



## Official Minutes

### MEETING OF THE MINTURN PLANNING COMMISSION

Minturn Town Center, 302 Pine Street  
Minturn, CO 81645 • (970) 827-5645

**Wednesday February 14, 2018**  
**Regular Session – 6:30 pm**

#### COMMISSION MEMBERS:

CHAIR – Lynn Teach  
Greg Gastineau  
Jeff Armistead  
Burke Harrington  
Greg Sparhawk  
Lauren Dickie

Planning Director – Janet Hawkinson

Planning Clerk – Jenny Lowe

These minutes are formally submitted to the Town of Minturn Planning Commission for approval as the official written record of the proceedings at the identified Meeting. Additionally, all Planning Commission meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Planning Office at 970/827-5645 302 Pine St. Minturn, CO 81645.

#### Regular Session – 6:30 pm

##### 1. Call to Order

Chair L. Teach called the meeting to order at 6:30pm

- Roll Call

Those present: Chair Lynn Teach, Jeff Armistead, Greg Gastineau, Greg Sparhawk, Lauren Dickie and Burke Harrington.

- Pledge of Allegiance

## **2. Approval of Agenda**

- Items to be Pulled or Added

Motion by Greg S., second by Jeff A. to approve the agenda as presented. Motion passed 5-0.

## **3. Approval of Minutes**

- January 24, 2018

Motion by Jeff A., second by Burke H. to approve the minutes of January 24, 2018 as presented. Motion passed 5-0.

## **4. Public comments on items, which are NOT on the agenda (5-minute time limit per person)**

None

## **5. Planning Commission Comments**

None

## **6. Planning Director Report**

Janet H. stated that Eagle County will start the School Construction, they will begin to tear down the old Community Fund building in March-April. Moreover, they will bring trailers in the Maloit Park area, to house students from Red Sandstone Elementary School, for this fall 2018.

## **7. Sign Application: Sunrise**

Doug Mcavity, Sticky fingers Café, presented the new sign “Sunrise” to commission members. He explained it will be made of wood material, rectangular shape of 4 feet x 3 feet, in black and white colors. The sign is not internally lit, it’s fixed not swinging, and meets the appropriate size and code requirements.

Mr. Mcavity said he will paint the building black, purple and another color not decided yet.

Jeff A. suggested to have Safe Built, safety inspectors in town, to confirm the stability and safety of the sign.

Motion by Greg G., second by Burke H. to approve the sign permit application as submitted by Sunrise, 132 Main St. with the condition that the applicant submit a building permit with plans on how the sign is to be hung and it is approved by the town building inspector, for the security and wellbeing of pedestrians. Motion passed 5-0.

## **8. Sign Application: Thai Restaurant**

Janet H. exhibited the Thai Restaurant sign located at 141 Main St., which is a 2 sided flat painted round shape sign. The materials and size meet the requirements. Colors are red and white.

Motion by Greg G. second by Jeff A. to approve the sign permit application of the Thai Restaurant as presented. Motion passed 5-0.

## **9. Sign Application: Anglers**

Janet H. showed the proposed signs for the Minturn Anglers at 106 North Main St. One sign has the shape of a fish, 7 feet x 2 feet, made of plywood and painted in red, blue, white and yellow.

Motion by Greg G. second by Greg S. to approve the Minturn Anglers sign application, for the 2 signs presented: Colorado fish sign and the Fly shop sign in black and white. Motion passed 5-0.

## **10. Chapter 16 Code Revision – New sign code review – approval to include in re-write**

Lynn had questions about items in #4 16-18-20  
Corrections were made to lexical definitions in #2A

Janet H. & Planning Commission made various modifications to the proposed sign code to add to the Chapter 16 revision. Janet H to bring Planning Commission the next draft.

## **11. Next Meeting – February 28, 2018**

## **12. Adjournment.**

Motion by Greg G., second by Burke H. to adjourn the meeting at 8:05 pm.  
Motion passed 5-0.

## **Work Session**

Note: Work session began at 8:10pm

**13. The RAT application is due on March 2, 2018.**

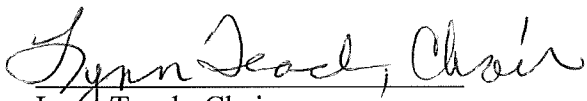
**14. Commercial Design Guidelines**

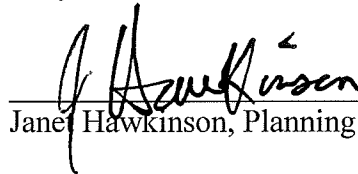
Work session ended at 9:00pm

## FUTURE AGENDA ITEMS

### Future Meetings:

- a) Commission Meetings:
  - March 14, 2018
  - March 28, 2018

  
Lynn Teach, Chair

  
Jane Hawkinson, Planning Director