



Official Minutes

MEETING OF THE MINTURN PLANNING COMMISSION

Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday, April 13, 2016
Regular Session – 6:30 pm

PLANNING COMMISSION:

Lynn Teach – Chair

Burke Harrington

Bobby Head

Justin Carter

Brad Bickerton

These minutes are formally submitted to the Town of Minturn Planning Commission for approval as the official written record of the proceedings at the identified Planning Commission Meeting. Additionally, all Commission meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Town Clerk at 970/827-5645 302 Pine St. Minturn, CO 81645

Regular Session – 6:30pm

1. Call to Order

The meeting was called to order by Lynn T. at 6.40pm.

- Roll Call

Those present included: Chair Lynn Teach, Commission members Bobby Head, Burke Harrington and Brad Bickerton. Note: Justin Carter was excused absent.

Staff present: Town Planner Janet Hawkinson, and Court clerk Jenny Lowe.

- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added

Motion by Brad B., second by Burke H., to approve the agenda as presented. Motion passed 4-0. Note: Justin C. was excused absent.

3. Approval of Minutes

- March 23, 2015

Motion by Burke H., second by Bobby H., to approve the minutes of March 23, 2016 as presented. Motion Passed 4-0. Note: Justin C. was excused absent.

4. Public comments on items, which are not on the agenda.

DESIGN REVIEW

5. Sign Review: Sticky fingers Restaurant, 132 Main St.

Ms. Pierson requested approval for a new hanging commercial sign, which is a 2 sided sign made of wood of 4x5'. The sign itself is the bear and would also be illuminated from the side. She is applying for a Town's grant, generated to be applied to changes or remodeling of a building, the maximum a resident can get from a grant is \$1000. The person given the grant has to put some money as well, so it has to be a project over the value of \$1000. In addition, it can only be used for the outside of the buildings and go towards supplies and materials.

Lynn T. agreed with the new sign, but recommended that she removes the other 2 little signs hanging, so it doesn't look that crowded.

Ms. Pierson exposed her colors again, this time with a slide shade down. Being primarily yellow and green, which could be brought down or darken a little if necessary. She pointed out that most of the other stores are already green and red.

Burke H. thinks yellow may be too loud, but agrees that it will look good for that building, being a sharp color.

Motion by Burke H., second by Brad B. to approve the new bear sign. Motion passed, all in favor. Note: Justin C. was excused absent

PROJECTS

6. **Town Entrance Phase 2** – CDOT approved landscape design.

Janet H. exposed the “garden” gathering area project, next to the Minturn Country Club, which would include benches/log chairs and a waterfall.

She clarified that most of the money will go to Sewer improvements, to clean and purified the water, improving the quality of it for safety of the residents. The plan will start on April 18th.

Burke H. asked if all this designs are part of the timeline to begin with the entrance landscape development, which is a 2 months project.

Also inquired about that area, being the Town’s property or private land.

Janet H. explained that land belongs to Minturn Realty, who were in favor of the plan and agreed on letting the Town use that space. They also approved the use of color concrete in that area, being harvest gold.

Janet H. asked the planning commission to choose any animal prints, that they would like to include on the ground imprints by the side walk, considering the wild animals in the area.

Mr. Gastineau, 421 Main St., asked what kind of agreement the Town has with Minturn Realty. Bearing in mind that the land can be sold in the future, what will happen then to the space being used in that property.

Janet H. affirmed that everything being mounted in that area, can be moved to another space if that time arises.

Lynn T. commented on the space available, which seems like a pretty big project for such a reduced space.

Janet H. described how the department of Public Works and the police department, walked through the areas with constant parking problems in Town. And consequently, came up with a plan of moving signs to more appropriate places, painting yellow all the intersection crossings. Making it considerably clearer where parking is available and for how long.

7. **Plan4Health – Eagle County – Katie Haas** – Presentation on planning healthy communities – how to integrate into a Town Master Plan.

Mrs. Haas, from Eagle County, presented the plan4 health explaining methods to increase opportunities of eating healthy. They are proudly 1 of 17 communities to receive the grant. Which includes \$117,000 for a built environment, such as the creation of community gardens to access healthy food and local grocers. Also support parks and open space for physical activity and an active living. And assuring social stability as well.

Burke H. asked how the \$5000 granted to the town of Minturn, should be use in order to support and follow the plan4 health. Stating that the town of Minturn covers most of the main points, like local food, community gardens and healthy food; as well as space for recreation and exercising. The access to transportation is the most limited resource the town faces currently.

Brad B. expressed his desire of including a bike path as part of the project, which is much needed in town and it would make the community be further together. He stated that Minturn has been cut on the bike path, which all other towns in this county actually have. He also requested that dog garbage cans are available in every trail.

Bobby H. suggested a greenhouse for the community garden in Minturn.

8. Minturn Master Plan – Phase 1 – Main Street Designing in Commercial District and review of Commercial Zoning Codes

- **Cadence of 25' – 50' of rhythm between building faces**
- **10' – 15' front setbacks from sidewalk – the purpose: landscaping, beautification, trees, keep old town feel, pedestrian friendly, interest, snow storage.**

Lynn T. requested reviewing the Sign codes, which shouldn't go up over 2 stories.

Mr. Gastineau, questioned about the sidewalks being CDOT's property.

Janet H. explained that the issue of residents complying with the codes, has to do with the need of trained officers, since it requires most of the time armed personnel to enforce the codes. Such thing is not available at all times, but it is part of the Master plan in Minturn.

Burke H. suggested that they do a "walk through", to go back and look and the motions that have been approved by the Planning commission. In order to confirm that the motions and ideas supported, were in fact the correct decisions taken.

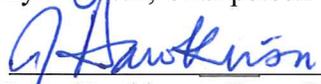
9. Next Meeting – May 11, 2016

9. Adjournment

Motion by Bobby H., second by Burke H., to adjourn the meeting at 8.45PM. Motion passed 4-0.
Note: Justin C. was excused absent.



Lynn Teach, Chairperson



Janet Hawkinson, Town Planner