



Official Minutes

MEETING OF THE MINTURN PLANNING COMMISSION
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday March 8, 2017

Regular Session – 6:30 pm

CHAIR – Lynn Teach

COMMISSION MEMBERS:

Greg Gastineau

Bobby Head

Jeff Armistead

Burke Harrington

Planning Director Janet

Hawkinson

These minutes are formally submitted to the Town of Minturn Planning Commission for approval as the official written record of the proceedings at the identified Meeting. Additionally, all Planning Commission meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Planning Office at 970/827-5645 302 Pine St. Minturn, CO 81645.

Regular Session – 6:30 pm

1. Call to Order

Chair L. Teach called the meeting to order at 6:30pm

- Roll Call

Present: Chair Lynn Teach, Bobby Head, Jeff Armistead, Burke Harrington.

Note: Greg Gastineau was excused absent.

- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added

Motion by Jeff A., second by Bobby H. to approve the agenda as presented. Motion passed 4-0.

3. Approval of Minutes

- February 22, 2017

Motion by Jeff A., second by Bobby H. to approve the minutes of February 22, 2017 as presented. Motion passed 4-0.

4. Public comments on items, which are NOT on the agenda (5-minute time limit per person)

PUBLIC HEARINGS, DISCUSSION, AND ACTION ITEMS FUTURE AGENDA ITEMS

1. Peace-Love-Yoga Sign Application

Janet H. displayed the location and image of the sign of 14" tall x 8' long as requested, clarifying that the sign will be painted onto the building, within the designated white space.

Motion by Jeff A., second by Burke H., to approve the "Peace * Love Yoga" Sign as presented, which will be placed in the white space over the front door of the business center. Motion passed 4-0.

Note: As long as the owner of the building approves the sign, planning commission is fine with the design.

2. Design Review: 992 Main Street, Minturn, CO

Janet H. introduced David Burns, architect for the project. He showed the plans of the house, explaining the design and the materials that will be used. The trim on the home will have black metal panels, light gray stone and horizontal wood panels.

Planning Commission stated the snow fence is a good idea because of 5' side yard setbacks, and snow clips will also work.

Burke H. expressed his concern regarding parking: the cars will each need to be moved to get a car out of the garage – they are stacked in – this will be difficult in real life – suggest use shared driveway to turn cars around so enter onto Highway 24 instead of backing onto Highway.

Motion to approve the Design Review of 992 Main Street, with the recommendation that the parking is reviewed and thought over further, first by Burke H, second by Jeff A. Motion passed 4-0.

STAFF REPORTS

5. Town Planner (5min)

Janet H. updated the commission about the latest Council meeting agendas:

- Code modifications on VRBO.

FUTURE AGENDA ITEMS

6. Next Meeting – March 22, 2017

- Elect Planning Commission Chair

7. Future Meetings:

- Bellm Bridge

8. Set Future Meeting Dates


a) Commission Meetings:

- March 22, 2017
- April 12, 2017
- April 26, 2017

9. Adjournment

Motion by Bobby H., second by Jeff A. to adjourn the meeting at 8:20pm. Motion passed 4-0.


Lynn Teach, Chair


Janet Hawkinson, Planning Director