

MINTURN PLANNING COMMISSION

Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645



Wednesday May 9, 2018

Regular Session – 6:30 pm

Site Visits – 5:45 meet at Town Hall, 302 Pine Street

- 1) 564 Taylor Street**
- 2) 473 Pine Street**
- 3) 302 Main Street**

COMMISSION MEMBERS:

CHAIR – Lynn Teach

Jeff Armistead

Lauren Dickie

Burke Harrington

Greg Gastineau

Greg Sparhawk

Planning Director- Janet Hawkinson

Planning Clerk – Jenny Lowe

AGENDA

1. Call to Order – 6:30

- Roll Call
- Pledge of Allegiance

2. Approval of Agenda

- Items to be Pulled or Added

3. Approval of Minutes

- April 25, 2018

4. Public comments on items, which are NOT on the agenda

*When addressing the Commission, state your name and address for the record, prior to comments.
All supporting documents are available for public review in the Town Offices.*

5. Planning Commission Comments

6. Planning Director Report

7. Sign Review for 105 Main Street - Anglers

8. 473 Pine Street – Design Review of New Covered Porch

9. 564 Taylor Street – Design Review – Single Family Residence Application

10. 302 Main Street – Mixed Use Design Review Application

11. Next Meeting – May 23, 2018

12. Adjournment



Official Minutes

MEETING OF THE MINTURN PLANNING COMMISSION
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645

Wednesday April 25, 2018
Regular Session – 6:30 pm

COMMISSION MEMBERS:

CHAIR – Lynn Teach
Greg Gastineau
Jeff Armistead
Burke Harrington
Greg Sparhawk
Lauren Dickie

Planning Director – Janet Hawkinson

Planning Clerk – Jenny Lowe

These minutes are formally submitted to the Town of Minturn Planning Commission for approval as the official written record of the proceedings at the identified Meeting. Additionally, all Planning Commission meetings are tape-recorded and are available to the public for listening at the Town Center Offices from 8:30am – 2:00 pm, Monday through Friday, by contacting the Planning Office at 970/827-5645 302 Pine St. Minturn, CO 81645.

Regular Session – 6:30 pm

1. Call to Order

Chair Lynn. T. called the meeting to order at 6:35pm

- Roll Call

Those present: Chair Lynn Teach, Greg Sparhawk, Greg Gastineau and Burke Harrington. *Note: Lauren Dickie and Jeff Armistead were excused absent.*

- Pledge of Allegiance

2. Site Visit for 719 Main Street Design Review

The Planning Commission were asked if they all had a chance to see the site on their own. They all confirmed they were familiar with site. No site visit during the meeting took place.

3. Approval of Agenda

- Items to be Pulled or Added

Motion by Greg S., second by Burke H. to approve the agenda as presented. Motion passed 4-0.

4. Approval of Minutes

- April 11, 2018

Motion by Burke H., second by Greg S. to approve the minutes of April 11, 2018 with a grammatical correction. Motion passed 4-0.

5. Public comments on items, which are NOT on the agenda (5-minute time limit per person)

6. Planning Commission Comments

Greg S. asked if Active Energies had cleaned the clutter and pallets outside their property at 102 Main St. Janet H. clarified the Town's Code enforcement officer has addressed the issue and is working with the new owners towards compliance of the code. They have removed the pallets behind the store and have been given a warning on not using their required parking spaces as storage for equipment.

7. Planning Director Report

Janet H. informed the Planning Commission that she accepted 3 new design applications, which will be presented in the following meetings.

She updated the PC on the proposed routes of the Holy Cross Transmission Lines. The concern is the route in town. There is a citizen advisory group started: 'Bury the Line' Eagle County Citizen Advisory Group – to educate the public and work on the alternative to have the entire line in Minturns valley buried.

The trailer park fire resulted in the town condemning 6 trailers. The owner requested inspection and the remaining trailer were also condemned. The tenants were informed of the hazardous conditions and given until May 30th to find another place to live in.

8. 719 Main Street – Design Review Application

Janet H. introduced Scott McDonald and Stephanie Lambourn, owners of the property at 719 Main St. She clarified on the site plan submitted in the packet that the parking lot turnaround

driveway cut width was too large per CDOT's regulations. Being 10-12' feet is the maximum width allowed for highway 24.

The applicant does meet the 5% snow storage and landscape requirements, as well as the setbacks. The project is a new single family home, with 1 accessory apartment.

Burke H. expressed concern on the parking scheme, if the garage is not utilized specifically for parking cars instead for storage.

Greg S. appreciated the maximum height of 28' mid-roof and the fact the building mass on the front is reduced in scale, providing more light to the neighboring properties.

Janet H stated the plans could not be approved as is with the driveway cut width and turn around because it is against code. This can be worked out at staff level if the design is approved.

Motion by Greg G., second by Greg S., to approve the design review application of 719 Main St. with the condition that the driveway cut and turnaround, is redrawn to code requirements and approved at a staff level. Motion passed 4-0. *Note: Lauren Dickie and Jeff Armistead were excused absent.*

9. Future Meetings:

- **May 9, 2018**
- **May 23, 2018**
- **June 13, 2018**
- **June 27, 2018**

10. Adjournment

Motion by Greg G, second by Burke H. to adjourn the meeting at 7:35pm. Motion passed 4-0.

