

**Town of Minturn**  
302 Pine Street  
PO Box 309, Minturn, CO 81645  
(970) 827-5645



**Planning Commission:**

Lynn Teach - Chair  
Melissa Decker  
Burke Harrington  
Bobby Head  
Timothy Osborne

Planner - Janet Hawkinson

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## **Town of Minturn**

### **Planning Commission Minutes for March 26, 2014**

#### **Meeting April 23, 2014**

#### **1. Roll Call**

The March 26, 2014 meeting was called to order by Chair Lynn Teach at 6:30p.m.

Members Present:

Lynn Teach - Chair  
Melissa Decker  
Bobby Head  
Timothy Osborne

Members Absent:

Burke Harrington

Staff Present:

Janet Hawkinson Town Planner

The Pledge of Allegiance by everyone in attendance.

#### **2. Approval of Agenda**

T. Osborne motioned to approve agenda. B Head 2nd. Approved by PC.

#### **3. Approval of Minutes**

The February 26, 2014 minutes were not approved. Tim Osborne made a motion to have them amended to include the reasons why the Planning Commission voted on issues. M. Decker 2nd the motion. The PC voted yes to have the minutes amended.

#### **4. Public Comment**

There was no public comment

**5. Discussion Items:**

-Presentation by Planner on Corner Lot Zoning Codes: The Planner, Hawkinson, gave a presentation on corner lot zoning codes of Eagle County and the American Planning Association. The presentation went over how corner lots are determined and the variations in corner lots.

-Development of new ordinance on Corner Lots in Minturn - the Planner stated that the Planning Commission review Minturn Codes to see if in the future a corner lot ordinance is to be drafted and voted into code. The Planner proposed using the clear vision code as ordinance. M. Decker gave direction for Planner to receive the Town Attorney's definition of front yard and non-conforming structures and is there an accepted non-conforming use? T. Osborne agreed to define corner lots to help in the building.

-Pre-Design Review Site Plan - Eagle & Meek Street

Architect M. Pukas presented a project for pre-design review. The requested review was to seek Planning Commission's direction on moving the front door facing Eagle Street to Meek street. A set of plans were submitted on the site. The proposed design met all of the building codes. Planning Commission T. Osborne and M. Decker stated they believed it still was in violation of Article 22, Section 16-22-30 (a)-1, (2), & (b) - Section 16-22-40 and Section 16-22-50 (b).

The Planner, Hawkinson, asked the Planning Commission to vote on the pre-design approval to move the front door from Eagle Street to Meek Street.

The Planning Commission vote on the Pre-design approval:

M. Decker - no: in violation of Section 16 -22

T. Osborn - no: in violation of Section 16 -22

L. Teach - yes

B. Head - yes

B. Harrington - absent

-South Minturn Sidewalks and TAP Grant

The Planner asked for pictures and letters of support for the safety and need of sidewalks in South Minturn for the grant. B. Head asked if Planner could create a petition for them. Asked to also create a format for letter of support.

-Conservation Easement Master Plan - due in June. Need to start planning of site. Asked Planning Commission to start thinking of needs of the Boneyard property. L.Teach asked for sign about wildlife and wildflowers be added.

-Minturn Community Master Plan 2014 - dates need to be set for community involvement meetings. Review what Planning Commission sees the Town moving forward. L.Teach proposed to put on future agenda a vote to increase PC meetings to manage planning.

**6. Other Business** - Planner asked if any Planning Commission would like to be on the Eagle River Park Restroom Committee.

**7. Commissioner Comments**

-L. Teach it might be time for Planning Commission needs to be reviewed by Town Council.

-M. Decker asked for minutes to include why PC made decision.

-T. Osborne notified that 2013 minutes from previous planner are missing on website.

**8. Adjournment**

-M. Decker moved to adjourn meeting.

-B. Head 2nd - adjourned at 9:15 p.m.