: Lauren Dickie and Greg Gastineau were excused absent.*

### **Work Session – Chapter 16 – Code Revision – Use Table - Lighting - Signs**

Planning commission discussed different options and considerations for the Conditional use permits in town.

*Note: Work session began at 8:00pm and ended at 8:40pm*

  
Lynn Teach, Chair

  
Janet Hawkinson, Planning Director