Lynn Teach, Chair

Janet Hawkinson, Planning Director

MINTURN PLANNING DEPARTMENT
Janet Hawkinson, MLAP Planning Director
Minturn Town Center, 302 Pine Street
Minturn, CO 81645 • (970) 827-5645



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Planner Report – Sign Review **102 Main Street – CO Angling Company**

5/9/2018

Applicant: The Colorado Angling Company submitted an application for a main store front sign and two informational signs.

The signs meet town code.

Attached are images of the sign. The applicant will bring the actual signs into Design Review hearing.

Description of Signs & Purpose:

Good Afternoon Janet,

Attached you will find images of our proposed signage at 102 Main St. As described in our application total square footage of all signage is roughly 26 sqft +/-

Fly Shop Sign would be place on existing sign brackets above building and is approx. 5 feet long by 10 inches wide. Letters are 8 inches tall.

Private Water & Guided Trips Signs would be place in the front of the building either on facia or on existing sign brackets. Both of these signs are approx. 5 feet long by 6 inches wide. Letters are 5 inches tall.

Window Sign- This will hang inside of the building in front of either window. We would like to be able to change the image on this sign to display different trips. i.e. Float trips, Wade Trips, Destination, Specials.

This sign would be approx. 3 feet wide by 4 feet tall.

All exterior signs are made of reclaimed Barn Wood with wooden letters. The fly shop letters are painted white. The other two exterior sign letters are natural wood color.

Door Sign would be a sticker that displays our logo, contact info and hours of operation. Background will be clear. Roughly 12"x12"

Please let me know if there is any further information that you need. I also called and paid the 125.00 over the phone today.

Thank you for your help.

Sincerely,

Joe Macomber

www.coloradoanglingcompany.com

207-671-1136 direct

Sec. 16-19-60. - General regulations.

The following regulations shall apply to all signs, whether or not exempted by [Section 16-19-80](#) of this Article from other signage requirements, in all zoning districts

(1) All signs shall be structurally sound, maintained in good repair and shall not constitute a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation or electrical shock.

(2) The display surfaces of all signs shall be kept neatly painted or posted at all times.

(3) The Commission shall have the authority to order painting, repainting, repair, maintenance or removal of any sign which has become dilapidated or a hazard to safety, health or public welfare.

Sec. 16-19-110. - Specific regulations; permitted signs in Commercial and Industrial Zone Districts.

In Commercial and Industrial Zone Districts, all signs shall comply with the following:

(1) Size and height requirements:

a. Individual business sign. For any structure containing only one (1) business, the following sign allowance is permitted:

1. A sign shall not exceed one (1) square foot per lineal foot of building front, but not to exceed forty (40) square feet of total sign area.

2. More than one (1) commercial advertising sign is permitted, provided that the total sign area of all signs does not exceed one (1) square foot per lineal foot of building front and forty (40) square feet of total sign area.

3. No part of any sign shall exceed the height of any building on the same lot, or in any case be more than twenty (20) feet in height.

(2) Illumination:

a. Signs may be designed to give forth artificial light or designed to reflect such light from an artificial light source. Illuminated signs shall be installed so as to avoid any glare or reflection into any building used for residential purposes, or into any street, alley or driveway if such reflection or glare might create a traffic hazard. Such sign illumination shall include but not be limited to internal illumination and directed lighting.

b. Hours of illumination: Signs located adjacent to and across the street from residential areas shall remain lighted until no later than 11:00 p.m. or until the close of business, whichever is later.

(3) Permitted signs: The following commercial advertising signs shall require a sign permit. Unless stated otherwise, these signs will be calculated into the total sign allowance as described herein.

d. Gas-filled tube lighting. Gas-filled tube lighting shall be considered signage and may be used for text, logos, symbols and in linear applications such as outlining or highlighting rooflines, buildings, perimeters, windows and doorways. In the case of measuring linear applications of gas-filled tube lighting, the tube shall be considered as being three (3) inches wide and shall be multiplied by the length of the tube to determine square footage, which will then be applied to the total allowable signage. Otherwise, signage shall be measured by the outside dimensions of the sign.

f. Projecting signs. Projecting signs shall not be higher than the eave line or parapet wall of the principal building and shall be a minimum of eight (8) feet above grade when located adjacent to or projecting over a pedestrian way. Signs shall not project within two (2) feet of the curb line of a public street and must be placed a minimum of fourteen (14) feet above a driveway or alley.



SIGN PERMIT APPLICATION

TOWN OF MINTURN PLANNING AND ZONING DEPARTMENT
P.O. Box 309 302 Pine Street Minturn, Colorado 81649-0309
Phone: 970-827-5645 Fax: 970-827-5545 Email: planner@minturn.org

Name of Individual or Company proposing the sign:

JOE MACOMBER
COLORADO ANGLING COMPANY LLC

Address of property where sign will be posted:

Street Address:

102 MAIN ST

Phone Number:

970-368-5959

Email:

JOEY@COLORADOANGLINGCOMPANY.COM

Specify with a scaled drawing of Sign:

Materials:

WOOD, STICKER

Size / Dimensions:

SEE ATTACHED - Approx 5x8ft 26'

Shape:

RECTANGLE

Design & Letter Style:

Colors:

BLACK, WHITE, BLUE

Illumination: YES NO

Attachments required:

- 1) Attach images depicting the proposed design of the sign and location
- 2) Application fee of \$125.00



Applicant Signature:

[Handwritten Signature]

Office use only:

Fee Paid: 125

Date Received: 5/1/2018

Planner: *[Handwritten Signature]*







COANGLINGCO.

970-368-5959

Hours - 8am-6pm

