



MINTURN 2024

ADOPTED FEE

SCHEDULE



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Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code			
Town of Minturn - Town Clerk Fees			
ITEM	DESCRIPTION	FEE 2024	DETAIL
Business Licenses:			
Initial License Fee		\$75.00	
	Prorated at \$10/month		
Business License Fee	(Fiscal Period is 4/1-3/31)	\$75.00	
Home Occupation License Fee		\$75.00	
Home Business License Fee	(Major household income)	\$75.00	
Mobile Food Vendor License		\$75.00	
Outdoor Recreation License		\$75.00	
Short Term Rental License		\$300 PER Bedroom or Sleeping Area	
Snow Plow Business		\$75.00	
Each additional vehicle		\$20.00	
Peddler or Solicitor:			
License Fees			
1 Day		\$15.00	
2 Days Consecutively		\$30.00	
3 Days Consecutively		\$45.00	
5-Days Consecutively		\$75.00	
7 Days Consecutively		\$75.00	
30 Days consecutively		\$75.00	
Annual License	(Due 4/1)	\$75.00	
Contractor License:			
Annual License Fee - General		\$100/yr	
Business List Print Fee		\$40.00	
LIQUOR LICENSE APP FEES	All fees as set by State		
PUBLIC WORKS			
Snow Dump - Tandem		\$75.00	
Snow Dump - End Dump		\$125.00	
Use of Snow Dump at Community Garden	Must have prior written approval. User (not operator) will be billed.	\$150/SEASON	
Snow Dump - FINE	Illegal Dumping - Minimum x 4		
Eagle River Fire Protection District Impact Fees*	THESE WILL AUTO UPDATE WHEN SET BY ERFPD IN JANUARY		
new meter size:	3/4 inch	\$1,734.00	
	1 inch	\$2,949.00	
	1.5 inch	\$5,724.00	
	2 inch	\$9,192.00	
	3 inch	\$19,078.00	
	4 inch	\$29,484.00	
	6 inch	\$57,234.00	
*Fees may be increased administratively to adjust for inflation. MMC Sec. 18-16-110			

Town of Minturn -Administrative Fees

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	DESCRIPTION	FEE 2024
Administration		
Copies	per page	\$0.25
Bad Check fee		\$35.00
<u>Open Records Request</u>		
Attorney-Administrative	per hour, minimum 1hr after first hour in 15min increments	\$185.00
Town Staff-Administrative	per hour, minimum 1hr. After first hour, billed in 15min increments	\$33.58
Professional Use Fee	Use of town Eng, Lawyer, Other Consultants, etc	Cost + 20%
Past due monthly fee		\$35.00 plus 1.5%/month
Real Estate Transfer Tax	per sale due at time of sale	1%
Lodging Tax		1.5%
Sales Tax - City		4%
Use Tax - Construction		4%
Credit Card Fees	For in-person payments, charges in excess of \$500 incur a processing fee.	3%
	For online portal payments, all transactions incur a processing fee.	payment, and amount 2 - 3% Fee
Application for Encroachment	Sec. 11-3	\$40.00
Encroachment Fee		\$16sqft annually

Town of Minturn -Utility Fees

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	DESCRIPTION	FEE 2024	DETAIL
WATER			
Cash deposit		\$100.00	
Debt Service Fee	Per SFE/Month	\$17.37	
Turn-on/Reconnect Fee		\$50.00	
Turn-off/Disconnect Fee		\$50.00	
Turn-on/Reconnect	For non metered water only	\$400.00	
Tap, inspection, connection fee			
(1) Residential Unit; per unit plus Tier fee per sq foot floor		Tap Fee \$12,940 SIF Tier 1 \$10.95/sqft SIF Tier 2 \$14.52/sqft SIF Tier 2 \$17.47/sqft	
Accessory Dwelling Unit (>750sf)	.5sfe	10.95sf	
Cash in Lieu of Water		\$40,501.00	
(2) Hotel/Lodge/Motel/Lock-off/Accommodation Unit:			
(a) per efficiency room		\$9,652.45	
(b) per room		\$6,650.00	
Out of Town Tap Fees are 25% higher			
Tap, Inspection, Connection Fee			
Commercial Service Line Size in inches: Set to equal ERWSD rates		These will automatically change once set by ERFPD in January	
	3/4in (1.5 SFE)	\$17,840.00	
	1in (2.6 SFE)	\$30,918.00	
	1in 1/2 (5.8 SFE)	\$68,973.00	
	2un (10.3 SFE)	\$125,730.00	
	3in (23.0 SFE)	\$275,911.00	
	4in (40.9 SFE)	\$486,376.00	
	6in (92.1 SFE)	\$1,095,240.00	
All out of Town Taps	Sec. 13-29(b)(1)	+ 50%	
Construction Use Rates	Sec. 13.65		
Any water use for construction	per month flat fee plus use	\$100.00	
Portable meter fee		\$100.00	
Portable meter water use		\$10.00/1000 gal	
Portable meter deposit or lost meter		\$1,750.00	
Unusual Water User Fee	Sec. 13.66	set Administratively	
Unmetered Water Rate	Sec. 13-4	Base x3	
Monthly rate per SFE for	Residential	\$330.48	Base + 25%
Policy related to other uses	Commercial	\$330.48	Base + 25%
Replaces Sec. 13-29(b)(2)	Residential out of Town	\$498.15	Base + 50%
	Commercial out of Town	\$578.34	Base + 75%
	Seniors-Grandfathered (65 years or older)	\$247.86	Base -25%
Metered Water Rate	Sec. 13-4		
(a) Residential, basic monthly charge	per SFE	\$116.77	
plus a monthly above 0 gals. Use charge per 1,000 gallons		\$8.82	
(b) Commercial, basic monthly charge	per SFE	\$116.77	
plus a monthly above 0 gals. Use charge per 1,000 gallons		\$8.82	

