

**Town of Minturn  
Planning and Zoning Commission Agenda  
Wednesday, May 28, 2008**

**Regular Meeting 7:00 p.m.**  
Minturn Town Center – 302 Pine Street

**Call to Order/Roll Call**

Chairman Woody Woodruff called the meeting to order at 7:04

Those present included assistant chairperson Kristi Bloodworth, Lynn Teach, Michael Gallagher and Tim Osborne

Staff present included Town Planner Chris Cerimele

**Approval of Agenda Items**

Motion by K. Bloodworth, second by M. Gallagher to approve the agenda as presented. Motion passed 5-0

**Approval of Minutes – Minutes from April 23, 2008**

Motion by L. Teach, second by T. Osborne to approve the minutes from 4/23/08. Motion passed 3-0

**Approval of Minutes – Minutes from May 14, 2008**

Motion by M. Gallagher, second by K. Bloodworth to approve the minutes from 5/14/08. Motion passed 4-0

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**DISCUSSION ITEM # 1 – MS 08-03; Minor Subdivision**

**Applicant:** Steve Knutson

**Address of Property:** 791 Main Street

**Proposal:** To seek approval for a minor subdivision for the creation of two lots.

**Zoning:** Residential Zone – South Town Character Area

**Recommendation:** Approval

Chris Cerimele introduced the application and recommended approval.

A discussion ensued as to whether a 25' access easement was required. C. Cerimele stated that the proposed easement was sufficient because the property had more than 50' of street frontage.

Woody Woodruff inquired about the grade of the driveway. C. Cerimele stated that the proposed grade was minimal. M. Gallagher commented that he did a site visit and the grade looked acceptable.

W. Woodruff opened the hearing for public comment.

Mellissa Decker, Main Street Minturn inquired about erosion on the site.

**Motion by Kristi Bloodworth, second by Lynn Teach to approve MS 08-03. Motion passed 5-0**

**New Business: Community Plan discussion**

It was determined that Mike Gallagher and Lynn Teach, in conjunction with the Town Planner, would develop a timeline for the Community Plan update. In addition to a timeline, the committee is to develop a list of topics to include in the plan along with identifying interested parties/agencies to solicit input from for the plan. A preliminary list of interested parties/agencies include: Minturn PD, Eagle River Fire Protection District, Ginn, Minturn Citizens for Annexation, Red Cliff, Vail, Avon, Eagle County, Minturn/Red Cliff Business Association, and representatives from each Character Area in the Town of Minturn.

**Old Business:** None

**Informational:** None

**Adjournment:**