



Official Minutes

MEETING OF THE MINTURN PLANNING COMMISSION

Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday, May 11, 2016
Regular Session – 6:30 pm

PLANNING COMMISSION:

Lynn Teach – Chair

Burke Harrington

Bobby Head

Brad Bickerton

Justin Carter

Planning Director – Janet Hawkinson

When addressing the Planning Commission, please state your name and your address for the record prior to providing your comments. Please address the Planning Commission as a whole. All supporting documents are available for public review in the Town Offices – located at 302 Pine Street, Minturn CO 81645 – during regular business hours between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays.

Regular Session – 6:30pm

1. Call to Order

Meeting was called to order at 6:36 pm by Burke H.

- Roll Call

Those present include Commissioners Burke Harrington, Bobby Head and Brad Bickerton.

Note: Lynn Teach and Justin Carter were excused absent.

- Pledge of Allegiance

2. Approval of Agenda

Motion by Brad B., second by Bobby H. to approve the minutes as presented. Motion passed (3-0). Note: Lynn Teach and Justin Carter were excused absent.

- Items to be Pulled or Added

3. Approval of Minutes

- April 13, 2016.

Motion by Brad B., second by Bobby H. to approve the minutes as presented. Motion passed 3-0.

4. Public comments on items, which are not on the agenda (5 minute time limit per person)

PROJECT REVIEW

5. Per Planning Commission Direction: Walk through on 3 approved projects from 2015 as training and code review

Motion by Burke H called a recess at 6:48 pm for a walk-through review of three locations in town which were approved by the Planning Commission in 2015.

Burke H called the meeting back to order at 7:27 pm. Discussions regarding follow-up from the prior year's projects ensued.

Discussion ensued regarding the need for a code enforcement officer, pending available funding and the desire to enforce fairly.

PROJECTS

6. Design Review: Remodel – 942 Main Street

Janet H. introduced Michael Pukas, representing 942 Main Street. Mr. Pukas provided an overview of the desired design changes. Including new windows and doors, existing siding shall remain, shed roof to be removed and existing roof lines to be extended. Impact/footprint on site shall remain the same. Gabel dormer and new doors in the back for better view of the cliffs. No square footage is being added during the remodel.

The floor was opened for public comment. No public comment given. Recommendation by staff is for approval.

Motion by Brad B., second by Bobby H. to approve the design review as presented. Motion passed 3-0.

7. Town Entrance Phase 2:

- Construction Schedule
- Steel Fence

Janet H. provided an update for the entryway construction project as well as the upcoming design for the steel fence.

8. Minturn Master Plan – Phase 1 – Main Street Design in Commercial District and review of Commercial Zoning Codes.

- Cadence of 25' – 50' of rhythm between building faces
- 10' – 15' front setbacks from sidewalk – the purpose: landscaping, beautification, trees, keep old town feel, pedestrian friendly, interest, snow storage.....

Michael Pukas asked to speak once more. He complimented the Planning Director, J Hawkinson on the positive and professional changes she has brought to the Planning Department and the process with the Planning Commission. He has been doing work in Minturn for over 10 years and the planning commission and process is greatly improved. Gave compliments to Planning Commissioners.

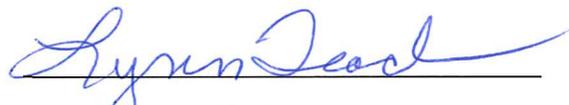
Brian Sipes, 102 Nelson, reminded the Commission that the new town council candidates are of the understanding that the current code is fine and capable of handling any new development that should come in – as per their answers from the Council Candidate forum.

Brad B. reiterated the need to keep the code revisions moving forward. Bobby H. said the code revisions to the downtown area should be a top priority. Brian S. recommends reading up on the section of the code involving cadence and lot lines.

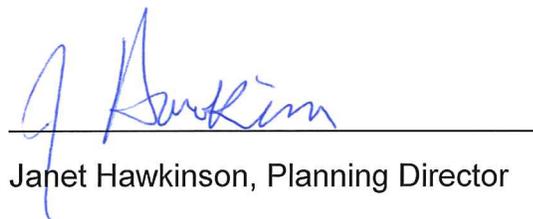
9. Next Meeting May 25, 2016

10. Adjournment

Motion by Brad B, second by Bobby H. to adjourn the meeting at 8:03 pm. All voted in favor.



Lynn Teach, Chairperson



Janet Hawkinson, Planning Director