(c) 25% discount for Residential Owner-Occupant over 65 years of age		\$87.58	
Out of Town Water Rate are 50% higher for Residential and 75% higher for Commercial	Sec. 13-29(b)(2)	R=\$175.16 C=\$204.35	
Irrigation / Sprinkler Usage Rates (No Structure)	Irrigation	Sprinkler Usage Rates	Sprinkler
SFE factor based on meter size/kgal		(SFE based on associated structure)/kgal	
Tier 1 (0-8)	\$12.49	Tier 1 (0-20)	\$13.24
Tier 2 (8-16)	\$18.74	Tier 2 (21-30)	\$19.86
Tier 3 (16-24)	\$28.10	Tier 3 (31-40)	\$29.79
Tier 4 (24-32)	\$42.19	Tier 4 (more than 40)	\$44.72
Tier 5 (more than 32)	\$63.28		\$67.08
Trash Collection	Plus \$10/can more than one	34.98	

**Town of Minturn -Event / Facility
Rental Fees**

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	DESCRIPTION	FEE 2024
Town Hall / Council Chambers		
Set-Up Fee	Used only in Special circumstances, for Town related business or for Town partners, and must set up on own.	\$50.00
Full Room with Kitchen		\$300.00
Full Room Without Kitchen		\$200.00
Flip Chart and Easel		\$25.00
Use of Monitor for Presentations		\$100.00
Sound System/Microphones		\$100.00
Cleaning Deposit	Based on actual cost	\$250.00
Nonprofit		\$50 set up fee
Little Beach Park		
Little Beach Park		
Minturn Resident		\$150/half day \$250/full day
Non Profit		\$50/half day \$100/full day
Non Resident		\$300/half day \$500/full day
Special Event Permit (for Public Event)		\$250/Town Property \$100/Private Property
Minturn Bike Park		
Programs-fee based	less than 4hrs/14ppl	\$100.00
Programs-fee based	more than 4hrs/14ppl	\$200.00
Exclusive Use for camp or clinic	less than 4hrs/14ppl	\$250.00
Exclusive Use for camp or clinic	more than 4hrs/14ppl	\$500.00

