

**Town of Minturn
Planning Commission Agenda**

Wednesday, December 10, 2008

Regular Meeting - 7:00 p.m.
Minturn Town Center – 302 Pine Street

Call to Order/Roll Call

The meeting was called to order at 7:02 by Chairman Woody Woodruff. All Commissioners were present. They included: Vice Chair Kristi Bloodworth, Lynn Teach, Stuart Brummet and Michael Gallagher

Approval of Agenda Items

- a. Items to be pulled from Action Items
- b. Emergency Items to be added
- c. Order of the Agenda Items
- d. Approval of the agenda

A motion was made by Lynn Teach to approve the agenda as presented. It was seconded by M. Gallagher. The motion passed 5-0

Approval of Minutes –Minutes from October 8, 2008; October 22, 2008; December 12, 2008

A motion was made by K. Bloodworth to approve the minutes from 10.08.08. It was seconded by L. Teach. The motion passed 3-0

A motion was made by M. Gallagher to approve the minutes from 10.22.08. It was seconded by K. Bloodworth. The motion passed 3-0

A motion was made by L. Teach to approve the minutes from 11.12.08. It was seconded by S. Brummet. The motion passed 3-0

Discussion Items

1. Election of Chair and Vice Chair – Term from December 10, 2008 through March 31, 2009

Lynn Teach nominated Woody Woodruff to serve as Planning Commission Chair for a term ending on March 31, 2009. K. Bloodworth seconded. The motion passed 4-0

W. Woodruff nominated Michael Gallagher to serve as vice-chair for a term ending on March 31, 2009. L. Teach seconded. The motion passed 4-0

K. Bloodworth left the meeting at 7:15

2. Community Plan

V. Villarreal presented a rough draft of the Executive Summary of the 2009 Minturn Community Plan. The staff and Planning Commissioners discussed the goals and objectives that were outlined in the draft. V. Villarreal stated that the community, staff and Town boards have done a significant amount of work in the past that included the 2005 Community Survey and the 2008 Minturn Revitalization Plan. Staff would use this information to build a foundation for the new plan. Two community meetings are scheduled for February. The dates are February 5th and February 19th and will be held in the Minturn Town Hall.

V. Villarreal encouraged the Commissioners to review the Executive Summary and then submit their comments to the planning staff. M. Gallagher requested that all documents relating to the Community Plan be sent to him electronically. He also requested that a master timeline and calendar be developed for the planning process.

A discussion ensued regarding the individual Character Areas in town. V. Villarreal said the current system is a bit cumbersome and serious thought should be given to improving the Town's method of land use categorization – making a system which is easier for everyone to use and understand. M. Gallagher said they were developed so that areas of common character could be zoned the same way. V. Villarreal stated that while the new method for characterizing land use in the town is not established, it will be through the upcoming community planning process and that we should be open to potentially new and improved ways of doing business. The Commissioners concurred.

V. Villarreal reiterated that the Commissioners' homework was to review the Executive Summary and make comments individually to the planning staff.

3. Future Amendments to Minturn Municipal Code

V. Villarreal stated that staff would bring a draft of the proposed changes to Title 17 – Subdivision Regulations – to the Planning Commission at the January 14th 2008 meeting.

Planning Director's Report

Commissioner Comments

Adjournment

8:20