



## Official Minutes

**MEETING OF THE MINTURN PLANNING COMMISSION**  
Minturn Town Center, 302 Pine Street  
Minturn, CO 81645 • (970) 827-5645

**Wednesday May 24, 2017**

**Regular Session – 6:30 pm**

**COMMISSION MEMBERS:**

CHAIR – Lynn Teach  
Greg Gastineau  
Jeff Armistead  
Burke Harrington

Planning Director Janet  
Hawkinson

These minutes are formally submitted to the Town of Minturn Planning Commission for approval as the official written record of the proceedings at the identified Meeting. Additionally, all Planning Commission meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Planning Office at 970/827-5645 302 Pine St. Minturn, CO 81645.

**Regular Session – 6:30 pm**

### 1. Call to Order

Chair L. Teach called the meeting to order at 6:40pm

- Roll Call – All Present: Chair Lynn Teach, Jeff Armistead, Greg Gastineau and Burke Harrington.
- Pledge of Allegiance

### 2. Approval of Agenda

- Items to be Pulled or Added

Motion by Jeff A., second by Burke H., to approve the agenda as presented. Motion passed 4-0.

### 3. Approval of Minutes

- April 12, 2017

Motion by Jeff A., second by Burke H, to approve the minutes of April 12, 2017 as presented.  
Motion passed 4-0.

**4. Public comments on items, which are NOT on the agenda (5-minute time limit per person)**

**5. Action Item:** Vacation Home Owners Ordinance Recommendation for Approval

Motion to approve ordinance #..., to go to Council for further review and consent.  
First by Greg G., second by Jeff A. Motion passed 4-0.

**6. Town Attorney:** Training Presentation: Roles & Duties & Laws: Planning Commission, Board of Appeals, Design Review Board– Question/Answer Session

Janet H. introduced Mike Sawyer, Town's attorney, to the Planning Commission.  
Mr. Sawyer went over the statutes and thoroughly explained each point.

**FUTURE AGENDA ITEMS**

**7. Next Meeting – June 14, 2017**


**Future Meetings:**

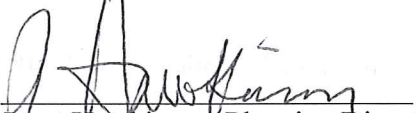
a) Commission Meetings:

- June 28, 2017
- July 12, 2017
- July 26, 2017

**8. Adjournment**

Motion by Greg G., second by Burke H., to adjourn the meeting at 9:35pm. Motion passed 4-0.

  
Lynn Teach, Chair

  
Janet Hawkinson, Planning Director