Town of Minturn -Planning Fees

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

ITEM	2024 FEE	DETAIL
<u>PUD Applications</u>		
ITEM		
PUD Concept Plan	\$850 + \$40/Unit + \$5,000 Deposit	
PUD Preliminary Development Plan	\$2500 + \$40/Unit + \$5,000 Deposit	
PUD Final Development Plan	\$1500 + \$40/Unit + \$5,000 Deposit	
Minor PUD Concept/Preliminary Development Plan	\$1000 + \$40/Unit + \$5,000 Deposit	
Changes to Approved PUD Plans-		
(Minor) Approved by Planning Director	\$350 + \$1,000 Deposit	
(Minor) Approved by Planning Commission	\$500 + \$25/Additional Units + \$1,000 Deposit	
(Major) Approved by Town Council	\$1000 + \$25/Additional Units + \$5,000 Deposit	
<u>Subdivision Application</u>		
Administrative Replat	\$500 + Cost	
Correction Plat	\$350 + Cost	
Preliminary Subdivision Plat	\$1500 + 25/Lot + \$5,000 Deposit	
Final Subdivision Plat	\$1000 + 25/Lot + \$3,000 Deposit	
Minor Subdivision		
Amended Final Plat	\$650 + Cost	
Minor Type A Subdivision	\$850 + Cost	
Minor Type B Subdivision	\$850 + Cost	
<u>Miscellaneous</u>		
Annexation	\$5,000 + \$10,000 Deposit	
Disconnect/De-Annexation	\$3,000 plus associated costs	
Amendments To Text of Land Use Regulations	\$1,750 + Cost	
Amendments To Official Zone District Map	\$1,000 + Cost	
Conditional Use Permit Application	\$800 + Cost	
Limited Use Review	\$150 + Cost	
Temporary Use Permit	\$425 + Cost	
Temporary Use Permit Security Deposit	TBD on Per Case Basis	
Variance	\$575 + Cost	
Vacation of Public Easements and ROW	\$750 + Cost	
Sign Permit	\$60 + 1.50/Sq. Ft.	
Design Review Board		
Major Design Review Application	\$200	
Minor Design Review Application	\$75	
Special Planning Commission meeting	\$500 + Cost	
Appeal - Planning Commission or Town Council	\$300 + Cost	
Professional Review - Single structure project < 1 acre		
Multiple structure projects or projects 1 to 3 acre		
Buidling Permits new construction - based on valuation:**		
\$1.00 to \$500.00		
\$501.00 to \$2,000.00		\$3.87 for each additional \$100 valuation over \$500.00
\$2,001.00 to \$25,000		\$17.78 for each additional \$1,000 valuation over \$2,000
\$25,001.00 to \$50,000		\$12.83 for each additional \$1,000 valuation over \$25,000
\$50,001.00 to \$100,000.00		\$8.89 for each additional \$1,000 valuation over \$50,000
\$100,001.00 to \$500,000.00		\$7.11 for each additional \$1,000 valuation over \$100,000
\$500,001.00 to \$1,000,000.00		\$6.03 for each additional \$1,000 valuation over \$500,000
\$1,000,001.00 and up		\$4.64 for each additional \$1,000 valuation over \$1,000,000
Construction without a permit		Purchase of Building Permit plus Fine of 75-100% value of permit to be determined by Town
Single item permits ex: re-roofing, basement finish, mechanical, plumbing		\$75 for each additional inspection - to be determined by building official
Plan Review		65% of permit fee
Cleanup Deposit		
Street Use Fee		1/2% of the project valuation that is valued at \$500 or greater
Street Cut Fee		
Basic permit fee	Performance Bond may Required	\$75.00
Basic utility fee		\$50.00
	per Sec. 11-26	
	replacement of paving w/oil&chip surface/ per sq. ft.	Per Bid
	dirt cuts	Per Bid
	Backfilling	time, material, staff time
	Saw cuts per lineal foot w/min fee	time, material, staff time
	25.00	
	Any re-work	time, material, staff time

Application Review Deposit:

Deposits are required to cover staff and consultant time attributable to a particular land use application reveiw, meeting attendance, and phone consultations over and above the minimum application fee required for the application. Applicant will bear the burden of all staff & consultant costs above and beyone the first staff member. For multi-step applications (e.g. PUD Concept, PUD Preliminary Plan, PUD Final Plan) any unused deposit amounts from one application may be applied toward the next application.

Minimum deposit balances for each land use application type must be maintained or replenished upon notice by the Town.

Costs:

Costs attributable to the review by consultant, and additional staff time, are billed at actual hourly rates. Cost assessed after first hour.

Temporary Use Permit Security Deposit:

Security deposit amounts for the cleanup or restoration following the termination of an approved temporary use are determined by the Planning Director on a case by case basis dependent on the intensity, scope, timing, and location of the use; and, upon the intensity, scope, timing, and location of the anticipated mitigation needed to return the unit, site, or area to its pre-permit condition.

** Valuation is based upon the national average per/square foot construction cost published semi-annually by the International Code Council, with a 1.4 multiplier applied as a regional cost differential.

Other:

*For all applications requiring legal descriptions to be published in the newspaper, additional fees will be charged on a per cost basis, for publications that are in excess of \$50

*Review fees charged by a state or federal agency shall be made payable to the reviewing agency based on current rates and paid at the time of application.

*No application shall be considered or reviewed until the application fees are paid in full and the application is deemed complete. Where multiple applications are required, multiple fees shall be assessed. Fees are not required for Town-initiated applications.

*Application fees shall be paid by cash or by a check made payable to the Town of Minturn, and shall be submitted with the application to the Town of Minturn Planning Department.

*Additional Town Staff services may be billed at an hourly rate as deemed necessary.

Minturn Municipal Court Fees

Fees, Rates, and Charges Imposed Pursuant to the Minturn Town Code

PUBLIC SAFETY / COURT FEES

ITEM	DESCRIPTION	FEE 2024
Incarceration Fee	Assessed at current daily fee charged by the Eagle County Sheriff's Office	
Records Requests-Criminal Justice	There is no charge for the first copy of the report if you are the defendant, the victim, another court, or a law enforcement agency	.25pg + \$5.00 Admin Fee
Clearance Letter		\$10.00
Court Transcripts		\$250.00 Deposit/Actual Cost
Court Fines	Minturn Municipal Court has adopted the Colorado Model Traffic Code	per Judge / per Model Traffic Code
Court Fines-Payment Plan Fee	Per court direction	\$25.00
Court Cost Fee		\$25 + 25% Administrative Fee
Community Service Fee		\$25.00