



Official Minutes

MEETING OF THE MINTURN PLANNING COMMISSION

Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday, June 8, 2016
Regular Session – 6:30 pm

PLANNING COMMISSION:

Lynn Teach – Chair

Jeff Armistead

Bobby Head

Brad Bickerton

Greg Gasteneau

Planning Director – Janet Hawkinson

These minutes are formally submitted to the Town of Minturn Planning Commission for approval as the official written record of the proceedings at the identified Planning Commission Meeting. Additionally, all Commission meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645

Regular Session – 6:30pm

1. Call to Order

The meeting was called to order by Lynn T. at 6.40pm.

- Roll Call

Those present included: Chair Lynn Teach, Commission members Bobby Head, Greg Gastineau and Jeff Armistead. Staff: Janet Hawkinson, Planner and Jenny Lowe Court Clerk. Note: Brad Bickerton was excused absent.

- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added

Motion by Jeff A., second by Bobby H. to approve the agenda as amended. Motion passed (4-0).
Note: Brad Bickerton was excused absent.

3. Approval of Minutes

- May 25, 2016

Motion by Greg G, second by Jeff A. to approve the minutes as presented. Motion passed (4-0).
Note: Brad Bickerton was excused absent.

4. Public comments on items, which are not on the agenda.

DESIGN REVIEW

5. Variance – 386 & 392 Taylor Avenue

Janet H. exposed the plans of exhibit A, and explained the different lines shown.

Mr. David Clapp, 392 Taylor Ave, described the desired plans for his property. He clarified that what Council members were concerned in prior meetings, was the 8' set back. Mr. Clapp expressed his concern over the 12' and 8' setbacks as depicted in Exhibit A.

Janet H. clarified that there is enough clearance for the electricity, within the 10' appropriate distance.

Greg G. asked how the Town treats the lot lines, when one owner owns more than one lot.
Janet H. explained that each lot needs to be approved individually.

Jeff A. inquired about David Clapp neighbor, Craig Conden, who was concerned about his view and the set back.

Mr. Clapp, stated that no further communication has been made with his neighbor, after the last meeting held.

Greg G. requested to see the original plans of that block, to consider the specific circumstances of this case.

Janet H. provided the original plans of the street and displayed them to the planning commission. After detailed observation they came to a decision.

Motion by Greg G., second by Jeff A. to approve the variance of 386 & 392 Taylor Avenue. Motion passed (4-0). Note: Brad Bickerton was excused absent.

Lynn Teach called a recess at 7:10 pm.

Meeting Back to order at 7:15pm.

WORK SESSION-

- Goal Setting

Janet H. provided paper cards, writing on them the main concerns in town.

(General public open brain storming)

PLANNING PROJECTS

6. Minturn Master Plan – Phase 1 – Main Street Designing in Commercial District and review of Commercial Zoning Codes

- Cadence of 25' – 50' of rhythm between building faces
- 10' – 15' front setbacks from sidewalk – the purpose: landscaping, beautification, trees, keep old town feel, pedestrian friendly, interest, snow storage...

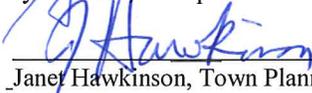
7. Next Meeting – June 22, 2016

8. Adjournment

Motion by Bobby H., second by Jeff A. to adjourn the meeting at 8:35pm. Motion passed (4-0). Note: Brad Bickerton was excused absent.



Lynn Teach, Chairperson



Janet Hawkinson, Town Planner