

## **Town of Minturn Planning Commission Agenda**

**Wednesday, February 11, 2009  
Joint Meeting with the Town Council - 6:00 p.m.**

Minturn Town Center – 302 Pine Street

### **Call to Order/Roll Call**

The meeting was called to order at 6:10 pm by Chairman Woody Woodruff. All planning commissioners were present including Vice-Chair Michael Gallagher, Lynn Teach, Kristi Bloodworth and Stuart Brummett.

Town Council members present included: Mayor Gordon Flaherty, George Brodin, Jerry Bumgarner, Shelly Bellm, Matt Scherr, Loraine Haslee and Aggie Martinez.

Staff present included Planning Director, Victor Villarreal and Town Manager, Gary Suiter.

### **Approval of Agenda Items**

Lynn Teach made a motion to approve the agenda as presented. Michael Gallagher seconded the motion. The motion passed 5-0

### **Approval of Minutes – Minutes from January 28, 2009**

M. Gallagher made a motion to approve the minutes from 1.28.09. S. Brummett seconded the motion. The motion passed 3-0. (K. Bloodworth and L. Teach abstained due to their absence at the 1.28.09 meeting.)

### **Discussion Items:**

#### **1. Presentation – Town of Minturn 2009 Community Plan**

Victor Villarreal outlined the purpose of the 2009 Community Plan. He stated that it is an advisory document for all town activity and should be utilized by residents, staff, planning commissioners, town councilors, and developers. It covers community character, sustainability and green building practices, land use, transportation, housing, public services and facilities, economic development, natural resources and parks and recreation. He stressed that without an updated plan with input from the whole community, we will be subject to outside pressures. He also stressed that Planning Commission and Town Council input will be critical to the success of the plan and that once the actual parts of the plan are written, they will have time to comment then.

V. Villarreal outlined the next steps in the process. A second community meeting will be held on Feb. 19<sup>th</sup> and an additional meeting will be held in March. He stated that many people have approached him and offered their help in getting the word out about the process. This is a modification from the initial timeline but an additional

meeting is necessary to ultimately produce a better plan. The modified executive summary will be brought to PC and TC in April for their endorsement.

Matt Scherr asked how to capture input from the Hispanic community. Woody Woodruff stated it was imperative to capture the voice of the older residents. A discussion ensued regarding how to gather more input from the community. It was determined that everyone would spread the word by inviting people to the meetings.

M. Gallagher discussed the OZ Plan. He stated their process was ineffective and that the Town should make an effort to reach the individual neighborhoods. Additionally, he does not want to base any of the new plan on the OZ Plan.

V. Villarreal said that the staff has spoken with many people around town. Also that he has worked for larger jurisdictions that spend a lot of money on advertising for community meetings and there was still very little turnout. He felt that the turnout at the initial meeting was positive and asked that people continue to spread the word.

Lorraine Haslee wanted to derive 3 good questions to ask people that cannot come to the meetings. She stated that it is hard to capture outside opinions without targeted questions. VVillarreal stated he would create a questionnaire

W. Woodruff summarized the discussion. He stated that everyone needs to spread the word and invite people to the meetings and that staff should develop a questionnaire to gather additional input from the community.

**Action Items:**

- 2. Consideration of the 2009 Minturn Three Mile Plan for Annexation - The 2009 revision of a plan required by the Colorado Municipal Annexation Act outlining lands within 3 miles of the current town boundary which may be considered for annexation with the next year.**

Victor Villarreal introduced the agenda item. He stated that most of the PC and TC saw this document last January but that according to state statute, it needed to be revised yearly.

M. Gallagher stated that he had grammatical and geographical changes that he would speak to staff later about. He did state that the future Ginn annexation parcel be included in the plan. There was agreement by the group.

A discussion ensued regarding possible annexation of the Eagle Vail commercial / industrial core. W.Woodruff stated that it could be a good thing since Minturn does not currently have much of a sales tax base and that there is a prevailing sentiment not to turn our Main Street into Edwards. S.Bellm stated that Vail and Avon are already pursuing the annexation and Minturn should too. There was agreement among the group that the town should pursue this annexation.

M.Scherr asked that staff show the 3 mile boundary of the towns of Avon and Vail so he could see where they overlap with Minturn.

A motion was made by M. Gallagher to forward the 3 Mile Plan to the Town Council with a recommendation of approval with the following conditions:

- The Planning Director meets with Commissioner Gallagher to review his comments;
- The future Battle Mountain Annexation parcel is included in the Plan; and
- An overlay of Vail and Avon's 3 mile buffer will be displayed on the map.

Kristi Bloodworth seconded the motion.

**The motion passed 5-0**

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### **Planning Director's Report**

#### **Commissioner Comments**

Lynn Teach brought up the issue of pine beetle scale. She stated that it has afflicted pine and spruce trees throughout the Town. Trees can be sprayed for approx. \$35. She also stated that she would be willing to walk door to door to educate people. Shelly Bellm stated that the Town doesn't have the resources to pay for this but she supports a comprehensive education campaign to educate people about this and other diseases affecting our trees. Lynn Teach submitted a flyer that educates the public on how to deal with pine beetle scale. Staff agreed to make copies available at the Town Hall.

#### **Town Council Comments**

George Brodin wanted more information on what was happening with the Planning Commission. It was determined that staff would provide the Council with a digital packet of the Planning Commission meeting.

### **Adjournment**

**8:30**